

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
June 4, 2014**

Presiding: Mayor Brian Hodson.

Council Present: Todd Rocha, Clint Coleman, Traci Hensley, Greg Parker, and Ken Rider. Councilor Tim Dale was absent.

Staff Present: Joseph Lindsay, City Attorney; Sue Ryan, Deputy City Recorder; Bryan Brown, Planning Director; and Renate Mengelberg, Economic Development Director.

Others Present: Bob Cornelius, Peter Koht, Sheila and Bob Tice, Laurie Bothwell, Lila Gottman, Lauren Zogby, and Kathy Hutchinson.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by the opening ceremonies.

Canby Livability Day Proclamation – Mayor Hodson presented Bob Tice with a proclamation proclaiming the last Sunday in June as Canby Livability Day.

Mr. Tice thanked the Council and City for the proclamation. He invited the Council and community to help the week of June 29th. The projects were listed on their web page at www.canbylivability.org.

Clackamas County Event Center Presentation – Councilor Parker introduced Laurie Bothwell, Event Center Director. He was excited about the planning going on at the Event Center and how it would benefit the businesses in town.

Ms. Bothwell said the Clackamas County Fair was known for tradition and family values. The Event Center was self-sustaining. She explained the governmental structure of the Fair Board and their daily operations. She then discussed their budget, events, use of the facility, and future plans. Some of the groups that would generate a large amount of revenue and bring people to the area were the Portland Wheelmen Touring Club, Clackamas County Kennel Club, and Clackamas County 4-H. The livestock barn had been deemed unsafe after a major snowstorm. Studies were being done for how to move forward, whether to remodel or rebuild. The Clackamas County Fair and Rodeo was opening in 68 days and she was expecting another large turnout. She gave a background on the Rodeo Committee and awards the rodeo had received. She talked about the challenges the livestock shows were facing including emerging diseases with swine. Because of those issues there would be no open class event for swine at the Fair except only for 4-H and FFA for the Junior Livestock Auction. She shared her vision of producing a County Fair that exceeded all County Fairs and to build a place where the community could gather and be proud.

Mayor Hodson asked about the plans for restoring or repairing the livestock barn.

Ms. Bothwell said if the barn came down before the Fair they would erect temporary tents/shelters, but they didn't know if the demolition or deconstruction would take place before the Fair.

Mayor Hodson asked what the Council could do to support the Fair.

Ms. Bothwell said the Council could talk to the County Board of Commissioners and voice their support of keeping the Fair at this location.

Councilor Parker asked about the master plan.

Ms. Bothwell said they had done a vision plan first and they had put the strategic plan on hold because of the issues with the livestock barn.

Councilor Parker invited Ms. Bothwell to return to the Council after the strategic plan was finished.

OpenCounter Presentation – Renate Mengelberg, Economic Development Director, said this program had just been unveiled to the community today. It was a tool to make the permitting process easy and clear. It was in development for four years and Canby was the first community in Oregon to launch it and the ninth in the world. She introduced Peter Koht, co-founder of the program.

Mr. Koht gave a demonstration of how the program worked. The idea was to help people who had wonderful ideas for businesses and services but might not understand the regulations, permits, and fees required to get started. Going forward City staff would be able to edit the information.

Mayor Hodson asked about the challenges and successes of the program.

Mr. Koht said they had a high satisfaction rate but they were continuing to modify the product based on feedback from users. He explained additional uses of the OpenCounter program. Some challenges included bilingual needs and not accepting cash for issuing permits.

Ms. Mengelberg said a desk for OpenCounter had been set up in the lobby of Development Services. It was also available online from the City's website. She explained how the program would be marketed.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Lila Gottman, General Canby Day former chair, introduced the new two co-chairs, Lauren Zagby and Kathy Hutchinson. Ms. Zagby thanked Canby Telcom for their support and said the theme this year was "Disney on Parade". She gave a line-up of the events and the need for funding for the fireworks.

There was discussion regarding the introduction of monster truck rides and concerns about the parade route being too narrow because people were sitting in the street, as well as issues with candy being thrown at the parade.

MAYOR'S BUSINESS: Mayor Hodson said the budget season was almost complete and he thanked staff for their work and the hard decisions that had to be made. Both budgets came out of the Budget Committees with unanimous approval. The Sequoia Bridge Opening would take place on June 9 with a ribbon cutting. An open house presentation on what was being proposed for County roads would be held on June 5. This Friday was First Friday and the Portland Wheelmen would be in town on Saturday for the 40th anniversary of the Century Ride. He welcomed Rick Anderson back to Canby as the new CEO of the Chamber of Commerce and

welcomed Rick Anderson back to Canby as the new CEO of the Chamber of Commerce and congratulated Canby High School seniors on graduation.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Rocha said Canby Fire was appointing Tom O'Connor as acting Chief effective June 27 and four candidates were moving forward in the Chief recruitment. A candidate meet and greet would be held on June 16 and interviews on June 17.

Councilor Hensley thanked the soldiers and families of the Oregon Army National Guard 41st Infantry Brigade for their deployment later this month to Afghanistan.

Councilor Coleman said a Traffic Safety Commission meeting would be held this Friday. New signs would be installed to reduce speed on Territorial. The next Library Board meeting would be held on June 10.

Councilor Parker encouraged people to attend First Friday this week.

Councilor Rider thanked the Oregon National Guard for their service and he encouraged everyone to pray for them while on deployment.

CONSENT AGENDA: **Councilor Parker moved to adopt the minutes of the May 21, 2014 City Council Work Session and Regular Meeting; reappointment of Mark Triebwasser to the Parks and Recreation Advisory Board; reappointment of Mindy Montecucco to the Bike and Pedestrian Committee, reappointment of Jason Padden to the City Budget Committee and reappointment of John Baker to the Historic Review Board for terms to expire on June 30, 2017. Motion was seconded by Councilor Rider and passed 5-0.

RESOLUTIONS & ORDINANCES: Resolution 1189 – Mayor Hodson said this was a housekeeping issue to extend workers' compensation to volunteers.

Joseph Lindsay, City Attorney, added it was mandatory through CIS that the City do this every year.

****Councilor Rider moved to adopt Resolution 1189, A RESOLUTION EXTENDING THE CITY OF CANBY'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF CANBY AND REPEALING RESOLUTION 1159. Motion was seconded by Councilor Hensley and passed 5-0.**

Ordinance 1399 – ****Councilor Hensley moved to adopt Ordinance 1399, AN ORDINANCE DELETING CHAPTER 3.16 OF THE CANBY MUNICIPAL CODE (CMC), AMENDING CHAPTERS 5.04.150, 5.04.230 SECTION A, AND 8.04.100. Motion was seconded by Councilor Rocha and passed 5-0 by roll call vote.**

Ordinance 1402 – Mr. Lindsay said the amendment would take out the effective date which currently acted like a sunset.

****Councilor Hensley moved to approve Ordinance 1402, AN ORDINANCE AMENDING CHAPTER 13.12.065 OF THE CANBY MUNICIPAL CODE (CMC) REGARDING AN IN-LIEU-OF FRANCHISE FEE FOR THE USE OF CITY-OWNED RIGHT-OF-WAYS FOR**

NEW BUSINESS: None.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1189.
3. Adopted Ordinance 1399.
4. Approved Ordinance 1402 to come up for second reading on June 18, 2014.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:35 p.m.



Sue Ryan, CMC
Deputy City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood