

MINUTES  
Warrenton City Commission  
Regular Meeting – July 23, 2019  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:13 p.m., and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Henry Balensifer, Rick Newton, Tom Dyer (arrived at 6:17 p.m.), Pam Ackley, and Mark Baldwin

Staff Present: City Manager Linda Engbretson, Community Development Director Kevin Cronin, Public Works Operations Manager Kyle Sharpsteen, Police Chief Mathew Workman, Fire Chief Tim Demers, Library Site Manager Nettie-Lee Calog, and City Recorder Dawne Shaw

Mayor Balensifer requested to affix the adjournment time to 7:20; there were no objections.

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 7.09.19
- B. Fire Department Activity Report – June 2019
- C. Police Department Monthly Statistics – June 2019
- D. Code Enforcement Report – July 8, 2019

**Commissioner Ackley made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.**

**Baldwin – aye; Newton – aye; Balensifer – aye; Ackley – aye**

COMMISSIONER REPORTS

Commissioner Newton gave an update on the Port Commission Meeting. He also noted that on Thursday ODFW will bring a display exhibit to the library and also to the market at the marina. He gave further updates on the market. (Commissioner Dyer arrived at 6:17 p.m.)

Commissioner Ackley noted RDI had a very productive meeting, the new name will be Spruce Up Warrenton.

Commissioner Baldwin noted he attended an Elk Collaborative Meeting at Camp Rilea.

Mayor Balensifer reported on the Elk Collaborative Meeting. The committees have been broken down and he is on the data subcommittee and Commissioner Baldwin is on the Elk Management Committee.

He stated it is important to note that these committees are not a policy board; they do not make decisions related to elk, but are rather a “tool building board.”

City Manager, Linda Engbretson, noted she has two items to add to the agenda: an event application and the recent vandalism. There were no objections to add them to the agenda.

#### PUBLIC COMMENT - NONE

PUBLIC HEARING – Community Development Director, Kevin Cronin, reported on the Clear Lake Subdivision Appeal. He noted that he received a letter from the applicant notifying the city they are withdrawing their application. If they want to reapply they now have to wait for a year unless there are substantial changes to the proposal.

#### BUSINESS ITEMS

Community Development Director, Kevin Cronin, discussed a License to Occupy from Commissioner Rick Newton and Charles Williamson. Mr. Cronin noted Mr. Newton and Mr. Williamson own property at 269 S. Main and 45 SW 3<sup>rd</sup> Ave respectively, and adjacent to an unimproved alley right-of-way (ROW) off 3<sup>rd</sup> street. Mr. Newton is renovating the former auto parts business for the relocation of Arnie’s Café. The License to Occupy proposal is to use the ROW for landscaping and to create an attractive appearance for the new café. Commissioner Newton gave an explanation of their intent. He then noted he has a conflict of interest and will refrain from voting. Brief discussion followed. Commissioner Ackley asked if this should be recorded at the county, pertaining to License to Occupy. Commissioner Baldwin asked for clarification about access to his leased building. He subsequently noted he had a conflict of interest and will refrain from voting. Discussion continued.

**Commissioner Dyer made the motion to approve the license to occupy that portion of the alley right-of-way adjacent to 269 S. Main Ave and 45 SW 3<sup>rd</sup>, Newton and Williamson for the temporary but regular landscaping associated with their businesses. Motion was seconded and passed unanimously.**

**Baldwin – abstained; Balensifer – aye; Ackley – aye; Dyer – aye; Newton - abstained**

Library Site Manager, Nettie-Lee Calog, explained the Intergovernmental Agreement between the Warrenton Community Library, Seaside Public Library, and the Astoria Public Library. She noted this updates the existing IGA from August of 2018.

**Commissioner Ackley made the motion to approve and sign the Intergovernmental Agreement between Warrenton, Seaside and Astoria. Motion was seconded and passed unanimously.**

**Baldwin – aye; Newton – aye; Balensifer – aye; Ackley – aye; Dyer - aye**

City Manager, Linda Engbretson, discussed the event application for the Regatta Kids Parade and Movie in the Park; she requested that we waive the \$250 fee, as this is the city’s Movie in the Park. Commissioner Newton noted he is arranging this event and will refrain from voting. He further explained the activities of the event. Discussion continued.

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**Commissioner Baldwin made the motion to approve the event application and to waive the fee. Motion was seconded and passed unanimously.**

**Baldwin – aye; Newton – abstained; Balensifer – aye; Ackley – aye; Dyer - aye**

### DISCUSSION ITEMS

County Commissioner, Pamela Wev, discussed the crisis with tobacco products. She stated they will come back very soon with an ordinance and request the City of Warrenton to pass it. Mayor Balensifer asked for clarification on the city's participation in the ordinance. Commissioner Wev clarified. Clatsop County Public Health Director, Mike McNichle, gave a presentation on Tobacco Retail Licensing. (He reviewed the slides in the power point) Commissioner Dyer asked about the chemicals in the vape products. Mr. McNichle explained, noting that one of the Vape Pods has Nicotine equivalence of one pack of cigarettes. Mayor Balensifer asked for clarification in regards to the Ordinance enforcement details. Discussion continued on the school's involvement/responsibility and the proposed fine amounts. Julia Hesse, Health Promotions Specialist, gave a few comments. Mr. McNichle noted the ordinance adoption timeline and process. Discussion continued.

Police Chief, Mathew Workman, discussed private property RV camping permits. Mayor Balensifer noted he has issues with multiple RV's camping in residential areas; he discussed the issues of RV camping in residential areas. Chief Workman clarified that anything more than 2 RV's makes it an RV park which then requires that special conditions be met. Discussion followed. Ms. Engbretson noted we are trying to get direction for the current Buoy10 season. Discussion continued. Chief Workman asked for permission to continue issuing temporary permits for this year; later discussion they can address the issue and get a formalized protocol for temporary permits. Discussion continued. Mayor Balensifer requested to extend the meeting time 15 minutes.

**Commissioner Baldwin made the motion to extend the meeting time 15 minutes. Motion was seconded and passed unanimously.**

**Baldwin – aye; Newton – aye; Balensifer – aye; Ackley – aye; Dyer – aye**

The consensus was to allow Chief Workman to use his discretion for permitting temporary permits, as done in the past, for the remaining season

Ms. Engbretson discussed the vandalism at the kayak dock and also at Quincy Robinson Park. Mr. Sharpsteen discussed the cleanup process. Ms. Engbretson noted it is an ongoing problem and suggested offering a reward for information on the perpetrators. Chief Workman discussed the process. Mayor Balensifer said he thinks we should offer a reward. Discussion continued. Mayor Balensifer suggested a \$500 award that would be pulled out of the Commission Travel and Training Budget; there was consensus. Discussion continued.

**Commissioner Baldwin made the motion to issue a \$500 reward coming out of the Commission's travel and training budget this fiscal year for information leading up to the arrest of the individuals responsible for the vandalism. Motion was seconded and passed unanimously.**

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**Baldwin – aye; Newton – aye; Balensifer – aye; Ackley – aye; Dyer – aye**

GOOD OF THE ORDER

Commissioner Newton asked Ms. Engbretson about Roxanne (Williams); and the appeal process. Ms. Engbretson clarified.

Commissioner Dyer gave kudos to the people that are fixing up the house on the corner of Main St.; we need to recognize people that are doing good things.

Mayor Balensifer noted a thank you article in the newspaper from a Tualatin resident regarding the 4<sup>th</sup> of July events in Warrenton.

Ms. Engbretson gave an update regarding the RARE coordinator – we are moving forward.

Mayor Balensifer recessed the regular meeting at 7:34 p.m., and announced they will now meet in executive session under ORS 192.660(2)(h); *to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation to be filed; and ORS 192.660 (2)(e); To conduct deliberations with persons designated by the governing body to negotiate real property transactions..*

At 8:14 p.m. Mayor Balensifer reconvened the regular meeting.

**Commissioner Baldwin made the motion to add item 7-D to the agenda. Motion was seconded and passed unanimously.**

**Baldwin – aye; Newton – aye; Balensifer – aye; Ackley – aye; Dyer – aye**

**Commissioner Dyer made the motion to authorize the Mayor’s signature on the settlement agreement with Shilo Inn. Motion was seconded and passed unanimously.**

**Baldwin – aye; Newton – aye; Balensifer – aye; Ackley – aye; Dyer – aye**


There being no further business, Mayor Balensifer adjourned the regular meeting at 8:15 p.m.

Respectfully submitted by Lindsay Duarte, Deputy City Recorder

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, City Recorder