RESOLUTION NO. 17- 34

A RESOLUTION ESTABLISHING A BASIC COMPENSATION PLAN FOR THE EMPLOYEES OF THE CITY OF ASTORIA AND ESTABLISHING REGULATIONS FOR THE PLACEMENT OF PRESENT EMPLOYEES WITHIN THE WAGE AND SALARY SCHEDULES PROVIDED

WHEREAS, the establishment of the principles of equal pay for equal work and compensation incentives for continued improvement in service by City employees should result in more efficient and more economical municipal government; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASTORIA:

Section 1. <u>Establishing Pay Plan</u>. That there is hereby established a basic compensation plan for employees of the City of Astoria who are now employed, or will in the future be employed, in any of the classifications of employment listed in Sections 4, 5, 6, and 7, which are arranged in collective bargaining units, and Sections 8 and 9, which include employees not in a bargaining unit.

Section 2. <u>Salary And Wage Schedules</u>. That the following salary and wage schedules shall constitute the basic compensation plan, consisting of a base or entry rate (A) and four merit steps in the corresponding range on the schedule. Stability Pay shall be part of the basic compensation plan. (See Section 4.6 of the Personnel Policies and Procedures).

Section 3. <u>Classified Position Allocation</u>. That the following is a computed salary schedule and position allocation. All increases above the base rate for each range are called merit steps. Step increases are merit increases and are not automatic but must be earned by the employee. (See Section 4.5 of the Personnel Policies and Procedures). Each range is identified by a number. Each step within the range is identified by a letter; A is the entry rate, with Steps B, C, D, and E. The following salary schedules are listed by employee groups:

GENERAL/PARKS UNION EMPLOYEES SCHEDULE A EFFECTIVE JULY 1, 2017					
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY
		Α	2,634.57	31,615	15.20
		В	2,766.30	33,196	15.96
Library Assistant	12	С	2,904.61	34,855	16.76
		D	3,049.84	36,598	17.60
		E	3,202.33	38,428	18.48
		A	2,755.80	33,070	15.90
		В	2,893.59	34,723	16.69
Accounting Support Clerk	14	С	3,038.27	36,459	17.53
		D	3,190.19	38,282	18.40
		E	3,349.70	40,196	19.33
		А	3,043.05	36,517	17.56
Accounting Clerk		В	3,195.20	38,342	18.43
Engineering Secretary	18	С	3,354.96	40,260	19.36
Permit Technician		D	3,522.71	42,272	20.32
		E	3,698.84	44,386	21.34

Section 4. <u>General/Parks Employees.</u> The following positions and ranges comprise the General/Parks Employees Unit. See "Schedule A" for salaries.

		Α	3,200.98	38,412	18.47
		В	3,361.03	40,332	19.39
Senior Library Assistant	20	С	3,529.08	42,349	20.36
		D	3,705.54	44,466	21.38
		E	3,890.81	46,690	22.45
		A	3,449.00	41,388	19.90
		В	3,621.45	43,457	20.89
Recreation Coordinator	23	С	3,802.53	45,630	21.94
		D	3,992.65	47,912	23.03
		E	4,192.29	50,307	24.19
CAD Technician	AD Toobaician	А	3,712.91	44,555	21.42
Engineering Technician		B	3,898.55	46,783	22.49
Facility Coordinator	26	С	4,093.48	49,122	23.62
Grounds Coordinator		D	4,298.16	51,578	24.80
		E	4,513.06	54,157	26.04
		A	4,092.77	49,113	23.61
Senior Engineering Technician		В	4,297.40	51,569	24.79
Senior GIS Specialist	nior GIS Specialist 30	С	4,512.27	54,147	26.03
		D	4,737.89	56,855	27.33
		E	4,974.78	59,697	28.70

Section 5. <u>Fire Department</u>. The following Positions and Ranges comprise the Fire Department Unit.

FIRE UNION EMPLOYEES SCHEDULE B EFFECTIVE JULY 1, 2017					
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY
		A	4,677.60	56,131	19.2230
		В	4,911.48	58,938	20.1842
Firefighter*	22	С	5,157.06	61,885	21.1934
_		° D	5,414.91	64,979	22.2531
		E	5,685.65	68,228	23.3657
		С	5,270.77	63,249	21.6607
Includes 2.0% Stability		D	5,528.62	66,343	22.7204
		E	5,799.37	69,592	23.8330
		С	5,356.05	64,273	22.0112
Includes 3.5% Stability		D	5,613.91	67,367	23.0709
		E	5,884.65	70,616	24.1835
		С	5,412.91	64,955	22.2448
Includes 4.5% Stability		D	5,670.76	68,049	23.3045
		E	5,941.51	71,298	24.4172
		С	5,498.20	65,978	22.5953
Includes 6.0% Stability	Includes 6.0% Stability		5,756.05	69,073	23.6550
		E	6,026.79	72,322	24.7676

FIRE UNION EMPLOYEES SCHEDULE B EFFECTIVE JULY 1, 2017						
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY	
		A	4,917.18	59,006	20.2076	
		В	5,163.04	61,956	21.2180	
Driver/Engineer*	24	С	5,421.19	65,054	22.2789	
		D	5,692.16	68,306	23.3924	
		E	5,976.77	71,721	24.5621	
		С	5,540.72	66,489	22.7701	
Includes 2.0% Stability		D	5,811.70	69,740	23.8837	
		E	6,096.30	73,156	25.0533	
		С	5,630.38	67,565	23.1385	
Includes 3.5% Stability		D	5,901.35	70,816	24.2521	
		E	6,185.96	74,231	25.4217	
		С	5,690.14	68,282	23.3842	
Includes 4.5% Stability		D	5,961.12	71,533	24.4977	
		E	6,245.72	74,949	25.6674	
		С	5,779.80	69,358	23.7526	
Includes 6.0% Stability		D	6,050.77	72,609	24.8662	
· · · · · ·		E	6,335.38	76,025	26.0358	
		А	5,418.07	65,017	22.2660	
		В	5,688.97	68,268	23.3793	
Fire Lieutenant*	28	С	5,973.42	71,681	24.5483	
		D	6,272.09	75,265	25.7757	
		E	6,585.69	79,028	27.0645	
		С	6,105.13	73,262	25.0896	
Includes 2.0% Stability		D	6,403.80	76,846	26.3170	
		E	6,717.41	80,609	27.6058	
		С	6,203.92	74,447	25.4955	
Includes 3.5% Stability		D	6,502.59	78,031	26.7230	
······································		E	6,816.19	81,794	28.0117	
Includes 4.5% Stability		С	6,269.77	75,237	25.7662	
		D	6,568.44	78,821	26.9936	
		E	6,882.05	82,585	28.2824	
	<u></u>	C	6,368.56	76,423	26.1722	
Includes 6.0% Stability		D	6,667.23	80,007	27.3996	
		E	6,980.83	83,770	28.6884	

- * The salary shown for these positions is for a 56-hour duty week. The conditions set forth below shall be adhered to by the Fire Department personnel:
- 1. Employees on the off-duty shifts shall be available for emergency service.
- 2. A shift must be short more than one employee before a replacement is called in. Replacements called in to duty in such a case would receive time and one-half (1/2); every effort must be made by the department to keep overtime pay to a minimum.
- 3. The duty cycle of the department shall be determined by the Fire Chief with the approval of the City Manager.

FIRE MANAGEMENT SCHEDULE B EFFECTIVE JULY 1, 2017					
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY
		A	6,706.00	80,472	38.68
		В	7,041.31	84,496	40.62
Deputy Fire Chief	47	С	7,393.37	88,721	42.65
		D	7,763.04	93,156	44.78
		E	8,151.19	97,815	47.03
		А	7,175.43	86,105	41.40
		В	7,534.20	90,410	43.47
Fire Chief	49	С	7,910.91	94,930	45.64
		D	8,306.46	99,677	47.92
		E	8,721.78	104,662	50.32

Section 6. <u>Police Department</u>. The following Positions and Ranges comprise the Police Department Unit.

POLICE UNION EMPLOYEES SCHEDULE C EFFECTIVE JANUARY 1, 2018						
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY	
		A	2,867.65	34,411.80	16.54	
		В	3,011.04	36,132.48	17.37	
Records Specialist	12	С	3,161.59	37,939.10	18.24	
	12	D	3,319.66	39,836.05	19.15	
		Е	3,485.65	41,827.86	20.11	
		А	3,011.23	36,134.79	17.37	
		В	3,161.79	37,941.53	18.24	
Senior Records Specialist	14	С	3,319.88	39,838.60	19.15	
		D	3,485.88	41,830.53	20.11	
		E	3,660.17	43,922.06	21.12	
		A	3,757.04	45,084.50	21.68	
		В	3,944.89	47,338.72	22.76	
Communications Operator	22	С	4,142.14	49,705.66	23.9	
		D	4,349.25	52,190.94	25.09	
		E	4,566.71	54,800.49	26.35	
		А	4,369.68	52,436.16	25.21	
		В	4,588.16	55,057.97	26.47	
Police Officer	29	С	4,817.57	57,810.87	27.79	
	25	D	5,058.45	60,701.41	29.18	
		E	5,311.37	63,736.49	30.64	
		А	4,937.86	59,254.36	28.49	
		В	5,184.76	62,217.08	29.91	
Senior Police Officer (effective 5/1/17)	30	С	5,443.99	65,327.93	31.41	
	50	D	5,716.19	68,594.33	32.98	
		E	6,002.00	72,024.05	34.63	
		A	5,456.43	65,477.15	31.48	
		В	5,729.25	68,750.98	33.05	
Communications Operations Supervisor	32	С	6,015.72	72,188.58	34.71	
		D	6,316.50	75,798.04	36.44	
		E	6,632.33	79,587.91	38.26	

POLICE SWORN MANAGEMENT SCHEDULE C EFFECTIVE JANUARY 1, 2018					
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY
		A	5,678.43	68,141.18	32.76
		В	5,962.35	71,548.19	34.40
Sergeant	36	С	6,260.47	75,125.69	36.12
		D	6,573.49	78,881.90	37.92
		E	6,902.17	82,826.00	39.82
		А	6,510.75	78,129.02	34.17
		В	6,836.30	82,035.54	35.88
Deputy Chief of Police	42	C	7,178.11	86,137.29	37.67
		D	7,537.01	90,444.18	39.55
		E	7,913.86	94,966.37	41.53
		А	7,250.03	87,000.33	38.05
		В	7,612.53	91,350.30	39.95
Chief of Police/Assistant City Manager	48	С	7,993.15	95,917.78	41.95
		D	8,392.80	100,713.66	44.04
		E	8,812.45	105,749.44	46.25

Section 7. <u>Public Works</u>. The Following Positions And Ranges Comprise The Public Works Unit. See "Schedule D" for salaries.

PUBLIC WORKS UNION EMPLOYEES SCHEDULE D EFFECTIVE JANUARY 1, 2018					
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY
		A	3,045.92	36,551	17.57
		В	3,198.21	38,379	18.45
Equipment Servicer	15	C	3,358.12	40,297	19.37
		D	3,526.03	42,312	20.34
		E	3,702.33	44,428	21.36
		А	3,357.87	40,294	19.37
		В	3,525.77	42,309	20.34
Utility Worker I	19	С	3,702.05	44,425	21.36
		D	3,887.16	46,646	22.43
		E	4,081.51	48,978	23.55
Equipment Mechanic I		А	3,531.25	42,375	20.37
Sweeper Operator		B	3,707.81	44,494	21.39
Utility Technician	21	С	3,893.21	46,718	22.46
		D	4,087.87	49,054	23.58
		Е	4,292.26	51,507	24.76
		А	3,720.35	44,644	21.46
		В	3,906.37	46,876	22.54
Utility Worker II	23	С	4,101.69	49,220	23.66
		D	4,306.78	51,681	24.85
		E	4,522.11	54,265	26.09

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PUBLIC WORKS UNION EMPLOYEES SCHEDULE D EFFECTIVE JANUARY 1, 2018					
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY
Wastewater Treatment Plant Operator		А	3,902.19	46,826	22.51
Water Quality Technician		В	4,097.30	49,168	23.64
	25	С	4,302.17	51,626	24.82
		D	4,517.28	54,207	26.06
		Е	4,743.14	56,918	27.36
Equipment Mechanic II		A	4,101.70	49,220	23.66
Senior Utility Technician		В	4,306.79	51,681	24.85
Senior Utility Worker	27	С	4,522.13	54,266	26.09
Stores Supervisor		D	4,748.24	56,979	27.39
Water Source Operator		E	4,985.65	59,828	28.76
Lead Utility Worker		А	4,297.96	51,576	24.80
Wastewater Treatment Plant Supervisor		В	4,512.86	54,154	26.04
Water Quality Supervisor	29	С	4,738.50	56,862	27.34
		D	4,975.43	59,705	28.70
		E	5,224.20	62,690	30.14

Section 8. <u>Management and Confidential.</u> The following Positions and Ranges comprise the Management and Confidential Unit. See "Schedule E" for salaries.

POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY
		A	3,081.06	36,973	17.78
		В	3,235.11	38,821	18.66
Administrative Assistant	18	С	3,396.86	40,762	19.60
		D	3,566.71	42,800	20.58
		E	3,745.04	44,941	21.61
		A	3,232.80	38,794	18.65
		В	3,394.44	40,733	19.58
Executive Secretary	20	С	3,564.16	42,770	20.56
,		D	3,742.37	44,908	21.59
		E	3,929.49	47,154	22.67
		A	3,939.74	47,277	22.73
A location of the Original Management		В	4,136.72	49,641	23.87
Administrative Services Manager	28	С	4,343.56	52,123	25.06
Financial Analyst		D	4,560.74	54,729	26.31
		E	4,788.78	57,465	27.63
		A	4,136.86	49,642	23.87
		В	4,343.71	52,124	25.06
Finance Operations Supervisor	30	С	4,560.89	54,731	26.31
		D	4,788.94	57,467	27.63
		E	5,028.38	60,341	29.01

EFFECTIVE JULY 1, 2017					
POSITION	RANGE	STEP	MONTHLY	YEARLY	HOURLY
		А	4,348.59	52,183	25.0
		В	4,566.01	54,792	26.34
Equipment Maintenance Supervisor	32	С	4,794.32	57,532	27.6
		D	5,034.03	60,408	29.04
		E	5,285.73	63,429	30.4
		Α	4,566.90	54,803	26.3
Assistant Public Works Superintendent		B	4,795.25	57,543	27.6
Financial Report Manager	34	C	5,035.01	60,420	29.0
Project Manager/City Planner		D	5,286.76	63,441	30.5
		E	5,551.10	66,613	32.0
		Α	4,685.40	56,225	27.03
		В	4,919.67	59,036	28.38
Aquatic Program Manager	35	С	5,165.66	61,988	29.80
		D	5,423.94	65,087	31.29
		Е	5,695.14	68,342	32.86
		A	4,797.22	57,567	27.68
Aquatic Center Supervisor		В	5,037.08	60,445	29.0
Parks Maintenance Supervisor	36	С	5,288.93	63,467	30.5
Recreation Manager		D.	5,553.38	66,641	32.04
	<u> </u>	E	5,831.05	69,973	33.64
Building Official /Code Enforcement Officer Public Works Superintendent	38	A	5,050.13	60,602	29.14
		В	5,302.63	63,632	30.59
		С	5,567.76	66,813	32.12
		D	5,846.15	70,154	33.73
		E	6,138.46	73,662	35.4
	<u> </u>	A	5,311.23	63,735	30.64
	40	B	5,576.79	66,921	32.17
Emergency Communications Manager		C	5,855.63	70,268	33.78
		D	6,148.41	73,781	35.4
		E	6,455.83	77,470	37.25
	1	A	6,006.17	72,074	34.65
		B	6,306.48	75,678	36.38
Assistant City Engineer	45	<u>C</u>	6,621.80	79,462	38.20
Library Director		D	6,952.89	83,435	40.1
		<u>E</u>	7,300.54	87,606	42.12
		A	6,308.49	75,702	36.40
	-	<u>B</u>	6,623.91	79,487	38.2
City Engineer	47	<u> </u>	6,955.11	83,461	40.13
		<u>D</u>	7,302.86	87,634	40.10
	-	<u>D</u>	7,668.00	92,016	44.24
	<u> </u>	<u>A</u>	6,627.94	79,535	38.24
Finance Director	-	<u>A</u> B	6,959.34	83,512	40.15
Plance Director Parks And Recreation Director Public Works Director	49	<u>с</u>	7,307.30	87,688	40.10
	49	<u>D</u>	7,672.67	92,072	44.27
	-	E	8,056.30	96,676	44.27
	<u> </u>	A	6,959.54	83,514	40.40
	-	<u>A</u> B	7,307.51	87,690	40.10
Community Development Director	51	<u>D</u>	7,672.89	92,075	42.10
		D	8,056.53	92,075	and the second se
		E	8,459.36	101,512	46.48

