

**CANBY CITY COUNCIL
CITY COUNCIL WORK SESSION
August 20, 2014**

Presiding: Mayor Brian Hodson.

Council Present: Clint Coleman, Traci Hensley, Tim Dale, Greg Parker, and Ken Rider.
Councilor Todd Rocha was absent.

Staff Present: Amanda Zeiber, Interim City Administrator/HR Director; Joseph Lindsay, City Attorney; Kim Scheafer, City Recorder; and Haley Fish, Finance Director.

Others Present: None.

Mayor Hodson called the Work Session to order at 6:30 p.m. in the City Hall Conference Room.

The Council met in a Work Session to receive a fourth quarter financial status update.

Haley Fish, Finance Director, said this was the fiscal year-end report, however the accruals for the year end were still done through August 15. Revenues were up in the General Fund and all the revenues for the departments were over budget except for the cemetery. The Transit Tax was low because the fourth quarter wasn't due until July, however it would be over the projected amount. There were no exceptions to the Swim Center Levy. The projected cash carry over for the Street Fund would be lower based on cost and scheduling of street maintenance. No exceptions were noted for Fleet, Facilities, or Technical Services. For the Sewer Combined Fund, the miscellaneous revenue was high due to a litigation settlement. No exceptions were noted in the Urban Renewal General Fund. For the Urban Renewal Debt Service Fund, the property tax revenue came in higher than budget. Everything would be reconciled by the next report in November. She passed out a Governing Body Questionnaire and the Council filled it out.

Ms. Fish then reported on the recent audit conference call. There were no material or significant deficient, just exit comments. She discussed property held for sale that was the City's and then was transferred to the Urban Renewal Agency to help fund the new police facility which was already paid for. When the property was sold, they could hold the cash and repay the debt at the earliest point in 2021 or use it to pre-pay other outstanding debt in the Urban Renewal District.

Mayor Hodson adjourned the Work Session at 6:50 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
August 20, 2014**

Presiding: Mayor Brian Hodson.

Council Present: Clint Coleman, Traci Hensley, Tim Dale, Greg Parker, and Ken Rider.
Councilor Todd Rocha was absent.

Staff Present: Amanda Zeiber, Interim City Administrator/HR Director; Joseph Lindsay, City Attorney; Kim Scheafer, City Recorder; and Melissa Kelly, Library Director.

Others Present: Bob Cornelius, Kathy Hutchinson, Lauren Zogby, Lila Gottman, Tracie Heidt, Gregory Forbes, John Smith, Greg Perez, and Linda Warwick.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 6:30 p.m. in the City Hall Conference Room.

****Councilor Dale moved to go into Executive Session pursuant to ORS 192.660(2)(e) Real Property. Motion was seconded by Councilor Hensley and passed 5-0.**

OPENING CEREMONIES: Mayor Hodson reconvened the Regular Meeting at 7:30 p.m. in the Council Chambers followed by the flag salute.

General Canby Day Presentation – Lauren Zogby, General Canby Day Co-Chair, gave a background about how General Canby Day started and had grown through the years. She explained the turnout for this year which was well attended. This event was put on entirely by volunteers and no funds came from the City. The biggest challenge was getting enough volunteers. Next year's theme would be Creatures of the Sea.

Mayor Hodson had received some complaints about the monster truck. He suggested highlighting Canby's history at the Historical Society pancake breakfast. He also suggested volunteers passing out buckets for donations for the fireworks and having vendors at the fireworks site.

Councilor Hensley also heard complaints about the monster truck. There was a bottle neck at Wait Park during the parade where children were getting too close to the vehicles in the parade.

The Council thanked the Committee for all their hard work.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: Mayor Hodson attended the C-4 meeting where creation of an Area Commission on Transportation was discussed. The background check was being done for the City Administrator candidate. A tentative start date was September 29. He thanked Laurie Bothwell for putting on the Clackamas County Fair. It was a well-attended fair. This weekend was "Canby's Big Weekend" with the Cruise In, Fun Run, and Quilt Show. KOIN TV was in town doing a story on Canby Telcom's move to making Canby a gigabit city.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Hensley attended C-4, Main Street Design Committee, and Main Street Promotions Committee meetings. Kiss the Summer Goodbye would be held on September 6. She also thanked Laurie Bothwell for the Fair. She had attended the recent Adult Center Board meeting where a pilot program for Farmer's Market vouchers was discussed.

