

A regular meeting of the Astoria Common Council was held at the above place at the hour of 7:00 pm.

Councilors Present: Nemlowill, Jones, Price, Brownson, and Mayor LaMear.

Councilors Excused: None

Staff Present: City Manager Estes, Community Development Director Cronin, Parks and Recreation Director Cosby, Finance Director Brooks, Fire Chief Ames, Police Chief Spalding, Public Works Director Cook, Library Director Pearson, and City Attorney Henningsgaard. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

## PROCLAMATION

### **Item 3(a): Daughters of the American Revolution: Constitution Week**

Mayor LaMear read the proclamation declaring September 17 – 23, 2017 as Constitution Week in Astoria. She presented the proclamation to Evelyn Laughlin, who represented the Daughters of the American Revolution.

## REPORTS OF COUNCILORS

**Item 4(a):** **Councilor Nemlowill** reported that the Aquatic Center looked really clean when she swam there that morning. The gym had been expanded into the lobby slightly and some things had been moved around. She thanked Director Cosby and her Staff for all of their hard work. She reported that October is Breast Cancer Awareness Month. The grand opening of the Columbia Memorial Hospital (CMH) / Oregon Health and Science University (OHSU) night cancer treatment center will be on October 12<sup>th</sup>. The Friends of the Astoria Column would like to solicit a \$5.00 donation from anyone who walks up the Column during the month of October. The Friends would match the donation with their own funds, with 100 percent of the proceeds going to the hospital's foundation. This would help offset the costs of cancer treatments, wigs, daycare, transportation, and other items not covered by insurance.

**City Council Action:** Motion made by Councilor Nemlowill, seconded by Councilor Jones, to support the solicitation of donations by the Friends of the Astoria Column during the month of October. Motion carried unanimously. Ayes: Councilors Price, Jones, Nemlowill, Brownson, and Mayor LaMear; Nays: None.

**Item 4(b):** **Councilor Brownson** reported that he went onboard the Coast Guard Cutter Fir with Mayor LaMear and Councilor Price to watch the deployment of their shipboard oil recovery system, which they do as an annual exercise. The Coast Guard had indicated they are considered to have done a good job if they were able to recover 10 to 15 percent of the oil that was spilled. A fast response time allowed the Coast Guard to recover 30 percent of the oil spilled in San Francisco Bay, which was considered exceptional. Even when the Coast Guard does its best, a lot of oil still gets dispersed. He also attended the 27<sup>th</sup> Annual Forestry Tour, which included a few clear cuts and riparian zones around creeks. New regulations have expanded the boundaries, require log jams and more dense forest over the creeks.

**Item 4(c):** **Councilor Price** reported that the Coast Guard calls sailboats blow boats. While on the cutter, she also learned that an airman could be a sector commander, but a boatman could not.

Councilor Jones clarified that the sectors with air stations must have a sector commander that is an aviator because the commanding officer needs to be dual headed. Most sectors in the Coast Guard do not have an air station and those sectors can have any officer as a sector commander.

Councilor Price reported her next salonical would be during the first week of October. She also reported that invitations to the Library's 50<sup>th</sup> Anniversary event on October 8<sup>th</sup> were made available at the dais. There are ingenious things going on at the library now. She thanked Director Pearson and his Staff for thinking of event.

**Item 4(d):** Councilor Jones reported that he was please to see an article in the *Daily Astorian* on the new internship program being developed by Astoria School District Superintendent Craig Hoppes and Clatsop Economic Development Resources (CEDR) Executive Director Kevin Leahy. The internship will be modeled after a program in Tillamook. Mr. Hoppes and Mr. Leahy are reaching out to local businesses to create opportunities for Astoria School District students to find paid internships. The nation needs more technical training, vocational training, and partnerships between local businesses and schools in order to provide good jobs to youth. He hoped that Mr. Hoppes and Mr. Leahy would present an update a year from now on how the program was working.

**Item 4(e):** Mayor LaMear reported that Council and Staff had a very productive work session on City Council's goals. The City is working towards getting all of the goals completed. Only three months into the fiscal year, the City has already accomplished a lot. She thanked City Manager Estes, who reported to the Rotary on the work session. She also attended the forestry tour. One of the foresters said that as a child, it was his job to pull all of the wood out of the creek, and now his job is put it all back. She attended Immigration 101 and a celebration hosted by the Rural Organizing Project. She also attended River Folk at the Performing Arts Center, which raised money for the homeless.

#### CHANGES TO AGENDA

There were none.

#### CONSENT CALENDAR

The following items were presented on the Consent Calendar:

**6(a) City Council Minutes of 8/21/2017**

- 6(b) Authorization to Light the Astoria Column Pink for the Month of October in Recognition of Breast Cancer Awareness Month (Parks)
- 6(c) Annual Review of Memorandum of Agreement Between the City of Astoria and the United States Coast Guard (Fire)
- 6(d) Slow Sand Filter Resanding Project Authorization to Bid (Public Works)
- 6(e) Authorization to Purchase 6-inch Trash Pump (Public Works)
- 6(f) Waste Water Treatment Plant Headworks Concept Plan – Infrastructure Finance Authority Grant Application (Public Works)

Councilor Brownson requested Item 6(a) be removed for further discussion.