Section 9. <u>Part Time and Contingent Seasonal Work Employees</u>. The following are positions for which part time or seasonal employees may be hired. See "Schedule F" for wages.

DEPARTMENT	JOB TITLES
ALL DEPARTMENTS	CLERICAL SUPPORT
COMMUNITY DEVELOPMENT	BUILDING INSPECTOR
FINANCE	HUMAN RESOURCES SUPPORT
	ACCOUNTING SUPPORT CLERK
LIBRARY	LIBRARY PAGE I
	LIBRARY PAGE II
	LIBRARY ASSISTANT
	SENIOR LIBRARY ASSISTANT
PARKS & RECREATION	CASHIER
	HEAD CASHIER
	LIFEGUARD
	SWIM INSTRUCTOR
	RECREATION LEADER I
	RECREATION LEADER II
	PARKS LABORER
POLICE/EMERGENCY DISPATCH	ASSISTANT TO THE EMERGENCY
	COMMUNICATIONS MANAGER
	COMMUNITY SERVICE OFFICER
PUBLIC WORKS	PUBLIC WORKS LABORER
	WEEKEND WATER OPERATOR

SCHEDULE F

TEMPORARY EMPLOYEES SCHEDULE F EFFECTIVE JULY 1, 2017						
1A	1 2 3 4 5	10.25 10.50 10.75 11.00 11.25	2	1 2 3 4 5	21.00 22.00 23.00 24.00 25.00	
	6 7 8 9 10	11.50 11.75 12.00 12.25 12.50		6 7 8 9 10 11 12 13	26.00 27.00 28.00 29.00 30.00 31.00 32.00 33.00	
				14 15	34.00 35.00	
RANGE	STEP	HOURLY	RANGE	STEP	HOURLY	
1B	1 2 3 4 5	12.75 13.00 13.25 13.50 13.75	3	1 2 3 4 5	37.50 40.00 42.50 45.00 47.50	
	6 7 8 9 10	14.00 14.25 14.50 14.75 15.00		6 7 8 9 10	50.00 52.50 55.00 57.50	
	10 11 12 13 14 15	15.25 15.50 15.75 16.00 16.25		11 12 13 14 15	60.00 62.50 65.00 67.50 70.00 72.50	
RANGE	STEP	HOURLY	RANGE		75.00 HOURLY	
10	1 2 3 4 5 6 7 8 9 10	16.50 16.75 17.00 17.25 17.50 17.75 18.00 18.25 18.50 18.75	4	1 2 3 4 5 6 7 8 9 10	80.00 85.00 90.00 95.00 100.00 105.00 110.00 115.00 120.00	
	10	19.00	RANGE	STEP	125.00 HOURLY	
	12 13 14 15	19.25 19.50 19.75 20.00	5	1 2 3 4 5 6 7 8	130.00 140.00 150.00 160.00 170.00 180.00 190.00 200.00	

Police Reserve: \$11.00 (Schedule F, Range 1A / 4) per training session, \$11.00 per hour assigned duty. Police Reserve rate of pay for dances, festivals, and similar duties shall be $1^{1}/_{2}$ times Range 29A (Schedule E). All drills and training sessions must be officially approved.

