

MINUTES
Warrenton City Commission
Regular Meeting – September 10, 2019
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:03 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Henry Balensifer, Rick Newton, Tom Dyer, Pam Ackley, and Mark Baldwin

Staff Present: City Manager Linda Engbretson, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Police Chief Mathew Workman, Finance Director April Clark, and City Recorder Dawne Shaw

Mayor Balensifer noted a change to the agenda, moving item 7-B to item 6-A under Public Hearings; there were no objections.

CONSENT CALENDAR

- A. City Commission Work Session Minutes – 8.27.19
- B. City Commission Meeting Minutes – 8.27.19
- C. Monthly Finance Report – June 2019
- D. Monthly Finance Report – July 2019

Commissioner Ackley made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Newton – aye; Balensifer – aye; Dyer – aye; Ackley – aye; Baldwin – aye

Chief Workman explained the hiring process of onboarding new police officers. He called up the newly hired Police Officers; Dylan McCoy and Madyson Hanna. He gave a brief background history for each of the officers. Officer Hanna's brother, Mason, pinned on her badge. Sergeant Pierce pinned the badge on Officer McCoy. Mayor Balensifer proceeded to administer the oath of office for both officers.

Mayor Balensifer recognized Representative Tiffany Mitchell; she gave brief comments.

Maritza Romero, Lower Columbia Hispanic Council interim executive director, gave a few comments regarding Hispanic Heritage Month. After reading the Proclamation, Mayor Balensifer declared September 15 – October 15, 2019 as National Hispanic Heritage Month in the City of Warrenton.

COMMISSIONER REPORTS

Commissioner Newton noted he attended the safety fair at Walmart, he went to the volunteer event at the Warrenton Library, and also attended the CEDR event in Seaside; he briefly reported on the three events. He noted the remodel of the Seaside convention center will be completed on time and under budget. He also noted the past due accounts at the marina in the amount of \$15,048.00.

Commissioner Dyer welcomed everyone and asked everyone to keep the new officers in their thoughts and prayers.

Commissioner Ackley gave brief comments on fishing. She thanked everyone for all the hard work that went into transferring the Hammond Marina.

Commissioner Baldwin concurred with Commissioner Ackley on the Hammond Marina. He thanked staff and everyone that was involved in the Resource Event at the high school football game. He reported on the Elks Meeting.

City Manager, Linda Engbretson, noted the city is actively planning the transfer ceremony of the Hammond Marina and briefly reported some details of the event. She reported she and Mr. Cronin attended the Resource Event at the high school. Ms. Engbretson introduced the new RARE Participant Morgan Murray.

Ms. Murray briefly explained the RARE program and the focus of her work while she is with the City of Warrenton.

Mayor Balensifer noted there is a lot of exciting things that will be happening. He echoed the comments Ms. Engbretson made on the Hammond Marina Transfer Ceremony. He also noted that the Warrenton Library's Online Catalog will be shut down temporarily to merge catalogs with the other libraries from September 15-16. He noted the National Guard will be conducting night training September 10- 12; you might hear jet blasts. He continued to state he had a great meeting with Senator Merkley; Mr. Stelzig was also in attendance. They discussed storm water infrastructure projects and noted he thinks there are some exciting possibilities that are outside the box on getting infrastructure built and dealt with.

PUBLIC COMMENT – Mr. Travis Wiechal owner of Cab Co., 238 S. Main; noted he has been cited for junk vehicles. He stated he has been working on cleaning up and needs to know what the City of Warrenton's expectations are. Mayor Balensifer explained the process leading up to the current point and noted the property has not come to the Warrenton City Commission for determination yet so it is still at the staff level. A brief conversation continued. Ms. Engbretson stated she will follow up on the matter with the City Development Director. Mr. Wiechal expressed his displeasure with how city staff has handled the matter. Commissioner Dyer stated that the owners had cut the grass without having anyone give direction.

PUBLIC HEARING

Mayor Balensifer opened the Public Hearing on Resolution No. 2549; Approving and Adopting a Supplemental Budget by Making Appropriations for Municipal Purposes of the City of Warrenton for

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the fiscal year commencing July 1, 2019 and ending June 30, 2020. Formalities followed and no conflict of interest was reported. Finance Director, April Clark, presented her staff report. Mayor Balensifer asked for public comment. No one spoke in favor or opposition. There being no further comments, Mayor Balensifer closed the public hearing.

Commissioner Newton made the motion to approve Resolution No. 2549; Approving and Adopting a Supplemental Budget by Making Appropriations for Municipal Purposes of the City of Warrenton for the fiscal year commencing July 1, 2019 and ending June 30, 2020. Motion was seconded and passed unanimously.

Newton – aye; Balensifer – aye; Dyer – aye; Ackley – aye; Baldwin – aye

BUSINESS ITEMS

City Manager, Linda Engbretson, presented information on the Intergovernmental Agreement (IGA) between the City of Warrenton and ODOT. She explained that the city currently does not own the area now known as “Post Office Park.” The current situation is that if we want to do a ceremony, put in benches, or make changes to the area ODOT has to give the city permission. ODOT owns a large portion of the park, so we have been working on a jurisdictional transfer, however a jurisdictional transfer would give the adjoining property owners the rights to the land- not the city. The cleanest way to gain rights to the property would be to enter into an IGA. She continued to explain how the IGA would work. The IGA will effectively allow the City to make improvements to the area without ODOT permission. ODOT will be responsible for the intersection and the City will be responsible for the park property. ODOT would renew the IGA after 10 years.

Commissioner Dyer made the motion to authorize the Mayor’s signature on the IGA, upon final approval by legal counsel. Motion was seconded and passed unanimously.

Newton – aye; Balensifer – aye; Dyer – aye; Ackley – aye; Baldwin – aye

DISCUSSION ITEMS – None

GOOD OF THE ORDER

Commissioner Newton noted he went to the meeting in Cannon Beach on Emergency Prep and got info on getting medications during an emergency. He noted he will be distributing invites to a Kiwanis event. He also gave comments on illnesses caused by vaping.

Mayor Balensifer asked about the right of way for the Cowan Bus Stop. Mr. Stelzig clarified the codes in place, and the fees for Right of Way Permit.

Mayor Balensifer noted someone ripped out a bus stop; parents were upset. There is a group that wants to put the bus stop back in place. He was thinking that when the work plan allows for it, the city could establish a consistent building plan for bus stops. He suggested an idea for future consideration to have a competition for prettiest bus stop. Brief discussion continued. Ms. Engbretson suggested using staff discretion on bus stops; giving authority for Right-To-Occupy and Right-Of-Way Permits. Mayor Balensifer is in agreement; commission was in consensus.

There being no further business, Mayor Balensifer adjourned the regular meeting at 6:47 p.m.

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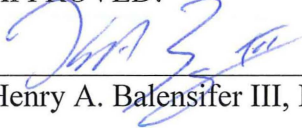
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Respectfully submitted by Lindsay Duarte, Deputy City Recorder

APPROVED:


Henry A. Balensifer III, Mayor

ATTEST:


Dawne Shaw, City Recorder