**Web Page Changes for New Rulemaking**

**Rulemaking Caption**  Clean Water State Revolving Fund

**Rulemaking CodeName**  CWSRF

**1. New Proposed Rulemaking Page**

Establish new rulemaking web page

See Example: <http://www.oregon.gov/deq/RulesandRegulations/Pages/2014/RCFPPh2.aspx>

i) Create new Proposed Rulemaking page with this information:

-Add fields: *Caption, Contact, Contact phone, Description* to new Proposed Rulemaking page with this URL:

 [http://www.oregon.gov/deq/RulesandRegulations/Pages/2014/**RCWSRF**.aspx](http://www.oregon.gov/deq/RulesandRegulations/Pages/2014/RCWSRF.aspx)

Caption Clean Water State Revolving Fund

Description

The Clean Water State Revolving Fund loan program provides low-cost loans for the planning, design and construction of various water pollution control activities. Any public agency in Oregon is eligible for a CWSRF loan. Eligible public agencies include tribal nations, cities, counties, sanitary districts, soil and water conservation districts, irrigation districts and various special districts and certain intergovernmental entities. This rulemaking will align Oregon’s CWSRF program with new federal Clean Water Act Amendments.

Contact Katie Foreman

Contact phone 503-229-5622

ii. Under heading “Public Involvement”

-Only create sub-heading “Advisory Committee” – make that heading a link to the Advisory Committee Web page

iii. Under heading “Environmental Quality Commission Action”, insert text “Not yet scheduled.”

iv. Under heading “Secretary of State Filing Status”, insert text “Pending filing.”

**2. Advisory Committee Page**

-Create advisory committee page at URL:

<http://www.oregon.gov/deq/RulesandRegulations/Pages/Advisory/ACWSRF.aspx>

See example: <http://www.oregon.gov/deq/RulesandRegulations/Pages/Advisory/A2CFPPh2.aspx>

Do not Create a Separate “Meetings” Page for Advisory Committee Meetings, place all information about advisory committee meetings on the advisory committee page

-On Advisory Committee page, create main heading: “CWSRF Advisory Committee”, and sub-headings: “About the “Rulemaking”, “Background Materials”, “Committee Members”, “Meetings”;

**-“About the Rulemaking”**

-Under this heading, insert text:

The Clean Water State Revolving Fund loan program provides low-cost loans for the planning, design and construction of various water pollution control activities. Any public agency in Oregon is eligible for a CWSRF loan. Eligible public agencies include tribal nations, cities, counties, sanitary districts, soil and water conservation districts, irrigation districts and various special districts and certain intergovernmental entities. This rulemaking will align Oregon’s CWSRF program with new federal Clean Water Act Amendments.

**-“Background Materials”**

-Under this heading, add link titled “Advisory Committee Charter” linking to uploaded pdf: CWSRF.AC.Charter

**-“Committee Members”**

-Create this heading as a link, titled “Committee Members”, linking to pdf: CWSRF.Adv.Comm.Roster”

-“**Meetings”**

-Under the “Meetings” heading, create sub-headings for each numbered meeting; insert text:

“Meeting 1” (sub-heading)

Wednesday, December 10, 2014, 1-3 pm.

Local Government Center, Room 306

1201 Court St., NE, Salem, Oregon

-Then insert sub-heading titled: “Meeting Materials”, under sub-heading insert link:

- titled “Agenda”, linking to uploaded document “CWSRF.AC.Agenda12.10.14”

“Meeting 2” (new sub-heading)

Wednesday, January 14, 2014, 10 am – 12 pm

Location to be determined

Under this sub-heading, create sub-heading titled: “Meeting Materials” ; - no materials to attach yet

-After last meeting information, insert text:

Advisory committee meetings are open to the public. DEQ publishes meeting notices on <http://www.oregon.gov/deq/Pages/Events.aspx>. Please notify DEQ of any special physical or language accommodations or if you need information in large print, Braille or another format. To make these arrangements, contact DEQ, Portland, at 503-229-5696 or call toll-free in Oregon at 1-800-452-4011, ext. 5696; fax to 503-229-6762; or email to deqinfo@deq.state.or.us. Hearing impaired persons may call 711.

-Place link at bottom of page titled: “Sign up for email updates on this advisory committee via GovDelivery”, linked to: <https://public.govdelivery.com/accounts/ORDEQ/subscriber/new>

(Confirm this is the correct link?)

**3. Changes to Other Web Pages**

-Add link titled “Clean Water State Revolving Fund”, linking to CWSRF rulemaking page, ([http://www.oregon.gov/deq/RulesandRegulations/Pages/2014/**RCWSRF**.aspx](http://www.oregon.gov/deq/RulesandRegulations/Pages/2014/RCWSRF.aspx)), to list of proposed rulemakings, on Proposed Rulemakings list page: <http://www.oregon.gov/deq/RulesandRegulations/Pages/proposedrule.aspx>

**-**On List of Advisory Committees Web Page: (<http://www.oregon.gov/deq/RulesandRegulations/Pages/advisorycom.aspx>)

1. Add “Clean Water State Revolving Fund” to leftmost column of the list.
2. Add link titled “Sign up” to the second column of the list and link to <https://public.govdelivery.com/accounts/ORDEQ/subscriber/new>.

1. Add link titled: “CWSRF Advisory Committee” to the third column and link that name to

 [http://www.oregon.gov/deq/RulesandRegulations/Pages/Advisory/**ACWSRF**.aspx](http://www.oregon.gov/deq/RulesandRegulations/Pages/Advisory/ACWSRF.aspx)

d. Add link titled “2014-15 CWSRF Rulemaking”, linking to page: [http://www.oregon.gov/deq/RulesandRegulations/Pages/2014/**RCWSRF**.aspx](http://www.oregon.gov/deq/RulesandRegulations/Pages/2014/RCWSRF.aspx), to Water Quality Improvement Loans rulemaking page, under heading “Current Rulemaking”: <http://www.deq.state.or.us/wq/loans/rulemaking.htm>

**4. GovDelivery**

-Add GovDelivery topic name “Clean Water State Revolving Fund”and locate it under the GovDelivery topic: Rulemaking Committees.