

MINUTES  
Warrenton City Commission  
Work Session – January 8, 2019  
5:15 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the work session to order at 5:18 p.m.

Commissioners Present: Mayor Balensifer, Mark Baldwin, Pam Ackley, Tom Dyer and Rick Newton

Staff Present: City Manager Linda Engbretson, Community Development Director Kevin Cronin, Building Official Bob Johnston, Finance Director April Clark, and City Recorder Dawne Shaw


City Manager Linda Engbretson noted the work session was scheduled to talk about permit fee increases. She noted the prior building inspector previously brought fee increases forward, but only increases to the rate calculation, not permit fees. Building Official Bob Johnston gave a power point presentation on the proposed permit fee increases. He explained the methodology for the fee study; noting the proposed increase will align our fees with Seaside and neighboring cities. He noted the need to increase workforce, and attract a younger workforce due to retirements. He reviewed the power point material and explained the timeline and process. He stated the fee increase will help with the budget for a new employee. Discussion followed on the fee comparisons. There was consensus to match the county fees across the board for uniformity. Mr. Johnston explained that if the fees are not increased he will have to reduce the level and frequency of inspections. Discussion continued. Mr. Johnston stated he will match the fees with the county.

There being no further business, Mayor Balensifer adjourned the work session at 5:51 p.m.

ATTEST:

  
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Dawne Shaw, City Recorder

APPROVED:

  
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Henry A. Balensifer III, Mayor