From:	GOLDSTEIN Meyer
To:	GILLES Bruce A
Subject:	RE: Next additions to rulemaking plan
Date:	Thursday, August 06, 2015 14:34:45

I will set it up and get in touch with Rian.

Meyer Goldstein
Oregon Department of Environmental Quality
Agency Rules Coordinator
503-229-6478
811 SW 6th St.
Portland, OR 97204
Telecommute Fridays 7 a.m – 4 p.m.
Telecommute Phone – 503-512-9028

From: GILLES Bruce A
Sent: Thursday, August 06, 2015 2:19 PM
To: GOLDSTEIN Meyer
Cc: EMER Lydia; HOOFF Rian
Subject: RE: Next additions to rulemaking plan

Meyer,
We would like to move forward with the rulemaking for the Ballast Water Program. Please create the rule making folder. Rian will then proceed with the worksheet and table production. You may recall, we gave you a heads up on this earlier this month but did not initiate the steps as outlined below.
Bruce

Bruce Gilles, Manager
Cleanup and Emergency Response Program
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Cell: (971) 246-2300

Is it necessary to print this e-mail?

From: GOLDSTEIN Meyer
Sent: Wednesday, August 05, 2015 1:41 PM
To: EMER Lydia; WILES Wendy; DECONCINI Nina; HAYES-GORMAN Linda; ANDERSEN Keith; GILLES Bruce A; LIVENGOOD David; COLLIER David; EBERSOLE Gerald; STOCUM Jeffrey; YAP Anita; WIGAL Jennifer; STURDEVANT Debra; PICKERELL Loretta
Subject: Next additions to rulemaking plan

Hello all.

This is to ask you to start thinking about whether you have any upcoming rulemaking projects that you will want to start this fall. DEQ practice is that Dick must approve any proposed rulemaking in order for the agency to commit to working on it. I meet with Dick three times a year for him to review and approve proposed rulemaking projects. I will meet with him next in mid-September. If you want to start work on a rulemaking before January 2016, you should contact me about having me include your rulemaking project in my September meeting.

The current rulemaking plan is attached.

The process is this:

- A manager determines a proposed rulemaking should go forward
- That manager contacts me and I create a work folder for the rulemaking
- The manager has a staff subject matter expert complete the Considerations and Resources worksheets, and the Driver/Risks table. These documents help lay out why we want to do the rulemaking and what resources it will take to do it. I can help with this process. These documents can all be accessed here: Rulemaking Resources. The completed worksheets are saved in the work folder I create
- I assemble the information and present all proposed rulemakings to Dick. He determines which proposals should go forward, based on priorities and resources
- Approved rulemaking projects are added to the Rulemaking Plan, have a SharePoint page created for them, and are assigned a rules group coordinator to facilitate the project

You can find descriptions of our rulemaking process here: Rule Development Process.

Please contact me with any questions.

Meyer Goldstein
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