Councilor Coleman did not attend the Library Board meeting but spoke with the Chair who wanted to emphasize that a library was a learning and technology center and technology took space. Matilda Deas, Senior Planner, had been invited to the next Traffic Safety Commission

meeting to discuss the traffic safety plan for Pine Street. He encouraged everyone to attend Canby's Big Weekend.

Councilor Dale attended the Garden Spot Showcase. Swan Island Dahlias donated over 500 dahlias for the Showcase. He also attended the Fair. Matt Michel, Canby Utility General Manager, was leaving for a different job.

Councilor Parker thanked the Clackamas County Sherriff Cadets for their help at the Fair. He attended a Bridging Cultures event.

Councilor Rider also attended the Fair. The Planning Commission approved a minor partition application and a subdivision application at their last meeting.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the July 29, 2014 City Council Special Meeting; minutes of the July 30, 2014 City Council Special Meeting; and minutes of the August 6, 2014 City Council Work Session and Regular Meeting. Motion was seconded by Councilor Hensley and passed 5-0.

RESOLUTIONS & ORDINANCES: Resolution 1197 – **Councilor Hensley moved to adopt Resolution 1197, A RESOLUTION AUTHORIZING AND DIRECTING THE CITY RECORDER TO CERTIFY TO THE CLACKAMAS COUNTY CLERK A MEASURE REFERRING TO THE ELECTORATE A PROPOSED ANNEXATION OF 4.62 ACRES DESCRIBED AS TAX LOT 31E27CO2600 LOCATED EAST SIDE OF NORTH PINE STREET IN NORTHEAST CANBY; AUTHORIZING THE CITY RECORDER TO SEND A MEASURE EXPLANATORY STATEMENT FOR THE VOTER'S PAMPHLET; AND DOING ALL OTHER NECESSARY ACTS TO PLACE THE MATTER BEFORE THE VOTERS OF THE CITY OF CANBY FOR THE NOVEMBER 4, 2014 ELECTION. Motion was seconded by Councilor Coleman and passed 5-0.

Resolution 1198 – **Councilor Hensley moved to adopt Resolution 1198, A RESOLUTION AUTHORIZING AND DIRECTING THE CITY RECORDER TO CERTIFY TO THE CLACKAMAS COUNTY CLERK A MEASURE REFERRING TO THE ELECTORATE A PROPOSED ANNEXATION OF 32.1 ACRES DESCRIBED AS TAX LOTS 400, 500, 600, 700, AND 800 SECTION 3, T4S, R1E, WM (ASSESSOR MAP 4 1E 03 LOCATED NORTH OF SE 13TH AVENUE, EAST OF SOUTH TEAKWOOD STREET, AND WEST OF THE LOGGING ROAD TRAIL IN CANBY; AUTHORIZING THE CITY RECORDER TO SEND A MEASURE EXPLANATORY STATEMENT FOR THE VOTER'S PAMPHLET; AND DOING ALL OTHER NECESSARY ACTS TO PLACE THE MATTER BEFORE THE VOTERS OF THE CITY OF CANBY FOR THE NOVEMBER 4, 2014 ELECTION. Motion was seconded by Councilor Dale and passed 5-0.

Ordinance 1398 – Council consensus was to move the second reading of Ordinance 1398 to a future City Council meeting so that Council could ask additional questions of staff.

NEW BUSINESS: None.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

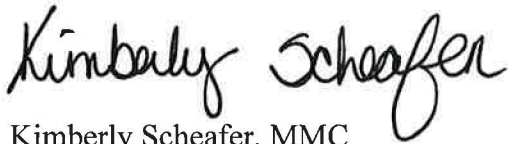
CITIZEN INPUT: Greg Perez, Canby resident, witnessed an individual who almost got ran over by the monster truck at General Canby Day. He did not think it was a safe operation around

children and elderly people.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1197.
3. Adopted Resolution 1198.
4. Ordinance 1398 would be moved to another meeting.

Mayor Hodson adjourned the meeting at 8:14 p.m.



Kimberly Schaefer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood