

MINUTES  
Warrenton City Commission  
Work Session – March 12, 2019  
5:15 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the work session to order at 5:17 p.m.

Commissioners Present: Mayor Balensifer, Mark Baldwin, Pam Ackley, Tom Dyer and Rick Newton

Staff Present: City Manager Linda Engbretson, Public works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Police Chief Workman, Fire Chief Demers, and City Recorder Dawne Shaw

Public Works Director Collin Stelzig introduced Dean Wood and Shawn Spargo from Kennedy/Jenks Consulting; noting they are here to talk about the Capacity Study and I&I (Inflow & Infiltration) study.

Mr. Wood gave a brief history of Kennedy/Jenks. Brief discussion ensued on the capacity in regards to Pacific Seafoods potential shrimp processing. Mr. Wood noted the treatment plant came online in 2006, and has an expected 20 year life cycle. He reviewed a power point presentation, which is included in the agenda packet material.

Mr. Spargo discussed the treatment plant's capacity evaluation, noting it will reach capacity in approximately 2022. Currently it goes over capacity in wet weather/heavy rains. Mr. Sharpsteen explained the increased flow, and noted the need to run it manually, to adjust to keep up with the increased I&I. Mr. Spargo reviewed capacity projections. Mayor Balensifer noted we are still meeting the DEQ requirements on effluent but over on what the plant can handle. Mr. Spargo continued reviewing the slides. Commissioner Baldwin asked how the septage station affects the capacity; Mr. Spargo noted it has minimal affect now, but as we near capacity it will have an effect. He continued to discuss the anticipated growth, based on development and the effect on capacity. He noted adding the 4<sup>th</sup> SBR basin may not be enough with the rate of development.

Mr. Wood discussed options to maintain compliance; 1) reduce I&I; 2) place a moratorium on development, septage hauling or implementing an industrial discharge program; 3) plan for plant expansion/upgrade. He discussed each option, and continued reviewing the slide presentation. He noted the problems identified during I&I study, as outlined in the packet material and stated that 14% of collection system was inspected. Discussion continued on the top 3 I&I spots in the city; cost comparisons; and SBR growth/expansion.

There being no further business, Mayor Balensifer adjourned the work session at 6:04 p.m.

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, City Recorder