From:	GOLDSTEIN Meyer
To:	INAHARA Jill; FELDON Leah; GARRAHAN Paul
Cc:	DAVIS George; MONRO David
Subject:	RE: Format for any changes or additions
Date:	Wednesday, April 20, 2016 13:28:18
Attachments:	Addendum to Action Item I.docx

From: INAHARA Jill
Sent: Wednesday, April 20, 2016 12:36
To: GOLDSTEIN Meyer <Goldstein.Meyer@deq.state.or.us>; FELDON Leah <FELDON.Leah@deq.state.or.us>; GARRAHAN Paul <Paul.GARRAHAN@state.or.us>
Cc: DAVIS George <DAVIS.George@deq.state.or.us>; MONRO David <MONRO.David@deq.state.or.us>
Subject: FW: Format for any changes or additions

FYI

From: CALDERA Stephanie
Sent: Tuesday, April 19, 2016 12:04 PM
To: INAHARA Jill
Subject: RE: Format for any changes or additions

There isn't one, as far as I can recall….just a paper that says addendum on the top works for me ☺

From: INAHARA Jill
Sent: Tuesday, April 19, 2016 12:01 PM
To: CALDERA Stephanie
Subject: RE: Format for any changes or additions

Sorry Stephanie but can you please send me an example of an addendum format? I can't find the last one I had to do……can't even remember what rulemaking that was.
Thanks!
Jill

From: CALDERA Stephanie
Sent: Tuesday, April 19, 2016 11:55 AM
To: INAHARA Jill; DAVIS George; FELDON Leah
Subject: Format for any changes or additions

Hi, all.

If there are any changes to the materials (see item I as posted to verify what went out versus what may change) please do them in an addendum format, NOT as an update to the staff report. That just makes it very clear what is different/additional, if anything.

Thanks,
Stephanie

Stephanie Caldera
Policy analyst
Oregon Department of Environmental Quality
811 SW 6th Avenue, Portland
Phone: 503-229-5301
Email: caldera.stephanie@deq.state.or.us
Agency Facebook: https://www.facebook.com/oregondeq