From:	GOLDSTEIN Meyer
To:	MCALLISTER Larry; HOOFF Rian; RAEBURN Matthew
Cc:	Helpdesk; cwsrf2017; ballast2016; recycling2016; LEHMAN Tami; ballast2016
Subject:	email process ; service request 16822
Date:	Thursday, January 07, 2016 17:06:43

I did figure out the problem with the email rule that is intended to Cc your rule-related emails to the rulemaking mailbox for your rulemaking.

The fix is simple. I can do it or you can do it.

We have to modify the signature that I created for you. We need to delete the blue notification text box that tells people to Cc the rulemaking mailbox. Your version of Outlook sees this as a picture (my version sees it as text) so the rule won't read the words. Instead, delete that box, and replace it with the following text in a color and font that people will notice:

DEQ must preserve all emails sent about this rulemaking. When you send an email concerning this rulemaking, please Cc the mailbox for this rulemaking, which is: cwsrf2017@deq.state.or.us.

DEQ must preserve all emails sent about this rulemaking. When you send an email concerning this rulemaking, please Cc the mailbox for this rulemaking, which is: ballast2016@deq.state.or.us.

DEQ must preserve all emails sent about this rulemaking. When you send an email concerning this rulemaking, please Cc the mailbox for this rulemaking, which is: recycling2016@deq.state.or.us.

Sorry for the inconvenience and thank you for your help.

Please call me if you have any questions.

Meyer Goldstein
Oregon Department of Environmental Quality
Agency Rules Coordinator
503-229-6478
811 SW 6th St.
Portland, OR 97204
Telecommute Fridays 7 a.m – 4 p.m.
Telecommute Phone – 503-512-9028

Questions about DEQ rulemaking procedures? Try looking here: DEQ Rulemaking Resources