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To:	CARLOUGH Les; ROOT Jenny
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Subject:	11/28 Division 12 Advisory Committee Meeting
Date:	Wednesday, November 14, 2012 4:28:14 PM
Attachments:	advisory committee participants.doc Agenda 11-28-12.docx Div 12 Charter.docx

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Thank you for agreeing to participate on DEQ's Division 12 rulemaking advisory committee. Your knowledge, experiences, and perspectives are invaluable to DEQ in its efforts to make well-informed decisions. We know that time away from your normal day will complicate your already busy schedule and we appreciate your willingness to help us. Attached is a list of the other participants on the committee. Also attached is a draft agenda. We want to make sure there is adequate time for discussion and are requesting boxed lunches for a working lunch. We'll let you know if that is approved. Assuming it can be, please let us know whether you prefer a vegetarian option. If lunch is not approved, we'll reorganize the agenda and insert an hour break for lunch on your own.

This rulemaking relates to possible changes in how DEQ assesses penalties for violations of environmental laws, and would affect the size of penalties that DEQ assesses when it initiates enforcement. The changes will be reflected in Oregon Administrative Rules Chapter 340, Division 12. DEQ penalties are currently based on a statutory maximum amount that the legislature set in 1973. In 2009, the Oregon legislature passed a bill to increase that maximum amount. The primary task for which we ask your assistance is helping us determine how to implement the revised maximum. We are aware that you may have little knowledge of our penalty rules or processes and we plan to give you a thorough orientation to the issues and answer any questions you have, when we meet on November 28. We don't expect you to do any background work or research, though you certainly may if you wish. It would be useful if you read through the attached draft "charter" which lays out what we hope to accomplish. This is a draft for discussion by the committee and once we make whatever changes to it the group agrees on, we hope it will guide our substantive discussions.

If you have any questions, please feel free to contact either Jenny Root (503-229-5874) or Les Carlough (503-229-5422). Thank you and we look forward to meeting with you on November 28.