

Ordinance No. <sup>61</sup>.....

An ordinance making and providing rules and order of business of the Common Council of the City of Warrenton.

THE CITY OF WARRENTON DOES ORDAIN AS FOLLOWS:

Section I. That the following Rules and Order of Business for the government of the Common Council of the City of Warrenton are hereby established and shall govern all meetings and proceedings of the Common Council.

Rule I. The Mayor or in his absence, the President of the Common Council, (or in the absence of both of them) the Auditor and Police Judge shall call the members to order at the hour designated for the meetings. Should there fail to be a quorum present, the members present at the meeting shall adjourn to the next regular meeting of the Council, or to some time certain.

Rule 2. A quorum being present, the first business in order, after the roll call, shall be the reading of the minutes and record of the previous meeting by the Auditor, which, if not objected to, shall be considered approved.

Rule 3. The business of the Common Council shall be presented in the following order:

- I. Petitions, Memorials, Remonstrances, and Communications.
2. Reports from Standing Committees in the following order.

- I. Ways and Means.
- II. ~~Health and Police.~~ *Sanitary Conditions and public property*
- III. Streets and Public Ways.
- IV. Fire and Water.
- V. ~~Public Property.~~
- VI. ~~Wharves and Water Frontage.~~ *Finance and Dykes.*

3. Reports from select or special committees.
4. Report of officers.
5. Reports and business on the table.
6. Reading and consideration of ordinances.
7. Resolutions.
8. Claims and requisitions.
9. Propositions and miscellaneous matters.
10. Adjournment.

Provided that communications from the Mayor may be read at any time.

Rule 4. When two or more members happen to rise at once, the presiding officer shall name who is to speak first.

Rule 5. No member shall speak more than twice on the same subject or question without leave of the Common Council, nor more than <sup>once</sup> until every member choosing to speak shall have spoken.

Rule 6. Robert's Rules of Order shall be considered authority in deciding any question arising on points of order not embraced in these rules.

Rule 7. Every member who shall be present when a question is put shall vote for or against the same, unless excused by the Common Council, but no member shall be permitted to vote on a question when the ayes and naves are called for, unless present when his name is called in its regular order.

Rule 8. The member of the Council acting as President pro tem may vote on all questions in all cases in which he might vote, if not so acting.

Rule 9. No motion shall be considered unless the same be seconded.

Rule 10. Upon the passage of an ordinance the question shall be taken by ayes and naves.

Rule II. No standing rule or order of the Council shall be rescinded or suspended, ~~except vote from every person~~ <sup>except</sup>; nor shall the order of business established by the rules of the Council be postponed or changed, except by unanimous vote of the members present and the ayes and naves shall be recorded on any proposition to suspend a rule.

Passed the Common Council this 19th. day of September, 1911.

Approved this 19th. day of September, 1911.

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Mayor of the City of Warrenton.

Attest:

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Auditor and Police Judge of the City of Warrenton.