From: Helpdesk
To: artglass2016
Subject: Netwrix Auditor: Password expiration notification - deq.state.or.us
Date: Wednesday, June 22, 2016 3:00:43 AM

Netwrix Auditor for Active Directory

Password Expiration Report

Hi artglass2016,

Your DEQ network password for account "artglass2016" expires in 7 day(s). Please change the password as soon as possible to prevent further logon problems.

It would be in your best interest to change the password now.

To change your password:

1. On your keyboard, press CTRL+ALT+DELETE.

2. Click Change Password.

3. In Old Password, type your current network password.

4. In New Password and Confirm New Password, type your new network password, and then click OK.

Password Rules, Tips and Examples:

From Outlook Web Access

1. Logon

2. In the upper right corner under your name Click on OPTIONS

3. Select CHANGE YOUR PASSWORD

From Remote Desktop Computer

1. Press CTRL+ALT+END

2. Select CHANGE A PASSWORD

The expiration of the password can cause problems using Outlook Web Access (OWA) and Virtual Private Network (VPN).

Once it does expire, you will be prompted to change the password the next time you login to your workstation.

Password Policy: Contact Helpdesk

Password Procedures: Contact Helpdesk

For additional assistance, please contact the DEQ HelpDesk via email helpdesk@deq.state.or.us or via phone (503) 229-5202.

Thank you!

This message was sent by Netwrix Auditor from **deq21.deq.state.or.us**.
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