

**CANBY CITY COUNCIL  
CITY COUNCIL WORK SESSION  
March 6, 2013**

**Presiding:** Mayor Brian Hodson

**Council Present:** Rich Ares, Traci Hensley, Clint Coleman, Tim Dale, Greg Parker, and Ken Rider.

**Staff Present:** Greg Ellis, City Administrator; Bret Smith, Chief of Police; Jorge Tro, Police Lieutenant; Melody Thompson, Administrative Assistant; Joseph Lindsay, City Attorney; Tim Green, Police Sergeant; and Kim Scheafer, City Recorder.

**Others Present:** None.

Mayor Hodson called the Work Session to order at 6:00 p.m. in the City Hall Conference Room.

The Council met in a Work Session to receive information about new police technology.

Councilor Ares arrived at 6:15 p.m.

Bret Smith, Chief of Police, discussed the Police Department's goals to be competitive and keep up with technology in law enforcement. He proposed the following technology for consideration: updates in forensic evidence devices and processing forfeitures, updated case management program, mobile video cameras for police vehicles, changes to the web-based law enforcement data system, e-ticketing, new tools for property crimes, updates to the records system, and upgrade to the department's website.

Sample videos from the mobile video cameras were viewed.

There was discussion regarding how this technology would be used, how it would benefit the Police Department, and the costs for the technology.

Mayor Hodson adjourned the Work Session at 7:15 p.m.

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**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
March 6, 2013**

**Presiding:** Mayor Brian Hodson

**Council Present:** Rich Ares, Traci Hensley, Clint Coleman, Tim Dale, Greg Parker, and Ken Rider.

**Staff Present:** Greg Ellis, City Administrator; Renate Mengelberg, Economic Development Director; Bret Smith, Chief of Police; Jorge Tro, Police Lieutenant; Tim Green, Police Sergeant; Joseph Lindsay, City Attorney; Angie Lehnert, Associate Planner; and Kim Scheafer, City Recorder.

**Others Present:** Bob Cornelius, Jamie Johnk, Judd Palmer, Bev Doolittle, and Katherine Christiansen.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Judd Palmer, Freedom Hearing Center, proposed a household battery recycling center in Canby. He was opening his office to be the location for that. He asked about the process for getting started.

Greg Ellis, City Administrator, said they would need to speak to Canby Disposal as the City had a franchise agreement with them for hauling and recycling.

Mr. Palmer said he would take the household batteries to the Oregon City hazardous waste location and would like to be reimbursed by the City.

Bev Doolittle, Executive Director Canby Chamber of Commerce, said she thought the battery disposal would be a great item to add to the Shred Day on April 19. Canby Disposal would be having their community clean up that week which was a great benefit to the City. She would work with Mr. Palmer and Canby Disposal on the idea.

Councilor Ares suggested adding fluorescent lights to the list also.

**MAYOR'S BUSINESS:** Mayor Hodson attended City Day at the Capitol with Councilors Hensley and Rider and First Friday. He thanked Penny Hummel, Library Director, for Dr. Seuss Day and starting the Civil War Series at the library. He encouraged the Council to bring their suggestions on the Council goals to the Work Session on March 20.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Dale attended the Iwo Jima Memorial, CCA Dinner in Tualatin, and announced Canby Utility started to pour concrete for the new substation.

Councilor Coleman attended the Governing Basics Class last Friday and a Main Street program regarding murals and façade improvements. This Saturday the coronation and auction would be held at the Clackamas County Event Center.

Councilor Hensley attended the Iwo Jima Flag Ceremony, Day at the Capitol, CCA Dinner, First Friday, and Chamber Luncheon. She also observed Court on Monday with Councilors Ares and Rider. A School Board meeting would be held on March 7 and the Canby Legion would be hosting a community breakfast on March 10.

Councilor Ares said the Council had three employees: the City Administrator, City Attorney, and Municipal Court Judge. The Council did an annual observation of each for performance evaluations. He spoke with the Canby Adult Center Director about the impact of the Molalla Senior Center closing. She had told him very little, but there were people who relied on the Meals on Wheels program and there was discussion with a church in Molalla to deliver the meals.

**CONSENT AGENDA:** **\*\*Councilor Dale moved to adopt the minutes of the February 20,**  
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**2013, City Council Work Session and Regular Meeting. Motion was seconded by Councilor Ares and passed 6-0.**

**RESOLUTIONS & ORDINANCES:** Resolution 1152 – Mr. Ellis said the changes to the Plan were a reduction in the amount of service and \$1.00 ridership fee.

