

**CANBY CITY COUNCIL  
CITY COUNCIL WORK SESSION  
October 1, 2014**

**Presiding:** Mayor Brian Hodson.

**Council Present:** Clint Coleman, Traci Hensley, Tim Dale, Greg Parker, and Ken Rider.  
Councilor Todd Rocha was absent.

**Staff Present:** Amanda Zeiber, Interim City Administrator/HR Director; Joseph Lindsay, City Attorney; and Kim Scheafer, City Recorder.

**Others Present:** Joseph Schaefer, Don Jeskey, and Rich Latta.

Mayor Hodson called the Work Session to order at 6:35 p.m. in the City Hall Conference Room.

The Council met in a Work Session to discuss the Community Park right-of-way and parking lot with representatives from S.R. Smith.

Joseph Schaefer, Jordan Ramis PC on behalf of S.R. Smith, said that part of the road and lower parking lot for Community Park was on S.R. Smith property. That area, plus a strip between the parking and river, would be part of a new property line that was Piece #1. The idea was to swap Piece #1 for Piece #2, which included property at the top of the hill next to the S.R. Smith building that was inside the City's right-of-way and was about 2,500 square feet.

Rich Latta, president of S.R. Smith, said about 18 months ago they started looking into refinancing their property and the environmental engineer brought this issue to their attention.

Don Jeskey, said a Phase I Environmental Study had been done of the property.

Mr. Schaefer said S.R. Smith would cover the cost of additional surveying. This would be a donation of property to the City by S.R. Smith and the City would vacate its right-of-way.

Council consensus was to have the City Attorney work with S.R. Smith and come back to Council with the necessary documents.

Mayor Hodson adjourned the Work Session at 6:50 p.m.

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**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
October 1, 2014**

**Presiding:** Mayor Brian Hodson.

**Council Present:** Todd Rocha, Traci Hensley, Clint Coleman, Tim Dale, Greg Parker, and Ken Rider.

**Staff Present:** Amanda Zeiber, Interim City Administrator/HR Director; Joseph Lindsay, City Attorney; Kim Scheafer, City Recorder; Renate Mengelberg, Economic Development Director; and Julie Wehling, Transit Director.

**Others Present:** Bob Cornelius, John Weaber, Bob Degnan, Duane Benson, Todd Roberts, Todd Gary, Jim Davis, Kris Rocha, Tracie Heidt, Dawn Depner, Mallory Gwynn, and Shari Fromm.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by the opening ceremonies.

Public Power Week Proclamation – Mayor Hodson read a proclamation proclaiming the week of October 5-11, 2014 as Public Power Week in Canby and presented it to Bob Cornelius, Canby Utility Board Chair.

Mr. Cornelius gave a brief history Canby Utility, recent improvements, and cost effective rates.

Walk and Bike to School Day Proclamation – Mayor Hodson read a proclamation proclaiming October 8, 2014 as Walk and Bike to School Day in Canby and presented it to Councilor Parker, liaison to the Bike and Pedestrian Committee.

Manufacturing Day Proclamation – Todd Roberts, Canby High School, said the school had hosted a regional workshop committee focused on manufacturing. They also received a grant to purchase a milling machine and two 3-D printers for the high school. There would be a school tour of six different manufacturing companies in Canby on Friday.

Duane Benson, Milwaukee Electronics and Screaming Circuits, gave a background on the company which had been in Canby for 10 years. He discussed the services they provided and benefits to the community.

Bob Degnan, Package Containers, Inc., said they were a 67 year old traditional manufacturing company. He explained what the company manufactured, how they had come to Canby, and discussed their employees, many of whom were long term.

John Weaber, Product Manufacturing, Inc., said they had been in business 43 years and in Canby for three years. He explained why they had come to Canby, how they had grown since coming to Canby, and what their business did.

Mayor Hodson read a proclamation proclaiming October 3, 2014 as Manufacturing Day in Canby. Mayor Hodson presented proclamations to Todd Roberts, Duane Benson, Bob Degnan, and John Weaber.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** None.

**MAYOR'S BUSINESS:** Mayor Hodson congratulated the new Chamber Director Mallory Gwynn. He also congratulated the Warner Grange on their reopening. He gave an update on the process to form an Area Commission on Transportation and announced the new City Administrator would start work on October 13.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Hensley said Main Street would be having a Halloween Parade. More information would be forthcoming.

Councilor Coleman announced the Traffic Safety Commission would be meeting on Friday.

Councilor Dale stated Canby Utility was in the process of recruiting for a General Manager. Regarding the taste of the water, Canby Utility was looking into ways to alleviate the algae problem in the future. He attended the September 11 memorial at the Fire Department and Warner Grange reopening.

Councilor Parker reported on the Bike and Pedestrian Committee meeting. They set out a course of work for the next year to be a destination for cyclists.

Councilor Rider said the Planning Commission heard a request from Verizon to put in a cell tower by Johnson Controls which was approved.

**CONSENT AGENDA: \*\*Councilor Dale moved to adopt the minutes of the September 17, 2014 City Council Regular Meeting. Motion was seconded by Councilor Rocha and passed 6-0.**

**RESOLUTIONS & ORDINANCES:** Ordinance 1404 – Julie Wehling, Transit Director, said staff had been looking for bus parking for several years and in June she submitted a report that detailed options. In August the lot directly behind the CAT offices became available and staff had been negotiating an agreement. The agreement was a four year lease with the option to extend for an additional six years. She also negotiated a purchase option for the half-acre that would be improved, and another half-acre for a potential building site. The landlord agreed to manage the construction of the new lot and CAT would pay for the improvements up front.

**\*\*Councilor Rider moved to approve Ordinance 1404, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A LEASE AGREEMENT WITH PIONEER PROPERTY, LLC, FOR THE RENTAL OF PROPERTY FOR CANBY AREA TRANSIT PARKING; AND DECLARING AN EMERGENCY to come up for second reading on October 15, 2014. Motion was seconded by Councilor Rocha and passed 6-0.**

**NEW BUSINESS:** None.

**ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** None.

**CITIZEN INPUT:** Mallory Gwynn, Chamber Director, said his work was to make the Chamber Board look good and to do that by building partnerships and teams to approach the problems and opportunities in the City.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Approved Ordinance 1404 to come up for second reading on October 15, 2014.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:18 p.m.

Handwritten signature of Kimberly Scheafer in blue ink.

Kimberly Scheafer, MMC  
City Recorder

Handwritten signature of Brian Hodson in blue ink.

Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood