

**Submit written comments**

**Online**

<http://www.oregon.gov/deq/RulesandRegulations/Pages/comments/CCodeName.aspx>

**Protected email** for public university and OHSU students

mailto:Comment-CodeName@DEQ.state.or.us

**By mail**

Oregon DEQ

Attn: Program Lead

Office address

Portland, OR 97204-1390

**By fax**

(###) ###-####

Contact phone number

Attn: Contact name

**At hearing**

Date and time Example: Thursday, Nov. 6, 2014

at 1:30 p.m.

Text Hearing address

Comment deadline

Friday, Nov. 7, 2014

at 5 p.m.

Comment form

http:/www.oregon.gov/deq/RulesandRegulations/Pages/comments/CEnterCodeName.aspx

**Protected email** for public university and OHSU students

Comment-enter CodeName@DEQ.state.or.us

**By mail**

Oregon DEQ

Attn: Contact name

Street address

City, OR Zip

**By fax**

5##-###-####

Attn: Contact name

**At hearing**

Enter day of week, date and time. EXAMPLE: Wednesday, Oct. 15, 2014 at 6 p.m.

Street address

City, State Zip

OPTIONAL: See additional hearing on the reverse.

**Comment deadline**

Enter day of week, date and time. EXAMPLE: Thursday, Oct. 30, 2014 at 5 p.m.

# Invitation to Comment

**Show/hide instructions and examples**

All cobalt blue text and EXAMPLES are in the Font Effects | Hidden. Word identifies hidden text by underlining it with dots. You may use one of the following methods to show/hide hidden text:

1. Press paragraph symbol displayed in Paragraph grouping.



1. Press [Ctrl] [Shift] [8] keys simultaneously

To find and delete all hidden text before publishing, press [Ctrl] [F] keys, press Format button, and select the Font | Effects | Hidden box and press OK button. On the Replace tab, place cursor in Replace with: box and press Delete key then press Replace All button.



Administrative Procedures Act Requirements

All DEQ public writing for rulemaking must be clear and simple to meet requirements of the Administrative Procedures Act.

ORS 183.750 Readability of Public Writings

Article Content

183.750 State agency required to prepare public writings in readable form.

(1) Every state agency shall prepare its public writings in language that is as clear and simple as possible.

(2) As used in this section:

(a) “Public writing” means any rule, form, license or notice prepared by a state agency.

(b) “State agency” means any officer, board, commission, department, division or institution in the executive or administrative branch of state government. [Formerly 183.025]

Note: 183.750 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 183 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

Limit this invitation to two pages. Point to the Notice and other supporting documents rather than You do not need to cover everything in the notice. Do include major changes that affect the public.

WARNING:Links developed in Word sometimes break with conversion from Word to Adobe.

* The problem occurs after editing an existing hyperlink in Word. After this edit, Word hangs onto some residual information from the initial hyperlink that seems to confuse Adobe.
* To remedy the problem, delete hyperlinked text rather than remove the hyperlink from the text then adding the new hyperlink. Start all over with new text and the new hyperlink.

Always test hyperlinks in Adobe.

**Enter the rule caption (title)**

The Administrative Procedures Act, Oregon Revised Statute 183, limits the rulemaking caption to 15 words or less. DEQ prefers shorter captions. It must reasonably identify the subject of the rule and it must be identical on all public documents such as the notice and the staff report.

DEQ invites input on proposed permanent or temporaryrule or rules amendments Use singular or plural and applicable action such as amendment adoption or repealto chapter 340 of the Oregon Administrative Rules.

DEQ proposal

See far right column to learn how to comment on this proposal. DEQ proposes the following changes to OAR 340, division number or numbers. Enter primary division numbers. Omit any lading zeros. for Enter short title or short descriptor for primary division

* Enter rulemaking action word: amend, adopt, or repeal Enter text Add one or two sentences about this change.
* Enter rulemaking action word: amend, adopt, or repeal Enter text Add one or two sentences about this change.
* Enter rulemaking action word: amend, adopt, or repeal Enter text Add one or two sentences about this change.

Rulemaking goal

The goal of this rulemaking is Provide brief description of the purpose of this rulemaking.

DEQ requests public comment through Enter comment deadline using style guide format EXAMPLE: Wednesday, Feb. 28, 2013 by 5 p.m.on whether to consider other options for achieving these rules’ substantive goals while reducing negative economic impact of the rule on business. DEQ’s statement of fiscal and economic impact is in the notice at: [http://www.oregon.gov/deq/RulesandRegulations/Pages/201x Enter year/Renter CodeName.aspx](http://www.oregon.gov/deq/RulesandRegulations/Pages/201x/Renter%20CodeName.aspx).

Who does this affect?

Parties affected by this proposal include Describe parties may need or want to know about this rulemaking. Be brief!

Attend a hearing

DEQ invites you to attend one of the public hearings listed below. The presiding officer will provide a brief overview of the proposal before inviting your spoken or written comment.

**More information**

The proposed rules and notice [LinkAdd link to the rulemaking site to the word “Link” and provide the address]for this rulemaking are on DEQ rules and regulations web page. [http://www.oregon.gov/deq/RulesandRegulations/Pages/201x Enter year/Renter CodeName.aspx](http://www.oregon.gov/deq/RulesandRegulations/Pages/201x/Raspx.)

Sign up for rulemaking notices

Get email updates about future DEQ proposed rule by signing through [GovDelivery](https://public.govdelivery.com/accounts/ORDEQ/subscriber/new?pop=t&topic_id=ORDEQ_548)Add link to the rulemaking site to the word “Link” and provide the addre.

**What has happened so far?**

Advisory committee

DEQ convened or did not convene the Enter name Name advisory committee and provide a link to the advisory committee page. Describe the committees focus and involvement. Be brief. advisory committee. Information about the committee is on http://www.oregon.gov/deq/RulesandRegulations/Pages/Advisory/Aenter CodeName.aspx.

Documents used to develop proposal

OPTION 1 DEQ relied on the following documents to consider the need for the proposed rules and to prepare the rulemaking documents.

* Enter title and link to web page or document if available. Enter text
* Enter title and link to web page or document if available. Enter text

OPTION 2The notice [LinkAdd link to the rulemaking site to the word “Link” and provide the address]lists documents that DEQ relied on to consider the need for the proposed rules and prepare the rulemaking documents. [http://www.oregon.gov/deq/RulesandRegulations/Pages/201x Enter year/Renter CodeName.aspx](http://www.oregon.gov/deq/RulesandRegulations/Pages/201x/Raspx.).

Rulemaking dates

Use this OPTION for more than on hearing. Otherwise, use the right column on front page.

Hearing locations

1. Enter City Text

Enter street address, building number/name Text

Enter room name or number Text

Time: Enter time in style guide format EXAMPLE: 5 p.m.

Date: Enter day of week, month, day and year in style guide format. EXAMPLE: Wednesday, Feb. 28, 2013, following DEQ style guide

Presiding Officer: DEQ staff

1. Enter City Text

Enter street address, building number/name Text

Enter room name or number Text

Time: Enter time in style guide format EXAMPLE: 5 p.m.

Date: Enter day of week, month, day and year in style guide format. EXAMPLE: Wednesday, Feb. 28, 2013, following DEQ style guide

Presiding Officer: DEQ staff

Comment deadline

To consider comments on the proposed rules, DEQ must receive the comment by Enter time, day of week, month, day and year in Style guide format. EXAMPLE: 5 p.m. Thursday, Oct. 30, 2014

**What will happen next?**

DEQ will prepare a written response to each comment or summary of similar comments received by the comment deadline. DEQ may modify the rule proposal based on the comments.

Comments or summary of comments and responses will become part of the DEQ staff report that will go to the Oregon [Environmental Quality Commission](http://www.oregon.gov/DEQ/EQC/index.shtml) for final decision.

Present proposal to the EQC

The Environmental Quality Commission is the board that reviews all proposed changes to division 340 of the Oregon Administrative Rules. The commission adopts, rejects, or adopts with changes, any proposed rule.

DEQ plans to take the completed draft proposal, including any modifications made in response to public comments to the commission for decision at its Enter date using style guide format meeting in and include city that will host the EQC. EXAMPLE: “at its Jan 7-8, 2015 meeting in Portland.

OPTION FOR SIPS If EQC approves the proposed rules and incorporating the amendments into the Oregon Clean Air Act State Implementation Plan under OAR 340-200-0040, DEQ will submit the revised state implementation plan to EPA.

Accessibility information

You may review copies of all websites and documents referenced in this announcement at:

Enter business name Text

Enter floor, room or suite numbers Text

Enter street address Text

Enter city, state and zip Text

To schedule a review, call Enter contact name and phone number or toll-free in Oregon at 1-800-452.4011, extension Enter extension number.

Please notify DEQ of any special physical or language accommodations or if you need information in large print, Braille or another format. To make these arrangements, contact DEQ, Portland, at 503-229-5696 or call toll-free in Oregon at 1-800-452-4011, ext. 5696; fax to 503-229-6762; or email to deqinfo@deq.state.or.us. Hearing impaired persons may call 711.