**\*\*Councilor Ares moved to adopt Resolution 1152, A RESOLUTION ADOPTING THE 2013 REVISED VERSION OF A DOCUMENT ENTITLED CANBY AREA TRANSIT – CITY OF CANBY AMERICANS WITH DISABILITIES (ADA) PLAN. Motion was seconded by Councilor Coleman and passed 6-0.**

Resolution 1153 – Renate Mengelberg, Economic Development Director, said the City was approached by Clackamas County to partner with them on a County-wide film and video program to make it easier for video production companies to come to Clackamas County.

Jamie Johnk, Clackamas County Enterprise Zone Manager, said the County was looking at their industrial sector to find areas that needed growth and fostering. She gave a PowerPoint presentation on a new key cluster in the County, film and media production. She explained the opportunities and positive impacts this industry had on the County, productions that had been done in the County, and the proposed unified permitting process County-wide. The County was requesting each City adopt the County's model for the policies and procedures, tailoring it to fit each City's needs, develop a local fee where applicable, assign a local point of contact, and work collaboratively with the County to promote the community and film locations.

Ms. Mengelberg had held a meeting on implementation and it was decided they would not charge fees other than a business license and extraordinary impacts would be dealt with on a case by case basis. A website would be developed to promote local businesses in this industry and would include the forms required.

There was discussion regarding how this policy would be implemented and who would be exempt.

**\*\*Councilor Ares moved to adopt Resolution 1153, A RESOLUTION APPROVING A CITY OF CANBY FILM AND VIDEO PRODUCTION POLICY. Motion was seconded by Councilor Coleman and passed 6-0.**

Ordinance 1370 – **\*\*Councilor Hensley moved to adopt Ordinance 1370, AN ORDINANCE GRANTING TO LIGHTSPEED NETWORKS, INC., DBA "LS NETWORKS" AN OREGON CORPORATION, A NONEXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE & MAINTAIN A TELECOMMUNICATIONS NETWORK AND PROVIDE TELECOMMUNICATIONS SERVICES WITHIN THE CITY OF CANBY OREGON, AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Dale and passed 6-0 by roll call vote.**

Ordinance 1371 – Bret Smith, Chief of Police, said the Police Department received a \$61,500 grant for e-ticketing and e-citation and the City's contribution was \$6,500. Tickets could be printed on-site and records would be electronically transferred from the Records Department to the Court. He explained the benefits of the new program and qualifications for the grant.

Jorge Tro, Police Lieutenant, said it was a reimbursement grant. The City would pay \$68,000 for the equipment and would be reimbursed \$61,500 from the State.

Chief Smith recognized Sergeant Tim Green for applying for the grant and working on securing the grant.

Tim Green, Canby Police Sergeant, said ODOT was trying to get all the agencies on board with this program for record keeping and sharing purposes. The program would be placed in every police vehicle, which also made it safer for officers. It would be installed in 6-8 months.

**\*\*Councilor Dale moved to approve Ordinance 1371, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ADVANCED PUBLIC SAFETY, INCORPORATED FOR THE PURCHASE OF E-TICKETING HARDWARE AND SOFTWARE AS WELL AS MAINTENANCE AND SUPPORT SERVICES FOR THE CANBY POLICE DEPARTMENT; AND DECLARING AN EMERGENCY to come up for second reading on March 20, 2013. Motion was seconded by Councilor Hensley and passed 6-0.**

Ordinance 1372 – Angie Lehnert, Associate Planner, said these were minor amendments to the Bicycle and Pedestrian Advisory Committee establishing ordinance.

**\*\*Councilor Ares moved to approve Ordinance 1372, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE CHAPTER 2.64 REGARDING THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE FOR THE CITY OF CANBY to come up for second reading on March 20, 2013. Motion was seconded by Councilor Rider and passed 6-0.**

**NEW BUSINESS:** None.

**ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Mr. Ellis said the City would be starting the 5210 Healthy Lifestyle Change and Challenge for City staff and the Council. He discussed the new Explore Canby mobile app. The City had been approached by a cell tower provider to put a tower on City property. There were four wild turkeys in town. He had contacted Fish and Wildlife along with the County Trapper. The City had received several complaints about them.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Resolution 1152.
3. Adopted Resolution 1153.
4. Adopted Ordinance 1370.
5. Approved Ordinance 1371 to come up for second reading on March 20, 2013.
6. Approved Ordinance 1372 to come up for second reading on March 20, 2013.

**\*\*Councilor Dale moved to go into Executive Session pursuant to ORS 192.660(2)(h) Pending Litigation. Motion was seconded by Councilor Hensley and passed 6-0.**

Mayor Hodson read the Executive Session announcement.

Mayor Hodson recessed the Regular Meeting at 8:39 p.m. Mayor Hodson reconvened the regular meeting at 9:20 p.m. and immediately adjourned.



Kimberly Scheafer, MMC  
City Recorder



Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood