HERMISTON™

OREGON

Where Life is Sweet™

ADOPTED BUDGET
FISCAL YEAR 2018 – 2019

TABLE OF CONTENTS

INTRODUCTION

ELECTED AND APPOINTED OFFICIALS

Mayor and City Council (Elected)

Mayor..	Dave Drotzmann
Councilor.......................................	Clara Beas-Fitzgerald
Councilor.......................................	Lori Davis
Councilor.......................................	Manuel Gutierrez
Councilor.......................................	Rod S. Hardin
Councilor.......................................	John Kirwan
Councilor.......................................	Jackie C. Myers
Councilor.......................................	Doug Primmer
Councilor.......................................	Douglas T. Smith

Budget Committee Citizen Members (Council Appointed)

John F. Douglas	Brian Misner
Joanna Hayden	Joshua Roberts
Jackie Linton	Laura Sterling
Jason McAndrew	

Appointed Officials

City Manager................................	Byron D. Smith
City Attorney................................	Gary Luisi
Assistant City Manager..................	Mark Morgan
Finance Director...........................	Mark Krawczyk
Chief of Police...............................	Jason Edmiston
Water Superintendent...................	Roy Bicknell
Recycled Water Superintendent......	Bill Schmittle
Street Superintendent....................	Ron Sivey
Electric General Manager................	Nate Rivera
Library Director............................	Mark Rose
Building Official............................	Chuck Woolsey
Parks & Recreation Director...........	Larry Fetter
City Planner..................................	Clint Spencer
Court Administrator.......................	Dalia Madrigal

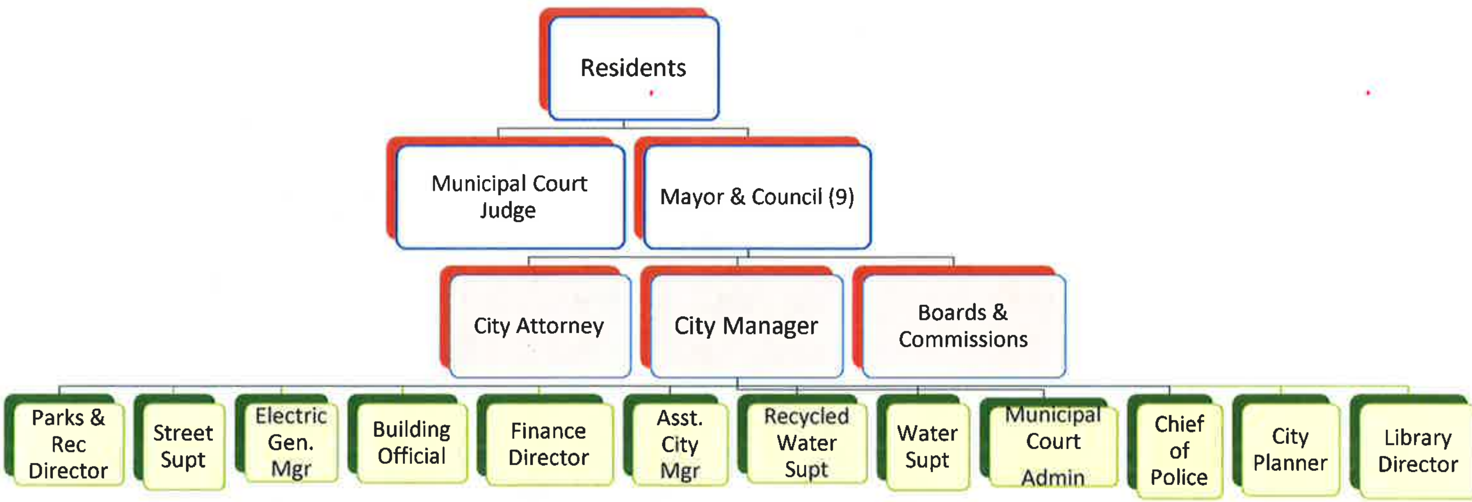
HERMISTON
OREGON
Where Life is Sweet

Our Vision
The City of Hermiston aspires to support an excellent community. We strive to provide courageous leadership to create an inclusive community while providing an affordable, livable and growing economy.

Our Values

Strong Work Ethic
Inclusiveness
Integrity
Generosity
Excellence
People

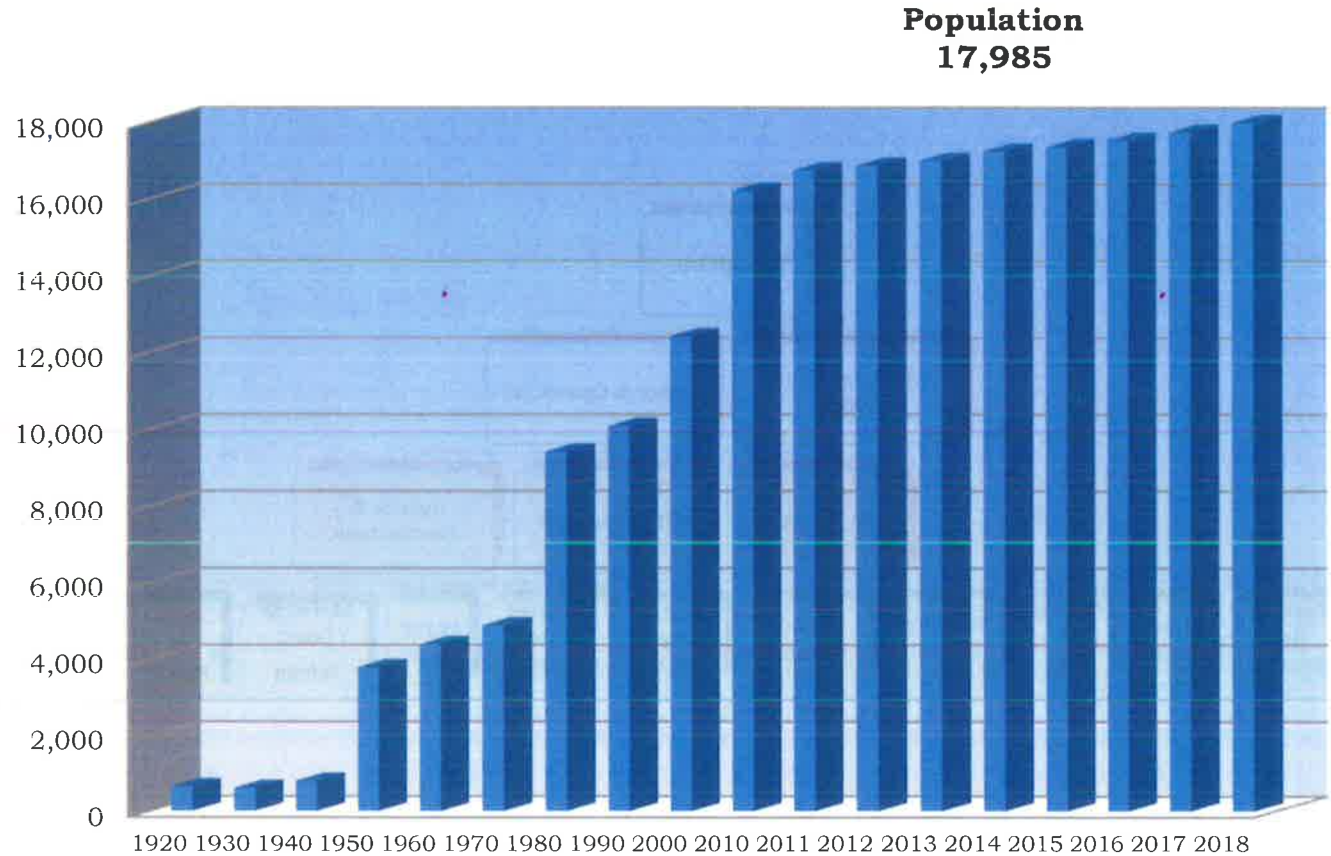
ORGANIZATION CHART



CITY PROFILE

Location and Population:

Hermiston is a progressive, growth-oriented urban/retail center for an area based economically on agriculture, food processing, transportation, utilities and other light industry. In 2017, Hermiston continued to grow as the largest city in Eastern Oregon, with a population of 17,985. The city projects a growth rate of 2% each year for the next 20 years.



Hermiston is located in the northwest corner of Umatilla County in northeast Oregon and are centrally located between the major cities of the Pacific Northwest. Located just 185 miles east of Portland; 183 miles southwest of Spokane, Washington; 260 miles southeast of Seattle, Washington and 257 miles northwest of Boise, Idaho, Hermiston is a transportation hub accessed by Interstate Highways I-84, east to west, and I-82, north and south, and numerous feeder highways. Hermiston lies one truck day from seven western states and two Canadian provinces. In addition, Hermiston is in close proximity to the Union Pacific- Hinkle Rail yard and the Columbia River and its container cargo shipping facilities. The City operates a local municipal airport for light commercial and private use and there are Regional Airports offering full commercial services 30 minutes away at Pendleton, Oregon and Pasco, Washington.

Business:

Hermiston is the commercial center for a highly varied and productive agriculture industry. The Hermiston Region can viably grow more than 200 crops for commercial production. Irrigated farm and ranch lands produce potatoes, alfalfa, corn, wheat, onions, carrots, asparagus, mint, peppers, fruit, beef and dairy cattle, plus many other specialty crops. Ongoing efforts to diversify the area's agriculture are supported by the Oregon State University Hermiston Agricultural Research Center located just south of Hermiston. The Hermiston area is home to a variety of light industries whose products include potato chips, frozen foods, manufactured housing, plastic pipes, wood chips for paper production, motor control panels, horse trailers and metal specialties. In addition, the northwest distribution center for Wal-Mart is located in Hermiston along with Fed-Ex and UPS freight facilities. Economic development efforts are centered on warehousing, distribution and manufacturing to further diversify our economy.

Municipal Facilities:
The City of Hermiston offers a public safety center which houses the police department and the municipal court. The Hermiston Fire & Emergency Services District facilities are also located in the safety center. Hermiston provides a community center, the Eastern Oregon Trade and Event Center, airport, public works building, recycled water treatment plant, water treatment plant, public library, city parks, a combined lap and leisure outdoor community swimming pool complex and water/sewer utilities. In addition, beginning in October 2001, Hermiston Energy Services, the city's municipal electric utility, began providing power to its nearly 5,000 residential and commercial customers. HES was the first municipal electric utility created in Oregon in over 50 years.

Education:
Hermiston's School District is made up of one senior high school, two middle schools, five elementary schools, one alternative school and one ESD office. The school district serves students in kindergarten through grade 12 and offers a broad range from basic skills to vocational and advanced placement classes. A wide variety of classes and workforce training programs are also offered on the Hermiston campus of Blue Mountain Community College. The Eastern Oregon Higher Education Center offers Bachelors and Master's degree courses in Hermiston through Eastern Oregon University.

Health Care:
Good Shepherd Community Hospital is a modern facility with the latest diagnostic and surgical facilities with a trauma emergency center. The hospital has expanded their physician offices to enable more physicians in specific fields to locate in Hermiston. Hermiston continues to attract medical professionals, general practitioners and specialist as well as a full range of dental practices, chiropractic services, mental health and physical therapy facilities. An additional seven hospitals are located within a sixty-mile radius of the city. Ambulance service is provided by the Hermiston Fire & Emergency Services District. The city offers a skilled nursing facility for the elderly and handicapped. There are also multiple assisted living complexes for the elderly.

Recreation:
The area offers a broad spectrum of outdoor pastimes. With the relatively dry climate and long growing season outdoor activities are abundant. Water sports are very popular and include skiing, boating, swimming and fishing. Hermiston is within a day's drive to mountain regions which offer snow skiing, camping, hiking and hunting. Hermiston offers multiple City parks, athletic clubs, jogging trails, tennis courts, soccer fields, horseshoe pits and several ball parks. There are eleven golf courses within 45 minutes of Hermiston.

Administrative Offices
City of Hermiston
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Hermiston, OR 97838
bsmith@hermiston.or.us

Where Life is Sweet

April 30, 2018

Dear Mayor, Council, Members of the Budget Committee and Citizens:

It is my honor to present the City of Hermiston's FY2018-19 Proposed Budget. The proposed budget and the budget document are the result of hard work from the city's leadership team and their employees. The dedication of our employees continues to impress me every day.

Introduction

The FY2018-19 budget has been prepared in accordance with the State of Oregon budget law and best practices established by the Government Finance Officers Association. It has also been developed on the foundation of the city's adopted financial policies. We continue to expect to make the budget and the budget process more transparent and easier to understand.

In February 2018 the City Council held a goal setting session during which it confirmed the City's vision statement, its core values and established the goals for FY2018-19. The new vision statement and values are included in this document and many appropriation recommendations are specifically targeted to address the goals established in that process.

The major structural change this budget year relates to the addition of the Eastern Oregon Trade and Event Center (EOTEC) to the City of Hermiston's budget. We are adding one fund to the budget (Fund 25). Fund 25 will be the operating fund for EOTEC and all of the revenues and expenses related to operations will be tracked here. We will be learning as we work with VenuWorks to find the best methods to track and monitor the funds they receive. We are also adding a reserve fund account (Fund 08-7294) to use in purchasing equipment and paying for any capital construction done at that facility. These two accounts give us the opportunity to track revenues and expenses related to this facility.

The FY2018-19 budget continues and upholds the City's adopted policies. The all funds budget is $54,940,093 which is approximately $4.7 million smaller than the FY2017-18 budget. This difference is predominantly in a handful of construction projects that will be completed by the end of FY2017-18; Harkenrider Center, Festival Street, new water meters, and new electric meters.

The FY2018-19 budget includes a 3% cost of living adjustment for all City employees. I will now walk through the major funds in the budget and provide highlights about each one.

General Fund

The general fund contains funding for some of the most basic operations of the City like our police department. It also contains many services that we call quality of life programs like parks and recreation and library. These types of services are necessary to make a safe and inviting community.

Proposed general fund revenues and expenditures are an approximate 5% increase or $710,000 over FY2017-18. This increase is driven mostly by one revenue source – property taxes. Sixty-one percent of the increase is property tax revenue. The remainder of the increase is spread equally through the other revenue sources with no other large single additions.

The following general fund items are of particular note:

Parks and Recreation

- The Hermiston Community Center has been moved fully into the General Fund but under a separate division in the budget to allow us to continue to track our expenses separately. There has also been approximately $90,000 of revenue added to the General Fund from that source.
- A new division has been added for operations of the Harkenrider Center. There will be a staff member working directly with the Senior Center Board to assist them in offering additional programming and just adjusting to their new surroundings in the Harkenrider Center.
- Due to the increase in projects in the department and possible additional facilities, a Parks Maintenance Foreman is added to the budget to allow the Parks and Recreation Director to focus more on the longer range project development and completion. In conjunction with this, supervision of code enforcement will return to the police department.
    - There are two studies of long-range significance that will be wrapping up as the FY2018-19 budget begins: Aquatic Center feasibility study and Skate Park design.
    - An overall Parks/Trails Master Plan is budgeted for FY2018-19.
- The West Highland Trail project will be constructed in FY2018-19. All of the final design engineering is complete along with the necessary easement acquisition.

Police

- After a year of many major shifts in staffing, the Police Department budget will stay relatively the same. The increases granted in the most recent collective bargaining sessions are reflected.
- The purchase of two new patrol cars is in the proposed budget as well.
- An additional part-time code enforcement officer is proposed.

Utility Fund

- The utility fund and its associated reserve and project funds will be finishing one major project in FY2018-19 and looking to seek adoption and implementation of a Capital Improvement Plan (CIP) for both water and recycled water. The solids handling equipment project will finish up in FY2018-19.
- It is proposed that the utility fund pay for one-half of an additional operator position that will be shared with the street fund. This position would allow the recycled water function to better take on the maintenance of the storm water system.

Street Fund

- This fund is relatively stable. There will be more activity in this area as the newly increased revenues will be used to take on larger construction projects. A reserve fund (08) has been established to track these funds and projects.

- It is proposed that the street fund pay for one-half of an additional operator position that will be shared with the utility fund. This position would allow the recycled water function to better take on the maintenance of the storm water system.

Hermiston Energy Services (HES) Fund

- There are no major changes in this fund. There was some increase in power purchase costs due to the recent court ruling requiring more water to spill over the dams in the Bonneville Power Administration (BPA) system. We will be examining rates again in the FY2018-19 year to make sure we are covering our costs.
- We are also doing a detailed inventory of our existing system. That study will help determine our capital improvement needs over the next 10 years. Those capital needs will then be reflected in what our rates will need to be over that same time period.

Transient Room Tax (TRT) Fund

- A slight increase is projected in TRT revenues.
- The major change in this fund is the method of allocation of TRT to EOTEC. Since EOTEC is now an internal city department the operational funding for EOTEC will be done through a transfer and not a traditional expense.

Regional Water Fund

- This fund has shown a lot of activity in FY2017-18 as upgrades to the system have been designed and built for VaData. All of those activities have been paid for by VaData. Similar activity will continue in FY2018-19 as those upgrades are completed.
- A complete study of the system will be conducted in FY2018-19 to build a capital improvement plan. The system users have been involved and will be involved in those discussions to provide input and feedback.

Eastern Oregon Trade and Event Center (EOTEC) Fund

This fund is created as an enterprise fund that will allow us to track revenue and expenses related to the operation of the newly acquired EOTEC facility. Much of the data will be supplied by VenuWorks as they are responsible for the day to day numbers. This proposal is our first estimate and there may be changes needed as we learn more about operations, etc.

OTHER FUNDS

Reserve Fund

The reserve fund does not contain other major changes not mentioned earlier under other subjects. We are again proposing adding funds to the community enhancement fund to continue to serve as grant match. We are also adding funds to the city hall improvement fund. Accounts have been creating funds to assist in tracking street projects and EOTEC equipment purchases.

Harkenrider Center Construction

A slight carryover for this fund is budgeted in case a few expenses carry into FY2018-19. The project is expected to be completed by June 30, 2018.

Various Bond Funds

There are three bond funds to track bonds for HES and the water and recycled water projects that were paid for out of bond proceeds. Once the construction is complete those will become very mundane tracking for the payback of the applicable bonds.

I would like to thank the department heads and managers especially Mark Krawczyk and Barb McMahon for all the work they did to complete the budget. Lastly, I would like to thank the City Council and the citizen members of the Budget Committee for their willingness to give up their time and serve our community. It is an honor to work with professional and skilled City employees and dedicated community volunteers to implement the FY2018-19 budget.

Sincerely,

Byron D. Smith
City Manager

BUDGET POLICIES AND PROCESS

The City of Hermiston is committed to the highest level of financial integrity. We are accountable to our citizens for the use of public dollars, and resources should be used wisely to ensure adequate funding for the services, public facilities and infrastructure necessary to meet the community's present and future needs.

Written, adopted financial policies have many benefits, such as assisting the Council and City Manager in the financial management of the City, saving time and energy when discussing financial matters, fostering public confidence, and providing continuity over time as Council and staff members change. The purpose of the financial policies is to enable the City to achieve and maintain a long-term stable and positive financial condition. Financial policies are adopted by the City Council and establish the framework for Hermiston's overall financial planning and management, to guide day-to-day and long-range fiscal planning and decision making, and to achieve the following general financial goals:

- Ensure the financial integrity of the City.
- Provide an adequate financial base to sustain a sufficient level of municipal services to maintain the social well-being and physical condition of the City.
- Provide and maintain essential public facilities, utilities and capital equipment.
- Enhance policy setting for and sound management of City government by providing accurate and timely information on current and anticipated financial conditions.
- Protect and enhance the City's credit ratings.
- Provide the financial stability needed to navigate through economic downturns, adjust to changes in the service requirements of the community and respond to other changes as they affect the City's residents.

BUDGET POLICIES

1) The operating budget shall serve as the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives.
2) The City Council will adopt and maintain a balanced annual operating budget in conformance with existing state and local regulations. Per Local Budget Law, the City Council shall adopt the budget at the fund, department or program level as appropriate.
3) Budget control and accountability is maintained at the same level it is appropriated.
4) The Budget Officer shall annually prepare and present a proposed operating budget to the Budget Committee no later than May 30 of each year, and the City Council will adopt the budget no later than June 30 of each year.
5) Historical trend analysis will be performed on both revenues and expenditures as part of the budget process. Efforts will be made to identify potential deviations from the trends and this information will be factored into revenue and expenditure forecasts.
6) Funds may not be expended or encumbered for the following fiscal year until the budget has been adopted by the City Council.
7) The budget process will be coordinated so that major policy issues and department goals and objectives are identified and incorporated into the budget.
8) Monthly reports comparing budgeted to actual revenues and expenditures will be distributed to the City Manager and City Council. Significant variances will be investigated and explained.
9) The operating budget will be constrained to the total amount approved by the Budget Committee and as adjusted and adopted by the City Council.
10) A mid-year review process will be conducted by the City Manager to make any necessary adjustments to the adopted budget.
11) All resolutions adjusting the budget will be prepared by the Finance Department for Council approval to ensure compliance with budget laws.

BUDGET PROCESS

Most local governments in Oregon must prepare and adopt an annual budget. Budget guidelines are determined by Oregon's Local Budget Law. The law requires citizen involvement in the preparation of the budget, public disclosure of the budget before its final adoption, and establishes standard procedures for preparing, presenting, and administering the budget.

The budget committee in Oregon is made up of the mayor and city councilors of the local government and an equal number of appointed citizens. The Hermiston Budget Committee consists of eighteen individuals, each uniquely suited to provide guidance and analysis for the city budget. The Local Budget Law sets out the following specific procedures

1) Appoint budget officer;
2) Prepare a proposed budget;
3) Publish notices of budget committee meeting;
4) Hold budget committee meetings;
5) Budget committee approves proposed budget and specifies the amount or rate of ad valorem taxes;
6) Publish budget summary and notice of budget hearing;
7) Hold a budget hearing;
8) Enact resolutions or ordinances to adopt budget, make appropriations, levy taxes by fund and categorize taxes; and
9) File budget and certify tax levy to county assessor and county clerk.

BUDGET CALENDAR

The City of Hermiston's 2018-19 budget calendar (abbreviated) is as follows:

January	City Council meets with City Manager and department heads to set goals for 2018-19 budget.
March	Department budget requests are submitted. City Manager and Finance Director meet with department heads to discuss submissions.
April	City Manager finalizes budget and prepares budget message.
May	Budget Committee meets to receive budget, hear public comment and approve budget. Property tax levy set.
June	Public hearing is held on the budget. City council adopts budget, sets appropriations and levies property taxes.

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the city may receive revenue it did not plan for in its budget. A supplemental budget is required to pay additional expenses and spend the extra revenue. The supplemental budget must be adopted and appropriated before any additional money can be spent.

Adopting a budget will not involve the budget committee. After publishing a notice of the regular meeting at which the supplemental budget will be adopted, the governing body may adopt the supplemental budget by resolution if the expenditures are less than 10 percent of the annual budget fund being adjusted. If the expenditures are more, the governing body must publish the supplemental budget notice and hold a special hearing.

FUND ORGANIZATION AND INTER-FUND APPROPRIATIONS

FUND ORGANIZATION

The accounts of the city are organized on the basis of funds and account groups. Each is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

The governmental accounting system gives rise to a great deal of confusion for the individual not directly associated with the required accounting systems. A multiple fund structure provides an accuracy of reporting and control of expenditures unsurpassed for the type of activities which this government must undertake. This positive side more than compensates for the overstatement of total outlays and the multiple accounting in cumulative recaps of total budget which the system forces.

INTER-FUND APPROPRIATIONS

The best example of the overstatement of the budget is in the interaction between funds included in the relationship between the general fund, the street fund and the reserve fund in the expenditure of roadway construction or overlay funds. State reporting requirements call for the inclusion of all street related costs in the street fund, it is necessary for us to include the appropriations we make each year to the reserve for roadway construction to be included in the street fund. The gasoline tax is not always sufficient to cover the costs of our total efforts in street maintenance and improvement, so we must appropriate a transfer from the general fund to balance the street fund. The actual expenditure of roadway improvements occurs in the reserve fund.

This complicated interaction requires the city to anticipate revenues in the general fund, appropriate the necessary funds to the street fund, anticipate the revenue in the street fund and appropriate the transfer to the reserve fund, anticipate the revenue and appropriate for the expenditures in the reserve fund. Because the expenses for roadway improvements are beyond the ability of our local government to complete in any one year, the reserve appropriation will reflect the current transfer and the accumulated balances designed to accomplish the projects identified in the roadway capital improvement plan.

Due to this interaction of funds, the same funds are identified as an expense three times and a revenue three times. This inflation of the total budget is an unfortunate side impact which occurs in this system.

The Hermiston budget is divided into separate funds, each with independent revenue sources and appropriations. The fund structure is determined by the specific reporting needs of our governing body and the need to report accurate and timely information to the community. The City's funds and their descriptions are listed below.

1. Bonded Debt Fund (02): This fund accounts for certain outstanding general obligation bonds of the city. This fund is required by Oregon statues to account for the proceeds of the general obligation bonds issued for street, water and wastewater treatment improvements.
2. General Fund (03): The general fund provides for the accounting of all revenues and expenditures not specifically categorized into a separate fund. It is the most diverse and largest of the city's funds. It is also the source for the inter-fund transfers necessary to augment the operations of our other functions. The general fund departments are as follows:

City Council	Building Inspections	Community Center
City Manager/Planning	Parks	Harkenrider Center
Finance	Parks/Utility Landscape	Public Safety Center
Legal Counsel	Municipal Pool	Police Operations
Court	Municipal Buildings	Audit & Others
Transportation	Library	Unappropriated Balance
Airport	Recreation	

3. State Street Tax Fund (04): This is the fund where all gasoline tax revenues are deposited as required by Oregon state law to ensure that they will be used for street and roadway repair, maintenance and improvement. This fund is exclusively supported from the gasoline tax and a general fund subsidy when necessary. The expenditures accounted for in the fund are the labor, equipment, materials and contracted services necessary to maintain and improve the roadway surfaces and storm drainage system of the city.
4. Transient Room Tax Fund (05): This fund is used to receipt revenues collected from the city's transient room tax and tourism promotion assessment for appropriations to be made for economic, community and other development activities. The balance of the transient room tax revenues are appropriated directly to community center management and operational costs, pool operation, TRT/Recreation programs reserve and Parks & Recreation Development reserve.
5. Utility Fund (06): This is an enterprise fund financed from user fees for water and recycled water use and connection charges to the system. Expenditures of this fund include all personnel, equipment, materials, and contracted services necessary to maintain and improve the water and recycled water systems of the city. The fund is responsible for all debt applicable to utility operations.
6. Recreation Special Revenue Fund (07): This fund is used to account for amounts designated for recreation activities for city residents.
7. Reserve Fund (08): This fund is used to accumulate money for long-term goals and projects of the City. Financed directly by appropriations from the operating funds and with limited revenues directly from small reimbursement projects, the reserve fund has been the major single fiscal tool which has provided the City with the stability and multiple year appropriations necessary to manage a small community in difficult financial times. The reserve fund allows the accumulation of resources to accomplish specifically authorized goals contained in the resolution which must be adopted to establish each account.
8. Municipal Court Special Revenue Fund (10): This fund is used to account for fines and forfeits processed by the Municipal Court.
9. Miscellaneous Special Revenue Fund (11): This fund is used to account for certain pass-through payments related to payroll and surcharges due to the state.
10. Community Center Special Revenue Fund (12): This fund is used to account for revenues and expenditures relating to the operation of the city's community center.
11. Hermiston Energy Services Fund (13): On October 1, 2001, the City of Hermiston acquired and became responsible for the municipally owned electric utility. This enterprise fund is financed from user fees for electrical use and other charges to the system. Expenditures in this fund include all personnel, equipment, materials, and contracted services necessary to maintain and improve the electrical system of the city. This enterprise fund is also responsible for all necessary debt payments of the electrical system.
12. Regional Water Fund (15): On November 1993, voters in the City of Hermiston approved a ballot measure to issue general obligation bonded indebtedness in an amount not to exceed 5,000,000 to finance the city's portion of a regional water system. The balance of the construction costs was funded through revenue bonds issued by the Port of Umatilla and retired by revenues from non-city users of the system. Construction was completed in 1996 and this has become an operating enterprise fund with expenditures including all personnel, equipment, materials and contracted services necessary to operate the system.
13. EOTEC Construction Fund (18): This fund was created to track the funds to acquire, develop, construct and equip the Eastern Oregon Trade and Event Center (EOTEC).
14. Christmas Express Special Revenue Fund (19): This fund is used to account for amounts designated for annual Christmas Express activities.
15. Law Enforcement Special Revenue Fund (20): This fund is used to account for amounts designated by the City for law enforcement and related purposes.
16. Library Special Revenue Fund (21): This fund is used to account for amounts designated by the City for library operations and improvements.

17. Revenue Bonded Debt (22): This fund accounts for the outstanding revenue bonds of the city.
18. EOTEC Operations (25): This fund is used to account for revenues and expenditures relating to the operation of the City's Eastern Oregon Trade and Event Center.
19. 2014 Water & Sewer Revenue Bonds (31): This fund is used to account for the proceeds of general obligation bonds issued for the water and wastewater treatment facilities.
20. Senior Center Construction Fund (32): This fund is used to account for the proceeds of grant and other resources received to construct a new Senior Center in Hermiston.
21. 2016 Full Faith & Credit Obligation-Electric (33): This fund's proceeds from the sale of the Obligation will be used to finance capital improvements for the City's Electric System.
22. 2017 Full Faith & Credit Obligation-Sewer & Water (34): This fund's proceeds from the sale of the Obligation will be used to finance capital improvements to the City's Water and Sewer system.
23. 2017Full Faith & Credit Obligation-HURA (35): This funds proceeds from the sale of the Obligation will be used to finance projects described in the Hermiston Urban Renewal Agency Plan.
24. 2017 Full Faith & Credit Obligation-TPA (36): This fund's proceeds from the sale of the Obligation will used to finance capital improvements to the Eastern Oregon Trade and Event Center.

FINANCIAL POLICIES

ACCOUNTING AND FINANCIAL REPORTING POLICIES

1) The City will comply with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA); Oregon Revised Statutes relating to Municipal finance; and prevailing federal, state and local statues and regulations.
2) The City will prepare a Comprehensive Annual Financial Report (CAFR) and submit its CAFR to the GFOA's "Certificate of Achievement for Excellence in Financial Reporting" program.
3) Monthly financial reports showing revenue and expenditure activity for each fund will be distributed to the City Manager and City Council.
4) A system of internal controls and procedures will be maintained to provide reasonable assurance of the safeguarding of assets and proper recording of financial transactions and compliance with applicable laws and regulations.
5) The City will maintain accounting records by fund. Per GAAP, proprietary funds will use the accrual basis of accounting and government funds will use the modified accrual basis of accounting. Changes in the basis of accounting will be explained in the budget message for the year in which the change is planned.
6) In accordance with Oregon Administrative Rules, the City will have its accounts and fiscal affairs audited annually in accordance with generally accepted auditing standards (GAAS) as promulgated by the American Institute of Certified Public Accountants (AICPA).
7) Full disclosure will be provided in the financial statements and bond representations.

CONSOLIDATED REVENUES AND EXPENDITURES BY FUND

REVENUES BY FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
GO/FF&C Bonded Debt	2,873,017	448,046	2,206,540	697,094	697,094	697,094
General	13,695,230	14,457,764	12,843,474	13,656,410	13,656,410	13,656,410
State Tax Street	2,049,884	1,786,774	1,831,230	1,652,360	1,652,360	1,652,360
Transient Room Tax	598,871	843,296	871,975	987,000	987,000	987,000
Utility	8,761,074	8,622,723	7,025,427	6,708,753	6,708,753	6,708,753
Recreation Special Revenue	256,417	375,000	68,000	45,000	45,000	45,000
Reserve	9,291,640	5,713,748	7,963,536	13,188,856	13,188,856	13,188,856
Municipal Court Special Revenue	277,259	215,006	281,900	252,700	252,700	252,700
Miscellaneous Special Revenue	38,725	86,685	496,145	97,000	97,000	97,000
Community Center	312,968	259,954	246,750	-	-	-
Hermiston Energy Services	11,835,744	11,456,398	11,949,950	10,795,975	10,795,975	10,795,975
Regional Water	2,614,682	1,369,754	2,764,550	2,227,580	2,227,580	2,227,580
EOTEC Construction	8,961,480	-	-	-	-	-
Christmas Express	-	37,735	39,000	39,000	39,000	39,000
Law Enforcement Special Revenue	100,104	117,839	89,975	89,100	89,100	89,100
Library Special Revenue	61,101	54,461	62,995	78,710	78,710	78,710
Revenue Bonds Debt Service Fund	-		1,826,768	-	-	-
EOTEC Operations	-	-	286,530	963,755	963,755	963,755
2014 Utility Rev Bonds	1,300,623	-	-	-	-	-
Harkenrider Center Const Fund	139,849	1,220,292	2,210,010	50,000	50,000	50,000
2016 FF & C Oblig-Electric	-	16,477,577	3,700,000	2,000,000	2,000,000	2,000,000
2017 FF & C Oblig- Sewer/Water	-	3,272,737	3,200,000	1,410,800	1,410,800	1,410,800
2017 FF & C Oblig- HURA	-	1,527,465	1,500,000	-	-	-
2017 FF & C Oblig- TPA	-	2,191,763	-	-	-	-
TOTAL	**63,168,668**	**70,535,017**	**61,464,755**	**54,940,093**	**54,940,093**	**54,940,093**

EXPENDITURES BY FUND

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
GO/FF&C Bonded Debt	2,939,499	510,261	2,206,540	697,094	697,094	697,094
General	9,635,271	10,204,892	12,843,474	13,656,410	13,656,410	13,656,410
State Tax Street	1,408,919	1,134,576	1,831,230	1,652,360	1,652,360	1,652,360
Transient Room Tax	516,825	696,692	871,975	987,000	987,000	987,000
Utility	5,971,009	7,428,189	7,025,427	6,708,753	6,708,753	6,708,753
Recreation Special Revenue	57,085	312,214	68,000	45,000	45,000	45,000
Reserve	5,148,857	1,699,743	7,963,536	13,188,856	13,188,856	13,188,856
Municipal Court Special Revenue	235,569	184,315	281,900	252,700	252,700	252,700
Miscellaneous Special Revenue	28,651	79,949	496,145	97,000	97,000	97,000
Community Center	222,606	247,932	246,750	-	-	-
Hermiston Energy Services	8,789,004	9,473,150	11,949,950	10,795,975	10,795,975	10,795,975
Regional Water	1,764,517	873,407	2,764,550	2,227,580	2,227,580	2,227,580
EOTEC Construction	3,561,480	-	-	-	-	-
Christmas Express	-	12,978	39,000	39,000	39,000	39,000
Law Enforcement Special Revenue	34,325	55,192	89,975	89,100	89,100	89,100
Library Special Revenue	29,735	3,858	62,995	78,710	78,710	78,710
Revenue Bonds Debt Service Fund	-	-	1,826,768	-	-	-
2014 Utility Rev Bonds	723,939	-	-	-	-	-
EOTEC Operations	-	-	286,530	963,755	963,755	963,755
Harkenrider Center Const Fund	114,525	536,483	2,210,010	50,000	50,000	50,000
2016 FF & C Oblig-Electric	-	12,292,525	3,700,000	2,000,000	2,000,000	2,000,000
2017 FF & C Oblig- Sewer/Water	-	1,377,982	3,200,000	1,410,800	1,410,800	1,410,800
2017 FF & C Oblig- HURA	-	28,478	1,500,000	-	-	-
2017 FF & C Oblig- TPA	-	2,190,932	-	-	-	-
TOTAL	**41,181,816**	**49,343,748**	**61,464,755**	**54,940,093**	**54,940,093**	**54,940,093**

CONSOLIDATED REVENUES AND EXPENDITURES BY CATEGORY

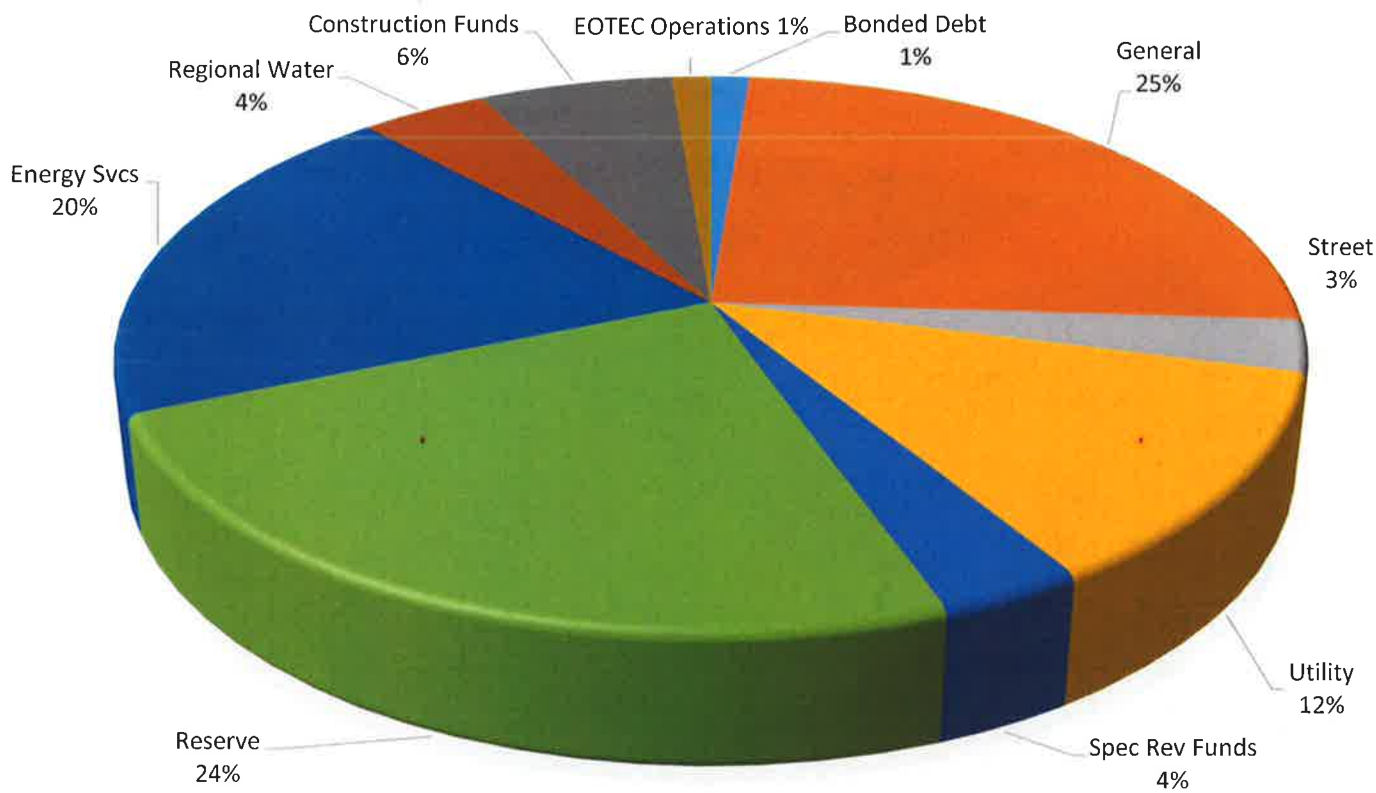
REVENUES BY CATEGORY

REVENUES	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Property Taxes	5,276,627	5,425,877	5,496,340	5,915,425	5,915,425	5,915,425
Local Assessments	21,040	20,946	20,000	20,000	20,000	20,000
Licenses & Franchises	822,166	847,814	968,990	921,300	921,300	921,300
Fines & Penalties	838,433	644,588	810,400	762,300	762,300	762,300
Interest Earnings	142,331	118,693	97,500	93,000	93,000	93,000
From Other Agencies	9,008,288	2,805,055	4,633,745	2,881,990	2,881,990	2,881,990
Service Charges	2,236,300	3,043,515	3,206,205	3,671,430	3,671,430	3,671,430
Non-Revenue Receipts	190,920	23,635,042	507,948	58,166	58,166	58,166
Miscellaneous Revenues	101,029	184,516	1,385,800	5,727,155	5,727,155	5,727,155
Sanitary Sewer Service	2,220,800	2,413,560	2,516,260	2,543,500	2,543,500	2,543,500
Water Service	4,062,254	2,857,974	3,409,855	3,410,000	3,410,000	3,410,000
Energy Service	8,244,036	8,582,683	8,492,200	8,575,975	8,575,975	8,575,975
Transfer From Other Funds	5,773,344	3,091,061	6,279,362	2,641,083	2,641,083	2,641,083
Cash Forward	24,231,100	16,863,693	23,640,150	17,718,769	17,718,769	17,718,769
TOTAL	**63,168,668**	**70,535,017**	**61,464,755**	**54,940,093**	**54,940,093**	**54,940,093**

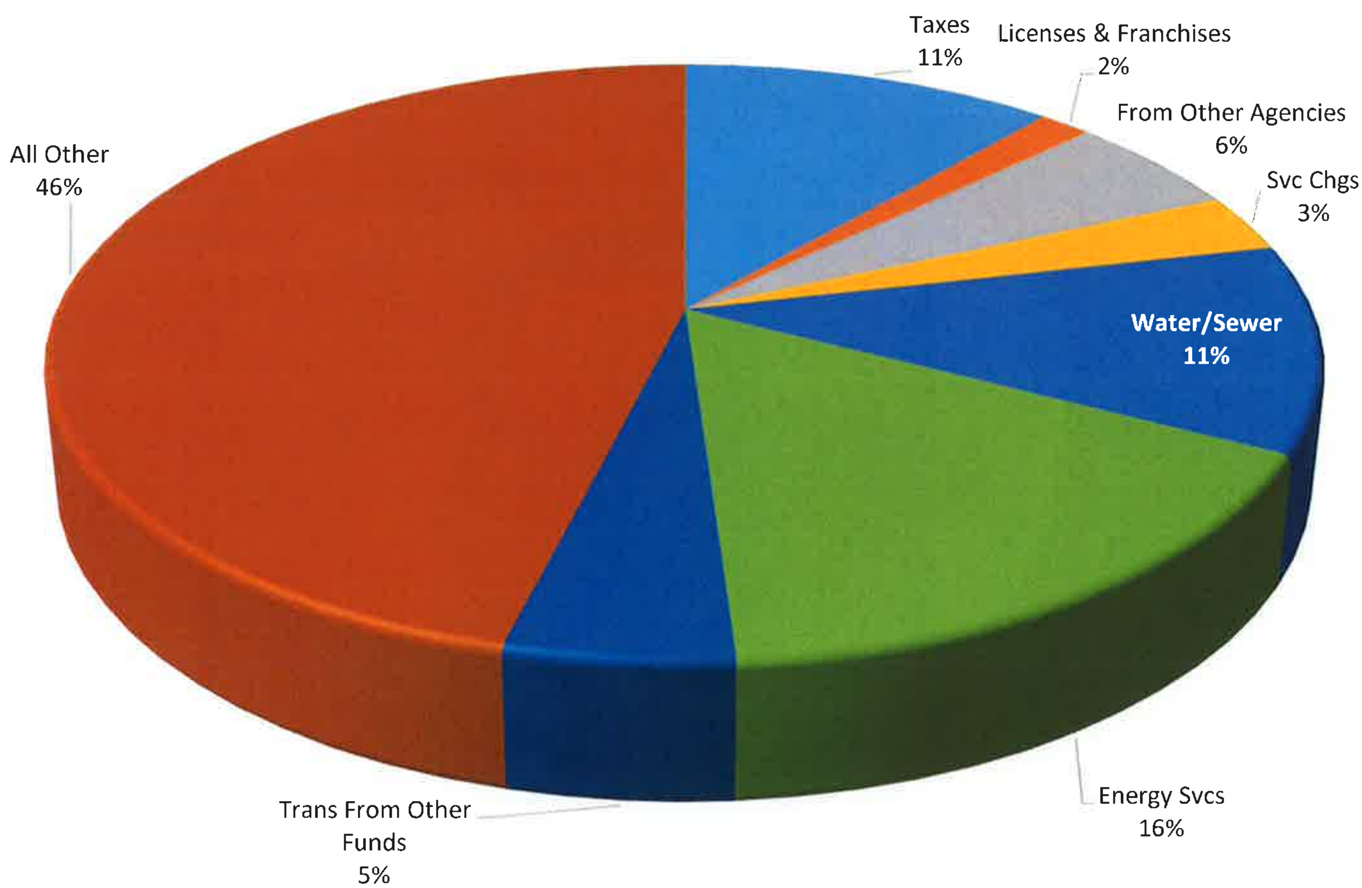
EXPENDITURES BY CATEGORY

EXPENDITURES	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Personnel Services	9,155,142	9,529,305	11,179,134	11,658,405	11,658,405	11,658,405
Materials & Services	15,336,171	13,957,647	15,181,609	16,758,113	16,758,113	16,758,113
Capital Outlay	6,868,312	6,326,475	17,490,158	14,445,246	14,445,246	14,445,246
Transfers:	-	-	-	-	-	-
Bonded Debt	3,368,304	189,925	3,432,910	196,669	196,669	196,669
General Fund	707,745	784,636	620,265	458,200	458,200	458,200
Street Fund	-	-	60,000	-	-	-
Recreation Special Revenue	6,417	-	-	-	-	-
Reserve	1,180,774	977,493	1,787,814	1,745,214	1,745,214	1,745,214
Misc Special Revenue Fund	-	-		-	-	-
Community Center Fund	90,984	92,105	137,143	-	-	-
Christmas Express Fund	-	21,205		-	-	-
Law Enforcement Special Revenue	19,094	12,697	16,000	16,000	16,000	16,000
Utility Fund	527,000	263,000	80,000	-	-	-
HES Fund	600,000	-	4,000	-	-	-
Regional Water	-	-	8,000	-	-	-
Sr Ctr Const Fund	-	750,000	37,000	-	-	-
EOTEC Operations	-	-	96,230	225,000	225,000	225,000
Debt Service	2,939,499	2,527,180	3,863,308	4,037,848	4,037,848	4,037,848
Special Payments	382,374	12,542,925	237,400	237,000	237,000	237,000
Contingency	-	-	4,373,965	3,904,957	3,904,957	3,904,957
Uappropriated Balance	-	1,369,155	2,859,819	1,257,441	1,257,441	1,257,441
TOTAL	**41,181,816**	**49,343,748**	**61,464,755**	**54,940,093**	**54,940,093**	**54,940,093**

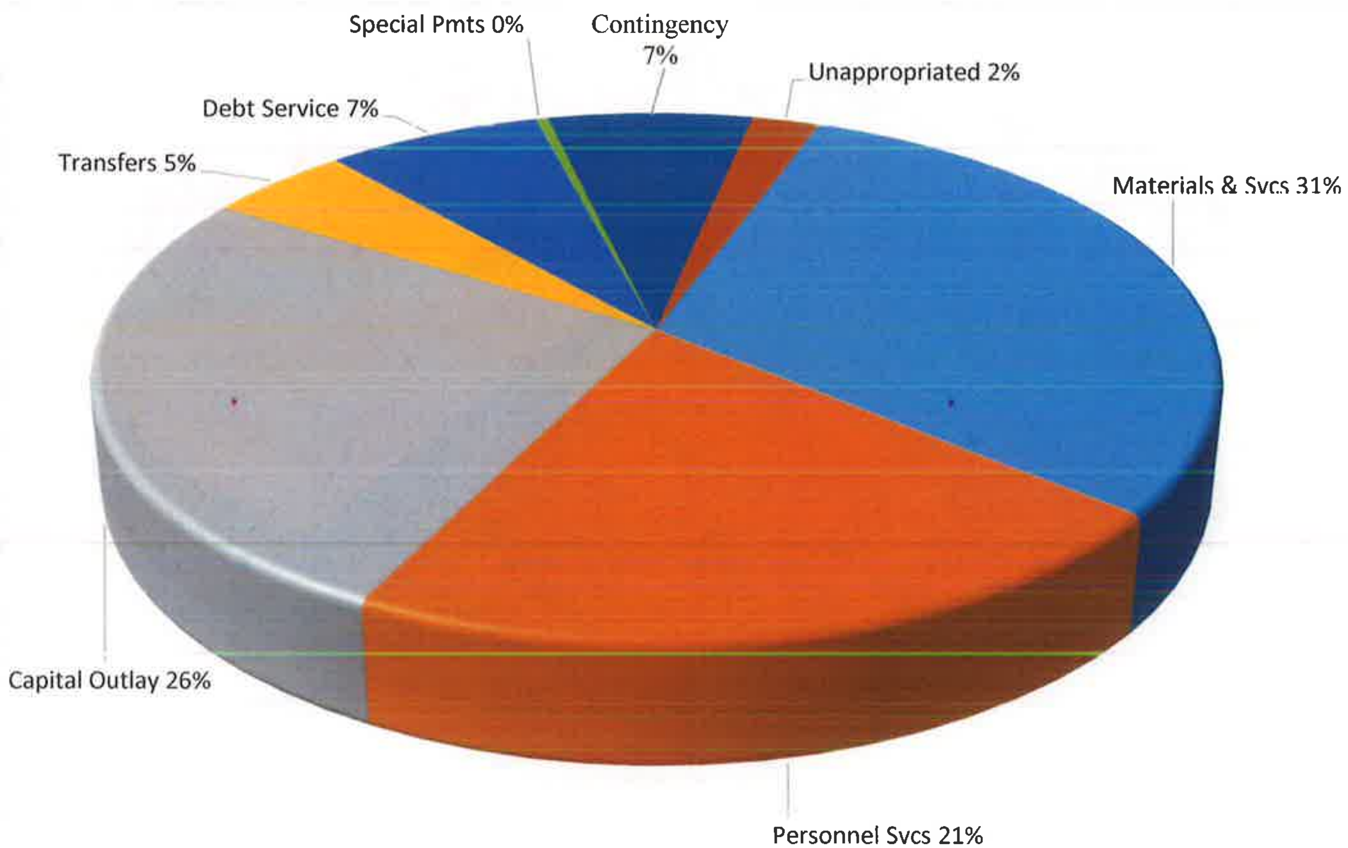
REVENUES BY FUND CHART



REVENUES BY CATEGORY CHART



EXPENDITURES BY CATEGORY CHART



TAX HISTORY

Fiscal Year	Tax Levy Submitted	Inside 6%	Outside 6%	G.O. Bond Issues	Bancroft Bond Issues	Population
1920-21	6,250.00	6,250.00				655
1930-31	6,250.00	6,250.00				608
1940-41	6,385.00	6,385.00				803
1950-51	15,878.00	15,878.00				3,804
1960-61	76,225.00	19,300.00	56,924.41			4,402
1970-71	148,877.00	148,877.00				4,893
1980-81	954,165.00	290,279.64	632,836.36	31,049.00		9,408
1981-82	1,108,206.15	308,456.12	765,272.03	34,478.00		9,700
1982-83	1,099,425.00	327,333.00	738,423.00	33,669.00		9,630
1983-84	1,099,379.00	347,133.00	719,760.00	32,486.00		9,835
1984-85	1,113,565.00	1,200,000.00		31,304.00		9,890
1985-86	1,230,121.00	1,200,000.00		30,121.00		9,914
1986-87	1,302,872.00	1,272,000.00		30,872.00		9,890
1987-88	1,379,397.00	1,113,845.00		30,517.00	235,035.00	9,870
1988-89	1,434,572.00	1,232,192.00		32,220.00	170,160.00	9,860
1989-90	1,518,092.00	1,349,416.00		26,055.00	142,599.00	9,860
1990-91	1,552,821.00	1,430,380.00		16,192.00	106,249.00	10,075
1991-92	1,615,733.00	1,517,691.00		9,497.00	88,545.00	10,075
1992-93	1,621,089.00	1,609,186.00		11,903.00		10,045
1993-94	1,717,630.00	1,706,249.00		11,381.00		10,215
1994-95	2,258,724.00	1,809,960.00		448,764.00		10,332
1995-96	1,991,044.00	1,929,161.00		61,883.00		10,605
1996-97	2,417,024.00	2,045,797.00		371,227.00		11,061
1997-98	2,574,503.00	2,169,858.00		404,645.00		11,340

TAX HISTORY
(Permanent Operating Tax Rate $6.0860/$1,000)

Fiscal Year	Taxable Value	Operating Rate	Operating Tax	Bond Rate	Bond Tax	Total Tax Imposed	Population
1989-99	343,341,230	4.8894	1,678,716	1.1717	402,293	2,081,009	11,595
1999-00	368,557,070	4.8894	1,802,010	1.0950	403,570	2,205,580	12,165
2000-01	405,856,680	4.8894	1,984,230	0.9565	389,150	2,373,380	12,425
2001-02	467,733,020	4.8894	2,286,839	0.7475	349,631	2,321,802	13,560
2002-03	494,029,220	4.8894	2,415,342	0.7265	358,911	2,774,253	14,120
2003-04	526,243,480	5.0841	2,676,555	0.6948	365,826	3,042,381	14,540
2004-05	561,341,500	5.0841	2,854,052	0.6749	378,912	3,232,964	14,700
2005-06	589,997,120	5.0841	2,998,901	0.6480	382,318	3,381,219	15,025
2006-07	644,683,321	6.0860	3,869,614	0.1706	109,982	3,979,596	15,410
2007-08	669,241,051	6.0860	4,030,551	0.4958	331,810	4,362,361	15,780
2008-09	705,153,815	6.0860	4,291,566	0.4817	339,672	4,631,238	16,080
2009-10	745,218,903	6.0860	4,472,692	0.5234	390,386	4,863,078	16,215
2010-11	761,094,614	6.0860	4,549,684	0.5087	387,168	4,936,852	16,745
2011-12	783,138,675	6.0860	4,634,210	0.4638	363,219	4,997,429	16,865
2012-13	805,177,490	6.0860	4,754,795	0.3485	280,677	5,035,472	16,995
2013-14	807,543,485	6.0860	4,751,445	0.3983	322,009	5,073,454	17,240
2014-15	855,270,682	6.0860	5,028,975	0.3771	322,138	5,351,113	17,385
2015-16	875,887,405	6.0860	5,161,713	0.2981	260,880	5,422,593	17,520
2016-17	905,529,534	6.0860	5,207,617	0.2878	260,032	5,467,649	17,730
2017-18	960,618,883	6.0860	5,588,854	0.3444	329,430	5,918,284	17,985

PERSONNEL SERVICES SUMMARY

Supplemental Information
Salaries Paid From More Than One Source

Position Description	No. Emp	Total Salary	Page No.	Amount	Page No.	Amount	Page No.	Amount	Page No.	Amount
City Manager	1	146,141	64	55,532	67	55,532	71	35,077		
Finance Director	1	112,045	11	11,211	64	47,055	67	47,055	71	6,724
Recreation Coordinator	2	98,344	35	48,214	29	11,825	37	38,305		
Water Superintendent	1	95,976	67	71,972	75	24,004				
Recreation Supervisor	1	75,685	35	18,932	29	56,753				
Executive Secretary/ City Recorder	1	74,383	9	55,787	11	18,596				
HR Specialist	1	72,923	11	18,231	64	25,523	67	25,523	53	3,646
Office Coordinator	1	60,600	23	20,604	53	19,998	67	19,998		
Senior Secretary	1	58,562	64	29,281	67	29,281				
Sr. General Clerical	1	54,421	35	40,813	39	13,608				
Accounting Tech	1	45,238	11	18,997	53	8,145	64	9,048	67	9,048

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
City Council						
Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Councilors	8.00	8.00	8.00	8.00	8.00	8.00
Total FTE	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**
City Manager/Planning						
City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Executive Secretary/Recorder	0.75	0.75	0.75	0.75	0.75	0.75
General Clerical	0.50	0.50	0.50	1.00	1.00	1.00
Total FTE	**3.25**	**3.25**	**3.25**	**3.75**	**3.75**	**3.75**
Finance						
Finance Director	0.10	0.10	0.10	0.10	0.10	0.10
Executive Secretary/City Recorder	0.25	0.25	0.25	0.25	0.25	0.25
HR Specialist	0.00	0.00	0.25	0.25	0.25	0.25
Accounting Tech	0.00	0.50	0.42	0.42	0.42	0.42
Total FTE	**0.35**	**0.85**	**1.02**	**1.02**	**1.02**	**1.02**
Court						
Municipal Judge (.33 FTE)	0.33	0.33	0.33	0.33	0.33	0.33
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00	2.00	2.00	2.00
General Clerical	0.75	1.00	1.00	0.00	0.00	0.00
Total FTE	**3.08**	**3.33**	**3.33**	**3.33**	**3.33**	**3.33**
Building Inspections						
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Building Official/Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	0.50	0.50	0.50	0.50	0.50	0.50
Office Coordinator	0.00	0.00	0.00	0.34	0.34	0.34
Permit Technician II	0.34	0.34	0.34	0.00	0.00	0.00
Total FTE	**2.84**	**2.84**	**2.84**	**2.84**	**2.84**	**2.84**
Parks						
Park Maintenance Foreman	0.00	0.00	0.00	1.00	1.00	1.00
Park Maintenance	0.00	0.00	0.00	1.50	1.50	1.50
Park Facility- Lead Worker	2.00	2.00	2.00	2.00	2.00	2.00
Seasonal Maintenance (2.5 FTE)	3.00	2.50	2.50	1.50	1.50	1.50
Total FTE	**5.00**	**4.50**	**4.50**	**6.00**	**6.00**	**6.00**

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Parks/ Utility Landscaping						
Seasonal Maintenance(2-PT)	0.00	1.00	1.00	1.00	1.00	1.00
Total FTE	**0.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Municipal Pool						
Recreation Supervisor	0.34	0.34	0.34	0.25	0.25	0.25
Recreation Coordinator	0.00	0.00	0.00	0.25	0.25	0.25
Swim Pool (10FTE)	10.00	10.00	10.25	10.00	10.00	10.00
Total FTE	**10.34**	**10.34**	**10.59**	**10.50**	**10.50**	**10.50**
Municipal Buildings						
Buildings Supervisor	0.00	0.00	1.00	1.00	1.00	1.00
Total FTE	**0.00**	**0.00**	**1.00**	**1.00**	**1.00**	**1.00**
Library						
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Library Director	0.00	0.00	0.00	1.00	1.00	1.00
Librarian III	1.00	1.00	1.00	0.00	0.00	0.00
Librarian II	1.00	1.00	1.00	1.00	1.00	1.00
Senior Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Library Assistants (6.5 FTE)	5.00	4.75	4.55	4.55	4.55	4.55
Total FTE	**9.00**	**8.75**	**8.55**	**8.55**	**8.55**	**8.55**
Recreation						
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.66	0.66	0.66	0.75	0.75	0.75
Recreation Coordinator	0.00	0.00	0.00	1.00	1.00	1.00
Senior General Clerical	1.00	1.00	1.00	0.75	0.75	0.75
Summer Park Program (5 FTE)	5.00	5.00	6.75	5.00	5.00	5.00
Total FTE	**7.66**	**7.66**	**9.41**	**8.50**	**8.50**	**8.50**
Community Center						
Recreation Coordinator	0.00	0.00	0.00	0.75	0.75	0.75
Total FTE	**0.00**	**0.00**	**0.00**	**0.75**	**0.75**	**0.75**
Harkenrider Center						
Sr. General Clerical	0.00	0.00	0.00	0.25	0.25	0.25
Total FTE	**0.00**	**0.00**	**0.00**	**0.25**	**0.25**	**0.25**

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Police Operations						
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Captain	1.00	1.00	1.00	1.00	1.00	1.00
Operations Captain	1.00	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	0.00	0.00	1.00	1.00	1.00	1.00
Police Sergeants	4.00	4.00	4.00	4.00	4.00	4.00
Detectives	2.00	2.00	3.00	3.00	3.00	3.00
Communications Manager	1.00	1.00	1.00	1.00	1.00	1.00
Patrol Officers	11.00	11.00	10.00	10.00	10.00	10.00
Patrol Corporal	4.00	4.00	4.00	4.00	4.00	4.00
School Resource Officer	1.00	1.00	2.00	2.00	2.00	2.00
Youth Officer	1.00	1.00	0.00	0.00	0.00	0.00
Code Enforcement Officer	0.50	0.50	0.50	1.00	1.00	1.00
Senior Secretary	1.00	1.00	0.00	0.00	0.00	0.00
Senior General Clerical	2.00	2.00	2.00	2.00	2.00	2.00
Total FTE	**30.50**	**30.50**	**30.50**	**31.00**	**31.00**	**31.00**
State Tax Street Fund						
Street Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Permit Tech II	0.33	0.33	0.33	0.00	0.00	0.00
Office Coordinator	0.00	0.00	0.00	0.33	0.33	0.33
HR Specialist	0.00	0.00	0.04	0.04	0.04	0.04
Accounting Tech	0.00	0.00	0.18	0.18	0.18	0.18
Mechanic/Municipal Svc. Worker	1.00	1.00	1.00	1.00	1.00	1.00
Municipal Worker II	2.00	2.00	1.00	1.00	1.00	1.00
Municipal Worker I	1.00	1.00	2.00	2.50	2.50	2.50
Municipal Worker (Part-time FTE 1)	1.14	0	1.14	1.14	1.14	1.14
Total FTE	**6.47**	**5.33**	**6.69**	**7.19**	**7.19**	**7.19**
Disposal Plant Maintenance						
Recycled Water Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	0.38	0.38	0.38	0.38	0.38	0.38
Finance Director	0.42	0.42	0.42	0.42	0.42	0.42
Payroll/HR	1.00	1.00	0.00	0.00	0.00	0.00
HR Specialist	0.00	0.00	0.35	0.35	0.35	0.35
Senior General Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Accounting Tech	0.00	0.00	0.20	0.20	0.20	0.20
Recycled Water Lab Technician	1.00	1.00	1.00	1.00	1.00	1.00
Recycled Water Chief Operator	1.00	1.00	1.00	1.00	1.00	1.00
Recycled Water Worker IV	0.00	1.00	1.00	0.00	0.00	0.00
Recycled Water Worker III	0.00	2.00	1.00	2.00	2.00	2.00
Recycled Water Worker II	3.00	0.00	2.00	0.00	0.00	0.00
Recycled Water Worker I	2.00	2.00	1.00	3.50	3.50	3.50
Total FTE	**11.30**	**11.30**	**10.85**	**11.35**	**11.35**	**11.35**

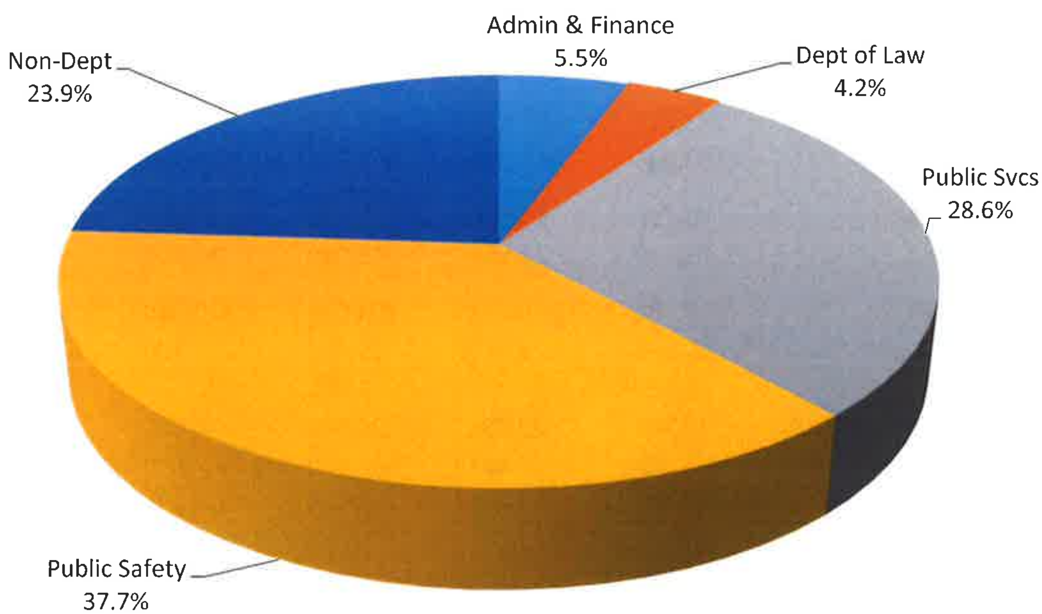
	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Water Production & Maintenance						
Water Superintendent	1.00	0.75	0.75	0.75	0.75	0.75
City Manager	0.38	0.38	0.38	0.38	0.38	0.38
Finance Director	0.42	0.42	0.42	0.42	0.42	0.42
HR Specialist	0.00	0.00	0.35	0.35	0.35	0.35
Permit Technician II	0.33	0.33	0.33	0.00	0.00	0.00
Office Coordinator	0.00	0.00	0.00	0.33	0.33	0.33
Senior General Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Accounting Tech	0.00	0.00	0.20	0.20	0.20	0.20
Water Utility Worker II	5.00	5.00	5.00	5.00	5.00	5.00
Meter Reader/General Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	**9.63**	**9.38**	**9.93**	**9.93**	**9.93**	**9.93**
Regional Water						
Water Chief Operator	1.00	1.00	1.00	1.00	1.00	1.00
Water Superintendent	0.00	0.25	0.25	0.25	0.25	0.25
Total FTE	**1.00**	**1.25**	**1.25**	**1.25**	**1.25**	**1.25**
Hermiston Energy Services						
Electric General Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	0.25	0.25	0.25	0.24	0.24	0.24
Finance Director	0.06	0.06	0.06	0.06	0.06	0.06
HR Specialist	0.00	0.00	0.01	0.01	0.01	0.01
Accounting Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	**2.31**	**2.31**	**2.32**	**2.31**	**2.31**	**2.31**
Grand Total	**111.73**	**111.59**	**116.03**	**119.52**	**119.52**	**119.52**

GENERAL FUND

As the name implies, the general fund provides for the accounting of all revenues and expenditures not specifically categorized into a separate fund structure. The general fund is the most diverse and the largest of the city's funds. In accord with the continuing policies of the community, the general fund is the source for the inter-fund transfers necessary to augment the operations of our other functions. The general fund is the source for inter-fund transfers to the reserve fund system, the street fund, and is the direct source for the city's smaller capital outlay projects related to the departments and functions accounted in the fund. The general fund departments are categorized as:

City Council	Building Inspections	Community Center
City Manager/Planning	Parks	Harkenrider Center
Finance	Parks/Utility Landscape	Public Safety
Legal Counsel	Municipal Pool	Police
Court	Municipal Buildings	Audit & Others
Transportation	Library	Unappropriated Balance
Airport	Recreation	

2018-19 General Fund Appropriations



Expenditures	Proposed
Admin & Finance	750,620
Dept of Law	574,925
Public Svcs	3,870,785
Public Safety	5,113,800
Non-Dept	3,346,280
Total	**13,656,410**

GENERAL FUND RESOURCES

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PROPERTY TAXES	4,902,788	4,940,207	5,018,340	5,455,000	5,455,000	5,455,000
DELINQUENT TAXES	118,432	152,549	100,000	90,000	90,000	90,000
PROPERTY TAX COMP LOSS OFFSET	-	75,000	50,000	50,000	50,000	50,000
PROPERTY TAXES	**5,021,221**	**5,167,756**	**5,168,340**	**5,595,000**	**5,595,000**	**5,595,000**
H E S IN LIEU OF TAXES	408,830	420,857	481,690	423,000	423,000	423,000
P P & L FRANCHISE	-	2,500	2,500	2,500	2,500	2,500
U E C A FRANCHISE	201,844	209,824	241,500	260,500	260,500	260,500
NATURAL GAS FRANCHISE	85,185	91,235	105,000	101,000	101,000	101,000
EO TELECOM FRANCHISE	11,055	16,264	18,000	14,750	14,750	14,750
QWEST TELEPHONE FRANCHISE	29,236	20,951	25,000	25,750	25,750	25,750
T V FRANCHISE	66,711	68,552	77,000	78,000	78,000	78,000
MISC. FRANCHISES	11,251	11,997	11,000	11,000	11,000	11,000
TAXI FRANCHISE	600	125	-	-	-	-
MOBILE VENDOR LICENSE	1,500	1,000	1,500	1,500	1,500	1,500
DOG LICENSE & BOARD	5,245	3,750	5,000	2,500	2,500	2,500
LIQUOR PERMIT LICENSE	710	760	800	800	800	800
LICENSES & FRANCHISES	**822,166**	**847,814**	**968,990**	**921,300**	**921,300**	**921,300**
FINES	583,006	450,653	548,500	530,000	530,000	530,000
FINES & PENALTIES	**583,006**	**450,653**	**548,500**	**530,000**	**530,000**	**530,000**
INTEREST ON INVESTMENTS	45,719	22,958	35,000	30,000	30,000	30,000
INTEREST	**45,719**	**22,958**	**35,000**	**30,000**	**30,000**	**30,000**
LIQUOR APPORTIONMENT	250,786	270,611	304,070	330,300	330,300	330,300
CIGARETTE TAX	22,995	22,389	21,275	21,700	21,700	21,700
COMMUNITY GRANTS	5,000	-	5,000	-	-	-
SUMMER LUNCH PROG GRANT-FEDI	38,774	29,854	30,000	30,000	30,000	30,000
SUMMER LUNCH PROG GRANT-STAT	-	472	500	500	500	500
COUNTY TAXI GRANT	32,000	27,840	36,935	36,930	36,930	36,930
LAW ENFORCEMENT GRANT	-	-	5,000	-	-	-
TRAFFIC SAFETY GRANT	13,560	-	-	-	-	-
SAIF - REIMBURSEMENTS	-	11,676	-	-	-	-
STATE REVENUE SHARING	168,712	186,217	175,000	150,000	150,000	150,000
STATE REINSATE AIRPORT GRANT	-	6,657	-	-	-	-
IFA GRANT	-	29,750	-	-	-	-
FROM OTHER AGENCIES	**531,827**	**585,467**	**577,780**	**569,430**	**569,430**	**569,430**

GENERAL FUND RESOURCES (cont.)

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PLUMBING PERMITS	35,274	22,043	22,000	22,000	22,000	22,000
PLAN REVIEW/SPL INSP FEE	104,063	106,525	65,000	80,000	80,000	80,000
CONSTRUCTION PERMIT FEES	143,503	101,541	100,000	125,000	125,000	125,000
ELECTRICAL PERMITS	37,671	26,479	27,000	27,000	27,000	27,000
PLAN REVIEW/INSP FEE-UMATILLA	-	25,200	19,200	50,000	50,000	50,000
DISTRICT LIBRARY CONTRACT	120,912	125,877	121,130	125,000	125,000	125,000
UMATILLA CO FIRE DIST CONTRACT	-	-	12,000	12,000	12,000	12,000
SCHOOL DISTRICT CONTRACT	133,231	150,242	172,100	177,000	177,000	177,000
TAXI TICKET SALES	42,772	32,163	37,000	35,000	35,000	35,000
SANITARY DISPOSAL REVENUE	275,619	308,121	300,000	300,000	300,000	300,000
SANIT DISP REV-SPRING CLEANUP	-	10,914	10,000	10,000	10,000	10,000
AIRPORT GAS & OIL SALES	106,659	109,001	160,000	140,000	140,000	140,000
AIRPORT LEASE INCOME	72,352	73,287	75,000	70,000	70,000	70,000
POOL INCOME	250,073	231,135	260,000	250,000	250,000	250,000
P & R OPERATING DONATIONS	-	1,500	-	-	-	-
PARK & RECREATION FEE	11,866	9,940	10,000	10,000	10,000	10,000
PARKS & REC ACTIVITY GUIDE	9,890	11,120	10,000	10,000	10,000	10,000
ADULT RECREATION	30,930	25,483	25,000	25,000	25,000	25,000
YOUTH RECREATION	80,468	64,150	65,000	75,000	75,000	75,000
COMMUNITY CENTER REVENUE	-	-	-	90,000	90,000	90,000
SERVICE CHARGES	**1,455,283**	**1,434,719**	**1,490,430**	**1,633,000**	**1,633,000**	**1,633,000**
INTERFUND LOANS	55,000	160,491	111,425	11,166	11,166	11,166
REIMBURSE DIRECT EXPENSE	14,807	38,970	89,125	37,000	37,000	37,000
NON-REVENUE RECEIPTS	**69,807**	**199,461**	**200,550**	**48,166**	**48,166**	**48,166**
LAND USE REVIEW FEES	39,399	70,374	45,000	75,000	75,000	75,000
MISCELLANEOUS SALES	51,706	88,750	60,000	60,000	60,000	60,000
MISCELLANEOUS REVENUES	**91,104**	**159,124**	**105,000**	**135,000**	**135,000**	**135,000**

GENERAL FUND RESOURCES (cont.)

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
TRANS FROM MUNI CT	-	4,284	5,200	15,200	15,200	15,200
TRANS FROM ENERGY SERVICES	300,000	-	-	-	-	-
TRANS FROM TRT-POOL	198,627	185,727	178,000	225,000	225,000	225,000
TRANS FROM TRT- EVENT FACILITI	148,970	138,676	132,920	168,000	168,000	168,000
TRANS FROM UTILITY FUND	56,503	39,475	-	-	-	-
TRANS FROM STREET FUND	1,146	-	-	-	-	-
TRANS FROM MISC SPEC REV FD	2,500	57,742	304,145	50,000	50,000	50,000
TRANS FROM TRT-TPA CAPITAL	-	82,415	-	-	-	-
TRANS FROM COMM CTR FUND	2,905	5,177	-	-	-	-
TRANS FROM REC SPEC REV FUND	-	276,318	-	-	-	-
TRANSFERS IN	**710,651**	**789,813**	**620,265**	**458,200**	**458,200**	**458,200**
CASH FORWARD	4,364,445	4,800,000	3,128,619	3,736,314	3,736,314	3,736,314
CASH FORWARD	**4,364,445**	**4,800,000**	**3,128,619**	**3,736,314**	**3,736,314**	**3,736,314**
TOTAL GEN FUND RESOURCES	**13,695,230**	**14,457,764**	**12,843,474**	**13,656,410**	**13,656,410**	**13,656,410**

CONSOLIDATED GENERAL FUND EXPENDITURES SUMMARY

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CITY COUNCIL	30,797	60,355	61,260	62,260	62,260	62,260
MGR/PLANNING	403,542	441,466	493,310	554,280	554,280	554,280
FINANCE	53,195	75,940	127,210	134,080	134,080	134,080
LEGAL	188,271	88,231	115,250	141,900	141,900	141,900
COURT	245,565	416,905	439,285	433,025	433,025	433,025
TRANSPORTATION	132,586	240,556	274,300	259,300	259,300	259,300
AIRPORT	218,557	177,946	252,120	291,870	291,870	291,870
BLDG INSPECTION	337,484	358,449	381,910	421,810	421,810	421,810
PARKS	452,402	471,882	496,120	671,115	671,115	671,115
PARKS/UTILITY LANDSCAPING	24,622	21,123	43,975	46,080	46,080	46,080
POOL	376,766	349,888	417,140	408,395	408,395	408,395
MUNI BLDG	10,166	16,255	124,240	134,895	134,895	134,895
LIBRARY	643,882	663,355	789,530	795,320	795,320	795,320
RECREATION	507,756	531,452	709,245	656,550	656,550	656,550
COMMUNITY CENTER	-	-	-	142,060	142,060	142,060
HARKENRIDER CENTER	-	-	-	43,390	43,390	43,390
PUBLIC SAFETY BLDG	104,056	70,629	89,400	87,500	87,500	87,500
POLICE OPERATIONS	4,149,419	4,351,520	4,859,274	5,026,300	5,026,300	5,026,300
NON-DEPARTMENTAL	1,756,205	1,868,942	3,143,045	3,346,280	3,346,280	3,346,280
UNAPPROPRIATED	-	-	26,860	-	-	-
	9,635,271	**10,204,892**	**12,843,474**	**13,656,410**	**13,656,410**	**13,656,410**

CONSOLIDATED GENERAL FUND EXPENDITURES BY CATEGORY

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	6,034,285	6,325,664	7,290,909	7,732,380	7,732,380	7,732,380
MATERIALS & SERVICES	2,236,939	2,490,621	2,971,200	3,094,790	3,094,790	3,094,790
CAPITAL OUTLAY	776,315	141,577	251,820	214,245	214,245	214,245
TRANSFERS:						
BONDED DEBT FUND	190,747	189,925	198,900	196,669	196,669	196,669
EOTEC OPERATIONS	-	-	96,230	-	-	-
RESERVE FUND	216,000	115,000	665,025	870,000	870,000	870,000
TRANS TO COMMUNITY CTR	90,984	92,105	104,400	-	-	-
SENIOR CENTER CONST	-	750,000	37,000	-	-	-
SPECIAL PAYMENTS	90,000	100,000	-	-	-	-
CONTINGENCY	-	-	1,201,130	1,548,326	1,548,326	1,548,326
UNAPPROP BALANCE	-	-	26,860	-	-	-
TOTAL	**9,635,271**	**10,204,892**	**12,843,474**	**13,656,410**	**13,656,410**	**13,656,410**

CONSOLIDATED ADMINISTRATION

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CITY COUNCIL	30,797	60,355	61,260	62,260	62,260	62,260
MANAGER/PLANNING	403,542	441,466	493,310	554,280	554,280	554,280
FINANCE	53,195	75,940	127,210	134,080	134,080	134,080
TOTAL	**487,534**	**577,761**	**681,780**	**750,620**	**750,620**	**750,620**

ADMINISTRATION & FINANCE
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	419,187	478,516	574,260	636,970	636,970	636,970
MATERIALS & SERVICES	59,908	99,245	107,520	113,650	113,650	113,650
CAPITAL OUTLAY	8,439	-	-	-	-	-
TOTAL	**487,534**	**577,761**	**681,780**	**750,620**	**750,620**	**750,620**

CITY COUNCIL

03 GENERAL FUND
4110 CITY COUNCIL

MISSION STATEMENT
To lead the community by formulating policy and giving guidance and support to enhance Hermiston.

DEPARTMENT DESCRIPTION
Hermiston uses a "Council-Manager" form of government, similar to the large majority of Oregon cities. In a Council-Manager form of government, all powers of the city are vested in the City Council. The Council, made up of 8 elected Hermiston residents, ultimately decides whether or not the City will take an action on matters concerning the city. The Council hires a City Manager, to manage all of the day-to-day decisions.

The City Council budget provides for the payment of our elected officials. The rates of pay are $100 per month for councilors and $250 per month for the mayor. The mayor and council are the policy leaders of all of the City of Hermiston, and each of the operating and capital outlay areas identified in this budget.

DEPARTMENT OBJECTIVES 2018-19
- Specific goals of the City Council are identified in the City Manager's budget message and reiterated in each department.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Councilors	8.00	8.00	8.00	8.00	8.00	8.00
Total FTE	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**

CITY COUNCIL DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	12,600	12,600	12,600	12,600	12,600	12,600
ACCIDENT INSURANCE	17	16	15	15	15	15
RETIREMENT	570	579	680	680	680	680
SOCIAL SECURITY	964	964	965	965	965	965
PERSONNEL SERVICES	**14,151**	**14,159**	**14,260**	**14,260**	**14,260**	**14,260**
TRAVEL & TRAINING	13,188	29,142	30,000	30,000	30,000	30,000
DUES & MEMBERSHIP	-	14,082	13,000	14,000	14,000	14,000
FOOD & MISCELLANEOUS	3,458	2,971	4,000	4,000	4,000	4,000
MATERIALS & SERVICES	**16,646**	**46,195**	**47,000**	**48,000**	**48,000**	**48,000**
TOTAL CITY COUNCIL	**30,797**	**60,355**	**61,260**	**62,260**	**62,260**	**62,260**

03 GENERAL FUND
4210 CITY MANAGER/PLANNING

MISSION STATEMENT
With the help of fellow employees, to accomplish policy objectives and activity priorities established by the Mayor and City Council, to provide Mayor and City Council with the information and communications needed to facilitate the decision making process and to provide the leadership and guidance among fellow employees of the city such that we may always take pride in the worth of the public services we perform, rendering those services to the very best of our individual and collective abilities.

DEPARTMENT DESCRIPTION
The planning department administers the day to day land use planning actions of the city. The department works with the City Council, planning commission, developers, and property owners, outside agencies, and city staff to insure orderly development. The departments also maintain and administers the city's land use ordinances and comprehensive plan.

DEPARTMENT OBJECTIVES 2018-2019

- Complete W. Highland Trail project
- Continue to expand GIS capabilities
- Process land use applications
- Provide excellent service to the public to ensure broad participation in the planning process

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Executive Secretary/City Recorder	0.75	0.75	0.75	0.75	0.75	0.75
General Clerical	0.50	0.50	0.50	1.00	1.00	1.00
Total FTE	**3.25**	**3.25**	**3.25**	**3.75**	**3.75**	**3.75**

CITY MANAGER/PLANNING DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	249,332	263,809	283,865	325,780	325,780	325,780
OVERTIME	-	7,406	10,000	-	-	-
UNEMPLOYMENT INSURANCE	1,247	1,350	2,060	2,280	2,280	2,280
ACCIDENT INSURANCE	336	348	380	325	325	325
RETIREMENT	49,626	53,558	67,795	74,545	74,545	74,545
SOCIAL SECURITY	18,671	20,179	22,480	24,920	24,920	24,920
MEDICAL, DENTAL & LIFE INS	49,025	57,338	65,960	85,280	85,280	85,280
PERSONNEL SERVICES	**368,237**	**403,989**	**452,540**	**513,130**	**513,130**	**513,130**
OTHER PROFESSIONAL SERVICES	124	-	-	-	-	-
POSTAGE	522	465	2,650	2,650	2,650	2,650
TRAVEL & TRAINING	13,570	19,578	17,000	18,000	18,000	18,000
LEGAL PUBLICATIONS	2,102	581	1,500	1,500	1,500	1,500
TELEPHONE	1,901	2,390	2,000	2,000	2,000	2,000
DUES & MEMBERSHIP	3,101	3,286	3,200	3,500	3,500	3,500
MISCELLANEOUS CONTRACTUAL	555	1,840	1,500	2,000	2,000	2,000
OFFICE SUPPLIES	2,853	4,550	7,920	6,500	6,500	6,500
FOOD & MISCELLANEOUS	2,140	4,788	5,000	5,000	5,000	5,000
MOTOR VEHICLE FUEL & OIL	-	-	-	-	-	-
MATERIALS & SERVICES	**26,866**	**37,478**	**40,770**	**41,150**	**41,150**	**41,150**
OFFICE EQUIPMENT	8,439	-	-	-	-	-
CAPITAL OUTLAY	**8,439**	-	-	-	-	-
TOTAL MANAGER/PLANNING	**403,542**	**441,466**	**493,310**	**554,280**	**554,280**	**554,280**

03 GENERAL FUND
4300 FINANCE

MISSION STATEMENT
To maintain the financial stability of the community, promote a service-oriented government and provide courteous and friendly services to the residents of the community.

DEPARTMENT DESCRIPTION
The finance department is responsible for accounting and budgeting, accounts payable and receivable, investment management, debt management, risk management, information technology, grant management, utility billing, and customer service.

DEPARTMENT OBJECTIVES 2018-2019
- Conduct the financial affairs of the City of Hermiston in such a way as to receive a "clean" opinion in the performance of the annual audit.
- Finish reviewing/implementing banking and treasury management improvements to reduce costs.
- Reinvigorate the City's safety committee
- Develop a process for grant management application and compliance monitoring for the entire City of Hermiston.
- Ensure the city's CAFR for FY 2017-2018 is published accurately and on time.
- Continue to provide professional development opportunities to staff members to allow them to be able to grow their skill sets and continue to make positive contributions to the city in their roles as employees of the City of Hermiston.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Finance Director	0.10	0.10	0.10	0.10	0.10	0.10
Executive Secretary/City Recorder	0.25	0.25	0.25	0.25	0.25	0.25
HR Specialist	0.00	0.00	0.25	0.25	0.25	0.25
Accounting Tech	0.00	0.50	0.42	0.42	0.42	0.42
Total FTE	**0.35**	**0.85**	**1.02**	**1.02**	**1.02**	**1.02**

FINANCE DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	24,087	40,689	63,725	67,035	67,035	67,035
OVERTIME	-	-	-	-	-	-
UNEMPLOYMENT INSURANCE	120	209	445	470	470	470
ACCIDENT INSURANCE	32	54	85	65	65	65
RETIREMENT	4,222	7,294	14,395	15,110	15,110	15,110
SOCIAL SECURITY	1,791	3,124	4,875	5,130	5,130	5,130
MEDICAL, DENTAL & LIFE INS	6,547	8,998	23,935	21,770	21,770	21,770
PERSONNEL SERVICES	**36,799**	**60,368**	**107,460**	**109,580**	**109,580**	**109,580**
POSTAGE	3,820	1,486	2,000	2,000	2,000	2,000
TRAVEL & TRAINING	3,766	5,491	8,000	12,000	12,000	12,000
TELEPHONE	1,099	1,436	1,800	1,800	1,800	1,800
REPAIRS-OFFICE EQUIPMENT	2,700	2,277	3,000	3,000	3,000	3,000
DUES & MEMBERSHIP	798	548	550	1,000	1,000	1,000
OFFICE SUPPLIES	4,023	4,145	4,200	4,200	4,200	4,200
FOOD & MISCELLANEOUS	190	189	200	500	500	500
MATERIALS & SERVICES	**16,396**	**15,572**	**19,750**	**24,500**	**24,500**	**24,500**
TOTAL FINANCE	**53,195**	**75,940**	**127,210**	**134,080**	**134,080**	**134,080**

CONSOLIDATED DEPARTMENT OF LAW EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
LEGAL	188,271	88,231	115,250	141,900	141,900	141,900
COURT	245,565	416,905	439,285	433,025	433,025	433,025
TOTAL	**433,836**	**505,136**	**554,535**	**574,925**	**574,925**	**574,925**

DEPARTMENT OF LAW
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	236,506	277,363	299,535	282,775	282,775	282,775
MATERIALS & SERVICES	197,329	227,773	254,400	291,550	291,550	291,550
CAPITAL OUTLAY	-	-	600	600	600	600
TOTAL	**433,836**	**505,136**	**554,535**	**574,925**	**574,925**	**574,925**

LEGAL

03 GENERAL
FUND 5100 LEGAL

MISSION STATEMENT: To provide prompt legal services to the City Council, City Manager, and operating departments as required.

DEPARTMENT DESCRIPTION
The Office of City Attorney provides legal advice to city operations. The city attorney attends City Council and Leadership Team meetings, attends City Planning Commission meetings as requested, and prepares legal documents, including ordinances, resolutions and public contracts, as requested.

The labor negotiations attorney represents the city in union labor negotiations and may provide advice on other labor matters.

LEGAL DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER PROFESSIONAL SERVICES	42,330	67,127	93,550	120,000	120,000	120,000
PROSECUTION	75,000	-	-	-	-	-
LABOR NEGOTIATIONS	18,000	18,000	18,000	18,000	18,000	18,000
PUBLIC DEFENSE	50,700	-	-	-	-	-
TRAVEL & TRAINING	1,362	1,824	1,500	1,700	1,700	1,700
OFFICE SUPPLIES	287	500	500	500	500	500
MAGAZINE, MAP, PAMPHLET	592	780	1,100	1,100	1,100	1,100
MATERIALS & SERVICES	**188,271**	**88,231**	**114,650**	**141,300**	**141,300**	**141,300**
OFFICE EQUIPMENT	-	-	600	600	600	600
CAPITAL OUTLAY	**-**	**-**	**600**	**600**	**600**	**600**
TOTAL LEGAL	**188,271**	**88,231**	**115,250**	**141,900**	**141,900**	**141,900**

O3 GENERAL FUND
5200 COURT

MISSION STATEMENT

The mission of the court continues to be to provide swift and efficacious justice in matters brought before it. That justice is extended to both society and the alleged offender. The municipal court is not a civil court and any civil functions of the court are secondary in nature to the primary function of the court, which is the processing of criminal cases, traffic violations, and violations of city ordinance. The courts priority in all cases is the prompt, orderly, efficient, and just resolution of matters.

The court has exclusive jurisdiction over municipal ordinance violations, and concurrent jurisdiction with Circuit Court for vehicle code offenses, for selected statutorily defined violations, and for misdemeanors.

DEPARTMENT DESCRIPTION

The Court is responsible for the processing of criminal cases, traffic violations and city ordinance violations within the city limits of Hermiston. This includes collecting fines instated on all cases, tracking probation, issuing warrants for failure to appear and sending show cause letters for non-compliance. The Court also provides notary services and marriage ceremonies.

DEPARTMENT OBJECTIVES 2018-2019

- Provide customer service with professional speed, courtesy and respect.
- Provide annual staff training for Judge, Court Administrator and Clerks.
- Send staff to special Caselle training for court only.
- Continue with scanning all paper files into Caselle.
- Continue resolving older cases with unpaid fines.
- Use community service through City departments to help resolve open cases.
- Encourage the public to use the lobby computer for court and city payments.
- Continue to find ways to improve the courts functions.
- Get staff LEDS Certified.
- Security Improvements.

Court-Public Defender

MISSION STATEMENT
The City Public Defender's role is to provide assistance of counsel to indigent defendants in criminal prosecutions in the Hermiston Municipal Court.

DEPARTMENT DESCRIPTION
The Public Defender is an independent contractor hired by the City Manager to assist indigents with the defense of their case(s). Article I, Section 11, of the Oregon Constitution, requires that in all prosecutions of a criminal nature the indigent accused have the right to the assistance of counsel at public expense.

Cases of a criminal nature include class B and C misdemeanors, the class A misdemeanor of Failure to Appear, and contempt matters when filed by the City Prosecutor or when filed by the Court and the City Prosecutor deems a sentence would merit a punitive sanction.

DEPARTMENT OBJECTIVES 2018-19

- To dispose of ninety per cent (90%) of appointments within 90 days of appointment, ninety-eight percent (98%) of appointments within 180 days of appointment, and one hundred percent (100%) of appointments within one year, except for cases where defendant is on abscond status, or for exceptional cases in which continuing review should occur. *See* Oregon Standards of Timely Disposition in Oregon Circuit Courts, Oregon Judicial Conference.

Court-Prosecutor

MISSION STATEMENT
The City Prosecutor's role is to serve the interest of justice, promote City wellness, focus on Victim's rights, rehabilitate convicted criminal offenders, work with Court, Defense Counsel, the Police and all other stakeholders to reach results that are in conformance and congruent with the best interest of the City.

DEPARTMENT DESCRIPTION
The City Prosecutor is an independent contractor hired by the City Manager to prosecute defendants who have committed class B and C misdemeanors, such as Disorderly Conduct, Criminal Trespass and Theft in the Third Degree; the class A misdemeanor(s) of Failure to Appear in the Second Degree; city ordinance violations when the defendant is represented by an attorney; and Criminal Contempt and Probation Revocation cases initiated by the City Prosecutor.

DEPARTMENT OBJECTIVES 2018-2019

- Work with the Public Defender to process cases in a timely manner.
- Work with the Code Enforcement Officer when he or she requests assistance with prosecuting ordinance violations.
- Fulfill the office's mission statement to the fullest extent possible.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Municipal Judge (.33 FTE)	0.33	0.33	0.33	0.33	0.33	0.33
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00	2.00	2.00	2.00
General Clerical	0.75	1.00	1.00	0.00	0.00	0.00
Total FTE	**3.08**	**3.33**	**3.33**	**3.33**	**3.33**	**3.33**

COURT DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	163,247	173,313	179,890	179,260	179,260	179,260
OVERTIME	1,554	2,468	3,000	3,000	3,000	3,000
UNEMPLOYMENT INSURANCE	682	732	1,280	1,275	1,275	1,275
ACCIDENT INSURANCE	222	245	260	220	220	220
RETIREMENT	27,221	29,339	36,060	31,630	31,630	31,630
SOCIAL SECURITY	12,357	12,915	13,990	13,945	13,945	13,945
MEDICAL, DENTAL & LIFE INS	31,223	58,351	65,055	53,445	53,445	53,445
PERSONNEL SERVICES	**236,506**	**277,363**	**299,535**	**282,775**	**282,775**	**282,775**
PROSECUTION	-	75,000	75,000	75,000	75,000	75,000
PUBLIC DEFENSE	-	55,800	55,000	55,000	55,000	55,000
POSTAGE	2,039	1,657	2,000	2,500	2,500	2,500
TRAVEL & TRAINING	-	-	-	5,000	5,000	5,000
TELEPHONE	4,869	4,935	5,100	5,100	5,100	5,100
REPAIRS-OFFICE EQUIPMENT	-	-	-	5,000	5,000	5,000
MISCELLANEOUS CONTRACTUAL	2,150	2,150	2,150	2,150	2,150	2,150
OFFICE SUPPLIES	-	-	500	500	500	500
MATERIALS & SERVICES	**9,058**	**139,542**	**139,750**	**150,250**	**150,250**	**150,250**
TOTAL COURT	**245,565**	**416,905**	**439,285**	**433,025**	**433,025**	**433,025**

CONSOLIDATED PUBLIC SERVICES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
TRANSPORTATION	132,586	240,556	274,300	259,300	259,300	259,300
AIRPORT	218,557	177,946	252,120	291,870	291,870	291,870
BUILDING INSPECTION	337,484	358,449	381,910	421,810	421,810	421,810
PARKS	452,402	471,882	496,120	671,115	671,115	671,115
PARKS/UTILITY LANDSCAPING	24,622	21,123	43,975	46,080	46,080	46,080
MUNICIPAL POOL	376,766	349,888	417,140	408,395	408,395	408,395
MUNICIPAL BLDGS	10,166	16,255	124,240	134,895	134,895	134,895
LIBRARY	643,882	663,355	789,530	795,320	795,320	795,320
RECREATION	507,756	531,452	709,245	656,550	656,550	656,550
COMMUNITY CTR	-	-	-	142,060	142,060	142,060
HARKENRIDER CTR	-	-	-	43,390	43,390	43,390
TOTAL	**2,704,221**	**2,830,904**	**3,488,580**	**3,870,785**	**3,870,785**	**3,870,785**

PUBLIC SERVICES
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	1,844,440	1,884,464	2,343,170	2,518,230	2,518,230	2,518,230
MATERIALS & SERVICES	784,267	890,253	1,075,410	1,252,055	1,252,055	1,252,055
CAPITAL OUTLAY	59,514	41,187	55,000	85,500	85,500	85,500
TRANSFERS:						
RESERVE FUND	16,000	15,000	15,000	15,000	15,000	15,000
TOTAL	**2,704,221**	**2,830,904**	**3,488,580**	**3,870,785**	**3,870,785**	**3,870,785**

03 GENERAL FUND
6230 TRANSPORTION

MISSION STATEMENT
To provide quality transportation to members of the community to the maximum extent possible within the fiscal constraints of the City.

DEPARTMENT DESCRIPTION
This service is provided entirely through 3rd-party contracts. The city subsidizes taxi rides for seniors and disabled residents. The City also partners with KAYAK Public Transit to provide a fixed-route bus which loops through the city on week days.

DEPARTMENT OBJECTIVES 2018-2019
- Provide more than 18,000 one-way taxi trips to senior/disabled taxi riders
- Increase Kayak bus ridership to 5,000 rides in fiscal year 2018-19

TRANSPORTATION DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PRINTING	877	673	1,800	1,000	1,000	1,000
ADVERTISING	-	535	2,500	3,300	3,300	3,300
TAXI PROGRAM	131,709	114,347	120,000	125,000	125,000	125,000
BUS PROGRAM	-	125,000	150,000	130,000	130,000	130,000
MATERIALS & SERVICES	**132,586**	**240,556**	**274,300**	**259,300**	**259,300**	**259,300**
TOTAL TRANSPORTATION	**132,586**	**240,556**	**274,300**	**259,300**	**259,300**	**259,300**

AIRPORT

03 GENERAL
FUND 6400 AIRPORT

MISSION STATEMENT
To serve as a critical piece of the region's overall transportation infrastructure by operating a high-quality General Aviation Airport which accommodates all private and commercial aviation related uses. To enhance regional economic depth and diversity by providing leasable sites for aviation related businesses, and non-aviation related businesses where appropriate.

DEPARTMENT DESCRIPTION
Hermiston Municipal Airport is operated on a contract basis by Hermiston Aviation, Inc. through a flat monthly contract fee and the occupancy of the city-owned airport manager's home. Hermiston Aviation provides day-to-day maintenance and operation, but other city departments also provide manpower and assistance on a limited as-needed basis. The airport provides fuel sales, 40+ tie-down spaces, two city-owned multi-space hangars, and one open hangar. The Assistant City Manager provides administrative oversight of long-range planning.

DEPARTMENT OBJECTIVES 2018-19

- Complete the update to the Airport Master Plan.

AIRPORT DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER PROFESSIONAL SERVICES	35,576	35,170	37,500	83,000	83,000	83,000
PROPERTY & LIABILITY INS	9,943	9,979	10,220	10,770	10,770	10,770
ELECTRICITY	9,365	10,370	10,500	11,000	11,000	11,000
TELEPHONE	2,492	3,043	2,600	2,800	2,800	2,800
MISCELLANEOUS CONTRACTUAL	5,881	18,955	10,000	10,000	10,000	10,000
LICENSES & PERMITS	75	999	300	300	300	300
OFFICE SUPPLIES	93	1,556	200	200	200	200
CLEAN/SANITATION SUPPLIES	421	278	300	300	300	300
FOOD & MISCELLANEOUS	168	243	500	500	500	500
AIRPORT COURTESY CAR	-	118	-	-	-	-
MINOR/SAFETY EQUIP	1,760	2,092	1,000	1,000	1,000	1,000
MOTOR VEHICLE FUEL & OIL	118,591	64,006	147,000	140,000	140,000	140,000
PARTS FOR OPERATING EQUIP	-	630	2,000	2,000	2,000	2,000
MATERIALS & SERVICES	**184,365**	**147,441**	**222,120**	**261,870**	**261,870**	**261,870**
AIRPORT IMPROVEMENTS	19,193	15,505	15,000	15,000	15,000	15,000
CAPITAL OUTLAY	**19,193**	**15,505**	**15,000**	**15,000**	**15,000**	**15,000**
RES-AIRPORT IMPROVEMENTS	15,000	15,000	15,000	15,000	15,000	15,000
TRANSFERS OUT	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**
TOTAL AIRPORT	**218,557**	**177,946**	**252,120**	**291,870**	**291,870**	**291,870**

BUILDING INSPECTIONS

03 GENERAL FUND
6500 BUILDING INSPECTIONS

MISSION STATEMENT
To provide effective public service for residential and commercial structures through education and safety for the citizens of Hermiston.

DEPARTMENT DESCRIPTION
The building department assists in negotiation with developers and builders to the extent and character of individual developments as well as in land use compatibility. The building department shall render interpretations pertaining to code and will adopt and enforce rules and supplemental regulations to clarify the application of its provisions. Such interpretations, rules and regulations shall be in conformance with the intent and purpose of the code.

DEPARTMENT OBJECTIVES 2018-19
- Provide interdepartmental liaison activity on private and public developments
- Maintain a customer friendly environment through excellent communication in the office and in the field
- Investigate citizen complaints in a timely manner

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Building Official/Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	0.50	0.50	0.50	0.50	0.50	0.50
Office Coordinator	0.00	0.00	0.00	0.34	0.34	0.34
Permit Technician II	0.34	0.34	0.34	0.00	0.00	0.00
Total FTE	**2.84**	**2.84**	**2.84**	**2.84**	**2.84**	**2.84**

BUILDING INSPECTIONS DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	222,055	227,174	235,260	242,320	242,320	242,320
UNEMPLOYMENT INSURANCE	1,110	1,136	1,650	1,695	1,695	1,695
ACCIDENT INSURANCE	2,827	2,694	2,800	2,435	2,435	2,435
RETIREMENT	44,424	45,976	55,690	57,365	57,365	57,365
SOCIAL SECURITY	16,780	17,135	18,000	18,540	18,540	18,540
MEDICAL, DENTAL & LIFE INS	31,322	32,954	37,160	35,855	35,855	35,855
PERSONNEL SERVICES	**318,518**	**327,069**	**350,560**	**358,210**	**358,210**	**358,210**
POSTAGE	-	-	250	250	250	250
CC TRANSACTION FEES	-	-	4,800	4,800	4,800	4,800
TRAVEL & TRAINING	200	2,927	2,500	3,500	3,500	3,500
LEGAL PUBLICATIONS	-	-	500	500	500	500
ELECTRICITY	2,451	2,075	2,400	2,400	2,400	2,400
TELEPHONE	2,825	3,062	3,000	3,000	3,000	3,000
REPAIRS-BUILDINGS	357	4,000	1,000	1,000	1,000	1,000
REPAIRS-MOTOR VEHICLES	685	258	750	750	750	750
CLEANING & PAINTING	1,836	1,836	1,800	1,800	1,800	1,800
DUES & MEMBERSHIP	135	380	450	1,200	1,200	1,200
MISCELLANEOUS CONTRACTUAL	4,364	8,750	5,500	5,500	5,500	5,500
OFFICE SUPPLIES	1,893	1,852	2,000	2,000	2,000	2,000
FOOD & MISCELLANEOUS	425	415	400	400	400	400
FUEL-OTHER THAN VEHICLE	1,107	1,287	2,000	2,000	2,000	2,000
MINOR/SAFETY EQUIP	60	-	-	-	-	-
MOTOR VEHICLE FUEL & OIL	2,334	2,997	3,000	3,500	3,500	3,500
MOTOR VEHICLE PARTS	296	1,541	1,000	1,000	1,000	1,000
MATERIALS & SERVICES	**18,966**	**31,380**	**31,350**	**33,600**	**33,600**	**33,600**
MOTOR VEHICLES	-	-	-	30,000	30,000	30,000
CAPITAL OUTLAY	-	-	-	**30,000**	**30,000**	**30,000**
TOTAL BUILDING INSPECTIONS	**337,484**	**358,449**	**381,910**	**421,810**	**421,810**	**421,810**

PARKS

03 GENERAL FUND
6710 PARKS

MISSION STATEMENT
The City of Hermiston Parks Division protects, develops and enhances the City's Parks, trails, open spaces, and landscapes for the enjoyment of citizens.

DEPARTMENT DESCRIPTION
The Parks and Recreation Department is responsible for creating and maintaining diverse recreation programs and facilities for all residents. We strengthen community through a wide variety recreational opportunities that add to Hermiston's overall quality of life.

DEPARTMENT OBJECTIVES 2018-19

- Safe and attractive recreation and open spaces for a variety of interests.
- Seek land acquisition on the east side of Hermiston.
- Develop a destination skate park.
- Design Steelhead Park.
- Develop the Highland segment of the Hermiston Loop.
- Enhance trails within Butte Park.
- Update the Parks and Trails Plan.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Park Maintenance Foreman	0.00	0.00	0.00	1.00	1.00	1.00
Park Maintenance	0.00	0.00	0.00	1.50	1.50	1.50
Park Facility- Lead Worker	2.00	2.00	2.00	2.00	2.00	2.00
Seasonal Maintenance (2.5 FTE)	3.00	2.50	2.50	1.50	1.50	1.50
Total FTE	**5.00**	**4.50**	**4.50**	**6.00**	**6.00**	**6.00**

PARKS DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	205,128	228,752	208,010	295,260	295,260	295,260
OVERTIME	3,319	2,065	5,000	5,000	5,000	5,000
UNEMPLOYMENT INSURANCE	1,042	1,154	1,490	2,100	2,100	2,100
ACCIDENT INSURANCE	6,203	6,446	6,240	7,900	7,900	7,900
RETIREMENT	31,985	33,142	51,395	72,500	72,500	72,500
SOCIAL SECURITY	15,622	17,293	16,295	22,970	22,970	22,970
MEDICAL, DENTAL & LIFE INS	43,321	45,347	59,690	79,885	79,885	79,885
PERSONNEL SERVICES	**306,620**	**334,198**	**348,120**	**485,615**	**485,615**	**485,615**
OTHER PROFESSIONAL SERVICES	-	-	-	25,000	25,000	25,000
TRAVEL & TRAINING	1,368	1,506	2,000	2,500	2,500	2,500
ELECTRICITY	17,027	17,563	20,000	20,000	20,000	20,000
TELEPHONE	3,343	2,360	1,500	1,500	1,500	1,500
MISCELLANEOUS CONTRACTUAL	44,177	55,570	46,000	46,000	46,000	46,000
AG & HORT SUPPLIES	16,139	9,646	12,000	15,000	15,000	15,000
CHEMICALS	2,833	1,437	4,000	4,000	4,000	4,000
CLEAN/SANITATION SUPPLIES	2,632	2,108	4,000	4,000	4,000	4,000
FUEL-OTHER THAN VEHICLE	-	1,549	-	-	-	-
MINOR/SAFETY EQUIP	20,094	15,423	16,000	19,000	19,000	19,000
MOTOR VEHICLE FUEL & OIL	17,099	10,488	20,000	15,000	15,000	15,000
MOTOR VEHICLE PARTS	3,197	1,715	2,500	2,500	2,500	2,500
PAINT & PAINT SUPPLIES	5,882	3,621	5,000	5,000	5,000	5,000
PLUMBING & SEWAGE SUPPLIES	4,451	7,660	9,000	12,000	12,000	12,000
PARTS FOR OPERATING EQUIP	7,540	7,038	6,000	6,000	6,000	6,000
MATERIALS & SERVICES	**145,783**	**137,684**	**148,000**	**177,500**	**177,500**	**177,500**
MOTOR VEHICLES	-	-	-	8,000	8,000	8,000
CAPITAL OUTLAY	-	-	-	**8,000**	**8,000**	**8,000**
TOTAL PARKS	**452,402**	**471,882**	**496,120**	**671,115**	**671,115**	**671,115**

PARKS/ UTILITY LANDSCAPING

03 GENERAL FUND
6715 PARKS/UTILITY
LANDSCAPING

MISSION STATEMENT
The Park Utilities Division provides landscape maintenance services for the Water and Recycled Water Utility lift stations and reservoirs.

DEPARTMENT OBJECTIVES 2018-2019
- Weekly mowing and trimming
- Irrigation repair as needed
- Weed control
- Facility enhancement and beautification

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Seasonal Maintenance(2-PT)	0.00	1.00	1.00	1.00	1.00	1.00
Total FTE	**0.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**

PARKS/UTILITY LANDSCAPING EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	4,992	16,496	29,850	30,000	30,000	30,000
OVERTIME	252	495	500	500	500	500
UNEMPLOYMENT INSURANCE	26	85	215	215	215	215
ACCIDENT INSURANCE	162	493	890	800	800	800
RETIREMENT	-	1,496	6,200	6,230	6,230	6,230
SOCIAL SECURITY	401	1,300	2,320	2,335	2,335	2,335
PERSONNEL SERVICES	**5,833**	**20,365**	**39,975**	**40,080**	**40,080**	**40,080**
CHEMICALS	-	126	1,000	1,000	1,000	1,000
MINOR/SAFETY EQUIP	-	632	500	2,500	2,500	2,500
MOTOR VEHICLE FUEL & OIL	-	-	2,500	2,500	2,500	2,500
MATERIALS & SERVICES	**-**	**758**	**4,000**	**6,000**	**6,000**	**6,000**
OTHER EQUIPMENT	18,789	-	-	-	-	-
CAPITAL OUTLAY	**18,789**	**-**	**-**	**-**	**-**	**-**
TOTAL PARKS LANDSCAPING	**24,622**	**21,123**	**43,975**	**46,080**	**46,080**	**46,080**

MUNICIPAL POOL

03 GENERAL FUND
6720 MUNICIPAL POOL

MISSION STATEMENT
Develop and manage diverse aquatic opportunities that range from basic water safety to water adventure programming. Operate the facility as cost effectively as possible.

DEPARTMENT OBJECTIVES 2018-19

- Offer high quality, safe aquatic programming June through August.
- Offer high quality swim instruction for all levels.
- Evaluate the fees and charges for maximum cost recovery.
- Attain 75% cost recovery or better.
- Implement a Capital Reserve Fund for the Aquatic Center.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Recreation Supervisor	0.34	0.34	0.34	0.25	0.25	0.25
Recreation Coordinator	0.00	0.00	0.00	0.25	0.25	0.25
Swim Pool (10FTE)	10.00	10.00	10.25	10.00	10.00	10.00
Total FTE	**10.34**	**10.34**	**10.59**	**10.50**	**10.50**	**10.50**

MUNICIPAL POOL DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	194,458	178,377	216,295	210,760	210,760	210,760
OVERTIME	-	228	500	500	500	500
UNEMPLOYMENT INSURANCE	972	893	1,520	1,480	1,480	1,480
ACCIDENT INSURANCE	5,733	4,976	6,180	4,950	4,950	4,950
RETIREMENT	11,855	12,333	14,865	13,735	13,735	13,735
SOCIAL SECURITY	14,837	13,620	16,585	16,160	16,160	16,160
MEDICAL, DENTAL & LIFE INS	4,981	5,019	14,150	11,375	11,375	11,375
PERSONNEL SERVICES	**232,836**	**215,446**	**270,095**	**258,960**	**258,960**	**258,960**
POSTAGE	-	49	100	100	100	100
TRAVEL & TRAINING	432	3,477	1,000	2,000	2,000	2,000
ADVERTISING	2,166	2,271	2,500	2,500	2,500	2,500
PROPERTY & LIABILITY INS	8,867	9,725	9,495	10,085	10,085	10,085
ELECTRICITY	22,432	17,343	20,000	20,000	20,000	20,000
TELEPHONE	1,304	1,303	2,200	2,200	2,200	2,200
INTERNET	665	804	700	2,000	2,000	2,000
MISCELLANEOUS CONTRACTUAL	10,943	15,534	15,000	15,000	15,000	15,000
LICENSES & PERMITS	2,837	2,614	2,000	2,000	2,000	2,000
OFFICE SUPPLIES	2,419	2,534	2,000	2,000	2,000	2,000
CHEMICALS	29,725	23,216	30,000	30,000	30,000	30,000
CLEAN/SANITATION SUPPLIES	3,300	2,866	4,000	4,000	4,000	4,000
ITEMS FOR RESALE	-	2,956	3,500	3,500	3,500	3,500
FOOD & MISCELLANEOUS	5,871	1,550	1,500	1,000	1,000	1,000
FUEL-OTHER THAN VEHICLE	43,585	31,461	35,000	35,000	35,000	35,000
MINOR/SAFETY EQUIP	-	2,393	1,500	2,500	2,500	2,500
PAINT & PAINT SUPPLIES	3,140	1,206	5,000	5,000	5,000	5,000
PLUMBING & SEWAGE SUPPLIES	1,857	8,296	5,000	5,000	5,000	5,000
RECREATIONAL SUPPLIES	2,130	3,014	4,000	3,000	3,000	3,000
OVER AND SHORTS	(14)	69	50	50	50	50
UNIFORMS	2,271	1,759	2,500	2,500	2,500	2,500
MATERIALS & SERVICES	**143,930**	**134,442**	**147,045**	**149,435**	**149,435**	**149,435**
TOTAL MUNICIPAL POOL	**376,766**	**349,888**	**417,140**	**408,395**	**408,395**	**408,395**

MUNICIPAL BUILDINGS

03 GENERAL FUND
6730 MUNICIPAL BUILDINGS

MISSION STATEMENT
The focus of the Municipal Building Supervisor is on preventative, as well as reactionary, maintenance and repair at all city owned buildings including City Hall, Library, Carnegie Library, Public Safety Center, Community Center, Airport, and Harkenrider Center. The mission of the position is to reduce long term costs caused by deferred maintenance, as well as save costs by performing more maintenance and repair work in-house.

DEPARTMENT DESCRIPTION
The Municipal Building Supervisor is allocated to this fund to avoid allocating costs across multiple individual General Fund Departments. The direct costs of the operations of City Hall are specifically budgeted in this fund. All costs for outside contractors, equipment, supplies, etc., with the exception of City Hall, are allocated to the individual departments when work is done on their individual facilities.

DEPARTMENT OBJECTIVES 2018-19
- Prolong the useful life of City buildings, facilities, and equipment in the most cost-efficient long-range manner possible.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Buildings Supervisor	0.00	0.00	1.00	1.00	1.00	1.00
Total FTE	**0.00**	**0.00**	**1.00**	**1.00**	**1.00**	**1.00**

MUNICIPAL BUILDINGS DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	-	-	58,980	65,175	65,175	65,175
OVERTIME	-	-	1,500	1,500	1,500	1,500
UNEMPLOYMENT INSURANCE	-	-	425	465	465	465
ACCIDENT INSURANCE	-	-	3,870	1,600	1,600	1,600
RETIREMENT	-	-	12,350	13,615	13,615	13,615
SOCIAL SECURITY	-	-	4,630	5,100	5,100	5,100
MEDICAL, DENTAL & LIFE INS	-	-	23,985	22,740	22,740	22,740
PERSONNEL SERVICES	-	-	**105,740**	**110,195**	**110,195**	**110,195**
ELECTRICITY	1,863	1,983	2,100	2,200	2,200	2,200
TELEPHONE	-	-	-	600	600	600
REPAIRS-BUILDINGS	1,396	5,528	7,000	7,000	7,000	7,000
REPAIRS-MACHINERY & EQUIP	695	3,019	2,500	2,500	2,500	2,500
CLEANING & PAINTING	3,902	3,476	4,500	7,500	7,500	7,500
MISCELLANEOUS CONTRACTUAL	1,496	1,550	1,500	1,500	1,500	1,500
FUEL-OTHER THAN VEHICLE	526	439	700	700	700	700
MINOR/SAFETY EQUIP	287	260	200	1,000	1,000	1,000
MOTOR VEHICLE FUEL & OIL	-	-	-	1,200	1,200	1,200
MAINTENANCE TOOLS	-	-	-	500	500	500
MATERIALS & SERVICES	**10,166**	**16,255**	**18,500**	**24,700**	**24,700**	**24,700**
TOTAL MUNICIPAL BLDGS	**10,166**	**16,255**	**124,240**	**134,895**	**134,895**	**134,895**

03 GENERAL FUND
6740 LIBRARY

MISSION STATEMENT
To provide to the public, in a friendly and courteous manner, timely access to information and exposure to cultural events for the purpose of learning, self-development or life enhancement.

DEPARTMENT DESCRIPTION
The Hermiston Public Library serves the citizens of Hermiston and the surrounding community. Library services include a collection of nearly 40,000 items, including books, DVD's, magazines, newspapers, microfilm and more. Digital materials are also available with more than 30,000 downloadable eBooks and audio-books. Our inter-library loan program gives patrons access to other library holdings throughout Oregon. Year-round programming for all ages includes summer reading programs, teen activities, book clubs and many other programs engaging our community. The library is operated by 4 full time and 8 part time employees.

DEPARTMENT OBJECTIVES 2018-19

- Begin implementation of Strategic Plan for Library Services.
- Continue developing a facility plan that will enable the Library Strategic Plan.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Library Director	0.00	0.00	0.00	1.00	1.00	1.00
Librarian III	1.00	1.00	1.00	0.00	0.00	0.00
Librarian II	1.00	1.00	1.00	1.00	1.00	1.00
Senior Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Library Assistants (6.5 FTE)	5.00	4.75	4.55	4.55	4.55	4.55
Total FTE	**9.00**	**8.75**	**8.55**	**8.55**	**8.55**	**8.55**

LIBRARY DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	414,904	410,550	455,840	472,385	472,385	472,385
UNEMPLOYMENT INSURANCE	2,075	2,052	3,190	3,305	3,305	3,305
ACCIDENT INSURANCE	681	645	595	475	475	475
RETIREMENT	86,734	75,256	106,835	110,840	110,840	110,840
SOCIAL SECURITY	31,528	31,017	34,875	36,135	36,135	36,135
MEDICAL, DENTAL & LIFE INS	28,820	46,133	57,700	55,230	55,230	55,230
PERSONNEL SERVICES	**564,743**	**565,653**	**659,035**	**678,370**	**678,370**	**678,370**
POSTAGE	817	771	850	850	850	850
TRAVEL & TRAINING	3,292	2,610	3,500	3,500	3,500	3,500
ELECTRICITY	9,152	9,324	9,300	9,300	9,300	9,300
TELEPHONE	1,892	1,962	2,500	2,500	2,500	2,500
REPAIRS-BUILDINGS	8,089	3,537	8,000	4,000	4,000	4,000
CLEANING & PAINTING	4,486	4,605	14,250	25,100	25,100	25,100
DUES & MEMBERSHIP	295	330	1,150	750	750	750
MISCELLANEOUS CONTRACTUAL	17,880	34,628	29,220	18,000	18,000	18,000
LICENSES & PERMITS	97	-	2,000	500	500	500
OFFICE SUPPLIES	7,913	8,090	14,500	7,500	7,500	7,500
MAGAZINE, MAP, PAMPHLET	1,037	469	1,500	7,500	7,500	7,500
CLEAN/SANITATION SUPPLIES	1,119	883	1,200	1,200	1,200	1,200
FOOD & MISCELLANEOUS	215	1,480	1,000	2,500	2,500	2,500
MINOR/SAFETY EQUIP	156	3,212	1,275	1,000	1,000	1,000
MOTOR VEHICLE FUEL & OIL	168	119	250	250	250	250
MATERIALS & SERVICES	**56,607**	**72,019**	**90,495**	**84,450**	**84,450**	**84,450**
LIBRARY BOOKS & EQUIPMENT	21,532	25,682	40,000	32,500	32,500	32,500
CAPITAL OUTLAY	**21,532**	**25,682**	**40,000**	**32,500**	**32,500**	**32,500**
RES-OFFICE EQUIPMENT	1,000	-	-	-	-	-
TRANSFERS OUT	**1,000**	-	-	-	-	-
TOTAL LIBRARY	**643,882**	**663,355**	**789,530**	**795,320**	**795,320**	**795,320**

RECREATION

03 GENERAL FUND
6750 RECREATION

MISSION STATEMENT
The City of Hermiston Recreation Division offers the highest quality recreational and leisure activities for all citizens.

DEPARTMENT DESCRIPTION
The Parks and Recreation Department is responsible for creating and maintaining diverse recreation programs and facilities for all residents. We strengthen community through a wide variety recreational opportunities that add to Hermiston's overall quality of life.

DEPARTMENT OBJECTIVES 2018-19
- Offer high quality events designed to promote tourism and community enrichment.
- Develop program partners for the widest possible program offerings.
- Provide and support high quality recreation opportunities for all ages.
- Attain 100% cost recovery or better on all fee based programs.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.66	0.66	0.66	0.75	0.75	0.75
Recreation Coordinator	0.00	0.00	0.00	1.00	1.00	1.00
Senior General Clerical	1.00	1.00	1.00	0.75	0.75	0.75
Summer Park Program (5 FTE)	5.00	5.00	6.75	5.00	5.00	5.00
Total FTE	**7.66**	**7.66**	**9.41**	**8.50**	**8.50**	**8.50**

RECREATION DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	293,482	290,080	353,175	318,960	318,960	318,960
OVERTIME	89	409	500	500	500	500
UNEMPLOYMENT INSURANCE	1,468	1,450	2,475	2,235	2,235	2,235
ACCIDENT INSURANCE	4,726	4,160	6,080	5,790	5,790	5,790
RETIREMENT	43,803	49,097	74,590	66,670	66,670	66,670
SOCIAL SECURITY	22,063	21,698	27,055	24,440	24,440	24,440
MEDICAL, DENTAL & LIFE INS	50,259	54,837	105,770	74,755	74,755	74,755
PERSONNEL SERVICES	**415,891**	**421,732**	**569,645**	**493,350**	**493,350**	**493,350**
OTHER PROFESSIONAL SERVICES	-	-	20,000	40,000	40,000	40,000
POSTAGE	331	125	200	500	500	500
TRAVEL & TRAINING	2,352	3,719	2,000	3,000	3,000	3,000
ADVERTISING	9,825	13,636	15,500	16,000	16,000	16,000
TELEPHONE	3,945	2,934	1,500	1,500	1,500	1,500
REPAIRS-OFFICE EQUIPMENT	-	-	200	200	200	200
DUES & MEMBERSHIP	1,161	1,461	1,500	1,500	1,500	1,500
MISCELLANEOUS CONTRACTUAL	34,897	35,988	40,000	40,000	40,000	40,000
OFFICE SUPPLIES	1,301	2,029	1,800	2,000	2,000	2,000
FOOD & MISCELLANEOUS	16,671	25,445	25,000	30,000	30,000	30,000
MINOR/SAFETY EQUIP	-	158	150	1,000	1,000	1,000
MOTOR VEHICLE FUEL & OIL	928	2,007	1,000	1,500	1,500	1,500
RECREATIONAL SUPPLIES	19,911	21,115	29,250	25,000	25,000	25,000
UNIFORMS	545	1,102	1,000	1,000	1,000	1,000
OTHER EQUIPMENT	-	-	500	-	-	-
MATERIALS & SERVICES	**91,865**	**109,720**	**139,600**	**163,200**	**163,200**	**163,200**
TOTAL RECREATION	**507,756**	**531,452**	**709,245**	**656,550**	**656,550**	**656,550**

COMMUNITY CENTER

03 GENERAL FUND
6760 COMMUNITY CENTER

MISSION STATEMENT: To operate the Hermiston Community Center as a community asset. Program emphasis is placed on local recreation, cultural arts, and community enrichment. The center will be available for rental to private gatherings.

DEPARTMENT OBJECTIVES 2018-19

- Operate the Hermiston Community Center as a community asset.
- Evaluate the operational requirements of the Center.
- Program emphasis is placed on local recreation, cultural arts, and community enrichment.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Recreation Coordinator	0.00	0.00	0.00	0.75	0.75	0.75
Total FTE	**0.00**	**0.00**	**0.00**	**0.75**	**0.75**	**0.75**

COMMUNITY CENTER DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	-	-	-	38,305	38,305	38,305
OVERTIME	-	-	-	500	500	500
UNEMPLOYMENT INSURANCE	-	-	-	275	275	275
ACCIDENT INSURANCE	-	-	-	40	40	40
RETIREMENT	-	-	-	10,915	10,915	10,915
SOCIAL SECURITY	-	-	-	2,970	2,970	2,970
MEDICAL, DENTAL & LIFE INS	-	-	-	17,055	17,055	17,055
PERSONNEL SERVICES	**-**	**-**	**-**	**70,060**	**70,060**	**70,060**
TRAVEL & TRAINING	-	-	-	1,000	1,000	1,000
ADVERTISING	-	-	-	1,000	1,000	1,000
REFUSE/GARBAGE	-	-	-	3,000	3,000	3,000
ELECTRICITY	-	-	-	18,000	18,000	18,000
INTERNET	-	-	-	2,500	2,500	2,500
MISCELLANEOUS CONTRACTUAL	-	-	-	15,000	15,000	15,000
OFFICE SUPPLIES	-	-	-	5,000	5,000	5,000
CLEAN/SANITATION SUPPLIES	-	-	-	8,000	8,000	8,000
FOOD & MISCELLANEOUS	-	-	-	2,000	2,000	2,000
FUEL-OTHER THAN VEHICLE	-	-	-	4,500	4,500	4,500
REPAIR/ MAINTENANCE SUPPLIES	-	-	-	12,000	12,000	12,000
MATERIALS & SERVICES	**-**	**-**	**-**	**72,000**	**72,000**	**72,000**
TOTAL COMMUNITY CENTER	**-**	**-**	**-**	**142,060**	**142,060**	**142,060**

HARKENRIDER CENTER

03 GENERAL FUND
6770 HARKENRIDER CENTER

MISSION STATEMENT: Provide activities for adult seniors in cooperation with the Hermiston Senior Center Board. The City controls the building as a landlord and the Senior Board operates programs as a tenant which includes Meals-on-Wheels, nutrition, fitness, and other services.

DEPARTMENT OBJECTIVES 2018-19

- Complete the parking lot in fall of 2018.
- Operate the Harkenrider Center as a City asset.
- Support the Senior Center programs.
- Seek Opportunities for expanded programming.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Sr. General Clerical	0.00	0.00	0.00	0.25	0.25	0.25
Total FTE	**0.00**	**0.00**	**0.00**	**0.25**	**0.25**	**0.25**

HARKENRIDER CENTER DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	-	-	-	13,610	13,610	13,610
OVERTIME	-	-	-	500	500	500
UNEMPLOYMENT INSURANCE	-	-	-	100	100	100
ACCIDENT INSURANCE	-	-	-	15	15	15
RETIREMENT	-	-	-	3,945	3,945	3,945
SOCIAL SECURITY	-	-	-	1,080	1,080	1,080
MEDICAL, DENTAL & LIFE INS	-	-	-	4,140	4,140	4,140
PERSONNEL SERVICES	**-**	**-**	**-**	**23,390**	**23,390**	**23,390**
REFUSE/GARBAGE	-	-	-	2,000	2,000	2,000
ELECTRICITY	-	-	-	5,000	5,000	5,000
MISCELLANEOUS CONTRACTUAL	-	-	-	6,000	6,000	6,000
OFFICE SUPPLIES	-	-	-	500	500	500
CLEAN/OPERATING SUPPLIES	-	-	-	1,000	1,000	1,000
FUEL-OTHER THAN VEHICLE	-	-	-	3,000	3,000	3,000
REPAIR AND MAINTENANCE SUPPLIE	-	-	-	2,500	2,500	2,500
MATERIALS & SERVICES	**-**	**-**	**-**	**20,000**	**20,000**	**20,000**
TOTAL HARKENRIDER CENTER	**-**	**-**	**-**	**43,390**	**43,390**	**43,390**

CONSOLIDATED PUBLIC SAFETY

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PUBLIC SAFETY CTR	104,056	70,629	89,400	87,500	87,500	87,500
POLICE OPERATIONS	4,149,419	4,351,520	4,859,274	5,026,300	5,026,300	5,026,300
TOTAL	**4,253,475**	**4,422,149**	**4,948,674**	**5,113,800**	**5,113,800**	**5,113,800**

PUBLIC SAFETY
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	3,534,152	3,685,321	4,073,944	4,294,405	4,294,405	4,294,405
MATERIALS & SERVICES	632,323	636,438	686,510	691,250	691,250	691,250
CAPITAL OUTLAY	86,999	100,390	188,220	128,145	128,145	128,145
TOTAL	**4,253,475**	**4,422,149**	**4,948,674**	**5,113,800**	**5,113,800**	**5,113,800**

PUBLIC SAFETY CENTER

03 GENERAL FUND
7030 PUBLIC SAFETY CENTER

MISSION STATEMENT
To provide a consolidated location for the expenses of the structure occupied by the municipal court, police and fire functions.

DEPARTMENT DESCRIPTION
This fund functions similar to the municipal buildings budget, designed to allow accounting simplicity. The costs of the area are potentially allocable to the municipal court, fire and police functions. The operation and maintenance of the building located at 330 S. First Street and HPB annex are contained in the fund.

There are no personnel assigned to this budget. Custodial services are provided through a third party contractual relationship.

PUBLIC SAFETY CENTER DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
ELECTRICITY	19,511	14,276	18,000	17,000	17,000	17,000
TELEPHONE	22,579	19,712	24,000	23,500	23,500	23,500
REPAIRS-BUILDINGS	40,925	8,662	9,600	10,000	10,000	10,000
CLEANING & PAINTING	19,271	17,890	19,000	19,000	19,000	19,000
FUEL-OTHER THAN VEHICLE	1,770	2,099	3,000	3,000	3,000	3,000
MATERIALS & SERVICES	**104,056**	**62,639**	**73,600**	**72,500**	**72,500**	**72,500**
OTHER EQUIPMENT	-	7,990	15,800	15,000	15,000	15,000
CAPITAL OUTLAY	**-**	**7,990**	**15,800**	**15,000**	**15,000**	**15,000**
TOTAL PUBLIC SAFETY BUILDING	**104,056**	**70,629**	**89,400**	**87,500**	**87,500**	**87,500**

POLICE OPERATIONS

03 GENERAL FUND
7130 POLICE – OPERATIONS

MISSION STATEMENT
Without fear or favor and in partnership with our diverse community, we will create and maintain a safe environment with the reduction of crime through problem-oriented and community-based policing strategies. The quality of life for those we serve takes precedent over our individual needs.

DEPARTMENT DESCRIPTION
The Hermiston Police Department is committed to serving the community while protecting the rights of all persons. Our diverse 27 sworn officer department is representative of the demographic for those we serve. The department is responsible for general public safety; prevention of crime; responding to and investigating crime; apprehension of those who commit crime; public order; traffic safety; criminal justice records; and safety/prevention education.

DEPARTMENT OBJECTIVES 2018-19

- Customer Service – Provide efficient and effective police services consistent with the vision and values of our community. Serve as ambassadors of the City of Hermiston with an increased presence of employees at city meetings and functions. Place an emphasis on service delivery to our customers through the establishment of observable, measurable, targeted, and specific performance objectives for each employee of the department.
- Predictive Policing Strategies- The department will utilize any policing strategy or tactic that develops and uses information and advanced analysis or technology to inform forward-thinking crime prevention. This includes utilization of available intelligence/data and deployment of resources implementing a zero-tolerance stance for all incidents involving elements of criminal activity in a timely and targeted fashion specific to each shift of assignment. The continual nurturing of existing healthy partnerships will be critical.
- Address Traffic Issues- Provide for a structured approach in dealing with the traffic related issues experienced in the city by utilizing engineering, education, and enforcement strategies in dealing with these problems. Targeted enforcement of traffic along the Highway 395 corridor will be the priority of patrol.
- Livability Issues: Focus on those issues which impact the livability of the citizens we serve will be a high priority. This includes noise complaints, animal complaints, controlled substance enforcement, and all code issues including areas of blight consistent with the Broken Windows Theory of policing.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Police Operations						
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Captain	1.00	1.00	1.00	1.00	1.00	1.00
Operations Captain	1.00	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	0.00	0.00	1.00	1.00	1.00	1.00
Police Sergeants	4.00	4.00	4.00	4.00	4.00	4.00
Detectives	2.00	2.00	3.00	3.00	3.00	3.00
Communications Manager	1.00	1.00	1.00	1.00	1.00	1.00
Patrol Officers	11.00	11.00	10.00	10.00	10.00	10.00
Patrol Corporal	4.00	4.00	4.00	4.00	4.00	4.00
School Resource Officer	1.00	1.00	2.00	2.00	2.00	2.00
Youth Officer	1.00	1.00	0.00	0.00	0.00	0.00
Code Enforcement Officer	0.50	0.50	0.50	1.00	1.00	1.00
Senior Secretary	1.00	1.00	0.00	0.00	0.00	0.00
Senior General Clerical	2.00	2.00	2.00	2.00	2.00	2.00
Total FTE	**30.50**	**30.50**	**30.50**	**31.00**	**31.00**	**31.00**

POLICE OPERATIONS DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	2,185,477	2,278,934	2,390,557	2,602,725	2,602,725	2,602,725
OVERTIME	38,712	39,300	60,000	65,000	65,000	65,000
UNEMPLOYMENT INSURANCE	11,155	11,637	17,145	18,675	18,675	18,675
ACCIDENT INSURANCE	54,114	50,864	56,613	61,870	61,870	61,870
RETIREMENT	501,420	525,680	651,224	702,920	702,920	702,920
SOCIAL SECURITY	165,532	172,091	187,365	204,080	204,080	204,080
MEDICAL, DENTAL & LIFE INS	577,742	606,814	711,040	639,135	639,135	639,135
PERSONNEL SERVICES	**3,534,152**	**3,685,321**	**4,073,944**	**4,294,405**	**4,294,405**	**4,294,405**
OTHER PROFESSIONAL SVCS	-	193	1,000	1,000	1,000	1,000
POSTAGE	790	553	1,500	1,500	1,500	1,500
TRAVEL & TRAINING	28,013	37,231	35,000	35,000	35,000	35,000
REPAIRS-MOTOR VEHICLES	19,752	18,925	22,000	22,000	22,000	22,000
DUES & MEMBERSHIP	1,578	1,195	2,250	2,250	2,250	2,250
LAUNDRY & OTHER SANITATION	2,501	1,857	3,000	3,000	3,000	3,000
INFORMANT INFORMATION	-	-	500	500	500	500
ANIMAL IMPOUND SERVICE	37,000	34,647	34,500	34,500	34,500	34,500
MISC CONTRACTUAL	59,910	62,008	69,685	74,500	74,500	74,500
UMATILLA CO - DISPATCH SVCS	255,900	303,487	308,975	310,000	310,000	310,000
NUISANCE ABATEMENT	29,768	10,602	25,000	25,000	25,000	25,000
OFFICE SUPPLIES	16,129	15,296	15,000	15,000	15,000	15,000
FOOD & MISCELLANEOUS	2,639	10,325	6,000	6,000	6,000	6,000
MINOR/SAFETY EQUIP	14,122	22,630	17,500	17,500	17,500	17,500
MOTOR VEHICLE FUEL & OIL	43,269	38,418	55,000	55,000	55,000	55,000
UNIFORMS	16,896	16,433	16,000	16,000	16,000	16,000
MATERIALS & SERVICES	**528,267**	**573,799**	**612,910**	**618,750**	**618,750**	**618,750**
MOTOR VEHICLES	75,000	80,049	143,020	94,000	94,000	94,000
OTHER EQUIPMENT	11,999	12,351	29,400	19,145	19,145	19,145
CAPITAL OUTLAY	**86,999**	**92,400**	**172,420**	**113,145**	**113,145**	**113,145**
TOTAL POLICE OPERATIONS	**4,149,419**	**4,351,520**	**4,859,274**	**5,026,300**	**5,026,300**	**5,026,300**

CONSOLIDATED NON-DEPARTMENTAL EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
NON-DEPARTMENTAL	1,756,205	1,868,942	3,143,045	3,346,280	3,346,280	3,346,280
UNAPPROP BALANCE	-	-	26,860	-	-	-
TOTAL	**1,756,205**	**1,868,942**	**3,169,905**	**3,346,280**	**3,346,280**	**3,346,280**

NON-DEPARTMENTAL
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	563,111	636,912	847,360	746,285	746,285	746,285
CAPITAL OUTLAY	621,363	-	8,000	-	-	-
TRANSFERS:						
BONDED DEBT FUND	190,747	189,925	198,900	196,669	196,669	196,669
EOTEC OPERATIONS	-	-	96,230	-	-	-
RESERVE FUND	200,000	100,000	650,025	855,000	855,000	855,000
COMM CENTER	90,984	92,105	104,400	-	-	-
SENIOR CENTER CONST	-	750,000	37,000	-	-	-
CONTINGENCY	-	-	1,201,130	1,548,326	1,548,326	1,548,326
SPECIAL PAYMENTS	90,000	100,000	-	-	-	-
UNAPPROP BALANCE	-	-	26,860	-	-	-
TOTAL	**1,756,205**	**1,868,942**	**3,073,675**	**3,346,280**	**3,346,280**	**3,346,280**

NON-DEPARTMENTAL

03 GENERAL FUND
8810 NON-DEPARTMENTAL

MISSION STATEMENT
To provide a non-apportioned general fund accounting entity which allows for costs which are not readily divided into the appropriation areas of the operating budget, and for those costs which are beneficial to the entire operation.

DEPARTMENT DESCRIPTION
The appropriations in this category include specialized services such as general publication of council activity and ordinances, memberships in organizations such as the local chamber and the League of Oregon Cities, expenses incurred in the sale of city foreclosed property, and similar expenses.

NON-DEPARTMENTAL DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
ACCOUNTING & AUDITING	20,994	25,405	37,000	42,690	42,690	42,690
OTHER PROFESSIONAL SERVICES	129,134	81,957	209,105	185,000	185,000	185,000
LEGAL PUBLICATIONS	2,894	3,283	2,500	3,500	3,500	3,500
PROPERTY & LIABILITY INS	99,101	113,442	116,055	143,395	143,395	143,395
REPAIRS-OFFICE EQUIPMENT	1,083	-	-	-	-	-
DUES & MEMBERSHIP	13,287	1,621	1,700	1,700	1,700	1,700
MISCELLANEOUS CONTRACTUAL	285,123	399,555	433,500	355,000	355,000	355,000
OPERATING CONTRACTUAL SERV	-	-	37,500	-	-	-
FOOD & MISCELLANEOUS	7,839	11,648	10,000	15,000	15,000	15,000
MINOR/SAFETY EQUIP	3,656	-	-	-	-	-
MATERIALS & SERVICES	**563,111**	**636,912**	**847,360**	**746,285**	**746,285**	**746,285**
CAPITAL IMPROVEMENTS	600,000	-	-	-	-	-
OFFICE EQUIPMENT	21,363	-	8,000	-	-	-
CAPITAL OUTLAY	**621,363**	**-**	**8,000**	**-**	**-**	**-**
RES-CIP STREET CONSTRUCTION	-	-	133,330	400,000	400,000	400,000
RES-GAS UTILITY	50,000	-	-	-	-	-
RES - SUNSET PARK	-	-	4,605	-	-	-
RES-COMMUNITY ENHANCEMENTS	50,000	10,000	100,000	110,000	110,000	110,000
RES-CITY HALL IMPROVEMENTS	100,000	-	112,090	50,000	50,000	50,000
RES-WEST HIGHLAND TRAIL	-	90,000	-	-	-	-
RES-EOTEC EQUIPMENT	-	-	300,000	295,000	295,000	295,000
TRANS TO EOTEC OPER. 25	-	-	96,230	-	-	-
TRANS TO COMMUNITY CENTER FUND	90,984	92,105	104,400	-	-	-
TRANS TO BONDED DEBT FUND 2	190,747	189,925	198,900	196,669	196,669	196,669
TRANS TO SR CENTER CONST	-	750,000	37,000	-	-	-
TRANSFERS OUT	**481,731**	**1,132,030**	**1,086,555**	**1,051,669**	**1,051,669**	**1,051,669**
LOAN TO HURA	-	100,000	-	-	-	-
LOAN TO RES FUND	90,000	-	-	-	-	-
SPECIAL PAYMENTS	**90,000**	**100,000**	**-**	**-**	**-**	**-**
CONTINGENCY	-	-	1,201,130	1,548,326	1,548,326	1,548,326
CONTINGENCY	**-**	**-**	**1,201,130**	**1,548,326**	**1,548,326**	**1,548,326**
TOTAL NON-DEPARTMENTAL	**1,756,205**	**1,868,942**	**3,143,045**	**3,346,280**	**3,346,280**	**3,346,280**

03 GENERAL FUND
8890 UNAPPROPRIATED BALANCE

MISSION STATEMENT
To provide minimum cash flow for the ensuing fiscal period and set aside reserves for future expenditure in accordance with the local budget law.

No personnel are contained in this appropriation.

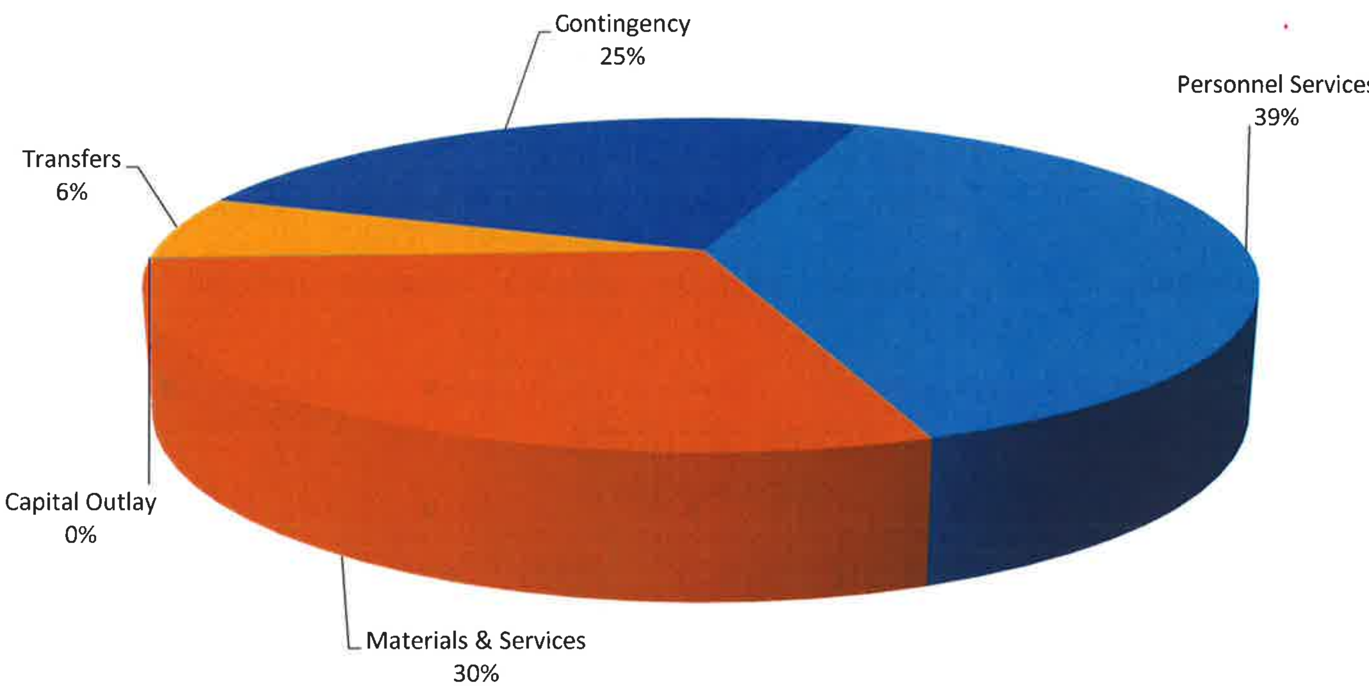
UNAPPROPRIATED BALANCE EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
UNAPPROPRIATED BALANCE	-	-	-	-	-	-
RESERVE FOR FUTURE EXPEND.	-	-	26,860	-	-	-
TOTAL UNAPPROPRIATED BALANCE	**-**	**-**	**26,860**	**-**	**-**	**-**
GRAND TOTAL GENERAL FUND	**9,635,271**	**10,204,892**	**12,843,474**	**13,656,410**	**13,656,410**	**13,656,410**

STATE STREET TAX FUND

This is the fund in which gasoline tax revenues are accounted for and required by Oregon Law. It provides a guarantee that all such revenues will be utilized for street and roadway repair, maintenance, and improvement. This fund is exclusively supported from the gasoline tax and a general fund subsidy if necessary. The expenditures accounted in the fund are the manpower, equipment, materials, and contracted services necessary to maintain and improve the roadway surfaces and storm drainage system of the city.

2018-19 Street Expenditures



Personnel Services	644,260
Materials & Services	490,365
Capital Outlay	2,000
Transfers	100,214
Contingency	415,521
Reserve for Future Ex	-
Total	**1,652,360**

RESOURCES

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	905	-	-	-	-
INTERST ON INVESTMENTS	**-**	**905**	**-**	**-**	**-**	**-**
STATE HIGHWAY ALLOCATION	1,032,112	1,055,258	1,021,400	1,021,400	1,021,400	1,021,400
STP ALLOCATION	215,872	180,475	199,830	199,960	199,960	199,960
MISCELLANEOUS STREET INCOME	-	136	-	-	-	-
FROM OTHER AGENCIES	**1,247,984**	**1,235,870**	**1,221,230**	**1,221,360**	**1,221,360**	**1,221,360**
TRANS FROM MISC SPEC REV FUNE	-	-	60,000	-	-	-
TRANS FROM OTHER FUNDS	**-**	**-**	**60,000**	**-**	**-**	**-**
CASH FORWARD	801,900	550,000	550,000	431,000	431,000	431,000
CASH FORWARD	**801,900**	**550,000**	**550,000**	**431,000**	**431,000**	**431,000**
TOTAL STREET FUND	**2,049,884**	**1,786,774**	**1,831,230**	**1,652,360**	**1,652,360**	**1,652,360**

EXPENDITURES
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	526,988	532,492	599,240	644,260	644,260	644,260
MATERIALS & SERVICES	162,410	127,695	492,905	490,365	490,365	490,365
CAPITAL OUTLAY	-	95,587	142,000	2,000	2,000	2,000
TRANSFERS:						
GENERAL FUND	1,146	-	-	-	-	-
RESERVE FUND	718,375	378,802	360,214	100,214	100,214	100,214
CONTINGENCY	-	545,595	236,871	415,521	415,521	415,521
TOTAL STREET	**1,408,919**	**1,680,171**	**1,831,230**	**1,652,360**	**1,652,360**	**1,652,360**

04
6250 STATE STREET TAX FUND

MISSION STATEMENT

To protect, maintain and improve the largest single asset owned by the residents of our community; the asphalt, curbs, gutters, storm drains and buildings of our community, and to supply support in the form of manpower and equipment to other departments and community events.

DEPARTMENT DESCRIPTION

In support of the general vision of the City, the members of the Street Department, continuously strive to maintain the highest standards of professionalism in our daily operations and programs. Our mission is achieved through continuously improved performance, supported by a consistent system of effective communications. A committed workforce initiates partnerships and strategic alliances to collaborate delivery of the highest quality of service possible.

DEPARTMENT OBJECTIVES 2018-19

The city-wide goals of enhanced livability and economic development directly affect the operations of this department as proposed. The objectives for the department for the next year include:

- Daily street sweeping, with concentration on arterial, and collector roadways.
- Roadway repair of identified problems as materials are available.
- Provide equipment maintenance and repair at a high level.
- Provide support for community events in the form of manpower and equipment.
- Respond to problems with available manpower, recognizing, roadway, building repair and maintenance is a higher priority.
- Provide annual grading and repair of gravel roadways.
- Continue with the current crack sealing and resurfacing programs.
- Provide pavement striping and marking.
- Provide street sign installation and repair.
- Clean, repair and replace storm water catch basins, distribution boxes, piping and dry wells.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Street Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Permit Technician II	0.33	0.33	0.33	0.00	0.00	0.00
Office Coordinator	0.00	0.00	0.00	0.33	0.33	0.33
HR Specialist	0.00	0.00	0.04	0.04	0.04	0.04
Accounting Tech	0.00	0.00	0.18	0.18	0.18	0.18
Mechanic/Municipal Svc. Worker	1.00	1.00	1.00	1.00	1.00	1.00
Municipal Worker II	2.00	2.00	1.00	1.00	1.00	1.00
Municipal Worker I	1.00	1.00	2.00	2.50	2.50	2.50
Municipal Worker(Part-time FTE 1)	1.14	0.00	1.14	1.14	1.14	1.14
Total FTE	**6.47**	**5.33**	**6.69**	**7.19**	**7.19**	**7.19**

STATE STREET TAX DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
EXPENDITURES						
SALARY & WAGES	319,542	321,954	342,140	374,915	374,915	374,915
OVERTIME	747	5,590	3,000	3,000	3,000	3,000
UNEMPLOYMENT INSURANCE	1,602	1,635	2,415	2,645	2,645	2,645
ACCIDENT INSURANCE	17,233	17,984	20,255	19,745	19,745	19,745
RETIREMENT	69,615	71,335	88,570	93,110	93,110	93,110
SOCIAL SECURITY	23,765	24,359	26,405	28,910	28,910	28,910
MEDICAL, DENTAL & LIFE INS	94,484	89,635	116,455	121,935	121,935	121,935
PERSONNEL SERVICES	**526,988**	**532,492**	**599,240**	**644,260**	**644,260**	**644,260**
OTHER PROFESSIONAL SERVICES	23,457	-	43,000	43,000	43,000	43,000
TRAVEL & TRAINING	756	484	2,000	4,000	4,000	4,000
PROPERTY & LIABILITY INS	14,139	12,856	12,955	13,515	13,515	13,515
ELECTRICITY	17,612	13,151	13,500	13,500	13,500	13,500
TELEPHONE	2,722	3,216	3,500	3,000	3,000	3,000
STREET LIGHTS	41,129	44,833	43,000	43,000	43,000	43,000
REPAIRS-OPERATING EQUIP	-	1,628	2,000	2,000	2,000	2,000
LAUNDRY	1,783	2,093	2,000	2,000	2,000	2,000
MISC CONTRACTUAL	12,590	7,657	32,000	32,000	32,000	32,000
OFFICE SUPPLIES	368	518	5,000	5,000	5,000	5,000
ASPHALT & ASPHALT PRODUCTS	879	-	132,600	115,000	115,000	115,000
CHEMICALS	1,784	2,005	2,500	2,500	2,500	2,500
CLEAN/SANITATION SUPPLIES	2	-	150	150	150	150
CONCRETE PRODUCTS	837	-	15,000	15,000	15,000	15,000
FOOD & MISCELLANEOUS	276	251	500	500	500	500
FUEL-OTHER THAN VEHICLE	2,558	4,430	5,000	5,000	5,000	5,000
LUMBER & WOOD PRODUCTS	-	-	1,000	1,000	1,000	1,000
MINOR/SAFETY EQUIP	6,227	6,274	6,500	6,500	6,500	6,500
MOTOR VEHICLE FUEL & OIL	18,904	17,365	23,000	23,000	23,000	23,000
MOTOR VEHICLE PARTS	296	332	2,500	2,500	2,500	2,500
PLUMBING & SEWAGE SUPPLIES	-	63	200	200	200	200
STRUCTURAL STEEL & IRON	209	217	1,000	1,000	1,000	1,000
TRAFFIC/STREET SIGN MAT	-	-	7,000	7,000	7,000	7,000
PARTS FOR OPERATING EQUIP	7,644	10,133	10,000	10,000	10,000	10,000
SIGNAL MAINTENANCE	-	-	6,000	6,000	6,000	6,000
ROCK PRODUCTS	-	-	3,000	4,000	4,000	4,000
SNOW AND ICE	-	-	6,000	10,000	10,000	10,000
CRACKFILL MATERIALS	-	24	22,000	25,000	25,000	25,000
STORM WATER	1,231	-	50,000	25,000	25,000	25,000
STREET MARKING & STRIPING	7,006	165	20,000	20,000	20,000	20,000
ENGINEERING/SURVEY SERVICES	-	-	20,000	50,000	50,000	50,000
MATERIALS & SERVICES	**162,410**	**127,695**	**492,905**	**490,365**	**490,365**	**490,365**

STATE STREET TAX DETAILED EXPENDITURES (cont.)

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
BUILDINGS & FIXED EQUIP	-	621	2,000	2,000	2,000	2,000
OTHER EQUIPMENT	-	94,965	140,000	-	-	-
CAPITAL OUTLAY	**-**	**95,587**	**142,000**	**2,000**	**2,000**	**2,000**
RES-EQUIPMENT	90,000	-	-	90,000	90,000	90,000
RES-CIP STREET CONSTRUCTION	90,000	141,618	350,000	-	-	-
RES-TRAF CONTROL-11TH & ELM	-	3,710	-	-	-	-
RES-HIGHLAND TRAIL	-	10,000	-	-	-	-
RES-BICYCLE TRAILS	9,500	-	10,214	10,214	10,214	10,214
RES-OFFICE EQUIPMENT	2,000	-	-	-	-	-
RES-STREET MAINTENANCE	526,875	223,474	-	-	-	-
TRANS TO GENERAL FUND	1,146	-	-	-	-	-
TRANSFERS OUT	**719,521**	**378,802**	**360,214**	**100,214**	**100,214**	**100,214**
CONTINGENCY	-	545,595	236,871	415,521	415,521	415,521
CONTINGENCY	**-**	**545,595**	**236,871**	**415,521**	**415,521**	**415,521**
TOTAL STREET FUND	**1,408,919**	**1,680,171**	**1,831,230**	**1,652,360**	**1,652,360**	**1,652,360**

TRANSIENT ROOM TAX FUND

05
8810 TRANSIENT ROOM TAX

MISSION STATEMENT
This fund has multiple missions, all of which are established through City Code 112.25(A), and are in compliance with state regulations for collecting transient room taxes (TRT).

DEPARTMENT DESCRIPTION
The Transient Room Tax Fund receives revenues from a local tax on hotel and RV Park stays. City Code specifies a formula for how the revenues can be spent as:

- 37.5%- Pay off Hermiston Family Aquatic Center Bonds
- 28 %- Improve & Operate the Hermiston Community Center and EOTEC
- 15 %- Economic Development
- 9 %- Parks & Recreation Programs and Park Improvements
- 9 %- Park Development
- 1.5%- Preventative Maintenance & repair of HFAC
- 3% Paid to Hermiston Chamber of Commerce

DEPARTMENT OBJECTIVES 2018-19

- Continue to pay down city debt for the Aquatics Center.
- Leverage Transient Room Taxes to provide high quality community convention and event space in the community that attracts additional visitors to the community.
- Leverage Transient Room Taxes toward projects and programs that grow the local economy.
- Provide high quality recreational programming for local residents and visitors.
- Maintain and enhance park facilities in the community that can be enjoyed by local residents and visitors.

RESOURCES

05
TRANSIENT ROOM TAX

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	229	-	-	-	-
INTEREST ON INVESTMENTS	**-**	**229**	**-**	**-**	**-**	**-**
LOCAL GRANTS	-	5,000	-	-	-	-
FROM OTHER AGENCIES	**-**	**5,000**	**-**	**-**	**-**	**-**
TRANSIENT ROOM TAX	512,503	550,033	485,200	600,000	600,000	600,000
TPA- TOURISM PROMOTION ASSESSM	-	116,117	115,000	115,000	115,000	115,000
TPA- CAPITAL ADDIT. ASSESSMENT	46,368	115,917	115,000	115,000	115,000	115,000
RARE AMERICORPS STAFF	-	5,000	-	-	-	-
DIAGONAL REZONE PARTICIPATION	-	-	21,775		-	-
SERVICE CHARGES	**558,871**	**787,067**	**736,975**	**830,000**	**830,000**	**830,000**
CASH FORWARD	40,000	51,000	135,000	157,000	157,000	157,000
CASH FORWARD	**40,000**	**51,000**	**135,000**	**157,000**	**157,000**	**157,000**
TOTAL	**598,871**	**843,296**	**871,975**	**987,000**	**987,000**	**987,000**

EXPENDITURES
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	69,914	193,297	237,275	108,000	108,000	108,000
TRANSFERS OUT						
GENERAL FUND	347,597	406,817	310,920	393,000	393,000	393,000
RES-TRT/TOURISM	49,657	44,574	42,725	54,000	54,000	54,000
RES-TRT/PARK DEVELOPMENT	49,657	44,574	42,725	54,000	54,000	54,000
RES-HFAC	-	7,429	7,125	9,000	9,000	9,000
BONDED DEBT	-	-	135,915	-	-	-
EOTEC/TPA	-	-	-	115,000	115,000	115,000
EOTEC/TRT	-	-	-	110,000	110,000	110,000
DEBT SERVICE	-	-	-	144,000	144,000	144,000
RESERVE FOR FUTURE EXPENDITURES	-	-	95,290	-	-	-
TOTAL	**516,825**	**696,692**	**871,975**	**987,000**	**987,000**	**987,000**

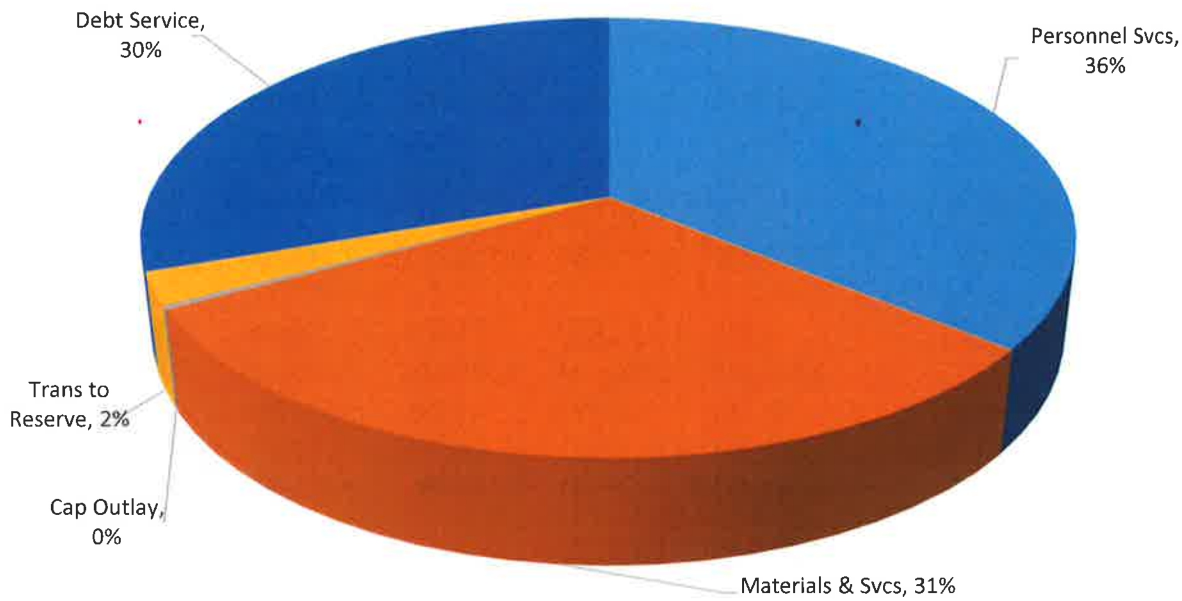
TRANSIENT ROOM TAX DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CONTRIBUTIONS TO CHAMBER-TRT	-	-	10,500	18,000	18,000	18,000
CONTRIBUTIONS TO EOTEC-TPA	-	-	115,000	-	-	-
MISCELLANEOUS CONTRACTUAL	69,914	193,297	91,775	70,000	70,000	70,000
MISC CONT TRT-4th OF JULY	-	-	20,000	20,000	20,000	20,000
MATERIALS & SERVICES	**69,914**	**193,297**	**237,275**	**108,000**	**108,000**	**108,000**
TRANSFER TO RES-PARK DEV	49,657	44,574	42,725	54,000	54,000	54,000
TRANSFER TO FF&C BONDED DEBT	-	-	135,915	-	-	-
TRANSFER TO GEN FUND	347,597	406,817	310,920	393,000	393,000	393,000
TRANSFER TO RES-TOURISM	49,657	44,574	42,725	54,000	54,000	54,000
TRANSFER TO RES- HFAC	-	7,429	7,125	9,000	9,000	9,000
TRANSFER TO EOTEC/TPA	-	-	-	115,000	115,000	115,000
TRANSFER TO EOTEC/TRT	-	-	-	110,000	110,000	110,000
TRANSFERS OUT	**446,910**	**503,395**	**539,410**	**735,000**	**735,000**	**735,000**
BOND PRINCIPAL 2017 TPA	-	-	-	80,000	80,000	80,000
BOND INTEREST 2017 TPA	-	-	-	64,000	64,000	64,000
DEBT SERVICE	-	-	-	**144,000**	**144,000**	**144,000**
RESERVE FOR FUTURE EXPENDITURES	-	-	95,290	-	-	-
RESERVE FOR FUTURE EXPENDITURES	-	-	**95,290**	-	-	-
TOTAL	**516,825**	**696,692**	**871,975**	**987,000**	**987,000**	**987,000**

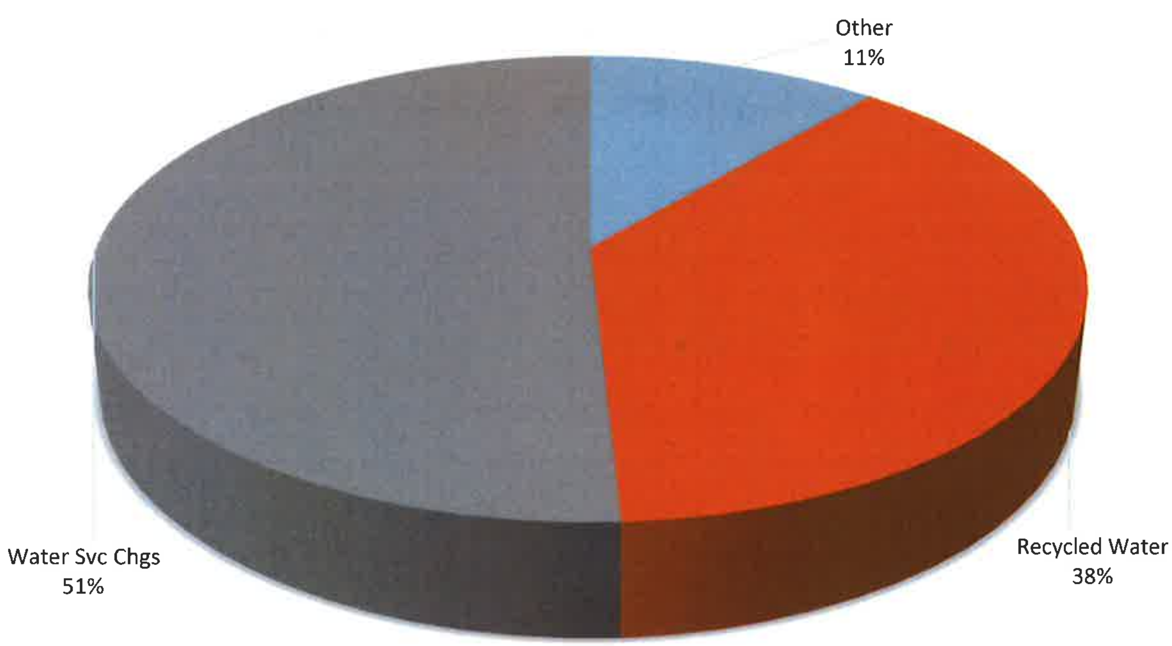
UTILITY FUND

This is an enterprise fund financed from user fees for water and wastewater use and the connection charges to the system. The expenditure responsibilities of this fund include all necessary personnel, equipment, materials and contracted services necessary to maintain and improve the water and wastewater systems of the city. Enterprise funds are also responsible for the bonded debt and notes of the systems.

2018-19 Utility Expenditures



2018-19 Utility Resources



RESOURCES

06
UTILITY FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
REVENUES						
BOND ASSESSMENTS	21,040	20,946	20,000	20,000	20,000	20,000
LOCAL ASSESSMENTS	**21,040**	**20,946**	**20,000**	**20,000**	**20,000**	**20,000**
INTEREST ON INVESTMENTS	14,520	7,042	2,500	3,000	3,000	3,000
INTEREST	**14,520**	**7,042**	**2,500**	**3,000**	**3,000**	**3,000**
RECYCLED WATER SALES	2,187,655	2,280,183	2,502,260	2,527,000	2,527,000	2,527,000
RECYCLED WTR CONNECTION & SERV	16,835	11,925	10,000	15,000	15,000	15,000
SEPTIC TANK SERVICE	1,650	730	1,000	500	500	500
MISC. RECYCLED WATER INCOME	14,660	120,722	3,000	1,000	1,000	1,000
RECYCLED WATER SVC CHGS	**2,220,800**	**2,413,560**	**2,516,260**	**2,543,500**	**2,543,500**	**2,543,500**
ACCOUNT SET-UP FEE	13,295	11,890	12,000	10,000	10,000	10,000
WATER SALES	2,864,063	2,780,609	3,325,825	3,325,000	3,325,000	3,325,000
WATER CONNECTION & SERVICE	85,561	60,973	47,280	60,000	60,000	60,000
MISCELLANEOUS WATER INCOME	903	4,502	24,750	15,000	15,000	15,000
WATER SERVICE CHGS	**2,963,822**	**2,857,974**	**3,409,855**	**3,410,000**	**3,410,000**	**3,410,000**
TRANS FROM RESERVE FUND	527,000	263,000	-	-	-	-
TRANS FROM MISC SPEC REV FUND	-	-	80,000	-	-	-
TRANSFERS IN	**527,000**	**263,000**	**80,000**	-	-	-
CASH FORWARD	3,013,891	3,060,200	996,812	732,253	732,253	732,253
CASH FORWARD	**3,013,891**	**3,060,200**	**996,812**	**732,253**	**732,253**	**732,253**
TOTAL UTILITY RESOURCES	**8,761,074**	**8,622,723**	**7,025,427**	**6,708,753**	**6,708,753**	**6,708,753**

CONSOLIDATED UTILITY EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
RECYCLED WATER	3,130,954	4,609,321	3,199,271	3,301,992	3,301,992	3,301,992
WATER	2,840,057	2,818,868	3,114,116	3,406,761	3,406,761	3,406,761
RESERVE FOR FUTURE EXPENDITURE	-	-	712,040	-	-	-
TOTAL UTILITY EXPENDITURES	**5,971,011**	**7,428,189**	**7,025,427**	**6,708,753**	**6,708,753**	**6,708,753**

UTILITY EXPENDITURES
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	2,185,724	2,205,908	2,411,365	2,410,495	2,410,495	2,410,495
MATERIALS & SERVICES	1,326,804	2,707,603	1,669,447	2,082,629	2,082,629	2,082,629
CAPITAL OUTLAY	8,374	110,815	35,000	20,000	20,000	20,000
TRANSFERS:						
RESERVE	40,000	340,000	170,000	158,000	158,000	158,000
BONDED DEBT	2,353,607	-	2,027,575	-	-	-
GENERAL FUND	56,503	39,475	-	-	-	-
DEBT SERVICE	-	2,024,388	-	2,037,629	2,037,629	2,037,629
RES-FUTURE EXPENDITURES	-	-	712,040	-	-	-
TOTAL UTILITY	**5,971,011**	**7,428,189**	**7,025,427**	**6,708,753**	**6,708,753**	**6,708,753**

RECYCLED WATER TREATMENT

06 UTILITY
6310 RECYCLED WATER TREATMENT

MISSION STATEMENT
To operate the City Recycled Water Plant and Collection System. Providing the most efficient treatment of the City's sanitary sewer in a professional, safe, and courteous manner.

DEPARTMENT DESCRIPTION
The recycled water department is responsible for the operation and maintenance of approximately eighty miles of sanitary sewer lines, nine sewer lift stations, three storm water pump stations, and the recycled water treatment plant.

DEPARTMENT OBJECTIVES 2018-19
- We will continue to work toward a Higher Performance Organization.
- We will continue to maintain an OSHA compliant work place.
- We will continue our routine preventative maintenance on the recycled water plant, sanitary sewer system, and storm water collection systems. This greatly reduces the number of problems a system of this age can expect to have.
- Provide quality recycled water and disposable by-products exceeding regulatory requirements.
- Operate the collection and treatment facilities in a cost effective and efficient manner.

This budget includes the costs of operation for the recycled water plant, collection system, laboratory, bio-solids disposal, and all associated costs for recycled water related activities.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Recycled Water Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	0.38	0.38	0.38	0.38	0.38	0.38
Finance Director	0.42	0.42	0.42	0.42	0.42	0.42
Payroll/HR	1.00	1.00	0.00	0.00	0.00	0.00
HR Specialist	0.00	0.00	0.35	0.35	0.35	0.35
Senior General Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Accounting Tech	0.00	0.00	0.20	0.20	0.20	0.20
Recycled Water Lab Technician	1.00	1.00	1.00	1.00	1.00	1.00
Recycled Water Chief Operator	1.00	1.00	1.00	1.00	1.00	1.00
Recycled Water Worker IV	0.00	1.00	1.00	0.00	0.00	0.00
Recycled Water Worker III	0.00	2.00	1.00	2.00	2.00	2.00
Recycled Water Worker II	3.00	0.00	2.00	0.00	0.00	0.00
Recycled Water Worker I	2.00	2.00	1.00	3.50	3.50	3.50
Total FTE	**11.30**	**11.30**	**10.85**	**11.35**	**11.35**	**11.35**

RECYCLED WATER TREATMENT DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	759,654	784,902	782,140	785,140	785,140	785,140
OVERTIME	10,443	13,359	20,000	20,000	20,000	20,000
UNEMPLOYMENT INSURANCE	3,851	3,981	5,615	5,635	5,635	5,635
ACCIDENT INSURANCE	15,190	13,482	14,995	11,675	11,675	11,675
RETIREMENT	152,034	159,669	188,885	190,140	190,140	190,140
SOCIAL SECURITY	57,279	58,676	61,365	61,595	61,595	61,595
MEDICAL, DENTAL & LIFE INS	186,678	195,252	216,135	203,150	203,150	203,150
PERSONNEL SERVICES	**1,185,130**	**1,229,321**	**1,289,135**	**1,277,335**	**1,277,335**	**1,277,335**
ACCOUNTING & AUDITING	6,352	7,817	7,325	13,135	13,135	13,135
OTHER PROFESSIONAL SERVICES	51,231	33,205	51,320	51,320	51,320	51,320
POSTAGE	15,303	16,412	-	6,000	6,000	6,000
TRAVEL & TRAINING	7,318	7,081	7,500	7,500	7,500	7,500
PROPERTY & LIABILITY INS	45,971	47,881	47,950	50,300	50,300	50,300
ELECTRICITY	180,336	177,835	180,000	180,000	180,000	180,000
TELEPHONE	8,243	8,547	8,500	8,500	8,500	8,500
REPAIRS-MACHINERY & EQUIP	56,187	33,896	37,000	30,000	30,000	30,000
REPAIRS-OFFICE EQUIPMENT	4,209	5,318	4,000	4,000	4,000	4,000
DUES & MEMBERSHIP	1,473	1,867	1,100	2,500	2,500	2,500
LAUNDRY & OTHER SANITATION	3,086	2,790	2,530	2,530	2,530	2,530
MISCELLANEOUS CONTRACTUAL	132,977	1,412,114	109,000	204,100	204,100	204,100
BILLING/MAILING SERVICES	-	-	13,000	17,100	17,100	17,100
LICENSES & PERMITS	14,284	13,781	14,000	14,000	14,000	14,000
OFFICE SUPPLIES	5,776	7,332	4,600	4,600	4,600	4,600
AG & HORT SUPPLIES	43	-	-	-	-	-
CHEMICALS	91,528	120,439	122,540	175,000	175,000	175,000
CLEAN/SANITATION SUPPLIES	1,374	1,355	1,350	1,350	1,350	1,350
CONCRETE SUPPLIES	275	821	50	50	50	50
FOOD & MISCELLANEOUS	337	696	300	300	300	300
FUEL-OTHER THAN VEHICLE	13,460	17,897	15,000	15,000	15,000	15,000
LUBE-OTHER THAN VEHICLE	5,678	4,156	2,000	2,000	2,000	2,000
MEDICAL & LAB SUPPLIES	30,394	24,983	22,500	22,500	22,500	22,500
MINOR/SAFETY EQUIP	12,931	39,317	30,000	30,000	30,000	30,000
MOTOR VEHICLE FUEL & OIL	8,116	7,384	11,000	16,000	16,000	16,000
MOTOR VEHICLE PARTS	1,853	6,822	3,000	3,000	3,000	3,000
PAINT & PAINT SUPPLIES	261	595	500	500	500	500
PLUMBING & SEWAGE SUPPLIES	7,468	866	500	500	500	500
PARTS FOR OPERATING EQUIP	24,888	45,456	69,772	40,000	40,000	40,000
OVER AND SHORTS	47	37	-	-	-	-
MATERIALS & SERVICES	**731,399**	**2,046,698**	**766,337**	**901,785**	**901,785**	**901,785**

RECYCLED WATER TREATMENT DETAILED EXPENDITURES (cont.)

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MOTOR VEHICLES	-	-	35,000	-	-	-
OTHER EQUIPMENT	8,374	-	-	20,000	20,000	20,000
CAPITAL OUTLAY	**8,374**	**-**	**35,000**	**20,000**	**20,000**	**20,000**
TRANSFER TO RES-EQUIPMENT	-	-	100,000	-	-	-
RES-UTILITY CONSTRUCTION	-	-	-	89,000	89,000	89,000
RES-SANITARY SEWER DEPT EQUIP	-	300,000	-	-	-	-
TRANS TO BONDED DEBT FUND 22	-	-	908,396	-	-	-
TRANS TO BONDED DEBT FUND 2	1,171,862	-	100,403	-	-	-
TRANS TO GENERAL FUND	34,190	26,050	-	-	-	-
TRANSFERS OUT	**1,206,052**	**326,050**	**1,108,799**	**89,000**	**89,000**	**89,000**
BOND PRINCIPAL 2007 BONDS	-	151,707	-	-	-	-
BOND PRINCIPAL 2014 BONDS	-	-	-	65,000	65,000	65,000
PRINCIPAL CWSRF LOANS	-	423,663	-	446,866	446,866	446,866
BOND PRINCIPAL 2017 UTILITY	-	-	-	60,000	60,000	60,000
BOND INTEREST 2007 BONDS	-	6,253	-	-	-	-
BOND INTEREST 2014 BONDS	-	100,150	-	96,350	96,350	96,350
INTEREST CWSRF LOANS	-	325,480	-	297,925	297,925	297,925
BOND INTEREST 2017 UTILITY	-	-	-	47,731	47,731	47,731
DEBT SERVICE	**-**	**1,007,252**	**-**	**1,013,872**	**1,013,872**	**1,013,872**
TOTAL SANITARY SEWER	**3,130,954**	**4,609,321**	**3,199,271**	**3,301,992**	**3,301,992**	**3,301,992**

WATER PRODUCTION & MAINTENANCE

06 UTILITY
6320 WATER PRODUCTION & MAINTENANCE

MISSION STATEMENT
To provide a continuous supply of potable drinking water and non-potable water for domestic, commercial, industrial use and fire protection, in a safe, efficient and courteous manner.

DEPARTMENT DESCRIPTION
The Hermiston Water Department (HWD) is responsible for two independent water systems. The City system produces explicitly potable water for domestic, commercial and industrial use. The Regional system produces both potable and non –potable water for the Regional Water users. HWD is regulated by Federal and State drinking water regulations.

DEPARTMENT OBJECTIVES 2018-2019
- Carry on operations with a High Performance attitude and direction.
- Continue full operations of the entire waterworks system while conforming to OR-OSHA, Oregon Health & EPA regulations.
- Re-engage proactively in operations & maintenance that has been in the reactive stages due to personnel deficiency & higher workloads.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Water Superintendent	1.00	0.75	0.75	0.75	0.75	0.75
City Manager	0.38	0.38	0.38	0.38	0.38	0.38
Finance Director	0.42	0.42	0.42	0.42	0.42	0.42
HR Specialist	0.00	0.00	0.35	0.35	0.35	0.35
Permit Technician II	0.33	0.33	0.33	0.00	0.00	0.00
Office Coordinatior	0.00	0.00	0.00	0.33	0.33	0.33
Senior General Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Accounting Tech	0.00	0.00	0.20	0.20	0.20	0.20
Water Utility Worker II	5.00	5.00	5.00	5.00	5.00	5.00
Meter Reader/General Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	**9.63**	**9.38**	**9.93**	**9.93**	**9.93**	**9.93**

WATER PRODUCTION & MAINTENANCE DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	606,174	592,031	651,735	669,240	669,240	669,240
OVERTIME	27,482	23,443	28,000	28,000	28,000	28,000
UNEMPLOYMENT INSURANCE	3,214	3,117	4,760	4,880	4,880	4,880
ACCIDENT INSURANCE	10,809	9,812	11,145	11,190	11,190	11,190
RETIREMENT	137,049	133,405	170,785	175,220	175,220	175,220
SOCIAL SECURITY	47,804	45,925	52,000	53,340	53,340	53,340
MEDICAL, DENTAL & LIFE INS	168,061	168,855	203,805	191,290	191,290	191,290
PERSONNEL SERVICES	**1,000,594**	**976;587**	**1,122,230**	**1,133,160**	**1,133,160**	**1,133,160**
ACCOUNTING & AUDITING	6,352	7,817	7,325	13,135	13,135	13,135
OTHER PROFESSIONAL SERVICES	21,468	48,600	74,320	74,320	74,320	74,320
WATER SAMPLES	16,169	15,239	22,000	22,000	22,000	22,000
POSTAGE	14,349	13,617	-	-	-	-
TRAVEL & TRAINING	4,925	3,690	4,800	4,800	4,800	4,800
PROPERTY & LIABILITY INS	34,929	37,718	37,340	37,764	37,764	37,764
ELECTRICITY	240,859	246,723	240,000	240,000	240,000	240,000
TELEPHONE	2,693	3,484	6,600	6,600	6,600	6,600
REGIONAL WATER	3,116	1,619	50,000	50,000	50,000	50,000
REPAIRS-MACHINERY & EQUIP	90	118	400	400	400	400
REPAIRS-MOTOR VEHICLES	1,614	1,238	3,500	3,500	3,500	3,500
REPAIRS-OPERATING EQUIP	4,182	7,205	4,000	184,000	184,000	184,000
REPAIRS-OFFICE EQUIPMENT	4,338	5,135	-	2,000	2,000	2,000
EQUIPMENT RENT ALLOWANCE	75	188	250	250	250	250
DUES & MEMBERSHIP	21,040	200	21,850	21,850	21,850	21,850
MISCELLANEOUS CONTRACTUAL	75,091	82,629	226,400	340,000	340,000	340,000
BILLING/MAILING SERVICES	-	-	13,000	17,100	17,100	17,100
OFFICE SUPPLIES	5,870	8,070	8,000	8,000	8,000	8,000
CHEMICALS	20,798	26,690	25,000	32,000	32,000	32,000
CLEAN/SANITATION SUPPLIES	-	171	150	150	150	150
CONCRETE SUPPLIES	2,606	130	450	200	200	200
FOOD & MISCELLANEOUS	1,157	505	450	450	450	450
FUEL-OTHER THAN VEHICLE	526	742	800	700	700	700
LUBE-OTHER THAN VEHICLE	1,098	658	1,350	1,500	1,500	1,500
MINOR/SAFETY EQUIP	3,885	9,639	6,000	6,000	6,000	6,000
MOTOR VEHICLE FUEL & OIL	9,511	10,387	14,000	14,000	14,000	14,000
MOTOR VEHICLE PARTS	3,577	2,138	2,750	2,750	2,750	2,750
PAINT & PAINT SUPPLIES	108	530	375	375	375	375
PLUMBING & SEWAGE SUPPLIES	65,719	81,764	80,000	80,000	80,000	80,000
PARTS FOR OPERATING EQUIP	29,217	44,226	52,000	17,000	17,000	17,000
OVER AND SHORTS	45	36	-	-	-	-
MATERIALS & SERVICES	**595,405**	**660,905**	**903,110**	**1,180,844**	**1,180,844**	**1,180,844**

WATER PRODUCTION & MAINT DETAILED EXPENDITURES (cont.)

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER EQUIPMENT	-	110,815	-	-	-	-
CAPITAL OUTLAY	**-**	**110,815**	**-**	**-**	**-**	**-**
TRANSFER TO RES-EQUIPMENT	40,000	40,000	70,000	69,000	69,000	69,000
TRANS TO BONDED DEBT FUND 22	1,181,745	-	918,372	-	-	-
TRANS TO BONDED DEBT-FUND 2	-	-	100,404	-	-	-
TRANS TO GENERAL FUND	22,313	13,425	-	-	-	-
TRANSFERS OUT	**1,244,058**	**53,425**	**1,088,776**	**69,000**	**69,000**	**69,000**
BOND PRINCIPAL 2007 BONDS	-	151,707	-	-	-	-
BOND PRINCIPAL 2014 BONDS	-	-	-	65,000	65,000	65,000
PRINCIPAL CWSRF LOANS	-	423,663	-	446,867	446,867	446,867
PENNY AVE NOTE PRINCIPAL	-	8,135	-	8,968	8,968	8,968
BOND PRINCIPAL 2017 UTILITY	-	-	-	60,000	60,000	60,000
BOND INTEREST 2007 BONDS	-	6,253	-	-	-	-
BOND INTEREST 2014 BONDS	-	100,150	-	96,350	96,350	96,350
INTEREST CWSRF LOANS	-	325,480	-	297,924	297,924	297,924
PENNY AVE NOTE INTEREST	-	1,749	-	917	917	917
BOND INTEREST 2017 UTILITY	-	-	-	47,731	47,731	47,731
DEBT SERVICE	**-**	**1,017,136**	**-**	**1,023,757**	**1,023,757**	**1,023,757**
TOTAL	**2,840,057**	**2,818,868**	**3,114,116**	**3,406,761**	**3,406,761**	**3,406,761**

HERMISTON ENERGY SERVICES

MISSION STATEMENT
To provide the citizen-owners of Hermiston Energy Services with safe and reliable electric service at comparable and affordable prices.

DEPARTMENT DESCRIPTION
HES has completed 16 calendar years of operation. During that time, HES has spent millions on system improvements, underground replacements and line extensions.

HES's single largest cost is wholesale power and transmission costs from the Bonneville Power Administration (BPA). Over the last nine years, HES's wholesale power provider, Bonneville Power Administration (BPA) has increased the cost by approximately 37 percent to Hermiston Energy Services and other public utilities throughout the Northwest. HES's wholesale power costs comprise over 50% of its total operating expenses.

In October, 2017 BPA increased HES's rates approximately 6.21% for the next two-year rate period. HES implemented a 2.59% rate increase in 2016 in anticipation of BPA's estimated 5-7% rate increase

Based on the BPA rate increase and a new Salmon Spill Surcharge associated to recent court rulings are added to HES's wholesale power bill, it may be necessary to raise HES retail rates in 2018-19.

HES has had three rate increases in the history of the utility. 2.59% in 2016, 10.95% in 2015, and 5% in 2003.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Electric General Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	0.25	0.25	0.25	0.24	0.24	0.24
Finance Director	0.06	0.06	0.06	0.06	0.06	0.06
HR Specialist	0.00	0.00	0.01	0.01	0.01	0.01
Accounting Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	**2.31**	**2.31**	**2.32**	**2.31**	**2.31**	**2.31**

RESOURCES

13 HERMISTON ENERGY SERVICES

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	41,709	13,580	25,000	25,000	25,000	25,000
INTEREST	**41,709**	**13,580**	**25,000**	**25,000**	**25,000**	**25,000**
ADMINISTRATIVE INCOME	-	50	-			
ENERGY SERVICES	8,125,061	8,420,463	8,377,200	8,460,975	8,460,975	8,460,975
MISC ENERGY SVCS	118,975	162,170	115,000	115,000	115,000	115,000
SERVICE CHARGES	**8,244,035**	**8,582,683**	**8,492,200**	**8,575,975**	**8,575,975**	**8,575,975**
TRANS FROM RESERVE FD	600,000	-	-	-	-	-
TRANS FROM RESERVE FD	-	-	4,000	-	-	-
TRANSFER FROM	**600,000**	-	**4,000**	-	-	-
CASH FORWARD	2,950,000	2,860,000	3,428,750	2,195,000	2,195,000	2,195,000
CASH FORWARD	**2,950,000**	**2,860,000**	**3,428,750**	**2,195,000**	**2,195,000**	**2,195,000**
TOTAL HES FUND	**11,835,744**	**11,456,398**	**11,949,950**	**10,795,975**	**10,795,975**	**10,795,975**

EXPENDITURES

By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	249,298	258,936	291,625	304,445	304,445	304,445
MATERIALS & SERVICES	6,670,251	6,899,225	6,847,490	7,255,398	7,255,398	7,255,398
CAPITAL OUTLAY	695,507	658,042	1,253,745	821,175	821,175	821,175
TRANSFERS:						
RESERVE	350,000	-	500,000	500,000	500,000	500,000
BONDED DEBT	823,948	-	1,070,520	-	-	-
DEBT SERVICE	-	337,792	-	1,070,545	1,070,545	1,070,545
CONTINGENCY	-	-	1,986,570	844,412	844,412	844,412
RES FOR FUTURE EXPEND	-	1,319,155	-	-	-	-
TOTAL HES FUND	**8,789,004**	**9,473,150**	**11,949,950**	**10,795,975**	**10,795,975**	**10,795,975**

HERMISTON ENERGY SERVICES DETAILED EXPENDITURES

13

6350 HERMISTON ENERGY SERVICES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	177,097	185,023	201,110	213,000	213,000	213,000
OVERTIME	881	-	-	-	-	-
UNEMPLOYMENT INSURANCE	891	921	1,410	1,490	1,490	1,490
ACCIDENT INSURANCE	1,363	1,294	1,425	1,230	1,230	1,230
RETIREMENT	29,895	32,689	41,120	43,550	43,550	43,550
SOCIAL SECURITY	13,473	13,820	15,385	16,295	16,295	16,295
MEDICAL, DENTAL & LIFE INS	25,699	25,189	31,175	28,880	28,880	28,880
PERSONNEL SERVICES	**249,298**	**258,936**	**291,625**	**304,445**	**304,445**	**304,445**
ACCOUNTING & AUDITING	3,176	3,908	3,675	6,570	6,570	6,570
OTHER PROF SVCS	1,503,551	1,503,188	1,604,755	1,604,775	1,604,775	1,604,775
TRAVEL & TRAINING	10,189	11,020	11,000	11,000	11,000	11,000
PROPERTY & LIABILITY INS	23,544	27,076	26,940	27,950	27,950	27,950
TELEPHONE	3,493	1,523	1,500	1,500	1,500	1,500
STREET LIGHTS	83,857	85,241	84,000	86,000	86,000	86,000
POWER PURCHASES-BPA	4,400,272	4,590,985	4,445,760	4,809,103	4,809,103	4,809,103
IN LIEU OF TAXES	408,830	420,857	418,860	456,000	456,000	456,000
CONSERVATION SERVICES	122,438	154,398	130,000	130,000	130,000	130,000
ENERGY ASSISTANCE (HEAT)	12,500	12,500	15,000	17,500	17,500	17,500
DUES & MEMBERSHIP	43,634	42,170	50,000	50,000	50,000	50,000
MISC CONTRACTUAL	50,840	42,522	50,000	50,000	50,000	50,000
OFFICE SUPPLIES	3,890	2,845	2,500	2,500	2,500	2,500
MINOR/SAFETY EQUIP	304	930	3,500	2,500	2,500	2,500
OVER AND SHORTS	(268)	62	-	-	-	-
MATERIALS & SERVICES	**6,670,251**	**6,899,225**	**6,847,490**	**7,255,398**	**7,255,398**	**7,255,398**

HERMISTON ENERGY SERVICES EXPENDITURES (cont.)

