

RESOLUTION NO. 1047

Introduced by Commissioner: Scott Holman

ADOPTING THE AMERICAN PUBLIC WORKS' ASSOCIATION OREGON CHAPTER
1990 STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, WITH
AMENDMENTS, AS THE STANDARD SPECIFICATIONS FOR THE CITY OF
WARRENTON

WHEREAS, The Oregon Chapter of the American Public Works' Association has developed a set of Standard Specifications, hereafter referred to as APWA Standards, for the building and construction of public facilities in Oregon; and

WHEREAS, The City of Warrenton has been using the APWA Standards for Public Works Projects; and

WHEREAS, All parties constructing public facilities in the City of Warrenton will be required to build the facilities to the accepted APWA Standards; and

WHEREAS, The APWA Standards are available to all interested parties by contacting Kramer, Chin & Mayo, Inc., 7080 SW Fir Loop, Portland, OR 97223, (503) 684-9097; and

WHEREAS, The City of Warrenton rescinds all previously adopted standards that are now covered by the APWA Standard Specifications.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Warrenton, that the APWA Standards, as referenced herein, are hereby adopted as the Standard Specifications for the City to be used on all construction that occurs on City property and City rightS-of-way, City easements, and other facilities of interest to the City.

ADOPTED by the Warrenton City Commission this 20th day of September, 2000.

APPROVED by the Mayor of the City of Warrenton this 20th day of September, 2000.


Barbara Balensifer
Mayor

ATTEST:


Scott Derickson
City Manager

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CITY COMMISSION
OF THE CITY OF WARRENTON
Regular Meeting - September 20, 2000
6:30 p.m.

Warrenton Community Center
170 SW 3rd Street
Warrenton, OR 97146

1. CALL TO ORDER: Pursuant to public notice, Mayor Barbara Balensifer called to order an executive session, as authorized under ORS 192.660(1)(e), *to conduct deliberations with persons designated to negotiate real property transactions*, at 6:30 p.m.

At the conclusion of the Executive Session, Mayor Barbara Balensifer called to order the regular meeting of the Warrenton City Commission, September 20, 2000, after calling in the public from the closed executive session.

2. ROLL CALL: Commissioners Present: Mayor Barbara Balensifer, Keith Dyer, Lisa Lamping, Scott Holman, Jeff Hazen.

Staff Present: City Manager Scott Derickson, City Attorney Harold Snow, City Recorder Pro-tem Brenda Dalton, City Engineer Alan Johansson, Police Chief Scott Church

3. EXECUTIVE SESSION: Held at 6:30 p.m., as advertised under ORS 192.660(1)(e).

4. PUBLIC COMMENT: Michael Murphy - SW Juniper Road, Warrenton: Discussed SW Juniper Road Improvement Project. Mr. Murphy expressed concern regarding truck traffic on the road. With the ongoing development, he stated there will be dump trucks traveling on the road, and the residents would like to request that the City reduce the speed limit to 20 MPH. Mr. Murphy asked that the Commission look into designating portions of SW Juniper Road as a "Construction Zone." The City Manager stated staff will pursue placing a 20 MPH sign on SW Juniper Road.

Ron Walther - SW Juniper Road, Warrenton: Stated there is a public right-of-way, currently not being used, that could be used for routing truck traffic. Mr. Walther recommended that the City put in a road on this right-of-way to eliminate the heavy truck traffic down SW Juniper. City Engineer Alan Johansson reported opening that road had been discussed previously as an option for the truck traffic. Mr. Johansson stated he would discuss opening the right-of-way with the Public Works Superintendent, Dave Haskell.

John Lampien - SW Juniper Road, Warrenton: Agreed that opening up another route for truck

traffic is a good safety measure. Also will help reduce pot holes. Mr. Lampien also asked about the new waterline installed on SW Juniper, in relation to this project. He asked whether or not the residents in the area could hook up to the line now. Mayor Balensifer stated that is a staff-level issue. City Engineer Alan Johansson stated there are lots of steps in getting the line approved. Mr. Lampien was invited to contact staff to discuss the status of the waterline.

Terry Wheatley - SW Juniper, Warrenton: Reported the neighbors on SW Juniper have discussed safety concerns regarding SW Juniper. He suggested that the Commission look into realigning SW Juniper where it connects to SW 9th Street. Mr. Wheatley stated that there is a lot of truck traffic at the top of the road. He stated that with the development that is going to take place, the corner at the top of the hill should be opened up and improvements made to the road. Mr. Wheatley stated that several of the residents have offered to donate time and equipment to make the road safer. City Manager Scott Derickson suggested a "SW Juniper Road meeting" with staff and residents to talk about these issues. Rod Gramson will contact the City Manager and coordinate the meeting date.

5. CONSENT CALENDAR:

- A. Approval of the Minutes of the Regular Meeting of September 6, 2000
- B. Approval of the Minutes of the Special Commission Meeting of September 12, 2000
- C. Acceptance of Public Works Activity Report of September 2000
- D. Acceptance of Fire Department Activity Report of September 2000
- E. Acceptance of Police Department Activity Report of September 2000
- F. Acceptance of August 2000 Accounts Payable Report - September 2000 Memorandum
- G. Acceptance and Place on the Record Planning Commission Agenda Packet of September 13, 2000.
- H. Acceptance of Chamber Visitor counts of August 2000.
- I. Acceptance of the City Manager's *Correspondence of Interest*.

Motion to approve the Consent Calendar, with the removal of item C, was made by Commissioner Jeff Hazen, seconded by Commissioner Scott Holman. Motion Passed.

Commissioner Lamping - Aye; Commissioner Holman - Aye; Mayor Balensifer - Aye; Commissioner Dyer - Aye; Commissioner Hazen - Aye.

Discussion on item 5-C followed. Mayor Balensifer asked City Engineer Alan Johansson to clarify number 3 in the public works activity report. It indicated that Fort Stevens had been placed on notice for discharging sewage stronger than allowed by City ordinance. Mr. Johansson reported he will be meeting with Fort Stevens representatives to address this problem. A couple of items for discussion will include options for reducing the park's effluent coming into the City's system, or having the park contribute to the improvements needed at the lagoons to increase capacity (aeration). Mayor Balensifer requested that the Commission be kept informed on this item. City Manager Scott Derickson stated this will be an agenda item after the meeting with Fort Stevens.

Mayor Balensifer also requested a status report on the meter installation project. She expressed concern about the City's ability to meet the deadline to complete installation. Mr. Johansson stated that the City needs to look at the direction it wants to go to complete the project: Either hiring additional staff in public works or go out for an outside contractor. He indicated that the City should make a decision at least six months prior to the deadline. In the mean-time, current staff will continue to "chip away at it."

Motion was made by Commissioner Lisa Lamping, seconded by Commissioner Scott Holman, to approve Consent Calendar item 5-C. Motion passed.

Commissioner Lamping - Aye; Commissioner Holman - Aye; Mayor Balensifer - Aye; Commissioner Dyer - Aye; Commissioner Hazen - Aye.

6. ORDER OF BUSINESS:

A. Consideration of ZC-1-99; Evidentiary Public Hearing: A letter dated September 13, 2000, from the applicant's attorney, Michael Robinson, was included in the meeting packets. The letter requested that the Commission consider continuing the period for written material to be submitted into the record until September 27, 2000, and that the Commission continue the hearing and reconvene on October 4, 2000, to render a tentative decision on the zone change application. City Manager Scott Derickson reported that the City may want to write a letter to all the parties involved expressing an interest in seeing this issue move forward. City Attorney Harold Snow reported on procedure and indicated it would be appropriate for a motion to be made authorizing the City Manager to participate in discussions with the parties involved (ODOT, DSL and the applicant) to help facilitate this process.

Motion was made by Commissioner Scott Holman, seconded by Commissioner Keith Dyer, to continue the hearing to October 4, 2000, for Commission consideration, holding the record open until September 27, 2000, at 5:00 p.m. Motion passed.

Commissioner Lamping - Aye; Commissioner Holman - Aye; Mayor Balensifer - Aye; Commissioner Dyer - Aye; Commissioner Hazen - Aye.

Motion was made by Mayor Barbara Balensifer, seconded by Scott Holman, authorizing the City Manager to participate in discussions between various state agencies and the applicant. Motion passed.

Commissioner Lamping - Aye; Commissioner Holman - Aye; Mayor Balensifer - Aye; Commissioner Dyer - Aye; Commissioner Hazen - Aye.

B. Consideration of American Public Works Standards for Public Improvements: City Manager Scott Derickson gave background on this item. He reported the City does not have adopted public improvement construction standards. He stated that by formally adopting these

standards there will be consistency in applying standards for all public improvements in the City. He explained that if there is an appropriate reason for varying from the standards, then it would be brought before the Commission for authorization to alter the standards on a specific case, rather than that decision being made arbitrarily at the staff level. Discussion followed that these standards apply to public improvements, not development on private property.

Motion approving and adopting Resolution No. 1047, *Adopting the American Public Works Association - Oregon Chapter 1990 Standard Specifications for Public Works Construction with Amendments, as the Standard Specifications for the City of Warrenton*, was made by Commissioner Scott Holman, seconded by Commissioner Keith Dyer, Motion passed.

Commissioner Lamping - Aye; Commissioner Holman - Aye; Mayor Balensifer - Aye; Commissioner Dyer - Aye; Hazen - Aye.

C. Consideration of Trading One Leased Police Vehicle for Another and Declaring Surplus Property: Police Chief Scott Church provided background on how the City acquired the All Terrain Vehicle (ATV). Chief Church reported he would like to declare the ATV as surplus. A memorandum from Chief Church was included in the Commission packets outlining the request to replace the existing state rental of the Jeep Cherokee (K-9 vehicle) with a 1999 Chevy Tahoe. The memo included a breakdown of costs associated with renting the 1999 Chevy Tahoe, and that by declaring the ATV as surplus, the City could sale the ATV through silent auction and use the money from the sale to offset the difference in rental cost and equipment purchases needed for the Tahoe. A review of the difference in cost between the Jeep and the Tahoe was reviewed and discussed, with the Tahoe costing about \$78.00 more a month. Discussion followed on the amount over and above the current budget for a K-9 vehicle. Mayor Balensifer stated the budget committee worked very hard this year and had to cut programs for the children in the community (parks & recreation budget). She stated she would like to see what we get for the ATV, prior to authorizing any expense over what was budgeted for a K-9 vehicle. Discussion followed that if the City received at least \$2,000 for the ATV, there would be no "over and above" costs this year. Commissioner Lamping expressed concern over increasing the size of the vehicle for the dog, and because of budget concerns, the City should stay with the Jeep Cherokee.

Motion was made by Commissioner Keith Dyer, seconded by Commissioner Scott Holman, declaring the ATV as surplus equipment and authorize selling it at silent auction at a minimum bid of \$2,000. Motion passed.

Commissioner Lamping - Aye; Commissioner Holman - Aye; Mayor Balensifer - Aye; Commissioner Dyer - Aye; Commissioner Hazen - Aye.

Motion was made by Commissioner Jeff Hazen, seconded by Commissioner Scott Holman, that contingent upon the sale of the ATV, at no less than \$2,000, authorization is given to exchange the 1996 Jeep Cherokee for the 1999 Chevrolet Tahoe. Motion passed.

Commissioner Lamping - Nay; Commissioner Holman - Aye; Mayor Balensifer - Nay; Commissioner Dyer - Aye; Commissioner Hazen - Aye.

Mayor Balensifer noted for the record that she voted against exchanging vehicles because this extra cost was not brought up during the budget and because the City cut programs in parks and recreation.

7. COMMUNICATIONS:

A. Mayor - None.

B. Commission Members - None

C. Recorder/Administrator - City Manager Scott Derickson reported that it's time for the Northwest Oregon Economic Initiative Needs and Issues Process. This process includes identifying local needs and issues and prioritizing those projects. Mr. Derickson reported last years' projects included the Community Center Expansion Project and the Fishing Pier. He stated it's important to be a part of this process in regards to future funding. He is working with staff to identify projects and would like the Commission to review and identify projects as well. He stated this will probably require a workshop before October 27, which is the deadline for this process.

Mr. Derickson reported that the bid opening for the sidewalks and curbing around City Hall will be October 2nd. The bid results will be brought before the Commission at the October 4 meeting.

Mr. Derickson reported he is working to provide information regarding the initiatives on the November ballot. He suggested scheduling a workshop or an informational public meeting to discuss the impacts of the initiatives. Mr. Derickson stated that staff is gathering information and looking at impacts to the City's budget. He suggested scheduling a meeting for mid-October.

Mr. Derickson also noted that the Port of Astoria is looking to develop a golf course on Port property, located in Warrenton. Mr. Derickson reported the Port is interested in scheduling a joint workshop to discuss this proposal.

Mr. Derickson stated that the bids for the water filtration plant were opened, but staff has not had a chance to prepare the results for formal presentation to the Commission. Ten bids were received.

Mr. Derickson stated he has been working on updating the City's Local Improvement District Ordinance and preparing an Advance Finance District Ordinance for the Commission's consideration. The Commission suggested meeting a ½ -hour prior to the regular meeting in a workshop to review the draft ordinances.

Mr. Derickson stated that he has been working on an analysis of the City's organization and

suggested that he work with two Commissioners to assess his ideas and provide feedback, and then bring back recommendations to the Commission. Scott Holman and Jeff Hazen offered to participate in this process. The City Manager will schedule a meeting.

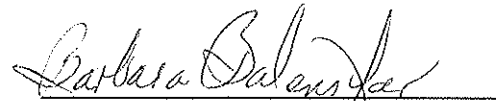
The City Attorney reminded the Commission they needed to take action on the Thompson Suit to Quiet Title discussed in Executive Session:

Motion was made by Commissioner Scott Holman, seconded by Commissioner Jeff Hazen, not to contest the Suit to Quiet Title a portion of the railroad right-of-way fronting Lots 7 & 8, Block 18, First Extension of East Warrenton. Motion passed.

Commissioner Lamping - Aye; Commissioner Holman - Aye; Mayor Balensifer - Aye; Commissioner Dyer - Aye; Commissioner Hazen - Aye.

There being no further business of the City Commission for the regular meeting of September 20, 2000, Mayor Barbara Balensifer adjourned the meeting at 8:25 p.m.

APPROVED:


Barbara Balensifer, Mayor

ATTEST:


Scott Derickson, City Manager

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