

ORDINANCE NO. 847-A

Introduced by Commissioner all City Commissioners

AN ORDINANCE CONTINUING A PLANNING COMMISSION FOR THE CITY OF WARRENTON; PRESCRIBING ITS DUTIES; AND REPEALING ORDINANCE NO. 566-A

The City of Warrenton, Oregon, ordains as follows:

Section 1. CONTINUATION OF PLANNING COMMISSION.

There is continued a city planning commission, referred to in this ordinance as "commission", for the City of Warrenton.

Section 2. POWERS AND DUTIES OF COMMISSION.

Except as otherwise provided by the city commission, the planning commission shall have the power and duty to:

- (1) Recommend and make suggestions to the city commission and other public authorities concerning the laying out, widening, extending, parking and locating of public thoroughfares; parking of vehicles; relief of traffic congestion; betterment of housing and sanitation conditions; and establishment of districts for limiting the use, height, area bulk, and other characteristics of buildings and structures related to land development.
- (2) Recommend to the city commission and other public authorities plans for regulating the future growth, development and beautification of the city in respect to its public and private buildings and works, streets, parks, grounds and vacant lots, and plans consistent with future growth and development of the city, in order to secure to the city and its inhabitants sanitation, proper service of all public utilities and transportation facilities.
- (3) Recommend to the city commission and other public authorities plans for promotion, development and regulation of industrial and economic needs of the community in respect to private and public enterprises engaged in industrial pursuits.
- (4) Make an economic survey of present and potential possibilities of the city with a view to ascertaining its industrial needs.
- (5) Study needs of existing local industries with a view to strengthening and developing local industries and stabilizing employment conditions.
- (6) Do and perform all other acts and whatever maybe necessary or proper to carry out the provisions of this ordinance.
- (7) Study and propose in general such measures as may be advisable for promotion of public interest, health, safety, comfort, convenience and welfare of the city and surrounding area.
- (8) Make recommendations to the city commission for the adoption of a comprehensive plan for the city, or any part or element thereof. The official comprehensive plan shall be effective only after its formal adoption by the city commission.
- (9) Recommend to the city commission those ordinances intended to carry out the purposes, principles and proposals expressed in the comprehensive plan.
- (10) Advise and cooperate with other planning agencies within the state, and upon request, or on its own initiative, furnish advice or reports to any city, county, officer or department on any problem comprehended in city planning.
- (11) Promote public interest in and understanding of the comprehensive plan and of planning and zoning in general.

- (12) Make recommendations and an annual report on October 1, of each year to the city commission concerning the operation of the commission and of the status of planning and zoning within its jurisdiction.
- (13) Make recommendations to the city commission with regard to orderly development of territory within the city.
- (14) Perform all other acts and/or whatever maybe necessary or proper to carry out the provisions of ORS 227.010 to 227.180, and other duties as may be prescribed by ordinance or order of the city commission.
- (15) All recommendations and suggestions made to the city commission by the commission, shall be in writing.
- (16) The commission may employ consulting advice on municipal problems, a secretary and such clerks as may be necessary; and pay for their services, and for such other expenses as the commission may lawfully incur, including the necessary disbursements incurred by its members in the performance of their duties as members of the commission out of the funds at the disposal of the commission, as authorized by the city commission.
- (17) The commission shall have no authority to make expenditures on behalf of the city or to obligate the city for the payment of any sums of money, except as herein provided and then only after the city commission shall have first authorized the expenditures by appropriate ordinance (or resolution), which ordinance (or resolution) shall provide the administrative method by which the funds shall be drawn and expended.

Section 3. MEMBERSHIP

- (1) The commission shall consist of seven voting members, each of whom shall be a resident of the city and appointed by the city commission.
- (2) The commission may designate advisory, nonvoting members to provide technical advice to the voting members.
- (3) A term of office on the commission shall be four years and no member shall serve for more than two consecutive terms. The term of office shall commence on January 1 and expire on December 31.
- (4) Vacancies shall be filled by city commission appointment for the remainder of the unexpired term of the predecessor in office.
- (5) A member may be removed by the city commission during his or her term for misconduct or non-performance of duty, which may include but not limited to missing three consecutive meetings without an excuse as approved by the commission and so recorded in the minutes, the secretary shall declare the position vacant after a public hearing before the city commission.
- (6) Members shall serve without compensation other than reimbursement for duly authorized expenses.

Section 4. GENERAL PROCEDURES

- (1) The commission shall adopt rules and procedures for the transaction of business and shall keep a record of its resolutions, transactions, findings, recommendations and determinations, which record shall be a public record.
- (2) The commission shall select a secretary, who need not be a member of the commission. The secretary shall keep an accurate record of all commission proceedings.

Ord. # 847-A page 2

- (3) The commission shall elect from its voting membership a chairperson and

vice-chairperson to serve for one year terms. No member shall be eligible for more than two consecutive terms as chairperson or vice-chairperson.

(4) Any discussion, other than one made at a public hearing of the planning commission, that concerns a specific case scheduled or likely to come before the city commission and that is between a voting member and an applicant, an applicant's representative, or any other person with a direct interest in the matter, shall be made known and the substance of the discussion entered in to the record by the member at the beginning of the commission's public hearing on the case.

(5) A member of the commission shall not participate in any commission proceeding or action in which any of the following has a direct or substantial financial interest: The member or the spouse, brother, sister, child, parent, father-in-law, mother-in-law of the member, any business in which the member is then serving or has served within the previous two years, or any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential interest shall be disclosed at the meeting of the commission where the action is being taken.

Section 5. **REPEAL.** Ordinance No. 566-A adopted November 15, 1971, is repealed.

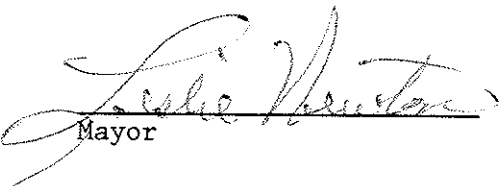
This repeal shall not invalidate any action taken by the city commission under Ordinance No. 566-A, and should be considered a continuation of that ordinance. Members appointed and presently serving under the terms of that ordinance shall continue to serve their present terms of office.

First reading 4/19/89

Second reading 5/3/89

PASSED by the City Commission of the City of Warrenton, Oregon, this 3rd day of May 19 89.

APPROVED by the Mayor of the City of Warrenton, Oregon, this 3rd day of May 19 89.


Mayor

ATTEST:


City Manager/Auditor