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL IMPROVEMENTS	695,507	655,542	1,253,745	821,175	821,175	821,175
OFFICE EQUIPMENT	-	2,500	-	-	-	-
CAPITAL OUTLAY	**695,507**	**658,042**	**1,253,745**	**821,175**	**821,175**	**821,175**
RES-COMM ENHANCE	50,000	-	-	-	-	-
RES - HES IMPROVEMENTS	-	-	500,000	500,000	500,000	500,000
TRANS TO GENERAL FUND	300,000	-	-			
TRANS TO BONDED DEBT	823,948	-	1,070,520	-	-	-
TRANSFERS OUT	**1,173,948**	**-**	**1,570,520**	**500,000**	**500,000**	**500,000**
BOND PRINCIPAL -2016 HES	-	-	-	605,000	605,000	605,000
BOND INTEREST-2016 HES	-	337,792	-	465,545	465,545	465,545
DEBT SERVICE	**-**	**337,792**	**-**	**1,070,545**	**1,070,545**	**1,070,545**
CONTINGENCY	-	-	1,986,570	844,412	844,412	844,412
CONTINGENCY	**-**	**-**	**1,986,570**	**844,412**	**844,412**	**844,412**
RES FOR FUTURE EXPEND	-	1,319,155	-	-	-	-
RES FOR FUTURE EXPEND	**-**	**1,319,155**	**-**	**-**	**-**	**-**
TOTAL HES FUND	**8,789,004**	**9,473,150**	**11,949,950**	**10,795,975**	**10,795,975**	**10,795,975**

REGIONAL WATER

MISSION STATEMENT
To provide a continuous supply of potable drinking water & non-potable water for domestic, commercial, industrial use and fire protection, in a safe, efficient and courteous manner.

DEPARTMENT DESCRIPTION
The Hermiston Water Department (HWD) is responsible for two independent water systems. The City system produces explicitly potable water for domestic, commercial and industrial use. The Regional system produces both potable and non –potable water for the Regional Water users. The HWD is regulated by Federal and State drinking water regulations.

DEPARTMENT OBJECTIVES 2018-2019
- Carry on operations with a High Performance attitude and direction.
- Continue full operations of the entire waterworks system while conforming to OR-OSHA, Oregon Health & EPA regulations.
- Re-engage proactively in operations & maintenance that has been in the reactive stages due to personnel deficiency & higher workloads.

PERSONNEL DISTRIBUTION

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
Water Chief Operator	1.00	1.00	1.00	1.00	1.00	1.00
Water Superintendent	0.00	0.25	0.25	0.25	0.25	0.25
Total FTE	**1.00**	**1.25**	**1.25**	**1.25**	**1.25**	**1.25**

RESOURCES

REGIONAL WATER

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	796	-	-	-	-
INTEREST	**-**	**796**	**-**	**-**	**-**	**-**
STATE GRANT	664,200	-	-	-	-	-
FROM OTHER AGENCIES	**664,200**	**-**	**-**	**-**	**-**	**-**
REIMBURSE DIRECT EXPENSE	2,050	-	1,254,000	725,000	725,000	725,000
MISCELLANEOUS REVENUE	440,429	-	-	-	-	-
MISCELLANEOUS REVENUE	**442,479**	**-**	**1,254,000**	**725,000**	**725,000**	**725,000**
POTABLE WATER RECEIPTS	130,559	151,855	155,425	155,000	155,000	155,000
NON-POTABLE WATER RECEIPTS	527,444	508,603	606,840	600,000	600,000	600,000
REIMBURSEMENT FEES	-	-	-	56,180	56,180	56,180
SERVICE CHARGES	**658,003**	**660,458**	**762,265**	**811,180**	**811,180**	**811,180**
TRANS FROM MISC SPEC REV FUNI	-	-	8,000	-	-	-
TRANSFERS FROM	**-**	**-**	**8,000**	**-**	**-**	**-**
CASH FORWARD	850,000	708,500	740,285	691,400	691,400	691,400
CASH FORWARD	**850,000**	**708,500**	**740,285**	**691,400**	**691,400**	**691,400**
TOTAL REGIONAL WATER	**2,614,682**	**1,369,754**	**2,764,550**	**2,227,580**	**2,227,580**	**2,227,580**

CONSOLIDATED REGIONAL WATER EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
NON- POTABLE WATER	1,264,716	143,540	213,460	209,395	209,395	209,395
POTABLE WATER	109,274	132,919	158,860	160,795	160,795	160,795
RIVER INTAKE STATION	254,900	279,685	277,115	306,285	306,285	306,285
NON- DEPARTMENTAL	135,628	317,264	1,406,010	1,027,655	1,027,655	1,027,655
TOTAL EXPENDITURES	**1,764,517**	**873,407**	**2,055,445**	**1,704,130**	**1,704,130**	**1,704,130**
CONTINGENCY	-	-	709,105	523,450	523,450	523,450
CONTINGENCY	-	-	**709,105**	**523,450**	**523,450**	**523,450**
TOTAL REGIONAL WATER	**1,764,517**	**873,407**	**2,764,550**	**2,227,580**	**2,227,580**	**2,227,580**

REGIONAL WATER EXPENDITURES
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	152,748	196,150	216,335	210,175	210,175	210,175
MATERIALS & SERVICES	454,117	677,257	1,839,110	1,493,955	1,493,955	1,493,955
CAPITAL OUTLAY	1,157,653	-	-	-	-	-
CONTINGENCY	-	-	709,105	523,450	523,450	523,450
TOTAL REGIONAL WATER	**1,764,517**	**873,407**	**2,764,550**	**2,227,580**	**2,227,580**	**2,227,580**

NON-POTABLE WATER

15 REGIONAL WATER
6320 NON-POTABLE WATER

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	24,182	34,556	32,560	33,525	33,525	33,525
OVERTIME	5,305	6,985	8,900	6,000	6,000	6,000
UNEMPLOYMENT INSURANCE	134	195	270	275	275	275
ACCIDENT INSURANCE	657	918	950	960	960	960
RETIREMENT	6,365	9,326	10,885	11,160	11,160	11,160
SOCIAL SECURITY	1,994	2,901	2,950	3,025	3,025	3,025
MEDICAL, DENTAL & LIFE INS	6,499	9,418	9,595	9,100	9,100	9,100
PERSONNEL SERVICES	**45,137**	**64,299**	**66,110**	**64,045**	**64,045**	**64,045**
WATER SAMPLES	-	106	-	-		
ELECTRICITY	57,785	67,056	79,000	89,000	89,000	89,000
RW- PURCHASE-NON-POTABLE WATER	-	-	5,000	5,000	5,000	5,000
MISC CONTRACTUAL	1,338	2,802	25,000	25,000	25,000	25,000
OFFICE SUPPLIES	38	-	-	-	-	-
FUEL-OTHER THAN VEHICLE	1,355	1,285	1,300	1,300	1,300	1,300
MINOR/SAFETY EQUIP	3	839	1,000	1,000	1,000	1,000
PLUMBING & SEWAGE SUPP	3	145	50	50	50	50
PARTS FOR OPERATING EQUIP	1,405	7,008	36,000	24,000	24,000	24,000
MATERIALS & SERVICES	**61,926**	**79,241**	**147,350**	**145,350**	**145,350**	**145,350**
CAPITAL IMPROVEMENTS	1,157,653	-	-	-	-	-
CAPITAL OUTLAY	**1,157,653**	-	-	-	-	-
TOAL NON-POTABLE WATER	**1,264,716**	**143,540**	**213,460**	**209,395**	**209,395**	**209,395**

POTABLE WATER

15 REGIONAL WATER
6330 POTABLE WATER

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	22,831	31,257	32,560	33,525	33,525	33,525
OVERTIME	4,414	4,381	6,000	6,000	6,000	6,000
UNEMPLOYMENT INSURANCE	124	168	270	275	275	275
ACCIDENT INSURANCE	606	802	950	960	960	960
RETIREMENT	5,873	8,016	10,885	11,160	11,160	11,160
SOCIAL SECURITY	1,840	2,495	2,950	3,025	3,025	3,025
MEDICAL, DENTAL & LIFE INS	6,325	7,612	9,595	9,100	9,100	9,100
PERSONNEL SERVICES	**42,012**	**54,733**	**63,210**	**64,045**	**64,045**	**64,045**
WATER SAMPLES	5,309	9,651	8,000	10,000	10,000	10,000
TRAVEL & TRAINING	275	-	-	-	-	-
ELECTRICITY	50,455	48,713	62,000	60,000	60,000	60,000
RW- PURCHASE-POTABLE WATER	-	-	5,000	5,000	5,000	5,000
MISCELLANEOUS CONTRACTUAL	1,433	6,540	3,500	3,500	3,500	3,500
OFFICE SUPPLIES	15	-	-	-	-	-
CHEMICALS	5,290	12,054	12,000	13,000	13,000	13,000
MEDICAL & LAB SUPPLIES	1,129	361	800	1,000	1,000	1,000
MINOR/SAFETY EQUIP	-	-	150	150	150	150
PLUMBING & SEWAGE SUPPLIES	12	26	200	100	100	100
PARTS FOR OPERATING EQUIP	3,344	841	4,000	4,000	4,000	4,000
MATERIALS & SERVICES	**67,261**	**78,186**	**95,650**	**96,750**	**96,750**	**96,750**
TOTAL POTABLE WATER	**109,274**	**132,919**	**158,860**	**160,795**	**160,795**	**160,795**

RIVER INTAKE STATION

15 REGIONAL WATER
6335 RIVER INTAKE STATION

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	26,415	32,524	35,645	36,690	36,690	36,690
OVERTIME	15,968	16,467	20,800	15,000	15,000	15,000
UNEMPLOYMENT INSURANCE	195	222	355	365	365	365
ACCIDENT INSURANCE	903	988	1,250	1,250	1,250	1,250
RETIREMENT	9,264	10,594	14,295	14,590	14,590	14,590
SOCIAL SECURITY	2,900	3,306	3,875	3,955	3,955	3,955
MEDICAL, DENTAL & LIFE INS	9,953	13,018	10,795	10,235	10,235	10,235
PERSONNEL SERVICES	**65,598**	**77,119**	**87,015**	**82,085**	**82,085**	**82,085**
ELECTRICITY	187,075	201,031	184,000	219,000	219,000	219,000
MISCELLANEOUS CONTRACTUAL	700	-	1,000	1,000	1,000	1,000
MINOR/SAFETY EQUIP	47	-	100	100	100	100
PLUMBING & SEWAGE SUPPLIES	-	130	1,000	100	100	100
PARTS FOR OPERATING EQUIP	1,480	1,405	4,000	4,000	4,000	4,000
MATERIALS & SERVICES	**189,302**	**202,565**	**190,100**	**224,200**	**224,200**	**224,200**
TOTAL RIVER INTAKE STATION	**254,900**	**279,685**	**277,115**	**306,285**	**306,285**	**306,285**

NON-DEPARTMENTAL

15 REGIONAL WATER 8810
NON-DEPARTMENTAL

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
ACCOUNTING & AUDITING	3,176	3,508	3,675	6,570	6,570	6,570
OTHER PROFESSIONAL SERVICES	850	2,898	-	1,800	1,800	1,800
TRAVEL & TRAINING	4,308	2,391	3,000	3,000	3,000	3,000
PROPERTY & LIABILITY INS	10,533	11,101	10,735	11,285	11,285	11,285
TELEPHONE	1,273	4,904	5,300	5,300	5,300	5,300
INTERNET	2,573	-	-	-	-	-
MISCELLANEOUS CONTRACTUAL	103,844	267,121	1,369,000	980,000	980,000	980,000
OFFICE SUPPLIES	202	333	500	200	200	200
LUBE-OTHER THAN VEHICLE	70	-	500	600	600	600
MEDICAL & LAB SUPPLIES	168	-	-	-	-	-
MINOR/SAFETY EQUIP	326	722	3,500	3,500	3,500	3,500
MOTOR VEHICLE FUEL & OIL	2,173	2,074	3,000	2,500	2,500	2,500
MOTOR VEHICLE PARTS	212	36	1,700	1,700	1,700	1,700
PLUMBING & SEWAGE SUPPLIES	1,349	(461)	100	100	100	100
PARTS FOR OPERATING EQUIP	4,572	22,237	5,000	11,100	11,100	11,100
MATERIALS & SERVICES	**135,628**	**317,264**	**1,406,010**	**1,027,655**	**1,027,655**	**1,027,655**
CONTINGENCY	-	-	709,105	523,450	523,450	523,450
CONTINGENCY	-	-	**709,105**	**523,450**	**523,450**	**523,450**
TOTAL NON-DEPARTMENTAL	**135,628**	**317,264**	**2,115,115**	**1,551,105**	**1,551,105**	**1,551,105**

EOTEC OPERATIONS

25
6450 EOTEC OPERATIONS

MISSION STATEMENT
To serve as a critical piece of the region's tourism and convention/trade show market by operating a high quality, multi-purpose facility which accommodates private, civic, commercial and cultural related uses.

DEPARTMENT DESCRIPTION
Opened in 2016, the Eastern Oregon Trade and Events Center is operated on a contract basis with VenuWorks through a management fee structure. VenuWorks provides day-to-day operation and maintenance of the facility as well as booking and management of events, to include the Umatilla County Fair, the Farm City Pro Rodeo, various trade shows, livestock shows, cultural events, various conventions as well as private functions utilizing the multi-use capability of the entire facility.

DEPARTMENT OBJECTIVES 2018-19
- Continue to market EOTEC to the national convention and tourism industry as a premier facility for a number of state, regional and national events.
- Continue the process of building out the necessary infra-structure to realize the full potential of all that EOTEC has to offer.
- Continue to provide prudent management of the facility in a cost-effective, deliberate manner for the benefit of the city of Hermiston as well as the entire region.

RESOURCES

25
EOTEC OPERATIONS FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CONTRIBUTION FROM COUNTY	-	-	-	160,175	160,175	160,175
FROM OTHER AGENCIES	-	-	-	**160,175**	**160,175**	**160,175**
EVENT REVENUE	-	-	74,800	255,000	255,000	255,000
SPONSORSHIP REVENUE	-	-	-	25,000	25,000	25,000
FOOD & BEVERAGE REVENUE	-	-	-	40,000	40,000	40,000
SERVICE CHARGES	-	-	**74,800**	**320,000**	**320,000**	**320,000**
DONATIONS	-	-	-	258,580	258,580	258,580
MISCELLANEOUS REVENUES	-	-	-	**258,580**	**258,580**	**258,580**
TRANS FROM GENERAL FUND	-	-	96,230	-	-	-
TRANS FROM 05 FUND-TPA	-	-	-	115,000	115,000	115,000
TRANS FROM 05 FUND-TRT	-	-	-	110,000	110,000	110,000
TRANSFERS FROM	-	-	**96,230**	**225,000**	**225,000**	**225,000**
CASH FORWARD	-	-	115,500	-	-	-
CASH FORWARD	-	-	**115,500**	-	-	-
TOTAL OPERATIONS EOTEC FUND	-	-	**286,530**	**963,755**	**963,755**	**963,755**

EXPENDITURES
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	-	-	140,275	336,650	336,650	336,650
MATERIALS & SERVICES	-	-	140,745	355,225	355,225	355,225
EVENT EXPENSES	-	-	5,510	13,300	13,300	13,300
DEBT SERVICE	-	-	-	258,580	258,580	258,580
TOTAL OPERATIONS EOTEC FUND	-	-	**286,530**	**963,755**	**963,755**	**963,755**

EOTEC OPERATIONS DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SALARY & WAGES	-	-	114,460	274,700	274,700	274,700
TAXES & BENEFITS	-	-	25,815	61,950	61,950	61,950
TOTAL PERSONNEL SERVICES	**-**	**-**	**140,275**	**336,650**	**336,650**	**336,650**
AUDIT & ACCOUNTING	-	-	3,125	7,500	7,500	7,500
BANKING FEES	-	-	250	600	600	600
POSTAGE & SHIPPING	-	-	310	750	750	750
CC TRANSACTION FEES	-	-	1,250	3,000	3,000	3,000
EMPLOYEE TRAINING/RECOGNITION	-	-	1,000	1,500	1,500	1,500
TRAVEL EXPENSES	-	-	4,170	10,000	10,000	10,000
ADVERTISING & MARKETING	-	-	12,080	15,000	15,000	15,000
LIABILITY INSURANCE	-	-	11,470	27,500	27,500	27,500
UTILITIES	-	-	25,000	60,275	60,275	60,275
TELEPHONE, CELL, RADIOS	-	-	5,000	12,000	12,000	12,000
MANAGEMENT FEES	-	-	32,600	112,000	112,000	112,000
COMMISSION FEES	-	-	940	2,250	2,250	2,250
TOOLS & SMALL EQUIPMENT	-	-	1,000	2,400	2,400	2,400
IT & WEBSITE	-	-	5,000	12,000	12,000	12,000
REPAIRS-BUILDINGS & MAINTENANC	-	-	5,690	13,650	13,650	13,650
SECURITY & FIRE ALARM SYSTEM	-	-	250	600	600	600
EQUIP REPAIRS & MAINTENANCE	-	-	2,000	5,000	5,000	5,000
DUES & MEMBERSHIP	-	-	1,000	1,500	1,500	1,500
LICENSES & PERMITS	-	-	2,000	4,000	4,000	4,000
OFFICE SUPPLIES	-	-	845	2,000	2,000	2,000
PRINTING & COPIERS	-	-	1,100	2,500	2,500	2,500
FOOD & MISCELLANEOUS	-	-	4,170	10,000	10,000	10,000
UNIFORMS	-	-	420	1,000	1,000	1,000
SERVICE AGREEMENTS	-	-	14,875	35,700	35,700	35,700
RENTAL EQUIPMENT	-	-	1,040	2,500	2,500	2,500
SUPPLIES	-	-	4,160	10,000	10,000	10,000
MATERIALS & SERVICES	**-**	**-**	**140,745**	**355,225**	**355,225**	**355,225**

EOTEC OPERATIONS DETAILED EXPENDITURES (cont.)

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
EVENT EXPENSES - ADVERTISING	-	-	1,000	2,400	2,400	2,400
EVENT EXPENSES - SECURITY	-	-	2,060	5,000	5,000	5,000
EVENT EXPENSES - SUPPLIES	-	-	2,250	5,400	5,400	5,400
EVENT EXPENSES - MISCELLANEOUS	-	-	200	500	500	500
EVENT EXPENSES	**-**	**-**	**5,510**	**13,300**	**13,300**	**13,300**
BRIDGE LOAN PRINCIPAL	-	-	-	235,950	235,950	235,950
BRIDGE LOAN INTEREST	-	-	-	22,630	22,630	22,630
DEBT SERVICE	**-**	**-**	**-**	**258,580**	**258,580**	**258,580**
TOTAL EOTEC OPERATIONS FUND	**-**	**-**	**286,530**	**963,755**	**963,755**	**963,755**

RESERVE FUND

This fund is used to accumulate money for long-term goals and projects of the City. Financed directly by appropriations from the operating funds and with limited revenues directly from small reimbursement projects, the reserve fund has been the major single fiscal tool which has provided the City with the stability and multiple year appropriations necessary to manage a small community in difficult financial times. The reserve fund allows the accumulation of resources to accomplish specifically authorized goals contained in the resolution which must be adopted to establish each account.

RESOURCES

08
RESERVE FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	39,760	21,920	35,000	35,000	35,000	35,000
INTEREST	**39,760**	**21,920**	**35,000**	**35,000**	**35,000**	**35,000**
CONTRIBUTION FROM COUNTY	-	-	595,000	-	-	-
LOCAL GRANTS	57,999	35,000	454,500	307,000	307,000	307,000
FEDERAL GRANTS-DIRECT	2,580,656	451,216	453,000	370,000	370,000	370,000
STATE GRANTS	258,540	15,000	-	230,465	230,465	230,465
FROM OTHER AGENCIES	**2,897,194**	**501,216**	**1,502,500**	**907,465**	**907,465**	**907,465**
WATER SDC'S	25,340	18,305	15,000	15,000	15,000	15,000
SANITARY SEWER SDC'S	18,737	11,198	10,000	15,000	15,000	15,000
PARK SDC'S	21,200	14,400	15,000	15,000	15,000	15,000
ALORA HEIGHTS SDC	-	2,786	-	-	-	-
SERVICE CHARGES	**65,277**	**46,688**	**40,000**	**45,000**	**45,000**	**45,000**
INTERFUND LOAN PROCEEDS	90,000	-	200,000	4,591,575	4,591,575	4,591,575
SPECIAL PAYMENTS	**90,000**	**-**	**200,000**	**4,591,575**	**4,591,575**	**4,591,575**
TRANSFER FROM GENERAL FUND	216,000	115,000	665,025	870,000	870,000	870,000
TRANSFER FROM STREET FUND	718,375	378,802	360,214	100,214	100,214	100,214
TRANSFER FROM UTILITY FUND	40,000	340,000	170,000	158,000	158,000	158,000
TRANSFER FROM HES FUND	50,000	-	500,000	500,000	500,000	500,000
TRANSFER FROM COMM. CTR. FUN	20,814	6,040	32,743	-	-	-
TRANSFER FROM SPECIAL REVENUE	57,085	-	-	-	-	-
TRANSFER FROM TRT-TOURISM	49,657	44,574	42,725	54,000	54,000	54,000
TRANSFER FROM TRT-PARK DEVELC	49,657	44,574	42,725	54,000	54,000	54,000
TRANSFER FROM TRT-HFAC	-	7,429	7,125	9,000	9,000	9,000
TRANS FROM REC SPEC REV FUND	-	35,896	-	-	-	-
TRANSFERS IN	**1,201,587**	**972,316**	**1,820,557**	**1,745,214**	**1,745,214**	**1,745,214**
CASH FORWARD	4,995,933	4,171,608	4,365,479	5,864,602	5,864,602	5,864,602
CASH FORWARD	**4,995,933**	**4,171,608**	**4,365,479**	**5,864,602**	**5,864,602**	**5,864,602**
TOTAL RESERVE FUND	**9,291,640**	**5,713,748**	**7,963,536**	**13,188,856**	**13,188,856**	**13,188,856**

CONSOLIDATED RESERVE EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OFFICE EQUIP	1,000	-	50,599	-	-	-
AIRPORT IMPROVEMENTS	2,998,737	450,879	454,707	370,000	370,000	370,000
DISC GOLF COURSE	-	-	16,500	9,000	9,000	9,000
FUNLAND PLAYGROUND	-	-	35,896	22,000	22,000	22,000
HERMISTON FAMILY AQUATIC CTR	-	-	10,285	17,500	17,500	17,500
TRT/TOURISM	52,245	144,173	35,000	30,000	30,000	30,000
TRT/PARK DEVELOPMENT	55,787	68,000	34,725	25,000	25,000	25,000
BICYCLE TRAILS	-	-	19,316	29,530	29,530	29,530
PARKS SDC	-	-	88,473	80,000	80,000	80,000
SKATE PARK	40,393	15,296	22,600	50,000	50,000	50,000
VICTORY SQUARE PARK	90,917	192	-	-	-	-
SOUTH 2ND ST GATEWAY	-	-	12,085	12,085	12,085	12,085
SUNSET PARK	1,080	26,469	27,605	-	-	-
WEST HIGHLAND TRAIL	-	38,800	177,000	450,000	450,000	450,000
STREET EQUIPMENT	-	-	-	250,000	250,000	250,000
STREET MAINTENANCE	526,241	184,756	-	-	-	-
CIP STREET CONSTRUCTION	-	154,348	813,433	940,000	940,000	940,000
TRAFFIC CONTROL - 11TH & ELM	-	51,500	773,710	-	-	-
PW ELM ENTRANCE	36,370	-	2,630	2,630	2,630	2,630
HES GAS UTILITY	5,607	-	208,843	208,843	208,843	208,843
SANITARY SEWER DEPT EQUIP	-	-	425,000	323,590	323,590	323,590
SANITARY SEWER- SDC	-	-	88,000	115,560	115,560	115,560
NE WATER TANK	-	-	200,000	4,591,575	4,591,575	4,591,575
WATER DEPT EQUIPMENT	-	-	178,000	218,000	218,000	218,000
WATER - SDC	-	43,425	-	98,000	98,000	98,000
UTILITY CONSTRUCTION	660,093	462,691	235,000	472,000	472,000	472,000
REPAIR/REPLACE - REGIONAL	33,969	-	300,000	456,000	456,000	456,000
HES IMPROVEMENTS	600,000	-	1,500,000	2,000,000	2,000,000	2,000,000
TPA/ MARKETING	-	-	-	374,052	374,052	374,052
EOTEC EQUIPMENT	-	-	250,000	940,000	940,000	940,000
HCC MAINTENANCE & REPAIRS	6,115	18,661	32,743	-	-	-
COMMUNITY ENHANCEMENTS	6,820	12,495	100,000	104,000	104,000	104,000
CITY HALL IMPROVEMENTS	33,483	28,060	157,089	43,400	43,400	43,400
BELT PARK SUPP ENV PROJ	-	-	16,800	-	-	-
RESERVE FOR FUTURE EXPEND	-	-	1,697,497	956,091	956,091	956,091
TOTAL RESERVE FUND	**5,148,857**	**1,699,743**	**7,963,536**	**13,188,856**	**13,188,856**	**13,188,856**

RESERVE FUND EXPENDITURES
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	589,088	311,283	861,167	1,642,491	1,642,491	1,642,491
CAPITAL OUTLAY	3,362,769	960,460	5,149,583	10,027,026	10,027,026	10,027,026
TRANSFERS:						
UTILITY FUND	527,000	263,000	-	-	-	-
HES FUND	600,000	-	-	-	-	-
DEBT SERVICE	70,000	165,000	15,000	10,000	10,000	10,000
CONTINGENCY	-	-	240,289	553,248	553,248	553,248
RESERVE FOR FUTURE EXPENDITURE	-	-	1,697,497	956,091	956,091	956,091
TOTAL RESERVE FUND	**5,148,857**	**1,699,743**	**7,963,536**	**13,188,856**	**13,188,856**	**13,188,856**

RESERVE FOR FUTURE EXPENDITURE

08 RESERVE FUND
8890 RESERVE FOR FUTURE EXPENDITURE

This reserve is used to track the amounts in the individual reserve accounts that are not being currently appropriated but have been set aside for future appropriations.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
RES- FUT EXP AIRPORT IMPROVE	-	-	15,000	30,000	30,000	30,000
RES- FUT EXP TRT/TOURISM	-	-	-	34,000	34,000	34,000
RES- FUT EXP TRT/PARK DEVELOP	-	-	-	55,000	55,000	55,000
RES- FUT EXP PARKS SDC	-	-	-	30,000	30,000	30,000
RES- FUT EXP SKATE PARK	-	-	-	20,000	20,000	20,000
RES- FUT EXP STREET EQUIPMENT	-	-	232,746	72,746	72,746	72,746
RES- FUT EXP STREET MAINTENANC	-	-	735	39,453	39,453	39,453
RES- FUT EXP CIP STREET CONST	-	-	-	268,656	268,656	268,656
RES- FUT EXP SANIT SEWER EQUIP	-	-	222,986	-	-	-
RES- FUT EXP RWT PLANT IMPROV	-	-	376	-	-	-
RES- FUT EXP SANIT SEWER SDC	-	-	98,011	-	-	-
RES- FUT EXP WATER - SDC	-	-	348,075	279,000	279,000	279,000
RES- FUT EXP HCC MAINT/REPAIR	-	-	-	21,343	21,343	21,343
RES- FUT EXP HES IMPROVEMENTS	-	-	86,104	-	-	-
RES- FUT EXP EOTEC EQUIP	-	-	645,000	-	-	-
RES- FUT EXP ALORA HEIGHTS	-	-	4,819	-	-	-
HIGHLAND/KENNISON FIELD	-	-	1,500	1,500	1,500	1,500
RES-FUT EXP NE WATER TANK	-	-	-	62,248	62,248	62,248
RES- UNALLOCATED	-	-	42,145	42,145	42,145	42,145
TOTAL RESERVE FOR FUTURE EXP	**-**	**-**	**1,697,497**	**956,091**	**956,091**	**956,091**

CONTINGENCY

08 RESERVE FUND
6000 CONTINGENCY

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
HERMISTON FAMILY AQUATIC CTR	-	-	1,785	2,500	2,500	2,500
BICYCLE TRAILS	-	-	19,316	-	-	-
PARKS SDC	-	-	88,473	80,000	80,000	80,000
SOUTH 2ND ST GATEWAY	-	-	12,085	12,085	12,085	12,085
PW ELM ENTRANCE	-	-	2,630	-	-	-
SANITARY SEWER DEPT EQUIP	-	-	-	323,590	323,590	323,590
SANITARY SEWER- SDC	-	-	88,000	15,560	15,560	15,560
UTILITY CONSTRUCTION	-	-	28,000	-	-	-
REPAIR/REPLACE - REGIONAL	-	-	-	26,000	26,000	26,000
TPA/ MARKETING	-	-	-	93,513	93,513	93,513
TOTAL CONTINGENCY	**-**	**-**	**240,289**	**553,248**	**553,248**	**553,248**

OFFICE EQUIPMENT

08 RESERVE FUND
7210 OFFICE EQUIPMENT

This reserve is for money set aside for Office Equipment.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	-	-	-	-	-	-
MINOR/SAFETY EQUIP	-	-	50,599	-	-	-
MATERIALS & SERVICES	**-**	**-**	**50,599**	**-**	**-**	**-**
OFFICE EQUIPMENT	1,000	-	-	-	-	-
CAPITAL OUTLAY	**1,000**	**-**	**-**	**-**	**-**	**-**
TOTAL OFFICE EQUIPMENT	**1,000**	**-**	**50,599**	**-**	**-**	**-**

AIRPORT IMPROVEMENTS

08 RESERVE FUND
7220 AIRPORT IMPROVEMENTS

MISSION STATEMENT/ PURPOSE OF RESERVE
This reserve is used for large capital projects at the Airport. The fund accumulates regular General Fund Contributions each year in order to save up to pay for the City's match portion for FAA Grant funded projects. The fund also receives grant disbursements and makes payments towards these projects.

DEPARTMENT DESCRIPTION
The FY 2018-19 request covers any remaining items associated with the Taxi Realignment and Rehabilitation project. Construction was completed in FY 16-17, however a major Airport Geographic Information Systems (AGIS) project was added on to the project due to the substantial changes of the airport layout. Work began on the Airport Master Plan update in FY 17-18.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
AIRPORT IMPROVEMENTS	2,998,737	450,879	454,707	370,000	370,000	370,000
CAPITAL OUTLAY	**2,998,737**	**450,879**	**454,707**	**370,000**	**370,000**	**370,000**
TOTAL AIRPORT IMPROVEMENTS	**2,998,737**	**450,879**	**454,707**	**370,000**	**370,000**	**370,000**

DISC GOLF COURSE

08 RESERVE FUND
7227 DISC GOLF COURSE

MISSION STATEMENT/ PURPOSE OF RESERVE
The City has been granted recreational use easements from Good Shepherd Hospital and the Irrigation District for the purpose of developing a Disc Golf Course. In addition, $15,000 has been awarded from the Good Shepherd Hospital Foundation to develop the first 9 holes.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	-	-	16,500	9,000	9,000	9,000
MATERIALS & SERVICES	**-**	**-**	**16,500**	**9,000**	**9,000**	**9,000**
TOTAL DISC GOLF COURSE	**-**	**-**	**16,500**	**9,000**	**9,000**	**9,000**

FUNLAND PLAYGROUND

08 RESERVE FUND
7228 FUNLAND PLAYGROUND

MISSION STATEMENT/ PURPOSE OF RESERVE
A reserve account has been established to maintain and enhance Funland Playground in Butte Park.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL IMPROVEMENTS	-	-	35,896	22,000	22,000	22,000
CAPITAL OUTLAY	**-**	**-**	**35,896**	**22,000**	**22,000**	**22,000**
TOTAL FUNLAND PLAYGROUND	**-**	**-**	**35,896**	**22,000**	**22,000**	**22,000**

AQUATIC CENTER MAINTENANCE & REPAIR

08 RESERVE FUND
7229 AQUATIC CENTER
MAINTENANCE & REPAIR

DEPARTMENT DESCRIPTION
The Hermiston Family Aquatic Center opened in 2003. Now over ten years old, the facility is showing signs of aging and requires reinvestment in infrastructure, pumps, operating system, etc. Additionally, there are investments in energy saving systems such as solar that have the ability to reduce the annual operating cost of the pool.

DEPARTMENT OBJECTIVES 2018-19
- Install a solar system for heating the swimming pool water.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	-	-	8,500	15,000	15,000	15,000
MATERIALS & SERVICES	**-**	**-**	**8,500**	**15,000**	**15,000**	**15,000**
CONTINGENCY	-	-	1,785	2,500	2,500	2,500
CONTINGENCY	**-**	**-**	**1,785**	**2,500**	**2,500**	**2,500**
TOTAL HFAC	-	-	**10,285**	**17,500**	**17,500**	**17,500**

TRT/TOURISM PROGRAMS

08 RESERVE FUND
7231 TRT/TOURISM PROGRAMS

DEPARTMENT DESCRIPTION
The TRT Tourism Fund is dedicated toward attracting tourism to Hermiston through community grants, programs, and facilities. Council has appointed a committee to make an annual recommendation regarding allocation of funds. The committee dedicated $65,000 for a new pool slide to be repaid per the following schedule:

2014	$10,000
2015	$15,000
2016	$15,000
2017	$15,000
2018	$10,000
Total	$65,000

DEPARTMENT OBJECTIVES 2018-19
Allocate $20,000 in community tourism grants and $10,000 in Pool Slide Repayment funds.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER REPAIRS	-	27,177	-	-	-	-
MISCELLANEOUS CONTRACTUAL	28,265	19,996	20,000	20,000	20,000	20,000
MATERIALS & SERVICES	**28,265**	**47,173**	**20,000**	**20,000**	**20,000**	**20,000**
CAPITAL IMPROVEMENTS	8,980	-	-	-	-	-
CAPITAL OUTLAY	**8,980**	-	-	-	-	-
INTERFUND LOAN REPAYMENT	15,000	97,000	15,000	10,000	10,000	10,000
DEBT SERVICE	15,000	97,000	**15,000**	**10,000**	**10,000**	**10,000**
TOTAL TRT/REC	**52,245**	**144,173**	**35,000**	**30,000**	**30,000**	**30,000**

PARKS & REC DEVELOPMENT

08 RESERVE FUND
7232 TRT/PARKS DEVELOPMENT

MISSION STATEMENT
A portion of the transient room tax is dedicated for city parks and recreation development administered by the Parks and Recreation Committee. The proceeds of the tax for such developments shall accumulate in this reserve and may not be diverted or utilized in any other manner.

DEPARTMENT DESCRIPTION
Greenwood Park is programmed to have park improvements including new play equipment, surfacing, fence, and landscape.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	787	-	34,725	25,000	25,000	25,000
MATERIALS & SERVICES	**787**	**-**	**34,725**	**25,000**	**25,000**	**25,000**
INTERFUND LOAN REPAYMENT	55,000	68,000	-	-	-	-
DEBT SERVICE	**55,000**	**68,000**	**-**	**-**	**-**	**-**
TOTAL PARKS & REC	**55,787**	**68,000**	**34,725**	**25,000**	**25,000**	**25,000**

BICYCLE TRAILS

08 RESERVE FUND
7233 BICYCLE TRAILS

This is a statc-mandatcd outlay consisting of 1% of all gasoline tax proceeds for the development of bicycle systems.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	-	-	-	29,530	29,530	29,530
MATERIALS & SERVICES	**-**	**-**	**-**	**29,530**	**29,530**	**29,530**
CONTINGENCY	-	-	19,316	-	-	-
TOTAL CONTINGENCY	**-**	**-**	**19,316**	**-**	**-**	**-**
TOTAL BICYCLE TRAILS	**-**	**-**	**19,316**	**29,530**	**29,530**	**29,530**

PARKS SDC

08 RESERVE FUND
7234 PARKS SDC

Reimbursement and improvement fees shall be spent only on capital improvements associated with the parks system or on capacity increasing capital improvements including expenditures relating to repayment of indebtedness.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CONTINGENCY	-	-	88,473	80,000	80,000	80,000
CONTINGENCY	**-**	**-**	**88,473**	**80,000**	**80,000**	**80,000**
TOTAL PARKS SDC	**-**	**-**	**88,473**	**80,000**	**80,000**	**80,000**

SKATE PARK

08 RESERVE FUND
7235 SKATE PARK

MISSION STATEMENT
This reserve was created to accumulate funds to acquire property and proceed with planning and construction of a skate park.

DEPARTMENT DESCRIPTION
The City purchased property on 345 S 1st St. for the purpose of developing a modern skate park in January 2016. The next phase will be to design in Fiscal 2017-2018 for the new facility and begin to assemble capital budget to construct the park beginning Fiscal 2018-2019.

DEPARTMENT OBJECTIVES 2018-19

- Assemble the construction funds to build the park in Fiscal 2018-19.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISC CONTRACTUAL	-	-	-	50,000	50,000	50,000
MATERIALS & SERVICE	-	-	-	**50,000**	**50,000**	**50,000**
LAND ACQUISITION	40,393	-	-	-	-	-
CAPITAL IMPROVEMENTS	-	15,296	22,600	-	-	-
CAPITAL OUTLAY	**40,393**	**15,296**	**22,600**	-	-	-
TOTAL SKATE PARK	**40,393**	**15,296**	**22,600**	**50,000**	**50,000**	**50,000**

VICTORY SQUARE PARK

08 RESERVE FUND
7236 VICTORY SQUARE PARK

MISSION STATEMENT
This reserve was created to complete the planned improvements for Victory Square Park including a restroom, parking, lighting, and new roof on the shelter.

DEPARTMENT DESCRIPTION
The state has reimbursed the City for $140,000 in park improvements at Victory Square Park. This has included a new playground, restroom, and picnic shelter room.

PROJECT was completed in FY 16-17.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL IMPROVEMENTS	90,917	192	-	-	-	-
CAPITAL OUTLAY	**90,917**	**192**	-	-	-	-
TOTAL VICTORY SQUARE PARK	**90,917**	**192**	-	-	-	-

SOUTH SECOND STREET GATEWAY

08 RESERVE FUND
7237 SOUTH SECOND STREET GATEWAY

This reserve was created to accumulate funds to design and construct a Gateway Arch and other improvements at South Second Street.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CONTINGENCY	-	-	12,085	12,085	12,085	12,085
CONTINGENCY	**-**	**-**	**12,085**	**12,085**	**12,085**	**12,085**
TOTAL SOUTH 2ND ST GATEWAY	**-**	**-**	**12,085**	**12,085**	**12,085**	**12,085**

SUNSET PARK

08 RESERVE FUND
7238 SUNSET PARK

MISSION STATEMENT
This reserve was created to accumulate funds for combining the newly acquired parcel for Sunset Park by relocating the Public Works entrance, removing fences, and adding irrigation and landscaping.

DEPARTMENT DESCRIPTION
Sunset Park was expanded to Willow Court by the purchase of a corner lot in 2015. The entrance to the Public Works Yard was relocated to Elm Street in anticipation of park improvements. The planned improvements included removal of the old entrance, installing a detention pond to collect storm runoff from 4th street, re-grading the surface, installing irrigation, and landscape.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL IMPROVEMENTS	1,080	26,469	27,605	-	-	-
CAPITAL OUTLAY	**1,080**	**26,469**	**27,605**	**-**	**-**	**-**
TOTAL SUNSET PARK	**1,080**	**26,469**	**27,605**	**-**	**-**	**-**

WEST HIGHLAND TRAIL

08 RESERVE FUND
7239 WEST HIGHLAND
TRAIL

MISSION STATEMENT
This project is primarily funded by an ODOT Enhancement Grant to create a separated multi-modal trail from 13th to 23rd on the south side of West Highland Ave.

DEPARTMENT DESCRIPTION
The agreement details the responsibilities of each party in the design and construction of the W. Highland multi-use trail. This is the trail project requested by the city through the Enhance Grant program. The project was approved by ODOT and incorporated into the Statewide Transportation Improvement Program (STIP). The City is responsible for a match of 22% for the grant program. The final project will construct a separated multi-use path on the south side of W. Highland Avenue. Future connection is planned under the Highland Bridge into the Riverfront Park trail.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	-	38,800	177,000	450,000	450,000	450,000
MATERIALS & SERVICES	**-**	**38,800**	**177,000**	**450,000**	**450,000**	**450,000**
TOTAL WEST HIGHLAND TRAIL	**-**	**38,800**	**177,000**	**450,000**	**450,000**	**450,000**

STREET EQUIPMENT

08 RESERVE FUND
7240 STREET EQUIPMENT

This reserve is to replace equipment in the Street department.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
STREET CLEANING EQUIPMENT	-	-	-	250,000	250,000	250,000
CAPITAL OUTLAY	**-**	**-**	**-**	**250,000**	**250,000**	**250,000**
TOTAL STREET EQUIPMENT	**-**	**-**	**-**	**250,000**	**250,000**	**250,000**

STREET MAINTENANCE

08 RESERVE FUND
7241 STREET MAINTENANCE

This reserve was established to maintain the streets in our community by providing funding for such materials as asphalt, concrete, paint and sign materials.

In 2017-2018, budget was moved to the 04 Street Fund.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER PROFESSIONAL SERVICES	-	34,023	-	-	-	-
MISCELLANEOUS CONTRACTUAL	375,668	18,128	-	-	-	-
ASPHALT (PATCHING PRODUCTS)	3,546	2,068	-	-	-	-
CONCRETE PRODUCTS	1,188	1,735	-	-	-	-
TRAFFIC/STREET SIGN MATERIALS	7,755	6,084	-	-	-	-
PARTS FOR OPERATING EQUIP	1,045	1,000	-	-	-	-
SIGNAL MAINTENANCE	-	5,915	-	-	-	-
ROCK PRODUCTS	331	130	-	-	-	-
SNOW AND ICE	2,500	18,075	-	-	-	-
CRACKFILL MATERIALS	22,000	20,651	-	-	-	-
STORM WATER	101,939	60,008	-	-	-	-
STREET MARKING & STRIPING	4,000	16,938	-	-	-	-
ENGINEERING/SURVEY SERVICES	6,270	-	-	-	-	-
MATERIALS & SERVICES	**526,241**	**184,756**	**-**	**-**	**-**	**-**
TOTAL STREET MAINTENANCE	**526,241**	**184,756**	**-**	**-**	**-**	**-**

STREET CONSTRUCTION

08 RESERVE FUND
7242 CIP STREET CONSTRUCTION

The street construction reserve is targeted for costs related to overlay and reconditioning projects to be approved by the City Council. Hermiston has over 60 miles of paved roadways. The designation of the specific roadway segments will be made by the City Council.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL IMPROVEMENTS	-	154,348	333,433	-	-	-
EAST NEWPORT AVENUE	-	-	300,000	340,000	340,000	340,000
S. 1ST BOX CULVERT	-	-	180,000	200,000	200,000	200,000
W. HERMISTON AVE OVERLAY	-	-	-	400,000	400,000	400,000
CAPITAL OUTLAY	**-**	**154,348**	**813,433**	**940,000**	**940,000**	**940,000**
TOTAL CIP STREET CONSTRUCTION	**-**	**154,348**	**813,433**	**940,000**	**940,000**	**940,000**

TRAFFIC CONTROL 11TH & ELM

08 RESERVE FUND
7243 TRAFFIC CONTROL 11TH & ELM

MISSION STATEMENT
Partial funding for signalization and intersection improvements at 11th & Elm.

DEPARTMENT DESCRIPTION
This project will construct a new turn signal at the intersection of Elm & 11th near the hospital, as well as widen a portion of 11th street to install a "protected turn pocket" for 11th street southbound traffic to facilitate safer waiting and turning in to the hospital. The project will also construct a protected pedestrian crossing for the Oxbow Trail to cross 11th street.

This will be an ODOT-led project, which is funded 50/50 by the City and an ODOT "Immediate Opportunity Fund" Grant. Through an Intergovernmental Agreement (IGA) with ODOT, the City will submit its 50% match up-front, and ODOT will manage the project. The City of Hermiston is also responsible for any cost over-runs, although project bids did come in under budget. If unanticipated cost over-runs occur, those will be addressed through a budget supplement.

Good Shepherd Medical Center, through a sub-agreement, has agreed to pay $450,000 of the City's required match.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL IMPROVEMENTS	-	51,500	773,710	-	-	-
CAPITAL OUTLAY	**-**	**51,500**	**773,710**	**-**	**-**	**-**
TOTAL TRAFFIC CONTROL	**-**	**51,500**	**773,710**	**-**	**-**	**-**

PUBLIC WORKS ELM ENTRANCE

08 RESERVE FUND
7244 PUBLIC WORKS ELM ENTRANCE

This reserve is for tracking the costs associated with relocating the entrance to the Public Works Shop from NE 4th Street to Elm Street. This project was completed in FY16-17.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	-	-	-	2,630	2,630	2,630
MATERIALS & SERVICES	**-**	**-**	**-**	**2,630**	**2,630**	**2,630**
CAPITAL OUTLAY	36,370	-	-	-	-	-
CAPITAL OUTLAY	**36,370**	**-**	**-**	**-**	**-**	**-**
CONTINGENCY	-	-	2,630	-	-	-
TOTAL CONTINGENCY	**-**	**-**	**2,630**	**-**	**-**	**-**
TOTAL PW ELM ENTRANCE	**36,370**	**-**	**2,630**	**2,630**	**2,630**	**2,630**

HES GAS UTILITY

08 RESERVE FUND
7250 HES GAS UTILITY

This reserve is to accumulate funds for establishing a natural gas utility.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	5,607	-	208,843	208,843	208,843	208,843
MATERIAL & SERVICES	**5,607**	**-**	**208,843**	**208,843**	**208,843**	**208,843**
TOTAL HES GAS UTILITY	**5,607**	**-**	**208,843**	**208,843**	**208,843**	**208,843**

SANITARY SEWER DEPT EQUIPMENT

08 RESERVE FUND
7260 SANITARY SEWER DEPT EQUIPMENT

MISSION STATEMENT
This reserve is to replace equipment in the Sanitary Sewer department.

DEPARTMENT DESCRIPTION
$100,000 has been budgeted for replacement of the membrane fiber nine years from now.

DEPARTMENT OBJECTIVES 2018-19
- Ten years for membrane replacement

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SAN SEWER DEPT EQUIPMENT	-	-	425,000	-	-	-
CAPITAL OUTLAY	**-**	**-**	**425,000**	**-**	**-**	**-**
CONTINGENCY	-	-	-	323,590	323,590	323,590
CONTINGENCY	**-**	**-**	**-**	**323,590**	**323,590**	**323,590**
TOTAL SANITARY SEWER EQUIPMENT	**-**	**-**	**425,000**	**323,590**	**323,590**	**323,590**

SANITARY SEWER SDC

08 RESERVE FUND
7262 SANITARY SEWER SDC

Reimbursement and improvement fees shall be spent only on capital improvements associated with the wastewater system or on capacity increasing capital improvements including expenditures for debt service.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SANITARY SEWER EQUIPMENT	-	-	-	100,000	100,000	100,000
CAPITAL OUTLAY	**-**	**-**	**-**	**100,000**	**100,000**	**100,000**
CONTINGENCY	-	-	88,000	15,560	15,560	15,560
CONTINGENCY	**-**	**-**	**88,000**	**15,560**	**15,560**	**15,560**
TOTAL SANITARY SEWER SDC	**-**	**-**	**88,000**	**115,560**	**115,560**	**115,560**

NE WATER TANK

08 RESERVE FUND
7269 NE WATER TANK

MISSION STATEMENT
This reserve is to enhance reliability of the city's water supply by increasing stored water available in an emergency. The NE Water Tank will stimulate substantial additional housing development within the city by making municipal water available to a large area of residential property.

DEPARTMENT DESCRIPTION
This project will develop a 1M gallon water storage tank, install approximately 2.25 miles of new water mains, and upgrade/enhance/replace pumps. This construction project will be funded entirely by General Fund revenues; specifically, revenues generated from Payments In-Lieu of Taxes by Lamb Weston, Inc. as a result of a Long-Term Rural Enterprise Zone exemption. Umatilla County will contribute $500,000 per year for four years, beginning in FY 2019-20 toward this project, with the remainder coming from the City of Hermiston.

DEPARTMENT OBJECTIVES 2018-19
- Complete all land and right-of-way acquisition necessary for the project.
- Complete all design work, and bid the project.
- Secure affordable gap-financing for construction to commence.
- Complete approximately 50% of the construction in FY 2018-19.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER PROFESSIONAL SERVICES	-	-	40,000	591,575	591,575	591,575
MISCELLANOUS CONTRATUAL	-	-	70,000	-	-	-
MATERIALS & SERVICES	**-**	**-**	**110,000**	**591,575**	**591,575**	**591,575**
LAND ACQUISTION	-	-	60,000	-	-	-
CAPITAL IMPROVEMENTS	-	-	30,000	4,000,000	4,000,000	4,000,000
CAPITAL OUTLAY	**-**	**-**	**90,000**	**4,000,000**	**4,000,000**	**4,000,000**
TOTAL NE WATER TANK	**-**	**-**	**200,000**	**4,591,575**	**4,591,575**	**4,591,575**

WATER DEPT. EQUIPMENT

08 RESERVE FUND
7270 WATER DEPT. EQUIPMENT

MISSION STATEMENT
This reserve is to replace equipment in the water department.

DEPARTMENT DESCRIPTION
Equipment replacement: Continuing contributions to replace 24 year old backhoe and 21 year old operations truck that have been increasing in repair costs & have some severe costs ahead, both nearing the end of their useful service life.

DEPARTMENT OBJECTIVES 2018-19
- Replace backhoe.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
WATER DEPARTMENT EQUIPMENT	-	-	178,000	218,000	218,000	218,000
CAPITAL OUTLAY	**-**	**-**	**178,000**	**218,000**	**218,000**	**218,000**
TOTAL WATER EQUIPMENT	**-**	**-**	**178,000**	**218,000**	**218,000**	**218,000**

WATER - SDC

08 RESERVE FUND
7271 WATER – SDC

Reimbursement and improvement fees shall be spent only on capital improvements associated with the water system or on capacity increasing capital improvements including expenditures relating to repayment of indebtedness.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
WATER CONST PROJECTS	-	43,425	-	98,000	98,000	98,000
CAPITAL OUTLAY	**-**	**43,425**	**-**	**98,000**	**98,000**	**98,000**
TOTAL WATER SDC	**-**	**43,425**	**-**	**98,000**	**98,000**	**98,000**

UTILITY CONSTRUCTION

08 RESERVE FUND
7280 UTILITY CONSTRUCTION

This account was created to accumulate funds to address all major water and sewer projects.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
UTILITY CONSTRUCTION-RWTP	119,670	-	157,000	80,000	80,000	80,000
UTILITY CONSTRUCTION EOTEC WELL	13,423	49,657	50,000	-	-	-
MOTOR VEHICLES	-	81,048	-	335,000	335,000	335,000
OTHER IMPROVEMENTS	-	68,986	-	57,000	57,000	57,000
CAPITAL OUTLAY	**133,093**	**199,691**	**207,000**	**472,000**	**472,000**	**472,000**
TRANSFER TO UTILITY FUND-RSA	527,000	263,000	-	-	-	-
TRANSFERS OUT	**527,000**	**263,000**	-	-	-	-
CONTINGENCY	-	-	28,000	-	-	-
TOTAL CONTINGENCY	-	-	**28,000**	-	-	-
TOTAL UTILITY CONSTRUCTION	**660,093**	**462,691**	**235,000**	**472,000**	**472,000**	**472,000**

REPAIR/REPLACE - REGIONAL

08 RESERVE FUND
7285 REPAIR/REPLACE – REGIONAL

MISSION STATEMENT
This reserve is to set aside funds for major capital repairs and replacement to the regional water treatment system.

DEPARTMENT DESCRIPTION
This reserve is being made available to continue the repair & replacement of the antiquated and failing Supervisory Control And Data Acquisition (SCADA) system that controls the regional water system.

DEPARTMENT OBJECTIVES 2018-19
- Rehabilitate some non-potable equipment which is at the end of its useful life.
- Finish replacement of SCADA system, additionally incorporate VAData's remote sites into the SCADA system.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
REPAIR & REPLACEMENT-REGIONAL	33,969	-	300,000	430,000	430,000	430,000
CAPITAL OUTLAY	**33,969**	**-**	**300,000**	**430,000**	**430,000**	**430,000**
CONTINGENCY	-	-	-	26,000	26,000	26,000
CONTINGENCY	**-**	**-**	**-**	**26,000**	**26,000**	**26,000**
TOTAL REGIONAL REP & REPLACEMNT	**33,969**	**-**	**300,000**	**456,000**	**456,000**	**456,000**

HES IMPROVEMENTS

08 RESERVE FUND
7290 HES IMPROVEMENTS

This is for future Hermiston Energy System improvements.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
HES IMPROVEMENTS	-	-	1,500,000	2,000,000	2,000,000	2,000,000
CAPITAL OUTLAY	**-**	**-**	**1,500,000**	**2,000,000**	**2,000,000**	**2,000,000**
TRANSFER TO HES FUND	600,000	-	-	-	-	-
TRANSFERS OUT	**600,000**	**-**	**-**	**-**	**-**	**-**
TOTAL HES IMPROVEMENTS	**600,000**	**-**	**1,500,000**	**2,000,000**	**2,000,000**	**2,000,000**

TPA/ MARKETING FUNDS

08 RESERVE FUND
7293 TPA/ MARKETING

This fund contains Tourism Promotion Assessment Funds for City use for Marketing Projects.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	-	-	-	93,513	93,513	93,513
MATERIALS & SERVICES	**-**	**-**	**-**	**93,513**	**93,513**	**93,513**
CAPITAL IMPROVEMENTS	-	-	-	187,026	187,026	187,026
CAPITAL OUTLAY	**-**	**-**	**-**	**187,026**	**187,026**	**187,026**
CONTINGENCY	-	-	-	93,513	93,513	93,513
CONTINGENCY	**-**	**-**	**-**	**93,513**	**93,513**	**93,513**
TOTAL TPA/ MARKETING	**-**	**-**	**-**	**374,052**	**374,052**	**374,052**

EOTEC EQUIPMENT

08 RESERVE FUND
7294 EOTEC EQUIPMENT

This fund is for Equipment necessary for the viable operation of the Eastern Oregon Trade and Event Center facility.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
EOTEC EQUIPMENT	-	-	250,000	940,000	940,000	940,000
CAPITAL OUTLAY	-	-	**250,000**	**940,000**	**940,000**	**940,000**
TOTAL EOTEC EQUIPMENT	-	-	**250,000**	**940,000**	**940,000**	**940,000**

HCC MAINTENANCE & REPAIRS

08 RESERVE FUND
7296 HCC MAINTENANCE & REPAIRS

MISSION STATEMENT
This reserve was created to accumulate funds to address major maintenance and repairs at the Hermiston Community Center.

DEPARTMENT DESCRIPTION
This fund is to be used for maintenance and repairs at the Community Center that cost more than $500. Examples of projects paid for in recent years include: New Digital Reader Board, roof repair, electrical repairs to serve digital reader board, repair of main freezer and an orbital floor scrubber.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
HCC MAINTENANCE & REPAIRS	6,115	18,661	32,743	-	-	-
CAPITAL OUTLAY	**6,115**	**18,661**	**32,743**	**-**	**-**	**-**
TOTAL HCC MAINT & REPAIRS	**6,115**	**18,661**	**32,743**	**-**	**-**	**-**

COMMUNITY ENHANCEMENT

08 RESERVE FUND
7297 COMMUNITY ENHANCEMENT

MISSION STATEMENT
This reserve was created to accumulate funds for community enhancement projects.

DEPARTMENT DESCRIPTION
This fund should be used as a set-aside to be used for matching of potential grant funds.

DEPARTMENT OBJECTIVES 2018-19
Continue to execute projects from the 2015 Community Enhancement Project list:

- Project #2 "Pedestrian Pathways Throughout the City" Use these funds to develop a pedestrian path along Townsend Road.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	6,820	12,495	100,000	104,000	104,000	104,000
MATERIALS & SERVICES	**6,820**	**12,495**	**100,000**	**104,000**	**104,000**	**104,000**
TOTAL COMMUNITY ENHANCEMENT	**6,820**	**12,495**	**100,000**	**104,000**	**104,000**	**104,000**

CITY HALL IMPROVEMENTS

08 RESERVE FUND
7298 CITY HALL IMPROVEMENTS

DEPARTMENT DESCRIPTION
This reserve was created to accumulate funds to address capital needs for City Hall.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	21,368	28,060	135,000	43,400	43,400	43,400
MATERIAL & SERVICES	**21,368**	**28,060**	**135,000**	**43,400**	**43,400**	**43,400**
CAPITAL IMPROVEMENTS	12,115	-	22,089	-	-	-
CAPITAL OUTLAY	**12,115**	**-**	**22,089**	**-**	**-**	**-**
TOTAL CITY HALL IMPROVEMENTS	**33,483**	**28,060**	**157,089**	**43,400**	**43,400**	**43,400**

BELT PARK SUPP ENV PROJECT

08 RESERVE FUND
7299 BELT PARK SUPP ENV PROJECT

This project is funded by a grant from Calpine Corporation to create a pond in the Hermiston Drain.

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL IMPROVEMENTS	-	-	16,800	-	-	-
CAPITAL OUTLAY	**-**	**-**	**16,800**	**-**	**-**	**-**
TOTAL BELT PARK	**-**	**-**	**16,800**	**-**	**-**	**-**

BONDED DEBT MANAGEMENT

GO/FF&C-BONDED DEBT FUND

GO/FF&C BONDED DEBT FUND

The City issues bonds to provide funds for the acquisition and construction of major capital facilities. Bonds have been issued for both general government and proprietary activities.

In the spring of 1997 the City issued revenue bonds for utility improvements in the amount of $4,500,000 for the purpose of financing the cost of construction of a new water reservoir, certain water pressure zone and pump improvements and regional water completion improvements. These bonds were refunded in the fall of 2011. This obligation will be met in fiscal year 2024-25. Following is a payment schedule for the next seven years:

2011 Utility Ref Bonds	**Due Date**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Principal	Aug	255,000	260,000	270,000	285,000	295,000	300,000	132,600
Interest	Aug/Feb	65,425	56,400	45,800	34,700	23,100	11,200	0
Total		320,425	316,400	315,800	319,700	318,100	311,200	132,600

In the spring of 2003 the City issued $3,635,000 in full faith and credit obligations for the construction of a combined lap and multi-use outdoor community swimming pool and associated facilities. These bonds were refunded in the spring of 2013. This obligation will be met in fiscal year 2032-33. Following is a payment schedule for the next seven years:

2013 Ref Pool Bonds	**Due Date**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Principal	Dec.	110,000	120,000	130,000	140,000	145,000	155,000	170,000
Interest	Dec/Jun	86,670	83,220	78,820	73,420	67,720	61,720	56,070
Total		196,670	203,220	208,820	213,420	212,720	216,720	226,070

2016 Full Faith & Credit Obligation HES- ELECTRIC

In the fall of 2016 the City issued $11,925,500 in full faith and credit obligations for the Hermiston Electric system. The obligation for the 2016A will be met in fiscal year 2035-36. The obligation for the 2016B will be met in fiscal year 2032-33. Following is a payment schedule for the next seven years, paid directly out of HES Fund 13:

2016A FF&C HES	**Due Date**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Principal								
Interest	Dec/June	160,200	160,200	160,200	160,200	160,200	160,200	160,200
Total		160,200	160,200	160,200	160,200	160,200	160,200	160,200

2016B FF&C HES	**Due Date**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Principal	Dec	605,000	615,000	625,000	640,000	660,000	680,000	700,000
Interest	Dec/June	305,345	292,272	284,212	270,550	251,050	230,950	210,250
Total		910,345	907,272	909,212	910,550	911,050	910,950	910,250

2017 Full Faith & Credit Obligation UTILITY-SEWER & WATER

In the spring of 2017 the City issued $3,160,000 in full faith and credit obligations for the Sewer and Water Departments. The proceeds will be used to finance capital improvements to the city's Sewer and Water System. The Water Department will replace all water meters with digital remote-read water meters. This obligation will be met in fiscal year 2036-37. Following is a payment schedule for the next seven years, paid directly out of the Utility Fund 06:

2017 FF&C UTILITY	Due Date	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Principal	March	120,000	125,000	130,000	130,000	135,000	140,000	145,000
Interest	Sept/Mar	95,462	91,862	88,112	84,212	80,312	76,262	72,062
Total		215,462	216,862	218,112	214,212	215,312	216,262	217,062

2017 Full Faith & Credit Obligation HURA

In the spring of 2017 the City issued $1,475,000 in full faith and credit obligations for Hermiston Urban Renewal Agency. The proceeds will be used to finance projects described in the Hermiston Urban Renewal Agency Project. This obligation will be met in fiscal year 2036-37. Following is a payment schedule for the next seven years, paid directly out of the HURA Fund 92:

2017 FF&C HURA	Due Date	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Principal	March	55,000	60,000	60,000	60,000	65,000	65,000	65,000
Interest	Sept/Mar	44,612	42,962	41,162	39,362	37,562	35,612	33,662
Total		99,612	102,962	101,162	99,362	102,562	100,612	98,662

2017 Full Faith & Credit Obligation TPA

In the spring of 2017 the City issued $2,120,000 in full faith and credit obligations for the TPA/EOTEC. The proceeds will be used to finance capital improvements to the Eastern Oregon Trade and Event Center. This obligation will be met in fiscal year 2036-37. Following is a payment schedule for the next seven years, paid directly out of the TRT Fund 05:

2017 FF&C TPA	Due Date	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Principal	March	80,000	85,000	85,000	90,000	90,000	95,000	95,000
Interest	Sept/Mar	64,000	61,600	59,050	56,500	53,800	51,100	48,250
Total		144,000	146,600	144,050	146,500	143,800	146,100	143,250

REVENUE BONDED DEBT FUND

REVENUE BONDED DEBT FUND

The City issues bonds to provide funds for the acquisition and construction of major capital facilities. Bonds have been issued for both general government and proprietary activities.

In the spring of 2014 the City issued $4,715,000 in revenue bonds to pay for a portion of capital improvements, including constructing, repairing and expanding the City's recycled water treatment facilities and water delivery facilities. The Bond will be met in fiscal year 2038-39. Following is a payment schedule for the next seven years, paid directly out of the Utility Fund 06:

2014 Utility Rev Bonds	**Due Date**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Principal	Nov	130,000	135,000	140,000	145,000	155,000	160,000	160,000
Interest	Nov/May	192,700	187,400	181,900	176,200	170,200	163,900	157,400
Total		322,700	322,400	321,900	321,200	351,200	323,900	322,400

In the spring of 2009 the City of Hermiston was awarded a state loan from the Special Public Works Fund for water and wastewater improvements and roadway construction of Penny Avenue in the amount of $76,362 at an interest rate of 4.99%. Following is a payment schedule for this loan, paid directly out of the Water Fund 06:

Penny Avenue/Pioneer Hi-Bred Improvements

Payment Date	Principal	Interest	Total Due	Balance
~~12/01/09~~		~~1,284.22~~	~~1,284.22~~	~~76,362.00~~
~~12/01/10~~	~~6,073.97~~	~~3,810.46~~	~~9,884.43~~	~~70,288.03~~
~~12/01/11~~	~~6,377.06~~	~~3,507.37~~	~~9,884.43~~	~~63,910.97~~
~~12/01/12~~	~~6,695.27~~	~~3,189.16~~	~~9,884.43~~	~~57,215.70~~
~~12/01/13~~	~~7,029.37~~	~~2,855.06~~	~~9,884.43~~	~~50,186.33~~
~~12/01/14~~	~~7,380.13~~	~~2,504.30~~	~~9,884.43~~	~~42,806.20~~
~~12/01/15~~	~~7,748.40~~	~~2,136.03~~	~~9,884.43~~	~~35,057.80~~
~~12/01/16~~	~~8,135.05~~	~~1,749.38~~	~~9,884.43~~	~~26,922.75~~
~~12/01/17~~	~~8,540.98~~	~~1,434.45~~	~~9,975.43~~	~~18,381.77~~
12/01/18	8,967.18	917.25	9,884.43	9,414.59
12/01/19	9,414.59	469.79	9,884.38	.00

In the spring of 2010 the City of Hermiston was awarded a loan (R43770) from the Clean Water State Revolving Fund through the Oregon Department of Environmental Quality. The Loan is a "Revenue Secured Loan" for the purpose of making improvements to the recycled water treatment system for $4,047,328 at an interest rate of 2.83% over twenty years. The City was awarded a second loan (R43771) for the project in the fall of 2010 for $11,409,645. The second loan has a 2.65% interest rate and a twenty year repayment period. Loan R43771 was amended in September 2011 to increase the loan amount to $17,052,672. Following is a payment schedule for the next seven years for both loans, paid directly out of the Utility Fund 06:

CLEAN WATER STATE REVOLVING FUND LOAN

R43770	**Due Date**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Principal	Oct/Apr	169,569	174,402	179,372	184,484	189,743	195,151	200,712
Interest	Oct/Apr	119,722	114,030	108,175	102,154	95,959	89,589	83,039
Total		289,291	288,432	287,547	286,638	285,702	284,740	283,751

R43771	**Due Date**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Principal	Oct/Apr	724,164	743,483	763,315	783,677	804,582	826,045	826,045
Interest	Oct/Apr	476,127	453,139	429,541	405,311	380,436	354,897	354,897
Total		1,200,291	1,196,622	1,192,856	1,188,988	1,185,018	1,180,942	1,176,757

GO/FF&C-BONDED DEBT RESOURCES

02
GO/FF&C BONDED DEBT FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
BOND TAXES	247,509	246,697	323,000	315,425	315,425	315,425
DELINQUENT TAXES	7,897	11,424	5,000	5,000	5,000	5,000
PROPERTY TAXES	**255,406**	**258,121**	**328,000**	**320,425**	**320,425**	**320,425**
TRANS FM GENERAL	190,747	189,925	198,900	196,669	196,669	196,669
TRANS FM UTILITY-LOANS	9,884	-	-	-	-	-
TRANS FM UTILITY-2007 BONDS	317,780	-	-	-	-	-
TRANS FM ENERGY SERVICES	823,948	-	-	-	-	-
TRANS FM UTILITY-2014 BONDS	200,300	-	-	-	-	-
TRANS FM UTILITY CWSRF	1,074,952	-	-	-	-	-
TRANS FM HES-2016 FF&C	-	-	1,070,520	-	-	-
TRANS FM UTILITY- 2017 FF&C	-	-	200,807	-	-	-
TRANS FM TRT/TPA 2017 FF&C	-	-	135,915	-	-	-
TRANSFERS IN	**2,617,611**	**189,925**	**1,606,142**	**196,669**	**196,669**	**196,669**
HURA PYMT ON 2017 FF&C	-	-	92,398	-	-	-
NON-REVENUE RECEIPTS	**-**	**-**	**92,398**	**-**	**-**	**-**
CASH FORWARD	-	-	180,000	180,000	180,000	180,000
CASH FORWARD	**-**	**-**	**180,000**	**180,000**	**180,000**	**180,000**
TOTAL	**2,873,017**	**448,046**	**2,206,540**	**697,094**	**697,094**	**697,094**

GO/FF&C-BONDED DEBT REQUIREMENTS

02
GO/FF&C BONDED DEBT FUND

	Due Date	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PRINCIPAL							
2007 Utility (Refunding)	Oct	293,314	-	-	-	-	-
TOTAL UTILITY BONDS		**293,314**	-	-	-	-	-
2011 Utility (Refunding)	Aug	235,000	240,000	250,000	255,000	255,000	255,000
Pool Refunding	Dec	100,000	100,000	110,000	110,000	110,000	110,000
2016-FF & C- HES- ELECTRIC	Dec	-	-	590,000	-	-	-
2017-FF & C- UTILITY	March	-	-	110,000	-	-	-
2017-FF & C- HURA	March	-	-	50,000	-	-	-
2017-FF & C- TPA	March	-	-	75,000	-	-	-
TOTAL GO/ FF&C BONDS		**335,000**	**340,000**	**1,185,000**	**365,000**	**365,000**	**365,000**
2005 Energy	Oct	305,000	-	-	-	-	-
TOTAL REVENUE BONDS		**305,000**	-	-	-	-	-
TOTAL PRINCIPAL		**933,314**	**340,000**	**1,185,000**	**365,000**	**365,000**	**365,000**
INTEREST							
2007 Utility (Refunding)	Oct/Apr	24,466	-	-	-	-	-
TOTAL UTILITY BONDS		**24,466**	-	-	-	-	-
2011 Utility (Refunding)	Aug/Feb	86,888	80,350	88,900	65,425	65,425	65,425
Pool Refunding	Dec/June	90,747	89,911	73,000	86,669	86,669	86,669
2016-FF & C- HES- ELECTRIC	Dec/June	-	-	480,520	-	-	-
2017-FF & C- UTILITY	Sept/Marc	-	-	90,807	-	-	-
2017-FF & C- HURA	Sept/Marc	-	-	42,398	-	-	-
2017-FF & C- TPA	Sept/Marc	-	-	60,915	-	-	-
TOTAL GO/ FF&C BONDS		**177,635**	**170,261**	**836,540**	**152,094**	**152,094**	**152,094**
2005 Energy	Oct/Apr	518,948	-	-	-	-	-
2014 Water & Sewer WWTP	Dec/June	200,300	-	-	-	-	-
TOTAL REVENUE BONDS		**719,248**	-	-	-	-	-
TOTAL INTEREST		**921,349**	**170,261**	**836,540**	**152,094**	**152,094**	**152,094**
NOTES PAYABLE							
Penny/Pioneer SPWF	Dec	9,884	-	-	-	-	-
CWSRF - WWTP	Dec/June	1,074,952	-	-	-	-	-
		1,084,836	-	-	-	-	-
UNAPPROP BALANCE		-	-	185,000	180,000	180,000	180,000
TOTAL BONDED DEBT		**2,939,499**	**510,261**	**2,206,540**	**697,094**	**697,094**	**697,094**

REVENUE BONDED DEBT RESOURCES

22
REVENUE BONDED DEBT FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
TRANS FM UTILITY-2014 BONDS	-	-	322,800	-	-	-
TRANS FM UTILITY-CWSRF	-	-	1,493,992	-	-	-
TRANS FM UTILITY-PENNY NOTE	-	-	9,976	-	-	-
TRANSFERS IN	**-**	**-**	**1,826,768**	**-**	**-**	**-**
TOTAL	**-**	**-**	**1,826,768**	**-**	**-**	**-**

REVENUE BONDED DEBT REQUIREMENTS

22
REVENUE BONDED DEBT FUND

	Due Date	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PRINCIPAL							
2014 Water & Sewer WWTP	Nov	-	-	125,000	-	-	-
TOTAL REVENUE BONDS		-	-	**125,000**	-	-	-
TOTAL PRINCIPAL		-	-	**125,000**	-	-	-
INTEREST							
2014 Water & Sewer WWTP	Nov/May	-	-	197,800	-	-	-
TOTAL REVENUE BONDS		-	-	**197,800**	-	-	-
TOTAL INTEREST		-	-	**197,800**	-	-	-
NOTES PAYABLE							
CWSRF - WWTP	Oct/Apr	-	-	1,493,992	-	-	-
Penny/Pioneer SPWF	Dec	-	-	9,976	-	-	-
		-	-	**1,503,968**	-	-	-
TOTAL REVENUE BONDED DEBT		-	-	**1,826,768**	-	-	-

RECREATION SPECIAL REVENUE FUND

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for amounts designated for recreation activities for city residents.