**City Council Action:** Motion made by Councilor Nemlowill, seconded by Councilor Brownson, to approve Items 6(b) through (f) of the Consent Calendar. Motion carried unanimously. Ayes: Councilors Price, Jones, Nemlowill, Brownson, and Mayor LaMear; Nays: None.

**Item 6(a): City Council Minutes of 8/21/2017**

Councilors Brownson and Jones discussed a typographical error and noted the following correction:

- Item 6(b), Paragraph 9: "Councilor Jones-Price asked how many used the pool more than eight times a month"

**City Council Action:** Motion made by Councilor Brownson, seconded by Councilor Nemlowill, to approve Item 6(a) of the Consent Calendar, as amended. Motion carried unanimously. Ayes: Councilors Price, Jones, Nemlowill, Brownson, and Mayor LaMear; Nays: None.

#### REGULAR AGENDA ITEMS

**Item 7(a): Agreement for Lien Search Services (Finance)**

The Finance Department has needed to place liens on properties from time to time, as specified by City code. Liens may be related to nonpayment of utilities, special assessments, and local improvement debt or transient room taxes.

In March, 2010 the City established an electronic process for recording property liens, which took the place of recording manual documents with the County, as allowed by ORS 93.643. Notification was provided to the County March 16, 2010 regarding the implementation of conduits.nassets.net effective March 18, 2010. Publication of and electronic access to the City's property interest against real property is provided through a fee based internet service called Conduits which is operated and supported by Net Assets Corporation (Net Assets). During review of the electronic lien search service utilized by City of Astoria, it was noted a service agreement was not executed with Net Assets Corporation.

Attached is an agreement with Net Assets Corporation for the continued use of Conduits Electronic Lien Docket (ELD), which is used to record City property interests and provide electronic search to external users. The agreement has been reviewed and approved to form by City Attorney Blair Henningsgaard, with the recommendation to update the Fee Schedule with the billable rate. It is recommended that the City Council consider the agreement with Net Assets Corporation.

**City Council Action:** Motion made by Councilor Price, seconded by Councilor Jones, to approve the agreement with Net Assets Corporation for the continued use of Conduits Electronic Lien Docket (ELD). Motion carried unanimously. Ayes: Councilors Price, Jones, Nemlowill, Brownson, and Mayor LaMear; Nays: None.

#### **Item 7(b): Revision of City Administration Fees – Schedule B (Finance)**

The proposed amendment to the City Administration Fees – Schedule B is necessary to recognize lien search fees associated with Title company searches utilizing Conduits Electronic Lien Document (ELD) services as supported and operated by Net Assets Corporation.

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A \$20 search fee is being added to City Administration Fees – Schedule B to recognize the lien search fee charged to agencies and to cover expenses associated with maintaining information and providing an electronic searchable format. It is recommended that the City Council consider the updated Fee Resolution.

**City Council Action:** Motion made by Councilor Brownson, seconded by Councilor Nemlowill, to approve the updated to City Administration Fees - Schedule B of the Fee Schedule. Motion carried unanimously. Ayes: Councilors Price, Jones, Nemlowill, Brownson, and Mayor LaMear; Nays: None.

#### **NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)**

Sean Fitzpatrick, 1046 Grand Avenue, Astoria, congratulated and thanked City Council for helping to fund the county-wide housing study. His business provides housing to over 160 people within the city limits of Astoria and about 12 outside the city limits. Thirty-two beds are dedicated to highly monitored sober living and his company provided eight full time equivalents between office staff and maintenance contractors as living wage jobs. He provides housing to some of his employees. Most of his units are studio, one, and two bedroom apartments. He talked his cousin into upgrading some underutilized properties into a three-bedroom, two bath home with a garage, a four-bedroom, two bath home with a garage, and a one-bedroom with an office, den, and garage. These properties were vacant two years ago. He had stated in emails to Council that he has people living in two-bedroom apartments who would rather be in larger or smaller units, but they took what they could due to the abundance of two-bedroom units and the shortage of larger and smaller units. He hoped the county-wide housing study would better define what was lacking in housing in the county and in Astoria. He offered to help

with the study. He said that while walking past the Aquatic Center earlier that day, he noticed there was no signage and asked if it was being restored.

Director Cosby said the signage was removed while the building was being painted and it would be put back up.

City Council recessed into Executive Session at 7:22 pm.

**EXECUTIVE SESSION**

**Item 9(a): ORS192.660 (2) (h) – Legal Counsel**

The City Council will meet in executive session to discuss legal matters.

**ADJOURNMENT**

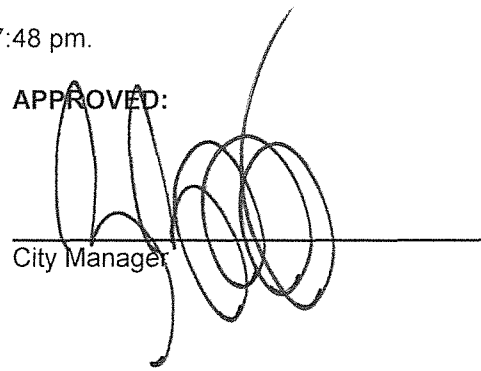
There being no further business, the meeting was adjourned at 7:48 pm.

**ATTEST:**



\_\_\_\_\_  
Finance Director

**APPROVED:**

  
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City Manager