

ORDINANCE NO. 1128-A

Introduced by All Commissioners: _____

Amending Ordinance No. 1076-A;
Establishing the City of Warrenton Public Contracting
Regulations

The City of Warrenton Ordains as follows:

Section 1. Section 5 is repealed and replaced with the following new Section 5 language:

Section 5. Public Contracts - Authority of Purchasing Manager.

General Authority. The City Manager shall be the purchasing manager for the City of Warrenton and is hereby authorized to issue all solicitations and to award all City of Warrenton contracts for which the contract price does not exceed \$25,000. As required by City Charter, the City Commission shall approve the plans and specifications of any public improvement in excess of \$5,000 to be made by a private contractor. Subject to the provisions of this Ordinance, the purchasing manager may adopt and amend all solicitation materials, contracts and forms required or permitted to be adopted by contracting agencies under the Oregon Public Contracting Code or otherwise convenient for the City of Warrenton's contracting needs. The purchasing manager shall hear all solicitation and award protests.

Section 2. Section 8 C (1) is repealed and replaced with the following language:

Section 8. Public Contracts - Solicitation Methods for Classes of Contracts.

C. Personal Services Contracts.

(1) **Any Personal Services Contract.** Personal services contracts in any amount may be awarded under a publicly advertised request for competitive sealed proposals.

Section 3. Section 8 F (4) is repealed and replaced with the following new language:

Section 8. Public Contracts - Solicitation Methods for Classes of Contracts.

F. Contracts Subject to Award at Solicitation Agent's Discretion.

(4) **Contracts Up to \$5,000.** Contracts of any type for which the contract price does not exceed \$5,000 without a record of the method of award.

Section 4. Section 8 G (1) is repealed and replaced with the following new language:

(1) **In General.** When the City Manager determines that immediate execution of a contract is necessary to prevent substantial damage or injury to persons or property, the City Manager may execute a contract not to exceed \$50,000 without competitive selection and award or City of Warrenton approval, but, where time permits, the City Manager shall attempt to use competitive price and quality evaluation before selecting an emergency contractor.

Section 5. EXHIBIT A to Ordinance 1076-A is hereby amended by changing the following language:

No Findings Required:

- 6) Contracts Subject to Award at Purchasing Agent's Discretion.
(b) Contracts up to \$5,000

Adopted by the City Commission this 14th day of April 2009.

Approved by the Mayor this 14th day of April 2009.

First Reading: March 24, 2009

Second Reading: April 14, 2009



Gilbert Gramson, Mayor

ATTEST



Linda Engbretson, City Recorder