From: VANDEHEY Maggie
To: EBERSOLE Gerald; CURTIS Andrea; FINNERAN Brian; CAPP Carrie Ann; NORDBERG Dave; WIND Cory Ann; INAHARA Jill; BARROWS Bob; LEBRUN Dave; CLIPPER Chris; STURDEVANT Debra; ROOT Jenny; ROICK Tom; FOREMAN Katie; MATZKE Andrea; TROX Randall; SANDOZ Derek; DOWNING Kevin
Subject: RE: RM- Monthly Report and Other News
Date: Thursday, July 25, 2013 4:51:44 PM

Hi,

It has been a busy rulemaking month! Please complete a Monthly Reporting Form for each of your rule proposals on the rulemaking SharePoint. This is a required report regardless of the reporting month's activity or activity planned in the upcoming month. Information that you provide on this report rolls up to the monthly Director's Dialog to the EQC and EMT members look at this information. (Kevin. I'm aware your rulemaking is not on the list yet. I'll let you know when it is.

Reporting month: 2013-07

Due date: Monday, July 1, 2013

Now that we have six-months of reporting, we are finding out what works, what is useful and what is irritating. Please share your ideas for improvements. Next month we should be using the new form and it should be just as easy and more to the point than the current form.

If you are new to SharePoint, this tutorial will help with the document Check Out and Check In features.

If you want a sneak peek at part of our rules new Web Page renamed to DEQ Rulemaking Activities, check out 2013 Rulemaking Activities.

We are working on a portfolio of common used EMAIL.TEMPLATEs used throughout the rulemaking process. Drafts will be on SharePoint under Draft Tools as they become available You may comment or add suggestions to any documents on draft tools. If you are interested in helping, please call and I'll put you to work. You may have seen Leah Feldon's email earlier today

announcing the NOTICE preview period. This is one of the emails that is in draft review and they are testing it.

Thank you for all your great input!

Maggie
X6878

From: VANDEHEY Maggie
Sent: Tuesday, June 25, 2013 2:02 PM
To: EBERSOLE Gerald; CURTIS Andrea; FINNERAN Brian; CAPP Carrie Ann; NORDBERG Dave; WIND Cory Ann; INAHARA Jill; BARROWS Bob; LEBRUN Dave; KISHIDA Koto; CLIPPER Chris; STURDEVANT Debra; CALVERT Paula; ROOT Jenny; ROICK Tom; FOREMAN Katie; MATZKE Andrea; TROX Randall
Subject: RM- Monthly Report and Other News

Hi,

Please complete a Monthly Reporting Form for each of your rule proposals on the rulemaking SharePoint. This is a required report regardless of the reporting month's activity or activity planned in the upcoming month.

Reporting month:	2013-06
Due date:	Monday, July 1, 2013

While you're on SharePoint, see **ANNOUNCEMENTS** on the right.

Thank you.

Maggie
X6878