

**CANBY CITY COUNCIL
CITY COUNCIL WORK SESSION
January 15, 2014**

Presiding: Mayor Brian Hodson

Council Present: Todd Rocha, Traci Hensley, Clint Coleman, Tim Dale, Greg Parker, and Ken Rider.

Staff Present: Greg Ellis, City Administrator; Joseph Lindsay, City Attorney; Amanda Zeiber, Asst. City Administrator/HR Director; Melissa Kelly, Library Supervisor; and Kim Scheafer, City Recorder.

Others Present: Robert Backstrom, Roger Reif, Jon Dragt, and John Savory.

Mayor Hodson called the Work Session to order at 6:00 p.m. in the City Hall Conference Room. The Council met in a Work Session to discuss ballot title language for a new library/civic building.

Joseph Lindsay, City Attorney, discussed the revised proposed wording for the ballot title which was due on January 17. This was an advisory vote and not legally binding for the new library/civic building. The suggested caption would read: "Advising Canby Urban Renewal Agency on Building a Civic Center".

Council consensus was the proposed wording was fine.

Mr. Lindsay said the suggested question was: "Should the Canby Urban Renewal Agency proceed with plans to build a civic center housing city offices and library?" After discussion the consensus was for it to read "Should the Canby Urban Renewal Agency proceed with construction of a civic center consisting of city offices and a library?"

A discussion took place regarding language that should be contained in the summary. The approved wording for the ballot summary was as follows: "The result of this referendum will have no direct impact on taxes. The effect of a yes vote advises the Urban Renewal Agency to use available Urban Renewal funds that were already secured in December 2012 to build a civic center. A civic center will allow city offices to move from five current aging buildings into one space for the purpose of consolidating staff, improving efficiency, and reducing operations costs as well as including a new library that is modern, efficient, and spacious. The effect of a no vote will advise the Agency to use the same secured funds for other Urban Renewal projects as listed in the Urban Renewal Report available online at the City's website. The outcome of this vote is not legally binding on the Agency or City Council."

Robert Backstrom, City Budget Committee and Traffic Safety Commission Member, suggested adding "though not required by law, the City Council is seeking your input on this issue." The Council suggested writing that in a Letter to the Editor or in a submission in the Voter's Pamphlet.

Roger Reif, Library Board Member, thought the emphasis should be on the library rather than consolidation of City buildings. He suggested putting the language regarding the library first and then mentioning the city offices.

Councilor Parker said they were trying to bring on board different constituencies and move forward together.

There was discussion regarding financing for the project.

Jon Dragt, Library Board Member, said there were still many people who wanted a 2nd Avenue library. He pointed out they were asking two questions, did they want to consolidate City buildings into one and whether Urban Renewal funds should be spent on one specific project. He thought people would vote yes to move forward, but they still wanted it on 2nd Avenue.

John Savory, Planning Commission Member, thought in time people would get over the 2nd Avenue project and would be more favorable towards an alternative.

Mr. Lindsay would email the draft ballot language to the Council.

Mayor Hodson adjourned the Work Session at 7:20 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
January 15, 2014**

Presiding: Mayor Brian Hodson

Council Present: Todd Rocha, Traci Hensley, Clint Coleman, Tim Dale, Greg Parker, and Ken Rider.

Staff Present: Greg Ellis, City Administrator; Joseph Lindsay, City Attorney; Haley Fish, Finance Director; Bryan Brown, Planning Director; and Kim Scheafer, City Recorder.

Others Present: Bob Cornelius, Terry Learfield, Barbara Cartmill, Ellen Rogalin, and Robert Backstrom.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Canby Ferry Centennial Celebration Year Proclamation – Mayor Hodson read a proclamation proclaiming 2014 as Canby Ferry Centennial Celebration Year. The proclamation was presented to Terry Learfield, Clackamas County Transportation Maintenance Supervisor.

Barbara Cartmill, Clackamas County Transportation & Development Acting Director, said there would be monthly activities planned for the ferry.

Mr. Learfield stated they were looking for old and current photographs of the ferry and a 2009 Geocoin that had a picture of the ferry on it.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: Mayor Hodson spoke about the last Urban Renewal Agency meeting where the new library facility had been discussed. He met with U.S. Congressman Kurt Schrader regarding import issues and transportation planning. He stated the recruitment for a new Library Director had been stalled and staff would be sending out a Plan B soon.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Rocha reported the Fire Department had selected the consulting firm of Prothman to do their Fire Chief recruitment.

Councilor Hensley discussed First Friday and the Indie Backroads pilot show premier.

Councilor Coleman stated the Traffic Safety Commission was working on a number of issues. He and Robert Backstrom met with the Fire Department representatives to discuss road bumps and humps as traffic calming devices. He encouraged people to visit Canby Rodeo's website. On March 8 the Clackamas County Rodeo Court would be having a fundraiser dinner. He also attended the Library Board meeting and Design Committee meeting.

Councilor Dale reported on the last Urban Renewal Agency meeting which he considered a turning point. Canby Utility was contributing green power to light the parks and Transit Center. The latest reliability stats showed Canby Utility was much better than the industry average. Bob Cornelius was reappointed Chair of Canby Utility Board.

Councilor Parker met with the Main Street Manager to discuss a marketing campaign to get employees to shop downtown. He thought the most important thing was to have the community proceed in a united manner in regard to the new library. He thought the site on 2nd Avenue by the movie theatre would be a better site. He asked for those that stood with him last time to stand with him again in order to move forward.

Councilor Rider said the last Planning Commission Meeting was cancelled.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the December 4, 2013 City Council Work Session and Regular Meeting. Motion was seconded by Councilor Hensley and passed 6-0.

RESOLUTIONS & ORDINANCES: Ordinance 1392 – **Councilor Dale moved to adopt Ordinance 1392, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A CONTRACT WITH CURRAN-MCLEOD, INC. CONSULTING ENGINEERS FOR ENGINEERING SERVICES REGARDING 2014 WASTEWATER TREATMENT PLANT IMPROVEMENTS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Rider and passed 6-0 by roll call vote.

Ordinance 1393 – Haley Fish, Finance Director, said this item was discussed at a Council Work Session and Budget Committee Work Session. It would add a needed layer of transparency between management and the City Council. The three main goals of the committee were the oversight of internal controls, the oversight of financial policies, and oversight of the audit.

****Councilor Hensley moved to approved Ordinance 1393, AN ORDINANCE ADDING CHAPTER 2.90 TO THE CANBY MUNICIPAL CODE CREATING AN AUDIT AND FINANCIAL OVERSIGHT COMMITTEE to come up for second reading on February 5, 2014. Motion was seconded by Councilor Parker and passed 6-0.**

NEW BUSINESS: Referring to Planning Commission Two Story Downtown Building Requirement Code Language Review – Mayor Hodson said the Council had a Work Session to discuss the landscaping code and downtown two story building requirement. He was told the Planning Commission was already looking at the landscaping code. He wanted to know if there were specifics the Council wanted the Planning Commission to look at regarding two story downtown building requirements.

Councilor Parker wondered if the Planning Commission should be asked if the current requirements accommodated modern buildings and to see if there was a budget implication for hiring a temporary person to help bring forward options.

There was discussion regarding asking the Planning Commission to look specifically at the floor to area ratio, maximum heights, vertical rather than horizontal growth, and single floor vs. more floors.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Greg Ellis, City Administrator, said they missed getting a spring Ford Leadership class started. A meeting would be held on January 21 to discuss recruiting for next fall's class.

CITIZEN INPUT: Robert Backstrom, Traffic Safety Commission Member, discussed how the Commission was working on items all over town. The City Administrator had been at almost all the meetings and the Mayor and Councilors had also attended. There was great support from the leadership. He explained the research that had been done to get traffic to go downtown and how the Commission was addressing neighborhood concerns and traffic calming.

Mr. Ellis said signs had been put on Territorial, Birch, and Holly that said Enhanced Speed Enforcement for those areas. He had applied to the State to change the speed limits from Highway 99E to Holly from 35 mph to 30 mph.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinance 1392.
3. Approved Ordinance 1393 to come up for second reading on February 5, 2014.
4. Staff would work on the best way to review the two story downtown building requirement language.

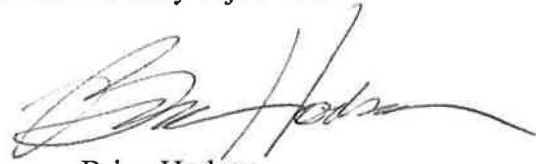
****Councilor Dale moved to go into Executive Session pursuant to ORS 192.660(2)(i) Performance Evaluation of Public Officer. Motion was seconded by Councilor Hensley and passed 6-0.**

Mayor Hodson read the Executive Session announcement. He recessed the meeting at 8:18 p.m.

Mayor Hodson reconvened the meeting at 8:58 p.m. and immediately adjourned.



Kimberly Scheafer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood