

MINUTES
Warrenton City Commission
Work Session – April 9, 2019
5:15 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the work session to order at 5:15 p.m.

Commissioners Present: Mayor Balensifer, Mark Baldwin, Pam Ackley, and Tom Dyer
Excused: Commissioner Rick Newton

Staff Present: City Manager Linda Engbretson, City Attorney Spencer Parsons, Community Development Director Kevin Cronin, Finance Director April Clark, Fire Chief Tim Demers, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, and City Recorder Dawne Shaw

Mr. Mark Kujala noted Mr. Bob Leach in attendance, who helped with the inspections. Mr. Kujala presented an update on the levee, gave a slide presentation, and provided copies for the record. Mayor Balensifer asked Mr. Kujala to give details on the new specifics. Mr. Kujala discussed the parameters of the map, and the components of the levee. He explained the failures, noted the January periodic inspection, and discussed the operations and maintenance manual update - noting the need for an animal control plan based on observations. He discussed the next steps: checklist has been completed; currently waiting for review to be finalized; final inspection report will be in September/near the end of the fiscal year.

Mr. Kujala continued with encroachment discussion, and noted that all the information gathered on encroachments has been submitted. He noted the complications in the overbuilt area, near Warrenton Deep Sea. Mr. Kujala expressed concern to one particular encroachment; 426 S. Main. He mentioned it is on the homeowner to prove that the levee can withstand the design flood level. Commissioner Baldwin asked Commissioner Ackley if that should be listed on title search - conversation continued on the matter. Concern on leaving it up to the property owner and jeopardizing the City's standing in the RIP was discussed. Mayor Balensifer asked if staff and Legal can put together a policy before the budget is passed. Ms. Engbretson stated yes. She asked if there is a timeline on the encroachments, and noted the need to show the Corps we are making progress. Mr. Stelzig noted the Corps permits and approves encroachments under certain cases. Mr. Kujala noted Multnomah County Diking District has an example of a policy as an option to follow; condemn and removal would be the last case option. He continued with his presentation and explained the video inspection of the culverts and mentioned this is to be done every 5 years, and put on file with the Corps; failure to do so can get you in "trouble" with the RIP. Discussion began on whether a pump station would be a better option to culverts.


Mr. Kujala continued review of the slide show. He discussed tide gates and new legislation. He noted several House and Senate bills, and noted SB 254 which has matching grant opportunities. He discussed the USACE Risk assessment/FEMA accreditation and safety screening/rating, and discussed the next steps for the future.

Mayor Balensifer thanked Mr. Kujala for his efforts. Mr. Stelzig asked if we should send a letter to the property owner of the unacceptable encroachment. Mayor Balensifer stated we should have a policy first, send the letter, and then enforce the policy. Ms. Engbretson noted concern that the property is for sale, and will discuss further with legal counsel. Brief discussion continued.

There being no further business, Mayor Balensifer adjourned the work session at 6:02 p.m.

Respectfully submitted by Lindsay Duarte, Deputy City Recorder

ATTEST:



Dawne Shaw, City Recorder

APPROVED:



Henry A. Balensifer III, Mayor