



Utility Service Application

City of Astoria – Engineering Division

1095 Duane Street, Astoria, OR 97103

Phone: (503) 338-5173

Web: www.astoria.or.us

Permit Number: _____

Application Date: _____

Amount Received: _____

Please refer to City of Astoria current fee schedule

PROPERTY LOCATION

Property location/address:

Subdivision:

Lot no.:

Taxmap/taxlot no.:

PROPERTY OWNER

Name:

Address:

City/State/ZIP:

Phone:

Email:

APPLICANT

Same as above

Business Name:

Contact Name:

Address:

City/State/ZIP:

Phone:

Email:

CONTRACTOR

Not Applicable

Name:

Phone:

Address:

City/State/ZIP:

Email:

Oregon CCB #:

Astoria Bus. License #:

UTILITY SERVICE INFORMATION

Is this new construction? Yes No

Type of Construction: Residential Commercial

Building Description: Single Family House Duplex Triplex Other _____

Total Water Supply Fixture Units (WSFU):

Existing water meter size, if applicable:

Type of service requested, mark all that apply: Water Sanitary Sewer Storm Drainage

WATER

New Service & Meter: 3/4" 1" 1-1/2" and Larger, specify size _____

Drop-in Fee: 3/4" 1" 1-1/2" and Larger, specify size _____

Meter Reduction: 1" to 5/8" x 3/4" Other, specify reduction sizes _____

SEWER

Sanitary sewer lateral size:

Connection location: Lateral, on property Sanitary sewer main Structure

STORM

Storm drain lateral size:

Connection location: Through curb Storm drain main Structure Natural Drainage

See Page 3 for Water, Sanitary Sewer & Storm Drain Application/Connection Fees

Applicant must provide sketch showing the location of proposed utility services, water meter, driveway, sidewalk, house, streets, property lines and adjacent structures:

CITY STAFF USE ONLY						
City utility map number (include copy):			Building Permit #:			
Total Water Supply Fixture Units (WSFU):			Minimum Water Meter Size (Appendix A):			
Distance from water main to meter:			Size of water main:			
Static pressure (at nearest hydrant):		(psi)	Hydrant flow at 20 psi		(gpm)	
Is work required on the water main to provide service? <input type="checkbox"/> Yes <input type="checkbox"/> No						
Estimate required? <input type="checkbox"/> Yes <input type="checkbox"/> No						
Operations estimate cost (attach work estimate form):				Date:		
Routing (Water)			Distribution (Water)			
Engineering (required size): _____			Finance: _____			
Operations (estimate): _____			Operations (Work Order): _____			
Engineering (approved & call applicant): _____			Engineering (File As-built): _____			
Community Development*: _____						
(*Only for Additional Meters for Residential)						
After Installation:		Actual Cost \$ _____		Sent Revised Invoice to Owner _____		
Installation Inspection						
Water	Connection: _____ Date _____		Sewer	Connection: _____ Date _____		Storm
	Sub-grade: _____ Date _____			Sub-grade: _____ Date _____		
	Resurfacing: _____ Date _____			Resurfacing: _____ Date _____		

UTILITY SERVICE FEE SCHEDULE		
APPLICATION FEE	\$60.00	
WATER	Service Line & Water Meter	
	5/8" x 3/4" Service & Meter	\$2,595.60
	1" Service & Meter	\$2,863.40
	1-1/2" and Larger Service & Meter	Estimate Required
	Meters (any size) more than 50 ft. from water main	Estimate Required
	Water Meter Drop-in & Water Meter Reduction	
	5/8" x 3/4" Drop-in	\$377.02
	1" Drop-in	\$477.08
	1-1/2" and Larger Drop-in	Installation Cost + \$768.52
	1" to 5/8" x 3/4" Reduction	\$154.50
	Larger Meter Reduction	Estimate Required
	An advance deposit of the estimated cost for labor, materials and administration will be required prior to installation of meters greater than 1" in size, or meters that are more than 50 feet from the water main.	
SEWER	Size of Water Meter	Connection Charge
	5/8" x 3/4"	\$822.31
	1"	\$1,637.45
	1-1/2"	\$2,336.94
	2"	\$3,750.52
	3"	\$7,724.57
	4"	\$10,761.23
	6"	\$21,406.95
	8"	\$37,765.13
	10"	\$48,929.93
Larger than 10"	Determined by City Council	
STORM	Lot/Parcel Area	Connection Charge
	Up to 5,000 square feet	\$515
	Greater than 5,000 square feet	\$515 + \$0.10 per square foot beyond 5,000 square feet

