

RESOLUTION NO. 3

A RESOLUTION ESTABLISHING THE TROUTDALE RIVERFRONT RENEWAL ADVISORY COMMITTEE.

THE URBAN RENEWAL AGENCY OF THE CITY OF TROUTDALE (AGENCY) FINDS AS FOLLOWS:

1. On May 16, 2006 the voters approved the Urban Renewal Plan which will be implemented by the Urban Renewal Agency.
2. The Urban Renewal Plan incorporates the architect's full vision plan for the former sewage treatment plant (STP) site which includes public infrastructure improvements that the City and Agency will fund.
3. It is in the Agency's best interest to establish the Troutdale Riverfront Renewal Advisory Committee that will make recommendations regarding the implementation of the adopted Urban Renewal Plan. The Committee will evaluate public improvement and private development proposals and forward the comments and recommendations to the Agency.

NOW, THEREFORE, BE IT RESOLVED BY THE URBAN RENEWAL AGENCY OF THE CITY OF TROUTDALE:

Section 1.

- A. The Troutdale Riverfront Renewal Advisory Committee ("Committee") is hereby established.
- B. The Committee member selection shall be guided by the "Interest/Skills" and "Areas Represented" categories as set forth in the table below.

Recommended Interest/Skills	Recommended Areas Represented	Recommended Number of Members
Overall business benefit	Local business Chamber (one) Downtown (two)	5
Proper mix of development/traffic flow		
Public spaces and access/parking		
Architectural type style/review	Parks	2
Art/culture and historical relevance	Arts/history	2
Environmental sensitivity	Fiscal/development ¹	2
Development viability	At large At large appointees to complete mix of committee members to reflect interest/skills.	4
Fiscal responsibility		
Contract review		
Long-term process/continuity		
		11 to 15 ²

¹ e.g. accounting/contractor background.

² The Ad Hoc Committee recommends a standing committee of from 11 to 15 members. The goal would be to appoint members closely matching the characteristics indicated in the two lists. The Ad Hoc Committee envisions the Urban Renewal Agency having the flexibility to use the recommended 4 at large slots to best match the interests/skills list.

- C. Committee members shall serve a term of 3 years.
- D. The Committee is directed to work with City staff and consultants in developing recommendations for implementation of the Troutdale Urban Renewal Plan. The committee recommendations shall address public improvements and private development proposals to insure they comply with the adopted Urban Renewal Plan and the architect's Full Vision Plan adopted by City Council in November of 2003.
- E. The Committee shall perform its obligations in accordance with the parameters set out in Attachment A.

Section 2. This Resolution shall take effect immediately upon adoption.

YEAS: 6
NAYS: 0
ABSTAINED: 0



Paul Thalhofer, Chair
October 18, 2006

Date



Debbie Stickney, City Recorder

Adopted: October 17, 2006

TROUTDALE RIVERFRONT RENEWAL ADVISORY COMMITTEE

Committee Charge:

The Riverfront Renewal Advisory Committee will meet a minimum of four times per year. The Committee will work with the City's staff and consultant to develop recommendations for implementing the Urban Renewal Plan for the redevelopment of the former sewage treatment plant (STP) site. The Committee will evaluate public improvement and private development proposals and make recommendations to the Agency.

Committee Authorization:

The Committee will be created and authorized by resolution of the Agency. City Council normally creates standing committees by ordinance, but staff and the City Attorney determined that a resolution was more appropriate for the Agency.

Committee Make-up:

The Committee membership will focus on stakeholder groups based upon "Interests/Skills" and "Areas Represented" as outlined in the table below.

Recommended Interest/Skills	Recommended Areas Represented	Recommended Number of Members
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Public spaces and access/parking		
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Staff Support:

The Committee will be staffed by the City Administrator or his designee. The staff will work closely with the consultants in providing necessary support to the Committee so that it can complete its work in a timely fashion. Meeting agendas and minutes will be mailed prior to each meeting.

Recording of Committee Action:

Committee meetings will be tape recorded so that meeting minutes can be prepared from the tapes. The minutes will be of sufficient detail so that they can be effectively used by the committee members.

Meeting Notices (schedule):

The first meeting of the Committee will be held by November 30, 2006 and will constitute the Committee's organizational meeting. The Committee will establish a regular meeting schedule, which will be officially noticed to comply with the open meeting law requirements. The Committee shall select a chair and vice chair at their organizational meeting.

Committee Member Responsibilities:

Committee members will be expected to attend at least three-quarters of the scheduled meetings. A committee member who misses two meetings unexcused shall be subject to replacement. Committee members will be expected to come to their meetings fully prepared to participate in the discussions.