From: VANDEHEY Maggie
To: THOMPSON Michele
Cc: CURTIS Andrea
Subject: FW: RM-SP: Monthly Status
Date: Monday, August 12, 2013 11:02:15 AM
Attachments: image007.png

Michele,

As I said in my earlier email, not having the SharePoint site reflect our current work is becoming problematic. We need a sub site active today and it looks like you are out of the office. Instead we are going to use the following sub site that you will need to rename …

- ☐ From LRAPA - 2008 Open Burning To Incorporate LRAPA rules into SIP

I've updated the outstanding work order below.

1. AQ Rulemaking

   a. Change name of sub sites

      - ☐ From ACDP Fee Increase To ACDP Fee Increase – temporary
      - ☐ From Diesel Grants To Diesel Grants – temporary
      - ☐ From Clean Fuels Fee Establishment To Clean Fuels Cleanup
      - ☐ From LRAPA - 2008 Open Burning To Incorporate LRAPA rules into SIP

   b. Add new sub sites:

      - ☐ ACDP Fee Increase – permanent

   c. Delete sub sites

      - ☐ LRAPA - 2008 Industrial Streamlining
      - ☐ LRAPA – PM2.5 and GHG
      - ☐ LRAPA - 2010 Industrial Streamlining
      - ☐ Clean Fuels Program - 2012

2. WQ Rulemaking

   a. Change rule writer on UIC Program

      - ☐ From Paula Calvert, Columbia River Coordinator, 503-229-5101
        To Derek Sandoz, UIC Program Coordinator, 503-229-5099

   b. Delete sub site

      - ☐ 401 Certification Fee Emergency Rule
      - ☐ Nonpoint Source

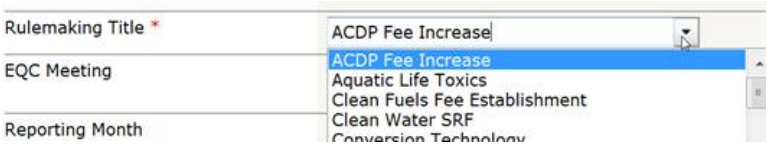
3. LQ Rulemaking

   Delete sub site

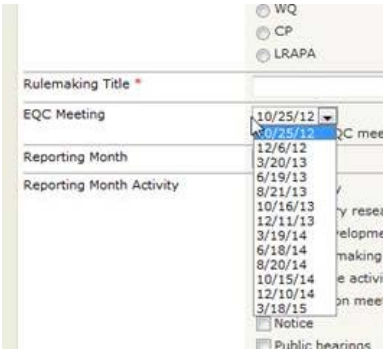
   - ☐ F-Listing of Demilitarized Residue

4 HOME | Monthly Status

- ☐ Please align list with sub sites or lets come up with an easier to maintain method. Sometimes the dropdown list for the Rulemaking Title doesn't include all the rules. I think Elle had to make sure she added these when she added or changed rulemaking sub-sites. It was always consistent. If this is a task you can delegate to me, I'm OK with it.



☐ Delete dates earlier than 8/21/2013 from list.



☐ Capture a different method for select activities

From

Reporting Month Activity	☐ No activity ☐ Preliminary research ☐ Policy development ☐ Start rulemaking ☐ Committee activity ☐ Information meeting ☐ Notice ☐ Public hearings ☐ Director's Dialogue ☐ Information item (Check all rulemaking activities that started this month.)
Upcoming Month Activity	☐ No activity planned ☐ Preliminary research ☐ Policy development ☐ Start rulemaking ☐ Committee activity ☐ Information meeting ☐ Notice ☐ Public hearings ☐ Director's Dialogue ☐ Information item (Check all rulemaking activities that may start in the upcoming month.)

To

New method that uses Radio/selection boxes and captures the following elements for Reporting Month Activity & Upcoming Month Activity

No activity
PLANNING - preliminary research
PLANNING - policy development
WORK - Start rulemaking
WORK - Draft rules
WORK - Internal reviews
FEE - Fee analysis
FEE - DAS submittal complete

ADVISORY COMMITTEE - in progress
ADVISORY COMMITTEE - work complete
NOTICE - public comment period open
NOTICE - public comment period closed
NOTICE - information meeting
NOTICE - with hearing
NOTICE - without hearing
EQC - Director's Dialog
EQC - information item
EQC - rule adoption meeting

- ☐ EQC and EMT narratives are rarely used. Instead add one narrative space and the following.

  Update
  - ☐ EMT
  - ☐ EQC

- ☐ 4. Eliminate links

5. HOME | Libraries

- ☐ Add new library named "First Thursday"
- ☐ Rename Annual Plan to 'Plan and Review"
- ☐ Delete 5-year Review

6. HOME | Lists

- ☐ Delete Responsibilities
- ☐ Rename Learning Tools to "Tools"

7. HOME | Discussions | Process Improvement

- ☐ Develop a method to have topic discussions under the following static categories:
  1-Planning
  2-Advisory Committee
  3-Fee Approval
  4-Notice
  5-EQC Preparation
  6-Public Comment and Testimony
  7-Post EQC

Thank you.

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