UTILITY FEE WORKSHEET – CITY STAFF USE ONLY	
Application Fee:	\$60.00
Water Fee:	\$
Sewer Fee:	\$
Storm Fee:	\$
Total Utility Fee:	\$

General Conditions:

1. Water service requirements are detailed in the most current version of the City of Astoria Resolution Establishing Rules, Regulations, Rate Charges and Conditions for Water Service (Water Resolution).
2. Utility construction in the public right-of-way shall be completed by a Contractor that is licensed and bonded in the State of Oregon.
3. Meter and service size must meet the minimum requirements of the Water Resolution. Actual line size needed may be greater than the minimum depending on number of fixtures, elevation of fixtures, water main pressure and other factors. Determining the line and meter size for non-standard installations is the responsibility of the owner, and should be determined by an engineer. Owner is required to obtain a plumbing permit for work outside the public right-of-way.

4. Sewer and storm service requirements are detail in the most current version of the City of Astoria Resolution Establishing Rules, Regulations, Rate Charges and Conditions for Sewer Service (Sewer Resolution).
5. No unauthorized person shall uncover, or make any connections to a utility without first obtaining a written permit from the City.
6. The applicant for the building sewer permit shall notify the Engineering Division office when the sewer is ready for inspection and connection to the public system. The connection shall be inspected by the City Engineer, or his representative, prior to backfilling. Inspections are required at time of connection to the City's main and also before and after sidewalk and pavement restoration in the City Right-of-Way. Call the Engineering Division office at 503-338-5173 at least 24 hrs. in advance to schedule an inspection.
7. Utility service connections and restoration details shall be completed according to the City of Astoria Standard Details. Contact the Engineering Division office to obtain a copy of the Standard Details.
8. Contractor shall provide erosion and sediment control to prevent sediment laden runoff from entering the City's storm drain system or adjacent properties during construction.
9. Contractor shall have sufficient experience, personnel and equipment for the type and scope of work to be performed and shall hold current Oregon contractor's license. The City of Astoria reserves the right to require proof of experience and refuse to allow a Contractor with insufficient qualifications to work in the right-of-way.
10. The Contractor agrees to defend, indemnify and hold harmless the City, its agents, officers, elected officials and employees from and against all claims, demands and judgments (including attorney fees) made or recovered against them including, but not limited to, damages to real or tangible property or for bodily injury or death to any person, arising out of, or in connection with this Permit, to the extent such damage, injury or death is caused or sustained in connection with the negligent performance or willful misconduct of Contractor, or its employees, agents or subcontractors.
11. Contractor shall at all times, while performing work associated with this permit, carry a Commercial General Liability insurance policy for at least \$1,000,000 combined single limit per occurrence and at least \$2,000,000 in the aggregate per project, for Bodily Injury, Property Damage, and Personal Injury. This insurance must be primary to and non-contributory with any insurance, including any self-insurance or retentions carried by the City. Proof of insurance may be requested, including policy endorsement for the City of Astoria, as required by the City Engineer.
12. This permit grants no rights to trespass on adjacent property and in no way relieves the Owner and Contractor from their liability for any damages caused by their act of grading or subsequent failure of the inspection by the City. Any materials deposited on City streets or walks shall be promptly removed.
13. Permit is only valid 90 days from the date of issuance. If an extension is required, please contact the Engineering Division office at 503-338-5173.

Property Owner Signature:	Date:	Engineering Division Approval:	Date: