From:	GOLDSTEIN Meyer
To:	RAEBURN Matthew
Cc:	ballast2016
Subject:	RE: email process ; service request 16822
Date:	Monday, January 11, 2016 08:33:16
Attachments:	image001.png

OK. I'll come down about ten till 11.

From: RAEBURN Matthew
Sent: Monday, January 11, 2016 8:30 AM
To: GOLDSTEIN Meyer <Goldstein.Meyer@deq.state.or.us>
Cc: ballast2016 <ballast2016@deq.state.or.us>
Subject: RE: email process ; service request 16822

How about coming down a little before our 11 AM meeting?

Matt Raeburn
Senior Policy Analyst
Environmental Solutions, Materials Management
Oregon Department of Environmental Quality
811 SW Sixth Ave
Portland OR 97204
503-229-6184
raeburn.matthew@deq.state.or.us

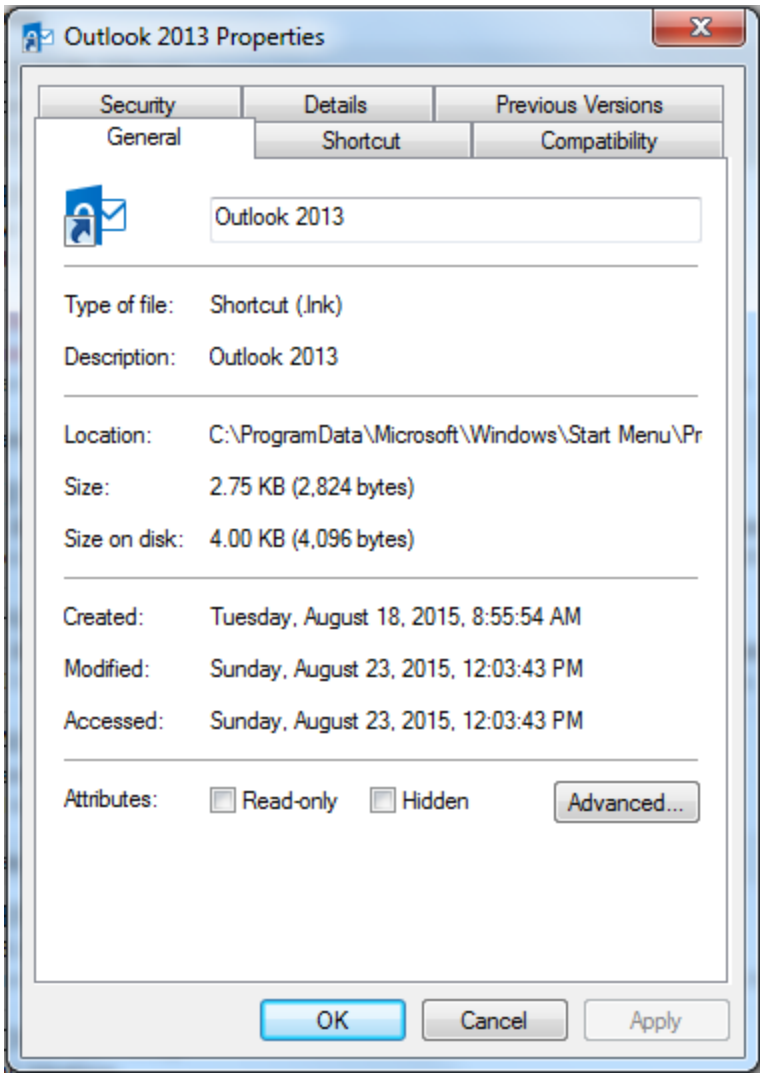
From: GOLDSTEIN Meyer
Sent: Monday, January 11, 2016 8:23 AM
To: RAEBURN Matthew <RAEBURN.Matthew@deq.state.or.us>
Cc: ballast2016 <ballast2016@deq.state.or.us>
Subject: RE: email process ; service request 16822

Matt,

My brain skipped a step. I didn't have a chance yet to put the outlook mail rule on your computer. I have it figured out, so it will only take me five minutes on your computer. Let me know when is a good time for me to do that. It will mean your email process will be a bit simpler.

From: RAEBURN Matthew
Sent: Friday, January 08, 2016 2:51 PM
To: GOLDSTEIN Meyer <Goldstein.Meyer@deq.state.or.us>; MCALLISTER Larry <MCALLISTER.Larry@deq.state.or.us>; HOOFF Rian <HOOFF.Rian@deq.state.or.us>
Cc: Helpdesk <Helpdesk@deq.state.or.us>; cwsrf2017 <cwsrf2017@deq.state.or.us>; ballast2016 <ballast2016@deq.state.or.us>; recycling2016 <recycling2016@deq.state.or.us>; LEHMAN Tami <Lehman.Tami@deq.state.or.us>; ballast2016 <ballast2016@deq.state.or.us>
Subject: RE: email process ; service request 16822

Meyer – I actually have Outlook 2013, not Outlook 2007. Does that change things?



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Senior Policy Analyst
Environmental Solutions, Materials Management
Oregon Department of Environmental Quality
811 SW Sixth Ave
Portland OR 97204
503-229-6184
raeburn.matthew@deq.state.or.us

From: GOLDSTEIN Meyer
Sent: Thursday, January 07, 2016 5:07 PM
To: MCALLISTER Larry <MCALLISTER.Larry@deq.state.or.us>; HOOFF Rian <HOOFF.Rian@deq.state.or.us>; RAEBURN Matthew <RAEBURN.Matthew@deq.state.or.us>
Cc: Helpdesk <Helpdesk@deq.state.or.us>; cwsrf2017 <cwsrf2017@deq.state.or.us>; ballast2016 <ballast2016@deq.state.or.us>; recycling2016 <recycling2016@deq.state.or.us>; LEHMAN Tami <Lehman.Tami@deq.state.or.us>; ballast2016 <ballast2016@deq.state.or.us>
Subject: email process ; service request 16822

I did figure out the problem with the email rule that is intended to Cc your rule-

related emails to the rulemaking mailbox for your rulemaking.

The fix is simple. I can do it or you can do it.

We have to modify the signature that I created for you. We need to delete the blue notification text box that tells people to Cc the rulemaking mailbox. Your version of Outlook sees this as a picture (my version sees it as text) so the rule won't read the words. Instead, delete that box, and replace it with the following text in a color and font that people will notice:

DEQ must preserve all emails sent about this rulemaking. When you send an email concerning this rulemaking, please Cc the mailbox for this rulemaking, which is: cwsrf2017@deq.state.or.us.

DEQ must preserve all emails sent about this rulemaking. When you send an email concerning this rulemaking, please Cc the mailbox for this rulemaking, which is: ballast2016@deq.state.or.us.

DEQ must preserve all emails sent about this rulemaking. When you send an email concerning this rulemaking, please Cc the mailbox for this rulemaking, which is: recycling2016@deq.state.or.us.

Sorry for the inconvenience and thank you for your help.

Please call me if you have any questions.

Meyer Goldstein
Oregon Department of Environmental Quality
Agency Rules Coordinator
503-229-6478
811 SW 6th St.
Portland, OR 97204
Telecommute Fridays 7 a.m – 4 p.m.
Telecommute Phone – 503-512-9028

Questions about DEQ rulemaking procedures? Try looking here: DEQ Rulemaking Resources

I think I have discovered a problem with the email rule system I installed on your computers to auto Cc emails to your rulemaking mailbox. The problem is that I have Outlook 2013 and you have 2007, and the rules work differently. I will run a test, and if my thought about how to fix this is correct, I can fix the problem on your computers in about five minutes, which I will do next week.

I am sorry for the inconvenience.

Meyer Goldstein
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