Section 10. <u>Advancement Within Range</u>. As authorized in the City of Astoria's Personnel Policies and Procedures, Compensation Plan, Section 4.

Section 11. <u>Exceptional And Additional Increases</u>. As authorized in the City of Astoria's Personnel Policies and Procedures, Compensation Plan, Section 4.

Section 12. <u>Stability Pay</u>. As authorized in the City of Astoria's Personnel Policies and Procedures, Compensation Plan, Section 4.6. The table below lists the stability pay for the different employee groups:

General/Parks Union Employees	Step E of pay range	Schedule A
Fire IAFF Union	Step E of pay range	Schedule B
Fire Management	Step E of pay range	Schedule B
Police Union (sworn)	Step E of pay range	Schedule C
Police Union (nonsworn)	Step E of pay range	Schedule C
Police Management	Step E of pay range	Schedule C
Public Works Union	Step E of pay range	Schedule D
Management and Confidential	Step E of pay range	Schedule E

Section 13. <u>Responsibility Pay</u>. As authorized in the City of Astoria's Personnel Policies and Procedures, Compensation Plan, Sections 4.7.

Section 14. <u>Repeal Of Resolutions</u>. Resolution No. 17-28 adopted by the City Council on September 5, 2017 is hereby repealed and superseded by this resolution.

Section 15. <u>Effective Date</u>. The provisions of this resolution shall become effective upon passage.

ADOPTED BY THE CITY COUNCIL THIS 18 DAY OF December 2017.

APPROVED BY THE MAYOR THIS 18 DAY OF CENSER, 2017.

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ATTEST City Mahage

ROLL CALL'ON ADOPTION:

Councilor Nemlowill Brownson Price Jones

Mayor LaMear

YEA

NAY

ABSENT

ORDINANCE NO. 17-

AN ORDINANCE REVISING ORDINANCE 6.510 RELATING TO TOWING AUTHORITY

THE CITY OF ASTORIA DOES ORDAIN AS FOLLOWS:

Revision of Astoria City Code 6.510 Astoria City Code section 6.510 Section 1. is revised to read as follows:

6.510 Seizure and Impoundment. The following motor vehicles are declared nuisances and are subject to seizure and impoundment

A. Motor vehicles operated by a person who is in violation of ORS 813.010, driving while under the influence of intoxicants; or

B. Motor vehicles operated by a person who is without driving privileges in violation of ORS 807.010 (Driving without a drivers license), or his/her driving privileges have been canceled, suspended or revoked under provisions of Chapter 809 or the Oregon Vehicle Code or ORS 811.175; or Page 6 - 26 6.510 Astoria Code 6.550

C. Motor vehicles operated by a person in violation of the Oregon Financial Responsibility Laws, as described in ORS 806.010 and 806.012.

D. Motor Vehicles within which an alarm device or horn is activated continuously, intermittently or repeatedly and a police officer is unable to locate the owner of the vehicle within 20 minutes from the time of arrival at the vehicle's location.

Section 2. Effective Date. This ordinance shall become effective 30 days after its adoption.

ADOPTED BY THE CITY COUNCIL THIS 18TH DAY OF DECEMBER 2017 APPROVED BY THE MAYOR THIS 18TH DAY OF DECEMBER 2017

XXXXX

Certine La Mear

ATTEST: City Manager ROLL CALL ON ADOPTION Councilor Nemlowill Brownson Price Jones

Mayor LaMear

YEA NAY ABSENT