RESOURCES

07
RECREATION SPECIAL REVENUE FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTERFUND LOANS	15,000	15,000	15,000	10,000	10,000	10,000
NON-REVENUE RECEIPTS	**15,000**	**15,000**	**15,000**	**10,000**	**10,000**	**10,000**
TRANSFER FROM MUNICIPAL COURT	6,417	-	-	-	-	-
TRANSFERS IN	**6,417**	-	-	-	-	-
CASH FORWARD	235,000	360,000	53,000	35,000	35,000	35,000
CASH FORWARD	**235,000**	**360,000**	**53,000**	**35,000**	**35,000**	**35,000**
TOTAL RECREATION FUND	**256,417**	**375,000**	**68,000**	**45,000**	**45,000**	**45,000**

EXPENDITURES

07
RECREATION SPECIAL REVENUE FUND

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAL	-	-	-	45,000	45,000	45,000
MATERIALS & SERVICES	**-**	**-**	**-**	**45,000**	**45,000**	**45,000**
CAPITAL IMPROVEMENTS	-	-	33,000	-	-	-
CAPITAL OUTLAY	**-**	**-**	**33,000**	**-**	**-**	**-**
TRANSFER TO RESERVE FUND	57,085	35,896	-	-	-	-
TRANSFER TO GENERAL FUND	-	276,318	-	-	-	-
TRANSFER TO RESERVE FUND	**57,085**	**312,214**	**-**	**-**	**-**	**-**
RESERVE FOR FUTURE EXPEND.	-	-	35,000	-	-	-
RESERVE FOR FUTURE EXPEND	**-**	**-**	**35,000**	**-**	**-**	**-**
TOTAL RECREATION FUND	**57,085**	**312,214**	**68,000**	**45,000**	**45,000**	**45,000**

RECREATION EXPENDITURES
By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	-	-	-	45,000	45,000	45,000
CAPITAL OUTLAY	-	-	33,000	-	-	-
TRANSFERS OUT	57,085	312,214	-	-	-	
RESERVE FOR FUTURE EXPEND	-	-	35,000	-	-	-
TOTAL RECREATION FUND	**57,085**	**312,214**	**68,000**	**45,000**	**45,000**	**45,000**

MUNICIPAL COURT FUND

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is primarily used to account for court fines and penalties.

RESOURCES

10
MUNICIPAL COURT SPECIAL REVENUE FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
FINES & PENALTIES	242,248	179,971	246,900	218,300	218,300	218,300
SALES & SERVICE	11	-	-	-	-	-
FINES & PENALTIES	**242,259**	**179,971**	**246,900**	**218,300**	**218,300**	**218,300**
INTEREST ON INVESTMENTS	-	36	-	-	-	-
INTEREST	-	**36**	-	-	-	-
CASH FORWARD	35,000	35,000	35,000	34,400	34,400	34,400
CASH FORWARD	**35,000**	**35,000**	**35,000**	**34,400**	**34,400**	**34,400**
TOTAL MUNI COURT FUND	**277,259**	**215,006**	**281,900**	**252,700**	**252,700**	**252,700**

EXPENDITURES

By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	13,835	22,891	26,500	16,500	16,500	16,500
TRANSFERS:						
LAW ENF FUND	19,094	12,697	16,000	16,000	16,000	16,000
RECREATION FUND	6,417	-	-	-	-	-
GENERAL FUND	-	4,284	5,200	15,200	15,200	15,200
SPECIAL PAYMENTS	196,223	144,444	212,400	205,000	205,000	205,000
RES - FUTURE EXPENDITURES	-	-	21,800	-	-	-
TOTAL MUNI COURT FUND	**235,569**	**184,315**	**281,900**	**252,700**	**252,700**	**252,700**

MUNICIPAL COURT DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SECURITY, TRAINING & EQUIPMENT	13,835	22,891	26,500	16,500	16,500	16,500
MATERIALS & SERVICES	**13,835**	**22,891**	**26,500**	**16,500**	**16,500**	**16,500**
TRANS TO LAW ENF. FUND	19,094	12,697	16,000	16,000	16,000	16,000
TRANS TO RECREATION FUND	6,417	-	-	-	-	-
TRANS TO GENERAL FUND	-	4,284	5,200	15,200	15,200	15,200
TRANSFERS OUT	**25,511**	**16,980**	**21,200**	**31,200**	**31,200**	**31,200**
SPECIAL PAYMENTS	196,223	144,444	212,400	205,000	205,000	205,000
SPECIAL PAYMENTS	**196,223**	**144,444**	**212,400**	**205,000**	**205,000**	**205,000**
RESERVE FOR FUTURE EXPEND	-	-	21,800	-	-	-
RESERVE FOR FUTURE EXPEND	-	-	**21,800**	-	-	-
TOTAL MUNI COURT FUND	**235,569**	**184,315**	**281,900**	**252,700**	**252,700**	**252,700**

MISCELLANEOUS SPECIAL REVENUE FUND

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for the CIS Wellness grant and certain pass-through payments related to payroll and surcharges due to the state.

RESOURCES

11
MISCELLANEOUS SPECIAL REVENUE FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	955	-	-	-	-
INTEREST ON INVESTMENTS	**-**	**955**	**-**	**-**	**-**	**-**
CONST PERMIT SURCHARGE	26,225	17,987	25,000	32,000	32,000	32,000
SERVICE CHARGES	**26,225**	**17,987**	**25,000**	**32,000**	**32,000**	**32,000**
CASH FORWARD	12,500	67,742	471,145	65,000	65,000	65,000
CASH FORWARD	**12,500**	**67,742**	**471,145**	**65,000**	**65,000**	**65,000**
TOTAL	**38,725**	**86,685**	**496,145**	**97,000**	**97,000**	**97,000**

EXPENDITURES

By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	-	-	15,000	15,000	15,000	15,000
TRANSFERS	2,500	57,742	456,145	50,000	50,000	50,000
SPECIAL PAYMENTS	26,151	22,207	25,000	32,000	32,000	32,000
TOTAL	**28,651**	**79,949**	**496,145**	**97,000**	**97,000**	**97,000**

MISCELLANEOUS SPECIAL REVENUE FUND DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
EMPLOYMENT CLAIMS	-	-	15,000	15,000	15,000	15,000
PERSONNEL SERVICES	**-**	**-**	**15,000**	**15,000**	**15,000**	**15,000**
TRANS TO GENERAL FUND	2,500	57,742	304,145	50,000	50,000	50,000
TRANS TO STREET FUND	-	-	60,000	-	-	-
TRANS TO UTILITY FUND	-	-	80,000	-	-	-
TRANS TO REGIONAL FUND			8,000	-	-	-
TRANS TO HES FUND	-	-	4,000	-	-	-
TRANSFERS	**2,500**	**57,742**	**456,145**	**50,000**	**50,000**	**50,000**
CONST PERMIT SURCHARGE	26,151	22,207	25,000	32,000	32,000	32,000
SPECIAL PAYMENTS	**26,151**	**22,207**	**25,000**	**32,000**	**32,000**	**32,000**
TOTAL	**28,651**	**79,949**	**496,145**	**97,000**	**97,000**	**97,000**

COMMUNITY CENTER SPECIAL REVENUE FUND

MISSION STATEMENT
To serve the needs of Hermiston and the surrounding area for public and private conferences, shows, exhibitions, and gatherings; as well as community-based programs which enhance the quality of life of the community, and attract visitors to the community.

DEPARTMENT DESCRIPTION
The Hermiston Community Center is run by the Parks & Recreation departments. It has been moved to the General Fund.

RESOURCES

12
COMMUNITY CENTER SPECIAL REVENUE FUND

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	69	-	-	-	-
INTEREST ON INVESTMENTS	**-**	**69**	**-**	**-**	**-**	**-**
EVENT REVENUE	125,812	94,355	75,000	-	-	-
SERVICE CHARGES	**125,812**	**94,355**	**75,000**	**-**	**-**	**-**
MISC. REVENUE	3,602	6,169	4,000	-	-	-
MISCELLANEOUS REVENUES	**3,602**	**6,169**	**4,000**	**-**	**-**	**-**
TRANSFER FROM GENERAL FUND	90,984	92,105	104,400	-	-	-
TRANSFERS FROM	**90,984**	**92,105**	**104,400**	**-**	**-**	**-**
CASH FORWARD	92,570	67,257	63,350	-	-	-
CASH FORWARD	**92,570**	**67,257**	**63,350**	**-**	**-**	**-**
TOTAL COMM CTR FUND	**312,968**	**259,954**	**246,750**	**-**	**-**	**-**

EXPENDITURES

By category

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	198,887	186,715	207,885	-	-	-
TRANSFERS:						
RESERVE FUND	23,719	11,217	32,743	-	-	-
RESERVE FOR FUTURE EXPENDITURES	-	50,000	6,122	-	-	-
TOTAL COMM CTR FUND	**222,606**	**247,932**	**246,750**	-	-	-

COMMUNITY CENTER DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
EVENT EXPENSES - ADVERTISING	316	-	-	-	-	-
EVENT EXPENSES - JANITORIAL	31,978	26,200	25,000	-	-	-
EVENT EXPENSES - LINEN	5,091	3,691	3,600	-	-	-
EVENT EXPENSES - SECURITY	16,276	9,016	9,000	-	-	-
EVENT EXPENSES - FOOD & MISC	583	765	-	-	-	-
NON-EVENT EXP. - ADVERTISING	229	210	1,500	-	-	-
NON-EVENT EXP- MINOR/SAFETY	200	458	400	-	-	-
NON-EVENT EXP. - JANITORIAL	15,817	17,482	12,500	-	-	-
NON-EVENT EXP. - LINEN	1,870	1,679	2,000	-	-	-
NON-EVENT EXP.-MANAGEMENT FEE	64,602	64,602	90,300	-	-	-
NON-EVENT EXP.-REPAIR & MAINT.	6,216	4,237	12,500	-	-	-
NON-EVENT EXP. - SECURITY	991	1,603	1,400	-	-	-
NON-EVENT EXP. - SUPPLIES	21,523	20,620	18,000	-	-	-
NON-EVENT EXP. - UTILITIES	3,173	2,610	3,000	-	-	-
DIST. OF PROFITS - CHAMBER	3,389	6,040	-	-	-	-
CITY PD- PROPERTY & LIABILITY	7,625	8,077	7,785	-	-	-
CITY PD- UTILITIES	15,909	15,337	16,500	-	-	-
CITY PD- MISC CONTRACTUAL	365	-	900	-	-	-
CITY PD- FUEL-OTHER THAN VEHIC	2,735	4,089	3,500	-	-	-
MATERIALS & SERVICES	**198,887**	**186,715**	**207,885**	-	-	-
TRANS TO RES - HCC	20,814	6,040	32,743	-	-	-
TRANSFER TO GENERAL FUND	2,905	5,177	-	-	-	-
TRANSFERS OUT	**23,719**	**11,217**	**32,743**	-	-	-
RESERVE FOR FUTURE EXPEND.	-	50,000	6,122	-	-	-
RESERVE FOR FUTURE EXPEND.	-	**50,000**	**6,122**	-	-	-
TOTAL COMM CTR FUND	**222,606**	**247,932**	**246,750**	-	-	-

CHRISTMAS EXPRESS SPECIAL REVENUE FUND

The Hermiston Police Department utilizes a special revenue fund to account for specific revenues that are restricted to expenditure(s) for particular law enforcement purposes. The Christmas Express special revenue fund includes donated monies by persons in this community.

RESOURCES

19 CHRISTMAS EXPRESS SPECIAL REVENUE FUND
7500

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	28	-	-	-	-
INTEREST	-	**28**	-	-	-	-
DONATIONS	-	16,502	15,000	15,000	15,000	15,000
MISC REVENUES	-	**16,502**	**15,000**	**15,000**	**15,000**	**15,000**
TRANSFERS FROM LAW ENF FUND	-	21,205	-	-	-	-
TRANSFERS FROM	-	**21,205**	-	-	-	-
CASH FORWARD	-	-	24,000	24,000	24,000	24,000
CASH FORWARD	-	-	**24,000**	**24,000**	**24,000**	**24,000**
TOTAL REV FUND	-	**37,735**	**39,000**	**39,000**	**39,000**	**39,000**

EXPENDITURES

By category

19 CHRISTMAS EXPRESS SPECIAL REVENUE FUND
7500

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	-	12,978	35,000	35,000	35,000	35,000
RESERVE FOR FUTURE EXPEND	-	1,514	4,000	4,000	4,000	4,000
TOTAL XMAS EXPRESS FUND	-	**14,492**	**39,000**	**39,000**	**39,000**	**39,000**

CHRISTMAS EXPRESS SPECIAL REVENUE FUND DETAILED EXPENDITURES

19 CHRISTMAS EXPRESS SPECIAL REVENUE FUND
7500

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
FOOD & MISCELLANEOUS	-	12,978	35,000	35,000	35,000	35,000
MATERIALS & SERVICES	**-**	**12,978**	**35,000**	**35,000**	**35,000**	**35,000**
RESERVE FOR FUTURE EXPEND	-	1,514	4,000	4,000	4,000	4,000
RESERVE FOR FUTURE EXPEND	**-**	**1,514**	**4,000**	**4,000**	**4,000**	**4,000**
TOTAL XMAS EXPRESS FUND	**-**	**14,492**	**39,000**	**39,000**	**39,000**	**39,000**

LAW ENFORCEMENT FUND

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for amounts designated by the City for law enforcement and related purposes.

RESOURCES

20 LAW ENFORCEMENT FUND
7600

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTERST ON INVESTMENTS	-	98	-	-	-	-
INTEREST ON INVESTMENTS	**-**	**98**	**-**	**-**	**-**	**-**
GRANT-JUVENILE CRIME (CAB)	-	-	-	5,000	5,000	5,000
GRANTS - FEDERAL INDIRECT	15,748	25,032	4,325	6,600	6,600	6,600
GRANTS - FEDERAL DIRECT	2,967	(1,464)	3,150	-	-	-
GRANTS - LOCAL	13,732	8,089	-	1,500	1,500	1,500
FROM OTHER AGENCIES	**32,447**	**31,657**	**7,475**	**13,100**	**13,100**	**13,100**
MISC REVENUE	-	41	-	-	-	-
DONATIONS	14,063	260	4,000	-	-	-
MISC REVENUES	**14,063**	**301**	**4,000**	**-**	**-**	**-**
TRANSFER FROM MUNICIPAL COUI	19,094	12,697	16,000	16,000	16,000	16,000
TRANSFERS IN	**19,094**	**12,697**	**16,000**	**16,000**	**16,000**	**16,000**
CASH FORWARD	34,500	73,086	62,500	60,000	60,000	60,000
CASH FORWARD	**34,500**	**73,086**	**62,500**	**60,000**	**60,000**	**60,000**
TOTAL LAW ENF FUND	**100,104**	**117,839**	**89,975**	**89,100**	**89,100**	**89,100**

EXPENDITURES

By category

20 LAW ENFORCEMENT FUND
7600

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
PERSONNEL SERVICES	6,100	10,049	5,000	5,000	5,000	5,000
MATERIALS & SERVICES	28,225	23,939	21,500	15,000	15,000	15,000
TRANSFERS OUT	-	21,205	-	-	-	-
CONTINGENCY	-	-	-	20,000	20,000	20,000
RESERVE FOR FUTURE EXPEND	-	13,000	63,475	49,100	49,100	49,100
TOTAL LAW ENF FUND	**34,325**	**68,192**	**89,975**	**89,100**	**89,100**	**89,100**

LAW ENFORCEMENT FUND DETAILED EXPENDITURES

20 LAW ENFORCEMENT FUND 7600

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OVERTIME	6,100	10,049	5,000	5,000	5,000	5,000
PERSONNEL SERVICES	**6,100**	**10,049**	**5,000**	**5,000**	**5,000**	**5,000**
PROFESSIONAL DEVELOPMENT	3,507	1,922	5,000	5,000	5,000	5,000
MISCELLANEOUS CONTRACTUAL	1,983	1,802	5,000	5,000	5,000	5,000
FOOD & MISCELLANEOUS	12,459	-	-	-	-	-
MINOR SAFETY EQUIPMENT	10,276	20,214	11,500	5,000	5,000	5,000
MATERIALS & SERVICES	**28,225**	**23,939**	**21,500**	**15,000**	**15,000**	**15,000**
TRANS TO CHRISTMAS EXPRESS FU	-	21,205	-	-	-	-
TRANSFERS OUT	**-**	**21,205**	**-**	**-**	**-**	**-**
CONTINGENCY	-	-	-	20,000	20,000	20,000
CONTINGENCY	**-**	**-**	**-**	**20,000**	**20,000**	**20,000**
RESERVE FOR FUTURE EXPEND.	-	13,000	63,475	49,100	49,100	49,100
RESERVE FOR FUTURE EXPEND	**-**	**13,000**	**63,475**	**49,100**	**49,100**	**49,100**
TOTAL LAW ENF FUND	**34,325**	**68,192**	**89,975**	**89,100**	**89,100**	**89,100**

LIBRARY FUND

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for amounts designated by the City for library operations and improvements.

RESOURCES

21 LIBRARY FUND
7700

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
FINES & FEES	13,179	13,964	15,000	14,000	14,000	14,000
FINES & PENALTIES	**13,179**	**13,964**	**15,000**	**14,000**	**14,000**	**14,000**
INTEREST ON INVESTMENTS	-	87	-	-	-	-
INTEREST	**-**	**87**	**-**	**-**	**-**	**-**
GRANTS - PRIVATE	3,120	108	7,500	7,500	7,500	7,500
GRANTS - STATE	2,957	3,055	2,960	2,960	2,960	2,960
GRANTS - E-RATE	590	583	-	-	-	-
FROM OTHER AGENCIES	**6,667**	**3,747**	**10,460**	**10,460**	**10,460**	**10,460**
WINDMILL DISTRICT	-	1,381	735	250	250	250
RENTAL	1,230	860	1,000	-	-	-
SERVICE CHARGES	**1,230**	**2,241**	**1,735**	**250**	**250**	**250**
SALES & SERVICE	3,634	1,276	1,500	-	-	-
DONATIONS & CONTRIBUTIONS	4,391	1,147	2,300	2,000	2,000	2,000
MISCELLANEOUS REVENUES	**8,025**	**2,423**	**3,800**	**2,000**	**2,000**	**2,000**
CASH FORWARD	32,000	32,000	32,000	52,000	52,000	52,000
CASH FORWARD	**32,000**	**32,000**	**32,000**	**52,000**	**52,000**	**52,000**
TOTAL LIBRARY FUND	**61,101**	**54,461**	**62,995**	**78,710**	**78,710**	**78,710**

EXPENDITURES
By category

21 LIBRARY FUND
7700

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	24,222	3,727	35,260	10,460	10,460	10,460
CAPITAL OUTLAY	5,513	131	15,000	-	-	-
RESERVE FOR FUTURE EXPENDITURES	-	13,200	12,735	68,250	68,250	68,250
TOTAL LIBRARY FUND	**29,735**	**17,058**	**62,995**	**78,710**	**78,710**	**78,710**

LIBRARY FUND DETAILED EXPENDITURES

21 LIBRARY FUND
7700

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
TRAVEL & TRAINING	1,366	-	1,000	1,000	1,000	1,000
MISCELLANEOUS CONTRACTUAL	8,133	432	21,260	6,000	6,000	6,000
LICENSES & PERMITS	68	-	-	-	-	-
OFFICE SUPPLIES	4,995	2,079	5,000	500	500	500
FOOD & MISCELLANEOUS	8,929	1,215	8,000	2,960	2,960	2,960
REIMB. EXPENDITURE OPER	731	-	-	-	-	-
MATERIALS & SERVICES	**24,222**	**3,727**	**35,260**	**10,460**	**10,460**	**10,460**
BOOKS	4,220	113	15,000	-	-	-
REIMBURSABLE EXPENDITURES	1,294	18	-	-	-	-
CAPITAL OUTLAY	**5,513**	**131**	**15,000**	**-**	**-**	**-**
RESERVE FOR FUTURE EXPEND.	-	13,200	12,735	68,250	68,250	68,250
RESERVE FOR FUTURE EXPEND	**-**	**13,200**	**12,735**	**68,250**	**68,250**	**68,250**
TOTAL LIBRARY FUND	**29,735**	**17,058**	**62,995**	**78,710**	**78,710**	**78,710**

EOTEC CONSTRUCTION

This fund was created for the accountability of funds for the purpose of acquiring, developing, constructing and equipping the Eastern Oregon Trade and Event Center (EOTEC).

RESOURCES

18
6760 EOTEC CONSTRUCTION

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
STATE LOTTERY GRANT	3,561,480	-	-	-	-	-
FROM OTHER AGENCIES	**3,561,480**	**-**	**-**	**-**	**-**	**-**
CASH FORWARD	5,400,000	-	-	-	-	-
CASH FORWARD	**5,400,000**	**-**	**-**	**-**	**-**	**-**
TOTAL EOTEC CONST FUND	**8,961,480**	**-**	**-**	**-**	**-**	**-**

EXPENDITURES

By category

18
6760 EOTEC CONSTRUCTION

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	3,561,480	-	-	-	-	-
TOTAL EOTEC CONST FUND	**3,561,480**	**-**	**-**	**-**	**-**	**-**

EOTEC CONSTRUCTION DETAILED EXPENDITURES

18
6760 EOTEC CONSTRUCTION

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MISCELLANEOUS CONTRACTUAl	3,561,480	-	-	-	-	-
MATERIALS & SERVICES	**3,561,480**	-	-	-	-	-
TOTAL EOTEC CONST FUND	**3,561,480**	-	-	-	-	-

2014 WATER & SEWER REVENUE BONDS

In the spring of 2014 the City issued $4,715,000 in revenue bonds to pay for a portion of capital improvements, including constructing, repairing and expanding the City's wastewater treatment facilities and water delivery facilities.

RESOURCES

31 WATER & SEWER REVENUE BONDS
8200

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	623	-	-	-	-	-
TOTAL INTEREST	**623**	-	-	-	-	-
CASH FORWARD	1,300,000	-	-	-	-	-
CASH FORWARD	**1,300,000**	-	-	-	-	-
TOTAL 2014 WTR & SWR BONDS	**1,300,623**	-	-	-	-	-

EXPENDITURES

By category

31 WATER & SEWER REVENUE BONDS
8200

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL OUTLAY	723,939	-	-	-	-	-
TOTAL 2014 WTR & SWR BONDS	**723,939**	-	-	-	-	-

2014 WATER & SEWER REVENUE BONDS DETAILED EXPENDITURES

31 WATER & SEWER REVENUE BONDS
8200

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL IMPROVEMENTS	723,939	-	-	-	-	-
CAPITAL OUTLAY	**723,939**	**-**	**-**	**-**	**-**	**-**
TOTAL 2014 WTR & SWR BONDS	**723,939**	**-**	**-**	**-**	**-**	**-**

HARKENRIDER CENTER CONSTRUCTION FUND

MISSION STATEMENT

The City received a $2M grant from CDBG to design and construct a new senior center on leased ground near the library. Council added $750,000 to the budget for a partial basement and parking lot enhancements.

DEPARTMENT OBJECTIVES 2018-19

- Complete the Harkenrider Senior Center Parking lot.

RESOURCES

32 HARKENRIDER CENTER CONSTRUCTION FUND
8300

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	894	-	-	-	-
INTEREST ON INVESTMENTS	**-**	**894**	**-**	**-**	**-**	**-**
LOCAL GRANTS	-	6,800	-	-	-	-
CDBG GRANT - FEDERAL	66,489	435,298	1,314,300	-	-	-
FROM OTHER AGENCIES	**66,489**	**442,098**	**1,314,300**	**-**	**-**	**-**
TRANSFER FROM GENERAL FUND	-	750,000	37,000	-	-	-
TRANSFERS	**-**	**750,000**	**37,000**	**-**	**-**	**-**
CASH FORWARD	73,360	27,300	858,710	50,000	50,000	50,000
CASH FORWARD	73,360	**27,300**	**858,710**	**50,000**	**50,000**	**50,000**
TOTAL SENIOR CTR FUND	**139,849**	**1,220,292**	**2,210,010**	**50,000**	**50,000**	**50,000**

EXPENDITURES

By category

32 HARKENRIDER CENTER CONSTRUCTION FUND 8300

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL OUTLAY	114,525	536,483	2,210,010	50,000	50,000	50,000
TOTAL SENIOR CTR FUND	**114,525**	**536,483**	**2,210,010**	**50,000**	**50,000**	**50,000**

HARKENRIDER CONSTRUCTION FUND DETAILED EXPENDITURES

32 HARKENRIDER CENTER CONSTRUCTION FUND
8300

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL OUTLAY	114,525	536,483	2,210,010	50,000	50,000	50,000
CAPITAL OUTLAY	**114,525**	**536,483**	**2,210,010**	**50,000**	**50,000**	**50,000**
TOTAL	**114,525**	**536,483**	**2,210,010**	**50,000**	**50,000**	**50,000**

2016 FF & C OBLIGATION-ELECTRIC

MISSION STATEMENT
To provide the citizen-owners of Hermiston Energy Services with safe and reliable electric service at comparable and affordable prices.

DEPARTMENT DESCRIPTION
In 2016, HES issued $4,000,000 in Series 2016A Oregon Full Faith and Credit Obligations for HES's 2016-19 Construction Work Plan (CWP).

DEPARTMENT OBJECTIVES 2018-19

- HES will participate in the construction of Hermiston East substation with Umatilla Electric Cooperative. This will provide three additional feeders into HES's system.
- HES installed new Automated Meter Infrastructure (AMI) capable of reading electric meters. This automated two-way communications system will read meters, assist in outage management and provide additional customer options once deployed.
- Primary system improvements:
    - Feedville Substation: Pioneer and Airport Way.
    - Butte Substation: W. Ridgeway Ave., 4th Street, Madrona and Butte Park.

RESOURCES

33 2016 FF & C OBLIG-ELECTRIC FUND
8200

	2015-16 Received	2016-17 Received	2018-19 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	37,684	-	-	-	-
TOTAL INTEREST	-	**37,684**	-	-	-	-
PROCEEDS FROM REVENUE BONDS	-	4,005,000	-	-	-	-
BOND PREMIUM	-	909,893	-	-	-	-
ISSUANCE OF REFUNDING DEBT	-	11,525,000	-	-	-	-
TOTAL NON REVENUE RECEIPTS	-	**16,439,893**	-	-	-	-
CASH FORWARD	-	-	3,700,000	2,000,000	2,000,000	2,000,000
TOTAL CASH FORWARD	-	-	**3,700,000**	**2,000,000**	**2,000,000**	**2,000,000**
TOTAL REVENUE	-	**16,477,577**	**3,700,000**	**2,000,000**	**2,000,000**	**2,000,000**

EXPENDITURES
By category

33 2016 FF & C OBLIG-ELECTRIC FUND
8200

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	-	170,103	-	100,000	100,000	100,000
CAPITAL OUTLAY	-	356,409	3,700,000	1,900,000	1,900,000	1,900,000
BOND PAYMENT	-	11,766,013	-	-	-	-
TOTAL FF & C OBLIG.-ELECTRIC	-	**12,292,525**	**3,700,000**	**2,000,000**	**2,000,000**	**2,000,000**

2016 FF&C OBLIGATION-ELECTRIC DETAILED EXPENDITURES

33 2016 FF & C OBLIG-ELECTRIC FUND
8200

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER PROFESSIONAL SERVICES	-	170,103	-	100,000	100,000	100,000
MATERIALS & SERVICES	-	**170,103**	-	**100,000**	**100,000**	**100,000**
CAPITAL IMPROVEMENTS	-	356,409	3,700,000	1,900,000	1,900,000	1,900,000
CAPITAL OUTLAY	-	**356,409**	**3,700,000**	**1,900,000**	**1,900,000**	**1,900,000**
PAYMENT TO BOND ESCROW AGEN	-	11,766,013	-			
BOND PAYMENT	-	**11,766,013**	-	-	-	-
TOTAL EXPENDITURES	-	**12,292,525**	**3,700,000**	**2,000,000**	**2,000,000**	**2,000,000**

2017 FF & C OBLIGATION-SEWER & WATER

MISSION STATEMENT

The proceeds from the sale of the Full Faith and Credit Obligations will be used to finance capital improvements to the City's Sewer and Water System.

DEPARTMENT OBJECTIVES 2018-19

- Purchase and install new equipment and machinery at the Sewer Treatment Plant

RESOURCES

34 2017 FF & C OBLIG-SEWER & WATER
FUND 8210/8220

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	7,123	-	-	-	-
TOTAL INTEREST	**-**	**7,123**	**-**	**-**	**-**	**-**
PROCEEDS FROM BONDS	-	3,160,000	-	-	-	-
BOND PREMIUM	-	105,614	-			
TOTAL NON REVENUE RECEIPTS	**-**	**3,265,614**	**-**	**-**	**-**	**-**
CASH FORWARD	-	-	3,200,000	1,410,800	1,410,800	1,410,800
CASH FORWARD	**-**	**-**	**3,200,000**	**1,410,800**	**1,410,800**	**1,410,800**
TOTAL REVENUE	**-**	**3,272,737**	**3,200,000**	**1,410,800**	**1,410,800**	**1,410,800**

EXPENDITURES

By category

34 2017 FF & C OBLIG-SEWER & WATER
FUND 8210/8220

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
SEWER	-	63,156	1,500,000	1,410,800	1,410,800	1,410,800
WATER	-	1,314,826	1,700,000	-	-	-
TOTAL FF & C-SEWER & WATER	**-**	**1,377,982**	**3,200,000**	**1,410,800**	**1,410,800**	**1,410,800**

2017 FF&C SEWER & WATER BONDS DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER PROFESSIONAL SERVICES	-	28,599	-	-	-	-
PLANT EQUIPMENT	-	34,557	1,500,000	1,410,800	1,410,800	1,410,800
SEWER TOTAL	**-**	**63,156**	**1,500,000**	**1,410,800**	**1,410,800**	**1,410,800**
OTHER PROFESSIONAL SERVICES	-	32,412	-	-	-	-
METERS	-	1,282,414	1,700,000	-	-	-
WATER TOTAL	**-**	**1,314,826**	**1,700,000**	**-**	**-**	**-**
TOTAL SEWER & WATER	**-**	**1,377,982**	**3,200,000**	**1,410,800**	**1,410,800**	**1,410,800**

2017 FF & C OBLIGATION-HURA

MISSION STATEMENT

The proceeds from the sale of the Full Faith and Credit Obligations will be used to finance projects described in the Hermiston Urban Renewal Agency Plan.

URBAN RENEWAL PLAN PROJECTS 2018-19

- First phase of a "Festival Street"
- Parking Improvements
- Façade Grants
- Street Lighting
- Signage

RESOURCES

35 2017 FF & C OBLIGATION-HURA FUND
8200

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	3,356	-	-	-	-
TOTAL INTEREST	**-**	**3,356**	**-**	**-**	**-**	**-**
PROCEEDS FROM BONDS	-	1,475,000	-	-	-	-
BOND PREMIUM	-	49,109	-	-	-	-
TOTAL NON REVENUE RECEIPTS	**-**	**1,524,109**	**-**	**-**	**-**	**-**
CASH FORWARD	-	-	1,500,000	-	-	-
CASH FORWARD	-	-	**1,500,000**	-	-	-
TOTAL REVENUE	**-**	**1,527,465**	**1,500,000**	**-**	**-**	**-**

EXPENDITURES

By category

35 2017 FF & C OBLIGATION-HURA FUND
8200

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
CAPITAL OUTLAY	-	28,478	1,500,000	-	-	-
TOTAL FF & C OBLIG-HURA	**-**	**28,478**	**1,500,000**	**-**	**-**	**-**

2017 FF&C HURA BONDS DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER PROFESSIONAL SERVICES	-	28,478	-	-	-	-
CAPITAL IMPROVEMENTS	-	-	1,500,000	-	-	-
FESTIVAL STREET TOTAL	-	**28,478**	**1,500,000**	-	-	-
TOTAL EXPENDITURES	-	**28,478**	**1,500,000**	-	-	-

2017 FF & C OBLIGATION-TPA

MISSION STATEMENT

The proceeds from the sale of the Full Faith and Credit Obligations will be used to finance capital improvements to the Eastern Oregon Trade and Event Center.

RESOURCES

36 2017 FF & C OBLIGATION-TPA FUND
8200

	2015-16 Received	2016-17 Received	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
INTEREST ON INVESTMENTS	-	933	-	-	-	-
TOTAL INTEREST	**-**	**933**	**-**	**-**	**-**	**-**
PROCEEDS FROM BONDS	-	2,120,000	-	-	-	-
BOND PREMIUM	-	70,830	-	-	-	-
TOTAL NON REVENUE RECEIPTS	**-**	**2,190,830**	**-**	**-**	**-**	**-**
TOTAL REVENUE	**-**	**2,191,763**	**-**	**-**	**-**	**-**

EXPENDITURES

By category

36 2017 FF & C OBLIGATION-TPA FUND
8200

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
MATERIALS & SERVICES	-	40,932	-	-	-	-
CAPITAL OUTLAY	-	2,150,000	-	-	-	-
TOTAL FF & C OBLIGATION-TPA	**-**	**2,190,932**	**-**	**-**	**-**	**-**

2017 FF&C TPA BONDS DETAILED EXPENDITURES

	2015-16 Expended	2016-17 Expended	2017-18 Budget	2018-19 Proposed	2018-19 Approved	2018-19 Adopted
OTHER PROFESSIONAL SERVICES	-	40,932	-	-	-	-
MATERIALS & SERVICE	**-**	**40,932**	**-**	**-**	**-**	**-**
CAPITAL IMPROVEMENTS	-	2,150,000	-	-	-	-
CAPITAL OUTLAY	**-**	**2,150,000**	**-**	**-**	**-**	**-**
TOTAL	**-**	**2,190,932**	**-**	**-**	**-**	**-**

GLOSSARY OF TERMS

Adopted Budget. Financial plan that forms the basis for appropriations. Adopted by the governing body.

Ad Valorem Tax. A property tax computed as a percentage of the value of taxable property. See "Assessed Value."

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body.

Assessed Value. The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

Budget. Written report showing the local government's comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year.

Budget Committee. Fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters appointed from the district.

Budget Message. Written explanation of the budget and the local government's financial priorities. It is prepared and presented by the executive officer or chairperson of the governing body.

Budget Officer. Person appointed by the governing body to assemble budget material and information and to physically prepare the proposed budget.

Capital Outlay. Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings.

Commodities. Supplies purchased for direct use, such as paper products, gasoline, equipment parts and cleaning supplies.

Contractual Services. Services provided by outside sources, such as architects, janitorial and printing.

Debt Service Fund. A fund established to account for payment of general long-term debt principal and interest.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples of enterprise funds are those for water and wastewater utilities.

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis.

EOTEC. Eastern Oregon Trade and Event Center.

Fiscal Year. A 12-month period to which the annual operating budget applies. At the end of the period, a government determines its financial position and the results of its operations. It is July 1 through June 30 for local governments.

Full-Time Equivalent Position (FTE). A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example a summer parks worker working for four months, or 690 hours, would be equivalent to .3 of a full-time position.

Fund. A division in a budget segregating independent fiscal and accounting requirements. An entity within a government's financial plan designated to carry on specific activities or to reach certain objectives.

Goal. A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given time period.

HES. Hermiston Energy Services.

Long-Term. A period of time ten years or more.

Materials & Services. The goods and direct services purchased for direct consumption in the annual operation of the budget.

Maximum Assessed Value (MAV). The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of 3 percent each year. The 3 percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

Operating Funds. Resources derived from recurring revenue sources used to finance ongoing expenditures and pay-as-you-go capital projects.

Operating Rate. The rate determined by dividing the local government's operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will raise.

Ordinance. A formal legislative enactment by the governing board of a municipality.

ORS. Oregon Revised Statutes.

Permanent Rate Limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.

Personal Services. Salaries, health and accident insurance premiums, social security and retirement contributions, for example.

Proposed Budget. Financial and operating plan prepared by the budget officer, submitted to the public and budget committee for review.

Real Market Value (RMV). The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's-length transaction as of the assessment date. In most cases, the value used to test the constitutional limits.

Reserve Fund. Established to accumulate money from one fiscal year to another for a specific purpose, such as purchase of new equipment.

Resolution. A formal order of a governing body; lower legal status than an ordinance.

Resources. Estimated beginning funds on hand plus anticipated receipts.

SDC. System Development Charge.

Short-Term. A period of time less than ten years.

State SRF Loan. Long-term loan from the State of Oregon Department of Environmental Quality's "Clean Water State Revolving Fund" program. Funds from this loan are a portion of the total financing for the City's Recycled Water Plant project.

Supplemental Budget. A financial plan prepared to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax.

System Development Charge. A reimbursement fee, an improvement fee or a combination thereof assessed or collected at the time of increased usage of a capital improvement, at the time of issuance of a development permit or building permit, or at the time of connection to the capital improvement.

Tax on Property. Any tax, fee, charge or assessment imposed by any government unit upon property or upon a property owner as a direct consequence of ownership of that property.

Tax Rate. The amount of tax stated in terms of a unit of tax for each $1,000 of assessed value of taxable property.

Transfers. Also known as inter-fund transfers, the amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Unappropriated Ending Fund Balance. Amount set aside in the budget to be used as a cash carryover to the next year's budget. It provided the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency.

User Charges. The payment of a fee for direct receipt of a public service by the party benefiting from the service.