From:	GOLDSTEIN Meyer
To:	HNIDEY Emil; WIND Cory Ann; PETERS Bill N.
Subject:	attachments to clean fuels rules
Date:	Wednesday, March 07, 2018 08:50:26
Attachments:	DIVISION 253.docx

I am working on a project to make sure that all of our rules that refer to any kind of external reference document, like a table, map, or manual, correctly identify those documents, include them where possible, and correctly include a note at the end of the rule either linking to the document or explaining to readers where they can obtain a copy of the document.

This requirement comes from ORS 183.355(2)(b) and OAR 166-500-0060.

These provisions require that, when a rule refers to an external document or standard, we must include that document as an attachment where that is possible (not copyrighted or too large). When we do include the attachment, Secretary of State will upload it, and place a link to a PDF of the document at the end of the rule. Where we don't include the external document, we should include a note at the end of the rule that says the document is available from the agency. Where we include the document, we don't have to add a note in our rule text because SOS automatically adds that note.

Attached is a table of clean fuels rules I found that either don't currently include as attachments all of the external documents they refer to or don't have a note at the end of the rule saying readers can obtain a copy of those documents from DEQ.

As part of your current clean fuels rulemaking, could you please include these rules that are missing the attachments or end notes, and attach copies of these external documents as PDF's in all cases where that is possible. Where that is not possible, please make sure there is a note at the end of the rule saying referenced documents are available from the agency.

Please let me know if you have any questions.