

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
December 2, 2015**

Presiding: Mayor Brian Hodson.

Council Present: Todd Rocha, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman.

Staff Present: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Amanda Zeiber, Asst. City Administrator/HR Director; Jorge Tro, Police Lieutenant; Steve Christman, Police Officer; Mike Smith, Police Sergeant; Chris Koehnke, Police Officer; and Kim Scheafer, City Recorder.

Others Present: Bob Cornelius, Bob Hill, Anne McKinney, Todd Gary, Fire Chief Jim Davis, and Firefighter Bob Pulford.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Community Food & Toy Drive Sponsored by Canby Kiwanis Proclamation – Mayor Hodson presented Todd Gary with a proclamation proclaiming December 13-19, 2015, as Canby Community Food & Toy Drive Week sponsored by Canby Kiwanis.

Todd Gary, Canby Kiwanis President, said 400 food baskets were delivered last year and 1,100 children received toys. The food and toys would be sorted at the Fairgrounds this year and they would need volunteers to help. The Council donated food and toys to the effort.

COMMUNICATIONS: Rick Robinson, City Administrator, said the Oregon Utility Commission sent notice that Canby now had a population over 15,000 and would have to pay on a per call basis of \$1.05 for utility location services.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Fire Chief Jim Davis said one of their major initiatives through their strategic plan was to raise the survival rate in Canby for cardiac arrest. On November 5 they responded to a two car accident and the police officers had initiated CPR before the Fire Department arrived. The gentleman who sustained the heart attack survived. It was a team effort by the dispatchers, police officers, and fire fighters. He presented Chain of Survival Coins to Police Officers Chris Koehnke and Steve Christman along with Firefighter Bob Pulford.

MAYOR'S BUSINESS: Mayor Hodson thanked Jason Gingerich for the Bridging Cultures Thanksgiving event. He attended a meeting with the Canby Garden Club regrading beautification of 99E. There was an initiative by the School Superintendent to elevate literacy in Canby. Yesterday was Giving Tuesday and he went to the Canby Center to volunteer. He thanked the Chamber of Commerce for a good Chamber Lunch. Operation Snuggle would be held on Saturday. A C4 meeting would be held tomorrow night. He discussed the need for shelters for people to use during cold weather and how Metro was not going to expand its Urban Growth Boundary.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Rocha would be attending Light up the Night on Friday and Operation Snuggle on Saturday.

Councilor Parker would also be attending Operation Snuggle and Light up the Night. The Bike and Pedestrian Committee discussed coordinating a Policy Maker's Ride and extending the Molalla River Keeper's Ride to Canby. He was looking into policy options for abandoned houses. He also attended the Bridging Cultures Thanksgiving event.

Councilor Hensley also attended the meeting with the Canby Garden Club and Chamber luncheon. The Canby Independence Day Parade Committee met today. Jack Pendleton resigned from the Traffic Safety Commission so there was an opening. CTV5 was looking for volunteers. She would be attending Operation Snuggle. The Light the Night parade would start at 6 p.m. with the lighting of the tree at 6:30 p.m. The American Legion had a Christmas tree sale and the auxiliary breakfast would be held on Sunday.

Councilor Heidt said the Library would be having a Decopage Workshop on December 8 and Intercambio on Sundays. There was open craft time for kids over the Christmas break. Regarding Canby Area Transit, Dial-A-Ride was down, but the shopping shuttle was up. There were digital radios on all the buses. There was a Customer Open House on December 15. Kathleen Jeskey received the CARE award from the Canby School District. She reported on the REACH program and Baker Prairie's Holistic Peace Institute event. The Canby Independence Day Children's Activities Committee was working on fun activities for the kids and she attended the Bridging Cultures event as well. The Friends of the Library Tour of Homes would be held on December 12. She gave kudos to Pam Thomas for The Place To Be as she was selling the business.

Councilor Coleman attended the Bridging Cultures event. The Planning Commission approved the 2.5 acre Canby Self Storage. He thanked Main Street, Public Works, and Parks for lighting up First Avenue and Wait Park. He thanked the police officers and fire fighters for their work. He also thanked the *Canby Herald* and Daniel Pearson for his work. The old Shell gas station had been purchased and was expected to reopen. Sugar Plum Bakery and Café was going in where the Mini Chef was. They would be opening on Saturday.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the November 18, 2015 City Council Regular Meeting and reappointment of John Serlet to the Planning Commission for a term to expire on December 31, 2018. Motion was seconded by Councilor Hensley and passed 6-0.

RESOLUTIONS & ORDINANCES: Ordinance 1429 – **Councilor Hensley moved to adopt Ordinance 1429, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH PIHL, INC. IN THE AMOUNT OF \$108,230.00 FOR CONSTRUCTION OF THE FAIRWAY LANE SANITARY SEWER REPLACEMENT, TRANSFERRING BUDGET APPROPRIATIONS BETWEEN EXISTING CATEGORIES; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Coleman passed 6-0 by roll call vote.

Ordinance 1430 – **Councilor Hensley moved to adopt Ordinance 1430, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY EXCAVATING, INC. FOR REHABILITATION OF THE 34TH PLACE SEWAGE PUMPING STATION, TRANSFERRING BUDGET

APPROPRIATIONS BETWEEN EXISTING CATEGORIES; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Rocha passed 6-0 by roll call vote.

Ordinance 1431 – Mr. Robinson said this was part of the multi-year wastewater treatment plant upgrades to replace an existing biosolids loadout building. The bid was over \$200,000 from the estimated price due to a larger building and escalated construction costs. An odor control project was scheduled for 2017-18 that might not be necessary because of this project. Staff recommended approval.

****Councilor Hensley moved to approve Ordinance 1431, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ROTSCHY, INC. FOR THE WASTEWATER TREATMENT FACILITY BIOSOLIDS LOADOUT BUILDING PROJECT; TRANSFERRING BUDGET APPROPRIATIONS; AND DECLARING AN EMERGENCY to come up for second reading on January 6, 2016. Motion was seconded by Councilor Rocha.**

There was discussion regarding the costs of the project.

Motion passed 6-0.

NEW BUSINESS: Cancellation of December 16, 2015 City Council Meeting – Mayor Hodson said there was nothing for the December 16 agenda. Council consensus was to cancel the meeting.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Robinson said the pouring of the slab at the new library/civic building might have to wait until next week due to the weather. He previewed the Light the Night lights, and it would be a beautiful event. A new electrical panel had been installed.

CITIZEN INPUT: Kim Scheafer, City Recorder, said that Clackamas County asked the City to help get the word out to businesses that effective January 1, 2016, under Oregon's Clean Air Act the current No Smoking signs by doorways needed to be replaced with ones that said No Smoking or Vaping. There was a link to download the new signs on the City's website.

Bob Cornelius, Canby citizen, thanked all the city staff and Council for their time and efforts to help make Canby the city it was.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinances 1429 and 1430.
3. Approved Ordinance 1431 to come up for second reading on January 6, 2016.
4. Staff would cancel the December 16 City Council Meeting.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:30 p.m.



Kimberly Scheafer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood