**Presiding Officer's Report for Rulemaking Hearing**

Enter rulemaking caption

Report date mmm dd, yyyy

DELETE THIS BOX WHEN REPORT IS FINAL

Copy and paste the section below into 6-STAFF.RPT

Hearing

Location Hearing address

Date mmmm dd, yyyy

Time Convened # p.m. Closed ## p.m.

Presiding Officer Name, title, program

## people attended the hearing, ## in person and ## through iLinc. ## people commented orally and ## people commented in writing.

At ## p.m. before taking comments, the presiding officer summarized procedures for the hearing including notification that DEQ was recording the hearing. The presiding officer asked people who wanted to present verbal comments to complete, sign and submit a registration form or, if attending through iLinc, to use the “chat” feature to indicate their intent to present comments.

According to [Oregon Administrative Rule 137-001-0030](http://arcweb.sos.state.or.us/pages/rules/oars_100/oar_137/137_001.html), the presiding officer [or name staff and program] summarized the content of the notice given under [Oregon Revised Statute 183.335](http://www.leg.state.or.us/ors/183.html). This summary took about ## minutes and included staff responses to questions about the rulemaking.

The presiding officer added commenter information to the Comment workbook. Information includes commenter name, address, affiliation and hearing attended; and all written and oral comments. DEQ uses the workbook to help categorize, summarize and develop the agency response to comments.