

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, August 12, 2019, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Oral Requests and Communications from the audience

(Public Comments on non-agenda items – 5 minute limit per person.*)

E. Consent Calendar

1. Approve Council minutes for July 22, 2019 [Pg. 2]
2. Approve Council minutes for August 5, 2019 [Pg. 5]
3. Accept Parks and Recreation Commission minutes for May 30, 2019 [Pg. 7]

F. Staff Reports/Resolutions

1. Azalea Park Foundation MOU [Parks, Pg. 8]
 - a. Azalea Park Foundation MOU (2013) [Pg. 9]
2. Social Security Bar Access Lease Agreement [Parks, Pg. 11]
 - a. Curry County proposal for Social Security Bar [Pg. 13]
3. Water Meter Read Increase Resolution [City Manager, Pg. 24]
 - a. Resolution 19-R-1166 [Pg. 25]

G. Informational Non-Action Items

1. July Vouchers [Pg. 26]
2. Committee Vacancies [Pg. 30]

H. Remarks from Mayor and Councilors

I. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, July 22, 2019

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM

Roll Call

Council Present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges, John McKinney and Ron Hedenskog; a quorum present

Staff present: City Manager Janell Howard, City Attorney Martha Rice, Public Works and Development Services Director Tony Baron, Deputy Finance and Human Resource Director Lu Ehlers and Deputy Recorder Rita Ritz

Media Present: Jeremy Ruark from the Curry Pilot

Others Present: Approximately seven audience members

Oral Requests and Communications from the audience

No one requested to address Council regarding non-agenda items.

Consent Calendar

1. Approve Council minutes for July 8, 2019
2. Approve TPAC Committee minutes for June 20, 2019
3. Receive monthly financial report for June 2019

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to approve the Consent Calendar.

Staff Reports

Fund Allocation for the Brookings 2nd Annual Monarch Festival

City Manager Howard presented the staff report.

Dennis Triglia of Dawson Road addressed Council about the continuation of this event for years to come and the hopes that it will be as large as the Azalea Festival one day.

Holly Beyer of 625 Meadow Lane addressed Council regarding the monarch butterfly and explained how Brookings is now on the map for monarch connoisseurs and expressed how it will help the turnout for this year's festival.

Councilor Hedenskog moved, Councilor Hamilton seconded and council voted unanimously to move to allocate \$1,500 to Brookings Oregon Monarch (BOMA) for the 2nd Annual Monarch Festival.

Water Treatment – Variable Frequency Drives

Public Works and Development Services Director Baron presented the staff report.

Councilor Hodges moved, Councilor Hamilton seconded and Council voted unanimously to authorize the City Manager to enter into an agreement with Stadelman Electric in the amount of \$39,592 to install variable frequency drivers at the water treatment plant.

Chetco Avenue Crosswalk Enhancements

Public Works and Development Services Director Baron presented the staff report.

Councilor McKinney moved, Councilor Hamilton seconded and Council voted unanimously to authorize staff to pursue a request through Oregon Department of Transportation for pedestrian safety enhancements to the crosswalk on Chetco Avenue at the Redwood Theater.

Collective Bargaining Agreements and Management Compensation Plan

City Manager Howard presented the staff report.

Teresa Lawson of 880 Brookhaven Drive addressed Council in opposition of increasing wages for non union employees.

Councilor Hodges moved, Councilor Hedenskog seconded and Council voted unanimously to authorize the City Manager to execute the City of Brookings Police Association Collective Bargaining Agreement for the period July 1, 2019 to June 30, 2022.

Councilor Hodges moved, Councilor Hedenskog seconded and Council voted unanimously to authorize the City Manager to execute the City of Brookings Teamsters Collective Bargaining Agreement for the period of July 1, 2019 to June 30, 2022

Councilor Hodges moved, Councilor Hedenskog seconded and Council voted unanimously to authorize the City Manager to update the Management Compensation Plan to include the attached changes, effective July 1, 2019.

Remarks from Mayor and Councilors

Councilor Hamilton commented on the wonderful turn out of the Southern Oregon Kite Festival and Harbor Fire Departments Annual Pancake breakfast.

Council Hedenskog remarked on the passing of Dave Coleman and offered his condolence to the family.

Mayor Pieper asked for Councilors support for requesting the City Manager to draft a letter to the Oregon State Parks for consideration of reopening Redwood Campground. Councilors unanimously agreed.

Adjournment

Councilor Hedenskog moved, Councilor McKinney seconded and with all Councilors in favor Mayor Pieper adjourned the meeting at 8:03 p.m.

Respectfully submitted:

Jake Pieper, Mayor

ATTESTED:
this 12th day of August 2019:

Janell K. Howard, City Recorder

City of Brookings

SPECIAL CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, August 5, 2019

Call to Order

Mayor Pieper called the meeting to order at 4:00 PM

Roll Call

Council Present: Mayor Jake Pieper, Councilors Bill Hamilton, Ron Hedenskog, and John McKinney; a quorum present

Council Absent: Councilor Brent Hodges

Staff present: City Manager Janell Howard, Public Works and Development Services Director Tony Baron, Deputy Public Works and Development Services Director Jay Trost, and Deputy Recorder Rita Ritz.

Media Present: Linda Pinkham of Curry Pilot

Others Present: Approximately three audience members

Staff Reports

Wastewater Treatment Plant – Ultra Violet Disinfection System Upgrades

Public Works and Development Services Director Baron presented the staff report.

Councilor McKinney moved, Councilor Hedenskog seconded and Council voted unanimously to authorize the City Manager to enter into an agreement with Trojan in the amount of \$70,668 to upgrade the Wastewater Treatment Plants UV disinfection system.

2019 Waterline Replacement Project

Public Works and Development Services Director Baron presented the staff report.

Councilor Hedenskog moved, Councilor Hamilton seconded and Council voted unanimously to authorize the City Manager to enter into an agreement with John Rapraeger Inc. in the amount of \$33,000 for the 2019 Waterline Replacement Project.

Letter for support for Chetco Community Library

City Manager Howard presented the staff report.

Councilor Hamilton moved, Councilor McKinney seconded and Council voted unanimously to authorize the Mayor to sign a letter of support to the American Library Association for the Chetco Community Public Library's application to be host of the Americans and the Holocaust traveling exhibition.

Remarks from Mayor and Councilors

Councilor McKinney commented on how nice the Art in Stout Park Festival turned out this year.

Councilor Hamilton expressed deep sympathy for those families impacted by the shootings in Texas and Ohio.

Adjournment

Councilor Hedenskog moved, Council McKinney seconded and all Councilors in favor. Mayor Pieper adjourned the meeting at 4:16 pm.

Respectfully submitted:

ATTESTED:
this 12th day of August 2019:

Jake Pieper, Mayor

Janell K Howard, City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
May 30, 2019

CALL TO ORDER

Chair Patt Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL - Introduction of new Commissioner Lonnie Nalls

Present: Commissioners Brad Alcorn, Trace Kather, Lonnie Nalls and Chair Brown

Also present: Deputy PWDS Director Jay Trost

Audio recording was not functioning, following is a summary of the meeting.

APPROVAL OF MINUTES

Motion made to approve the minutes of March 28, 2019; motion seconded and Commission voted; the motion carried unanimously.

COMMISSION BUSINESS

Commission selected Brad Alcorn as Park and Recreation Commission liason to the Azalea Park Foundation. Their next meeting is scheduled for June 10, 2019.

PUBLIC APPEARANCES – None

REGULAR AGENDA - None

INFORMATION UPDATES/DISCUSSION ITEMS

A. Azalea Park Foundation (APF) Memorandum of Understanding (MOU) – Jay Trost advised Commission on current status of the MOU with the APF. Teresa Lawson, Azalea Park Foundation representative was in attendance to provide additional information. Commission agreed that the City would take over the maintenance of the benches and provide APF with a yearly \$1500 stipend. A termination clause and a timeline to review every two years would be included. Jay to draw up MOU and forward to City Council for approval

B. RARE Program Participant – Updated Commission on the RARE program.

C. Capital Projects 2019-20 – Updated Commission on upcoming capital projects.

COMMISSIONER REPORTS/COMMENTS

ADJOURNMENT

Next meeting scheduled for July 25, 2019. With no further business, meeting adjourned at @8:30 pm.

Respectfully submitted,



Patt Brown, Chair

(Approved at July 25, 2019 meeting)

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 12, 2019

Originating Dept: Parks



Signature (submitted by)


City Manager Approval

Subject: Azalea Park Foundation (APF) Memorandum of Understanding (MOU).

Recommended Motion:

Motion to dissolve the 2013 Memorandum of Understanding with the Azalea Park Foundation.

Financial Impact:

No direct cost. Additional City labor costs as maintenance responsibility for the Formal Gardens transfers to the City.

Background/Discussion:

On January 15, 2019, we received a letter requesting that the City provide \$3000 per year to the APF for plants, materials and supplies. This request was brought before the City Council at a workshop on May 6, 2019. We looked at historical documents, including the APF Statement of Purpose, that said this project would not have a financial impact on the City, but would be funded through private donations and grants; and that all labor would be done by volunteers. At the workshop it was requested that the MOU be taken to the Parks Commission.

On May 30, 2019, a draft APF MOU was brought before the Parks Commission. Staff made additional recommendations along with the Parks Commission's draft MOU.

On July 8, 2019, the City Council received the Parks and Recreation Commission's suggested Memorandum of Understanding with staff recommendations to remove the \$1500 stipend listed in Section 2.07. The City Council directed staff to take it back to the Parks Commission for final review of the suggested edits.

On July 25, 2019, the MOU was brought before the Parks Commission. At that time it was identified among the Parks Commission that the relationship between APF and the City was not productive. The Parks Commission voted unanimously to recommend to the City Council to dissolve the 2013 MOU with APF.

Attachment(s):

- a. Azalea Park Foundation MOU (2013)

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF BROOKINGS
AND
AZALEA PARK FOUNDATION**

The parties to this Memorandum of Understanding (MOU) are the City of Brookings (CITY), an Oregon municipal corporation, and the Azalea Park Foundation (FOUNDATION), an Oregon non-profit corporation.

WHEREAS, CITY owns that certain area known as Azalea Park, inclusive of the areas bordered by Lundeen Lane, Old County Road & North Bank Road.

WHEREAS, FOUNDATION currently cares for, and maintains an area within Azalea Park known as the "Formal Gardens", boundary of which is described on a map called Exhibit A.

WHEREAS, FOUNDATION has demonstrated ability to maintain public landscape areas;

WHEREAS, CITY is restructuring the manner in which it maintains its public landscape areas and desires to work with non-profit groups in the maintenance of these areas;

WHEREAS, FOUNDATION has expressed interest in partnering with the CITY in this regard.

NOW, THEREFORE, the parties agree as follows:

1.0 FOUNDATION OBLIGATIONS

- 1.01. Provide pruning, trimming, weed removal, mulching and general maintenance within the Azalea Park Formal Gardens identified in Exhibit A,
- 1.02. Manage planted areas by dividing existing and/or installing new plants as determined by FOUNDATION.
- 1.03. Perform general litter clean-up in Formal Gardens as needed.
- 1.04. Remove all vegetation debris and place at a location provided by City within the park.
- 1.05. Provide consultation services as needed, to City and volunteer organizations during yearly maintenance and service projects undertaken outside the Formal Gardens.

2.0 CITY OBLIGATIONS

- 2.01. Provide and maintain all irrigation systems and water service in Azalea Park and within the Formal Gardens.
- 2.02. Mow all grass areas in the Formal Gardens
- 2.03. Perform general litter and animal feces clean up in grassy areas.
- 2.04. Coordinate its maintenance activities with those of the FOUNDATION.
- 2.05. Provide new plants, fertilizer, mulch, sprays and collection bags

3.0 INSURANCE REQUIREMENTS

FOUNDATION will provide CITY with proof of an insurance policy covering general commercial liability on an occurrence basis, with a combined single limit of not less than \$1,000,000 for each occurrence of bodily injury, personal injury and property damage.

4.0 MEETINGS

Duly appointed representatives of the parties shall meet as needed to address mutual maintenance concerns and review the respective parties' responsibilities under this Memorandum. Further, the parties agree to consider jointly undertaking improvement projects or major cleanup projects when resources beyond those normally available for maintenance become available to either party.

5.0 HOLD HARMLESS CLAUSE

FOUNDATION shall defend, save, hold harmless, and indemnify the City, its officers, agents, and employees from all claims, suits, or actions of whatever nature resulting from or arising out of the activities of FOUNDATION or its officers, employees, subcontractors, or agents under this MOU.

WHEREFORE, the parties have caused this MOU to be executed by their authorized representatives on this 15th day of January, 2013.

CITY OF BROOKINGS
An Oregon Municipal Corporation



Ron Hedenskog, Mayor

ATTEST:



Joyce Hefington, City Recorder

AZALEA PARK FOUNDATION
An Oregon Non-profit Corporation



Name:

Title: President

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 12, 2019

Signature (submitted by)

Originating Dept: Parks

City Manager Approval

Subject: Social Security Bar Access Lease Agreement

Recommended Motion:

Authorize City Manager to enter into a 50 year lease agreement with Curry County to manage, develop and supervise the Social Security Bar access area with provisions that allow for the lease to be reviewed every 10 years.

Financial Impact:

The City would receive \$1 per year for the next 50 years.

Background/Discussion:

Illegal activities at Social Security Bar coupled with complaints from adjacent residents have been ongoing for years. A new round of staff discussion about what to do with the City owned portion of land which includes the access to Social Security Bar has emerged. The new discussion includes a transfer of the City owned property to the County for development.

The idea emerged in 2014 to develop the City property as an RV park with a camp host and a restroom/shower building. An onsite camp host would potentially curb vandalism and illegal activities that occur on the river bar in the evenings. The property is within the Urban Growth Boundary, but would need a County zone change to accommodate an RV park or campground (currently zoned Public Facilities). Another development concept discussed in the past is a day-use area for picnicking with restrooms and parking.

Council discussed the idea at the March 6, 2014 workshop but was not interested in pursuing any development of the property. Councilors shared concern regarding the preservation of a deeded access to Social Security Bar.

Curry County Parks Director Josh Hopkins discussed with County Commissioners at a workshop on August 8, 2018 his interest in the development of the 1.6 acres of City-owned property at Social Security Bar. Commissioners directed Josh to prepare a proposal to present to the City of Brookings. Staff brought the subject of Social Security Bar back to a City Council Workshop on October 1, 2018. Council was open to the concept of the County developing the property but expressed interest in a long term lease in lieu of selling the property to the County.

Josh Hopkins presented the attached proposal to County Commissioners this month. There was unanimous support to present the proposal to the City Council. Council reviewed the proposal at the August 5, 2019 workshop and again expressed interest in a lease option which would include the preservation of a deeded access to the river bar.

Attachment(s):

- a. Curry County proposal for Social Security Bar

CURRY COUNTY

Chetco River Social Security Bar

Proposal

Josh Hopkins, Curry County Parks Director

7/24/2019



In order to maintain a safe and sanitary experience that recreationist of all ages can enjoy, Curry County is pursuing land transfer options for the City of Brookings owned Social Security Bar Access Point along the Chetco River near Brookings Oregon.

Proposal Contents

• Executive Summary	page 1
• Curry County’s Goal for the Social Security Bar	2
• Proposed Use Map	3
• Tax Lot Map	4
• Current Signage	5
• Permanent Recreational Campground at Access Point	6
• Cost/Revenue Summary	7
• Letters of Support	8-9

Executive Summary

The Social Security Bar is located on the North Bank of the Chetco River approximately 4 miles from Highway 101. The City of Brookings owns the 1.6 acre access point, and the Department of State Lands (DSL) owns the connected gravel bar. The gravel bar is enjoyed by many outdoor recreationalists like fishermen, boaters, and swimmers.

For years residents living around the Social Security Bar have voiced concerns about public nuisances that take place year round on the property. Illegal dumping, illegal fires, camping, late night partying, and off-road vehicle use have upset and at times overshadowed the peaceful recreational activities of the day. The City of Brookings has had several workshops on what to do to correct these actions. Over the years numerous ideas like gates, installing a camp host, and cameras have been reviewed. During a May, 2015 Workshop a letter with a petition signed by 35 citizens from the area was presented detailing the issues and requesting a gate.

Complicating the issue is deciding whose jurisdiction enforcement falls to for the area. The access is owned by the City of Brookings, but does not lie within city limits. While it is within the County limits, the Bar is State owned, and sometimes has to wait for Oregon State Police to respond. While combined law enforcement will respond to these areas, the nuisance calls are often after dark when Officers are not readily available. In these cases, as there are no eyes and ears on the property to take down license plates and vehicle descriptions, the people dumping trash and running off-road vehicles all hours of the night often do so without consequence.

In order to continue the conversation on how to best address the concerns of the public, and preserve the recreational beauty of the area, Curry County held a Board of Commissioner (BOC) Workshop in August 2018. Parks Director, Josh Hopkins, presented an idea to the BOC of working with the City of Brookings to gain ownership of the access point to develop a campground facility on and proposed leasing the DSL gravel bar. The City of Brookings had a follow-up City Council Workshop in October 2018 confirming they were interested in exploring this possibility. Curry County had another Workshop in April 2019 where the BOC gave a consensus to work on a proposal for this project. County Parks sent a proposal for a lease option to DSL; a DSL representative has reported the Agency is in favor of a long term lease.

Curry County is proposing an ownership transfer, wherein the City of Brookings donates the access point property to Curry County with the following restrictions. Place a recreational restriction in the deal wherein if Curry County attempts to use the property for a non-recreational purpose, ownership returns to the City. Create a roads width easement from N. Bank Chetco River Rd to the gravel bar property line.

Curry County will provide an onsite camp host to help maintain and enforce County Park Regulations, trash service, sanitary restroom facilities, and actively work towards building a campground on the access point. Providing an onsite camp host with the ability to accurately report instances of illegal dumping, fires, parties, and off-road vehicles is expected to quickly curb these actions. This type of governmental teamwork restores the public trust in its government organization's ability to collaborate and protect the recreational lands placed aside for their enjoyment. The main goal is to provide a safe and sanitary experience that recreationist of all ages can enjoy.

Curry County's Goals for the Social Security Bar

Insure and maintain public access

Create and maintain a public facility that promotes safe and sanitary outdoor recreational activities

Stop illegal dumping

Stop and regulate current illegal camping

Stop illegal campfires, late night partying, and the public nuisances the area is known for



Proposed Property Use Maps for County Management



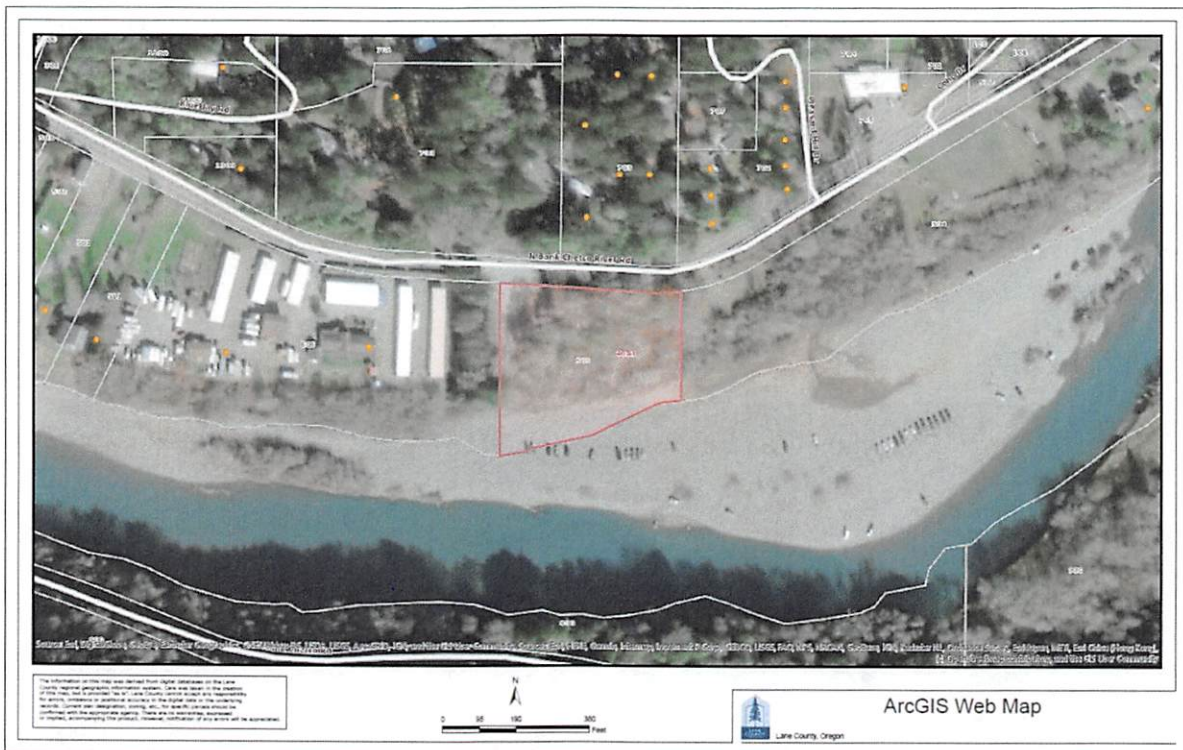
Above- The property area of interest is the City owned Social Security Bar Access Point; its boundary is marked by the red box. The blue lined area is the DSL owned parcel the County is pursuing a lease of for Dry RV.



Above- Closer view of proposed Day Use Only Area (1) and RV Camping Area (2), separated by orange line. Having a Day Use Only section will help insure public access, and cause less impact on neighbors as the dry RV camping will be away from their view. The yellow dash line represents the proposed City of Brookings easement area. The easement adds an additional layer of protection to insure the public's unblocked access to the area.

Tax Map

The City of Brookings access point is Taxlot number 503, Map Taxlot 4013-34 -00503-00, property ID R25575, approximately 1.6 acres in size. The County is proposing this property be donated for use of a recreational facility. The County will be actively developing a permanent public campground on the access point. Donating the property for a project that will create and expand on the public's recreational opportunities, shows not only great intergovernmental cooperation, but reassures the public's trust in the jurisdictions who are managing their lands.



Signage

Below is the current signage at Social Security Bar. After an agreement is finalized with the City of Brookings, Curry County Parks would update the verbiage stating something similar to “Curry County Parks Presents, DSL’s Social Security Bar Day Use and Campground.” We would clearly list the camping season May 31st-December 31st, and the relevant rules and regulations on the sign. Additionally the County would create a separate interpretive sign explaining the history of the Social Security Bar, and highlight the cooperative nature between the different governmental agencies that facilitated its creation as a recreational facility for the public’s enjoyment.



Permanent Recreational Campground at Access Point

Below is an example of what kind of campground could be built on the City of Brookings owned access point that Curry County is purposing be donated. This is only an example, and the County would look to limit the spaces built to possibly 12 campsites. A proposed time frame would be as follows: Year one; establish a camp host site at the access point, trash services, temporary restroom facilities, and charge for dry recreation vehicle bar camping. Year two; have designs and Master Development Plan for campground created. Year three; establish permanent restroom facilities at access point. Year five; establish and build camping facilities on the access point.



Estimated Annual Cost Summary

Year Round Camp Host- \$3600.00/yr

1 cubic yard trash weekly- \$143.95/mo, expected for June-Sept, then 4 cubic yard as needed at \$145per call. \$1200.00/yr

Temporary sani-cans bi-weekly- Standard \$90/mo, during peak season would want at least two of each. \$1440.00/yr

Camp Host Septic- \$98 pumps or possibly purchase 250gal holding tank. \$890.00/yr

Janitorial Supplies- \$300.00/yr

Current total estimate- \$7430.00/yr

Comparable Estimated Revenue

Currently gravel bar camping is allowed at three Forestry Campgrounds approximately 10 miles up the Chetco River from the Social Security Bar. Below is a yearly revenue table, not taking into account large fire years.

	Gold Beach Ranger District Bar Camping:			
	2013	2014	2015	2018
Redwood:	\$10,567	\$12,005.50	\$7,743.00	\$8,651.50
Miller:	\$3,994.73	\$3,735	\$4,257.75	\$6,230.30
Nook:	\$6,227.90	\$6,079	\$6,185.68	\$8,596
Total:	\$20,789.63	\$21,819.50	\$18,186.43	\$23,477.80

As the Social Security Bar is larger, has a better location, and will have a longer season, this facility is expected to generate more revenue than the comparables listed. Allowing for seasonal dry RV camping on a section of the bar is essential. It allows the revenue collected to be available for offsetting the operational cost, and funds the development of a permanent campground on the City owned access point the County is interested in gaining ownership of.

To Whom it may Concern,

I am writing you to express my support to rid the neighbors of the noise abuse and countless parties motorcycles driving 90 miles an hour, homelessness and feces , needles, nails, garbage fires and countless other problems we have endured for years.

The response from all involved has always been to point the finger at each other and say it's nobody's fault.

Countless sleepless nights calling the Curry County Sheriff's Dept. to be told there is nothing they can do . No Sheriff or State Police available.

I'm thrilled to hear an answer finally! Something to benefit everyone the County putting a park in, campground, and a park host, This is a wonderful idea. The land will be treasured and cared for the way it should be. Land this beautiful should not be trampled and treated like garbage it should be respected and viewed as a treasure given to us to use and to leave in the same condition if not better.

Please understand I am not an environmentalist I have lived here since 1972 on the Chetco and believe change is good when it better things a campground would give us a chance for peace and other people visiting more opportunities for places to camp and enjoy are lovely river . This is a golden idea that is a win win.

Sincerely,
Teresa Rice (Rush)

To: Curry County Parks Department
From:
Gordon and Olga Nielsen

7/25/2018

This letter is in support of the development and maintenance of a campground on the Social Security Bar. We feel that this would be a major improvement to the area.

We moved to Brookings several years ago because of the location and the beauty of the area. Before we moved, we had visited multiple times and enjoyed all of the tourist attractions and campgrounds in Curry County. We were impressed with the cleanliness of the facilities. We ended up buying a home and business above the Social Security Bar. Shortly after we moved, we were very disappointed to find out that this area was used as a partying place and dumping ground by irresponsible individuals. The sheriff's department is currently in charge of patrolling the ramp and the Bar. We realize that they are short staffed and cannot give the Social Security Bar the attention that is needed. Something, however, needs to be done about the dumping, littering, and crime on the river. It seems as if developing this area into a campground with a camp host to watch over things is the solution.

We would like to describe more specifics about some of the things that are taking place on the ramp and the Bar. First of all, things such as an old HVAC unit the size of a refrigerator has been dumped on the west end of the Bar and an old broken dryer has been dumped in the bushes on the east end of the Bar. Also, as we are writing this letter, another two bags of yard trash were added to the four that we found two days ago. Yard maintenance trash is dumped on the river bar constantly. This is in addition to the regular garbage we are picking up and throwing away with our own trash. We routinely find McDonalds dishes, cups, fishing lines with hooks on them, paper, boxes, beer cans, plastic bottles and broken pieces of glass. Very often groups of people come to the river at night and stay there screaming, playing very loud music way beyond the time they are allowed to be there. They also start fires relatively close to the brush even during "no fire" seasons. We find many of these fires still burning in the morning when we walk our dog. RVs and trailers as well as cars stay on the Bar overnight even though it is not legally allowed.

In conclusion, we believe that if the County would consider setting up a campground on the territory of the Social Security Bar, it would change the above mentioned dynamics instantly. It would not only clean the place up and preserve its natural attraction for tourists and for the residents, but it would also discourage the illegal activity that is taking place in the area. Besides the other advantages listed above, this could be a good source of revenue for the County. Our desire is to make Brookings a better and more attractive place which will bring benefit to everyone involved.

Thank you for your consideration of this matter.

Sincerely,
Gordon and Olga Nielsen.

Owners of Steevens Storage
98744 N.Bank Chetco River Rd.
Brookings, OR 97415
Phone number (541)469-2853

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 12, 2019

Originating Dept: City Manager

Signature (submitted by)



City Manager Approval

Subject: Water Meter Drop-in Connection Fees

Recommended Action:

Adopt Resolution 19-R-1166, updating rate for water meter connection fees.

Financial Impact:

No net impact. Increased costs will be offset by increased fees.

Background/Discussion:

The City received a return-to-work grant through workers compensation in 2018, for the purchase of 45 smart meters. We prioritized the installation of those to locations that were difficult to access. The budget committee discussed transition to smart meters during the 2019-20 budget meetings, and approved a budget that included the capital purchase and the decreased operating costs.

We are no longer purchasing the old meters; only the smart meters. Therefore we are recommending the fee for a “water meter drop-in connection fee” increase with this cost.

Attachment:

- a. Resolution 19-R-1166

**CITY OF BROOKINGS
STATE OF OREGON**

RESOLUTION 19-R-1166

A RESOLUTION OF THE CITY OF BROOKINGS UPDATING SPECIFIC WATER METER CONNECTION FEES, AND INCORPORATING INTO THE BROOKINGS MASTER FEE SCHEDULE.

WHEREAS, the City Council adopted the Brookings Master Fee Schedule under Resolution 09-R-910, and most recently updated under Resolution 19-R-1160; and

WHEREAS, the collection of fees is necessary to recover the cost of providing such services through rates, fees and charges; and

WHEREAS, it is necessary to adjust and/or establish certain fees from time to time to recover the cost of providing services; and

WHEREAS, the City is transitioning to Smart Meters, and the cost of these meters is higher than previous meters,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that effective upon adoption, the Water Meter Drop in Connections Fees shall updated as follows:

5/8 x 3/4	\$	425
3/4"	\$	458
1"	\$	593
1 1/2"	\$	1,867
2"	\$	2,191

BE IT FURTHER RESOLVED, that the above fees be adopted, and incorporated into the Master Fee resolution.

Passed by the City Council August 12, 2019, and made effective August 13, 2019.

Attest:

Mayor Jake Pieper

City Recorder Janell K Howard

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/19	07/02/2019	82170	5280	Dennis Tippetts	10-00-2005	14.00- V
07/19	07/17/2019	82863	5783	ONCAIC	10-00-2005	175.00- V
07/19	07/03/2019	83291	4508	AICPA Dues	10-00-2005	285.00
07/19	07/03/2019	83292	4939	BI- Mart Corporation	10-00-2005	435.80
07/19	07/03/2019	83293	416	Brookings Lock & Safe Inc	10-00-2005	10.00
07/19	07/03/2019	83294	313	Brookings Vol Firefighters	10-00-2005	2,250.00
07/19	07/03/2019	83295	715	Budge McHugh Supply	20-00-2005	918.47
07/19	07/03/2019	83296	5567	CAL/OR Insurance Specialists Inc	30-00-2005	683.33
07/19	07/03/2019	83297	528	Caselle, Inc	25-00-2005	15,390.00
07/19	07/03/2019	83298	4533	Chetco Activity Center	32-00-2005	2,500.00
07/19	07/03/2019	83299	3834	Clean Sweep Janitorial Service	25-00-2005	1,100.00
07/19	07/03/2019	83300	5827	Coastal Investments LLC	10-00-2005	1,130.00
07/19	07/03/2019	83301	1745	Coastal Paper & Supply, Inc	10-00-2005	1,442.03
07/19	07/03/2019	83302	182	Coos-Curry Electric	10-00-2005	3,779.90
07/19	07/03/2019	83303	166	Dan's Auto & Marine Electric	25-00-2005	144.78
07/19	07/03/2019	83304	1	Bill & Turi Lundquist	20-00-2005	12.58
07/19	07/03/2019	83305	3342	Fastenal	15-00-2005	206.32
07/19	07/03/2019	83306	5432	First Community Credit Union	25-00-2005	812.99
07/19	07/03/2019	83307	5065	Gold Beach Lumber	20-00-2005	64.99
07/19	07/03/2019	83308	199	Richard Harper	10-00-2005	400.00
07/19	07/03/2019	83309	162	Kerr Hardware	10-00-2005	1,025.13
07/19	07/03/2019	83310	867	Local Gov't Personnel Inst	10-00-2005	1,206.00
07/19	07/03/2019	83311	5936	Northwest Insurance Group Inc	33-00-2005	3,019.00
07/19	07/03/2019	83312	5886	Office Depot Inc	10-00-2005	136.43
07/19	07/03/2019	83313	4324	OGFOA	10-00-2005	220.00
07/19	07/03/2019	83314	3561	Oil Can Henry's	10-00-2005	470.41
07/19	07/03/2019	83315	279	One Call Concepts, Inc	20-00-2005	52.80
07/19	07/03/2019	83316	252	Paramount Pest Control	10-00-2005	55.00
07/19	07/03/2019	83317	4	Michelle Smith	10-00-2005	218.00
07/19	07/03/2019	83318	322	Postmaster	25-00-2005	850.00
07/19	07/03/2019	83319	207	Quill Corporation	10-00-2005	51.96
07/19	07/03/2019	83320	1840	Rogue Credit Union	15-00-2005	1,356.89
07/19	07/03/2019	83321	5505	Garrett Thomson	10-00-2005	200.00
07/19	07/03/2019	83322	4542	Umpqua Bank	10-00-2005	8,484.19
07/19	07/03/2019	83323	2863	Verizon Wireless	10-00-2005	497.69
07/19	07/03/2019	83324	5864	WRK Engineers	50-00-2005	9,363.83
07/19	07/11/2019	83325	5767	Axon Enterprise Inc	10-00-2005	4,982.00
07/19	07/11/2019	83326	5871	BALCO Uniform Co Inc	10-00-2005	244.03
07/19	07/11/2019	83327	4859	Brookings Harbor Garden Club	10-00-2005	1,500.00
07/19	07/11/2019	83328	2364	C & S Fire-Safe Services LLC	10-00-2005	144.00
07/19	07/11/2019	83329	5070	Canon Solutions America	10-00-2005	98.13
07/19	07/11/2019	83330	5937	Cascade Athletic Supply Co Inc	10-00-2005	565.60
07/19	07/11/2019	83331	3834	Clean Sweep Janitorial Service	10-00-2005	1,000.00
07/19	07/11/2019	83332	822	Coast Auto Center	61-00-2005	2,192.86
07/19	07/11/2019	83333	183	Colvin Oil Company	10-00-2005	2,829.41
07/19	07/11/2019	83334	5228	Curry Community Health	10-00-2005	320.00
07/19	07/11/2019	83335	173	Curry Equipment	10-00-2005	857.74
07/19	07/11/2019	83336	259	Da-Tone Rock Products	20-00-2005	1,814.53
07/19	07/11/2019	83337	1	Daniel & Linda Backman	20-00-2005	12.01
07/19	07/11/2019	83338	1	Joseph & Lacey Coy	20-00-2005	187.45
07/19	07/11/2019	83339	1	Darrin Dailey	20-00-2005	263.44
07/19	07/11/2019	83340	1	John & Taunya Dornbusch	20-00-2005	191.79
07/19	07/11/2019	83341	1	Ryan Pros	20-00-2005	208.43

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/19	07/11/2019	83342	1	Hallene Shuck	20-00-2005	186.15
07/19	07/11/2019	83343	1	Martin Tatro	20-00-2005	97.98
07/19	07/11/2019	83344	2186	Ferguson Waterworks #3011	20-00-2005	13,463.64
07/19	07/11/2019	83345	153	Ferrellgas	25-00-2005	73.01
07/19	07/11/2019	83346	4646	Frontier	30-00-2005	364.63
07/19	07/11/2019	83347	4872	G. W., Inc.	61-00-2005	1,734.85
07/19	07/11/2019	83348	1130	H.D. Fowler	20-00-2005	2,091.96
07/19	07/11/2019	83349	202	League of Oregon Cities	10-00-2005	750.00
07/19	07/11/2019	83350	4487	Net Assets Corporation	10-00-2005	564.00
07/19	07/11/2019	83351	5886	Office Depot Inc	10-00-2005	57.29
07/19	07/11/2019	83352	3561	Oil Can Henry's	10-00-2005	86.74
07/19	07/11/2019	83353	5008	Online Information Services	10-00-2005	147.36
07/19	07/11/2019	83354	798	Dan Palicki	61-00-2005	135.30
07/19	07/11/2019	83355	4	Jessica Caudle	10-00-2005	218.00
07/19	07/11/2019	83356	4	Lucas Demming	10-00-2005	218.00
07/19	07/11/2019	83357	4	Shawna Gronbach	10-00-2005	218.00
07/19	07/11/2019	83358	866	Pitney Bowes Global Financial , LLC	10-00-2005	144.93
07/19	07/11/2019	83359	4992	Police Legal Sciences, Inc	10-00-2005	1,120.00
07/19	07/11/2019	83360	5768	Proficient Auto Center Inc	20-00-2005	70.00
07/19	07/11/2019	83361	3499	Simplot Grower Solutions	10-00-2005	821.25
07/19	07/11/2019	83362	5457	Speer Hoyt LLC	10-00-2005	175.50
07/19	07/11/2019	83363	861	Village Express Mail Center	10-00-2005	64.47
07/19	07/11/2019	83364	2122	Cardmember Service	10-00-2005	5,635.84
07/19	07/18/2019	83365	5908	Amazon Capital Services	49-00-2005	813.46
07/19	07/18/2019	83366	4734	Aramark Uniform Services	10-00-2005	120.00
07/19	07/18/2019	83367	4939	BI- Mart Corporation	10-00-2005	317.06
07/19	07/18/2019	83368	2407	Blue Star Gas	10-00-2005	4,296.32
07/19	07/18/2019	83369	5070	Canon Solutions America	10-00-2005	261.78
07/19	07/18/2019	83370	5858	CH2M Hill OMI	25-00-2005	107,604.13
07/19	07/18/2019	83371	3015	Charter Communications	30-00-2005	495.00
07/19	07/18/2019	83372	5822	Chaves Consulting Inc	49-00-2005	370.20
07/19	07/18/2019	83373	4746	Curry County Treasurer	10-00-2005	112.00
07/19	07/18/2019	83374	317	DCBS - Fiscal Services	10-00-2005	805.50
07/19	07/18/2019	83375	575	Dell Marketing L.P.	49-00-2005	2,285.28
07/19	07/18/2019	83376	1	Natasha Hamlet	20-00-2005	74.19
07/19	07/18/2019	83377	1	Anne Ranney	20-00-2005	147.41
07/19	07/18/2019	83378	2640	Dyer Partnership Inc., The	51-00-2005	11,353.40
07/19	07/18/2019	83379	2067	Enviro-Clean Equipment	20-00-2005	363.33
07/19	07/18/2019	83380	2186	Ferguson Waterworks #3011	20-00-2005	303.64
07/19	07/18/2019	83381	4646	Frontier	25-00-2005	875.52
07/19	07/18/2019	83382	139	Harbor Logging Supply	10-00-2005	116.41
07/19	07/18/2019	83383	202	League of Oregon Cities	10-00-2005	5,054.27
07/19	07/18/2019	83384	4261	Lexipol LLC	10-00-2005	6,789.00
07/19	07/18/2019	83385	4443	Napa Auto Parts-Golder's	10-00-2005	60.98
07/19	07/18/2019	83386	3159	NorthCoast Health Screening	25-00-2005	132.00
07/19	07/18/2019	83387	5155	Oregon Department of Revenue	10-00-2005	891.00
07/19	07/18/2019	83388	5610	Pamplin Media Group	10-00-2005	395.00
07/19	07/18/2019	83389	4	Meghan Lyons	10-00-2005	214.00
07/19	07/18/2019	83390	4	Patricia Murphy	10-00-2005	80.70
07/19	07/18/2019	83391	1920	Pitney Bowes, Inc.	10-00-2005	117.78
07/19	07/18/2019	83392	3	Daniel & Linda Backman	20-00-2005	32.34
07/19	07/18/2019	83393	5195	Sonsray Machinery LLC	15-00-2005	121.02
07/19	07/18/2019	83394	5730	Spectrum Reach	32-00-2005	500.00
07/19	07/18/2019	83395	956	Suiter's Paint & Body	10-00-2005	130.00
07/19	07/18/2019	83396	3752	Trace Analytics, LLC	10-00-2005	88.00
07/19	07/18/2019	83397	861	Village Express Mail Center	25-00-2005	43.31

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/19	07/18/2019	83398	169	Waste Connections Inc	10-00-2005	1,428.77
07/19	07/18/2019	83399	5900	Wells Fargo Equipment Finance	25-00-2005	1,291.67
07/19	07/25/2019	83400	5046	911 Supply LLC	10-00-2005	214.96
07/19	07/25/2019	83401	5940	Arcadia Environmental Inc	50-00-2005	870.00
07/19	07/25/2019	83402	5941	Shaun Barbic	10-00-2005	200.00
07/19	07/25/2019	83403	4363	Black Rice & Luna LLP	10-00-2005	1,031.00
07/19	07/25/2019	83404	4594	C & M Equipment, Inc.	10-00-2005	48.32
07/19	07/25/2019	83405	2364	C & S Fire-Safe Services LLC	10-00-2005	30.75
07/19	07/25/2019	83406	5070	Canon Solutions America	10-00-2005	2.32
07/19	07/25/2019	83407	3015	Charter Communications	10-00-2005	229.96
07/19	07/25/2019	83408	5313	City of Brookings	10-00-2005	188.00
07/19	07/25/2019	83409	183	Colvin Oil Company	10-00-2005	2,528.63
07/19	07/25/2019	83410	5939	Country Media Inc	20-00-2005	2,058.47
07/19	07/25/2019	83411	566	Curry County Assessor	10-00-2005	510.00
07/19	07/25/2019	83412	284	Day Management Corp	10-00-2005	5,589.75
07/19	07/25/2019	83413	1	Ashlee Heffner	20-00-2005	35.33
07/19	07/25/2019	83414	749	Emerald Pool & Patio	10-00-2005	2,866.32
07/19	07/25/2019	83415	2186	Ferguson Waterworks #3011	50-00-2005	3,777.90
07/19	07/25/2019	83416	4646	Frontier	30-00-2005	302.65
07/19	07/25/2019	83417	5942	Donald Hobbs	10-00-2005	225.00
07/19	07/25/2019	83418	5743	Inn at the Commons	10-00-2005	428.79
07/19	07/25/2019	83419	4954	John Deere Financial	15-00-2005	146.36
07/19	07/25/2019	83420	328	Les Schwab Tire Center	10-00-2005	1,986.66
07/19	07/25/2019	83421	283	Muffler & More	10-00-2005	216.00
07/19	07/25/2019	83422	5886	Office Depot Inc	10-00-2005	239.36
07/19	07/25/2019	83423	3561	Oil Can Henry's	10-00-2005	75.98
07/19	07/25/2019	83424	5641	Oregon Coast Visitors Assn	32-00-2005	500.00
07/19	07/25/2019	83425	4	Randy Olsen	10-00-2005	218.00
07/19	07/25/2019	83426	4	SOKF	10-00-2005	327.00
07/19	07/25/2019	83427	5791	Jake Pieper	10-00-2005	68.00
07/19	07/25/2019	83428	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
07/19	07/25/2019	83429	5905	Mitch Pofahl	10-00-2005	204.00
07/19	07/25/2019	83430	5772	PowerPhone Inc	10-00-2005	2,265.00
07/19	07/25/2019	83431	3	Premier Property Management	20-00-2005	54.73
07/19	07/25/2019	83432	380	Stadelman Electric Inc	20-00-2005	969.85
07/19	07/25/2019	83433	3752	Trace Analytics, LLC	10-00-2005	12.00
07/19	07/25/2019	83434	5174	Travel Information Council	10-00-2005	157.00
07/19	07/25/2019	83435	5938	USA Softball of Oregon	10-00-2005	175.00
07/19	07/25/2019	83436	861	Village Express Mail Center	10-00-2005	193.40
07/19	07/25/2019	83437	5864	WRK Engineers	50-00-2005	31,903.00
07/19	07/25/2019	83438	5943	Jesus Zamora	10-00-2005	150.00
07/19	07/25/2019	83439	4131	Zumar Industries Inc	15-00-2005	413.41
Grand Totals:						<u><u>314,432.21</u></u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Committee Vacancies

Date: August 12, 2019

Re: Vacant Volunteer Positions

Following is a list of all Commission/Committee positions and terms currently vacant:

Position	Held By	Month/ Day	Year Expires	Term/ Years
Planning Commission #5	VACANT	4/1	2021	4
Budget Committee #1	VACANT	2/1	2021	2