



## Applying for Coverage Under DEQ's WPCF 600 General Permit

### How do I obtain coverage under the WPCF 600 General Permit?

1. Complete a WPCF 600 General Permit application.
2. Submit a completed application and all applicable fees to the corresponding DEQ regional office provided on page 2. **An incomplete or unsigned application or application with incorrect fee payment will not be approved.**
3. DEQ will review the application information and take one of the following actions:
  - a. Issue written notice of assignment to the WPCF 600 General Permit. DEQ will send an assignment letter and a WPCF 600 General Permit to the applicant.
  - b. Request additional information if the information submitted is incomplete or unclear.
  - c. Deny coverage under the WPCF 600 General Permit. The applicant will be notified if the applicant's operation cannot be approved for coverage under the General Permit, and that the applicant may need to obtain an individual permit.

### How long is my permit coverage valid?

Permittees registered under this General Permit can operate until the expiration date provided on the cover page of the WPCF 600 General Permit. The WPCF 600 General Permit is considered valid when the applicant receives the DEQ authorization letter and the WPCF 600 General Permit with the applicant's name and DEQ permit number.

Facilities processing over 10,000 cubic yards per year of ore must apply for an individual permit in accordance with the procedures in OAR 340-045-0030. Any person not wishing to be covered or limited by this general permit may also apply for an individual permit.

### What additional information is required for non-mobile facility operations?

1. The latitude and longitude of the approximate center of the facility or site in degrees/minutes/seconds. Latitude and longitude can be obtained from DEQ's location finder web site at <http://deq12.deq.state.or.us/website/findloc/> or from United States Geological Survey (USGS) quadrangle topographic maps by calling toll-free at 1-888-ASK-USGS (1-888-275-8747).
2. The Township, Range, Section, and Tax Lot or Claim numbers for the regulated site.
3. A complete Land Use Compatibility Statement (LUCS) signed by the local land use authority. The application will not be processed without evidence that the proposal is approved by the local land use authority and meets statewide planning goals. A LUCS is not required if the local land use authority provides a letter to DEQ stating that their comprehensive plan requirements do not apply to small scale mining activity.
4. A vicinity map and a copy of a USGS quadrangle map, showing the location of the operation in relation to topographic features.

## FEE AND APPLICATION SUBMITTAL

A New Permit Application Fee of \$213 is required for new applicants with operations that process 1,500-10,000 cubic yards per year. The New Permit Application Fee must accompany the application.

### No fees are required for:

- operations that process less than 1,500 cubic yards per year, or
- operations that are renewing their registration under the WPCF 600 General Permit.

Please send pages 3 through 6 of the WPCF 600 permit application to the DEQ office depending on the county of the DEQ Region where you reside (see table below). If you process less than 1,500 cubic yards per year, there is no fee. If you process 1,500 or more cubic yards per year and do not exceed 10,000 cubic yards per year, submit the \$213 new permit application fee payment with the application. Make the fee payment check or money order payable to "Department of Environmental Quality" or "DEQ". If you have questions about your application, contact the corresponding Permit Coordinator listed below. You may contact any Permit Coordinator with general questions.

DEQ OFFICE	
DEQ Regions and Counties	Permit Coordinator
<b>Out-of-State or Northwest Region:</b> Clackamas, Clatsop, Columbia, Multnomah, Tillamook, Washington	Address: Oregon DEQ <b>Northwest Region – Portland Office</b> ATTN: <b>Cecilia Mitchell</b> 811 SW Sixth Avenue Portland, OR 97201 Phone: <b>503-229-6114</b> or toll-free in Oregon: <b>800-452-4011, ext. 5449</b> Email: <b>mitchell.cecilia@deq.state.or.us</b>
<b>Western Region:</b> Coos, Curry, Douglas, Lane, Jackson, Josephine, Benton, Lincoln, Linn, Marion, Polk, Yamhill	Address: Oregon DEQ <b>Western Region – Eugene Office</b> ATTN: <b>Kathy Jacobsen</b> 165 E 7 <sup>th</sup> Ave, Suite 100 Eugene, Oregon 97401 Phone: <b>541-687-7326</b> or toll-free in Oregon: <b>800-844-8467</b> Email: <b>Jacobsen.kathy@deq.state.or.us</b>
<b>Eastern Region:</b> Baker, Gilliam, Grant, Malheur, Morrow, Umatilla, Union, Wallowa, Wheeler, Crook, Deschutes, Harney, Hood River, Jefferson, Klamath, Lake, Sherman, Wasco	Address: Oregon DEQ <b>Eastern Region – Pendleton Office</b> ATTN: <b>Jackie Ray</b> 700 SE Emigrant, Suite 330 Pendleton, OR 97801 Phone: <b>541-278-4605</b> or toll-free in Oregon <b>1-800-304-3513</b> Email: <b>ray.jackie@deq.state.or.us</b>

<b>DEQ USE ONLY</b>  <hr/> File Number  <hr/> Application Number  <hr/> Permit Coverage Issuance Date	<b>APPLICATION FOR NEW WATER POLLUTION CONTROL FACILITIES WPCF GENERAL PERMIT 600</b>  <b>Non-chemical Off-stream Small Scale Mining</b>    <b>Oregon Department of Environmental Quality</b>	<b>DEQ USE ONLY</b>  <hr/> Date Application Received  <hr/> Fee Payment Amount Received  <hr/> Check or Money Order Number  <hr/> Receipt Number
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**A New Permit Application Fee of \$213 must accompany this application for new applicants with operations that process 1,500–10,000 cubic yards per year.**

New Permit Application Fee enclosed ☐ Not applicable ☐

### SECTION A. REFERENCE INFORMATION

1. Legal Name of Applicant: \_\_\_\_\_
2. Is the applicant the owner of the facility or operation? ☐ Yes ☐ No
3. Legal Status of Applicant: ☐ Federal ☐ State ☐ Public ☐ Private ☐ Other, specify: \_\_\_\_\_
4. Name of Facility (if different than legal name): \_\_\_\_\_

### SECTION B. FACILITY CONTACTS

- |                                 |                    |
|---------------------------------|--------------------|
| 1. Responsible Official: _____  | Telephone #: _____ |
| Mailing Address: _____          | E-Mail: _____      |
| City, State, Zip Code: _____    |                    |
| 2. Facility Contact: _____      |                    |
| Telephone #: _____              |                    |
| Facility Mailing Address: _____ | E-Mail: _____      |
| City, State, Zip Code: _____    |                    |

### SECTION C. GENERAL INFORMATION FOR ALL PERMITS

1. Facility/operation is **mobile** (moves to different locations in the state) ☐
2. Facility/operation is **non-mobile** (remains in the same location) ☐ *Provide all information in section D below.*
3. Total amount of material processed is less than 1,500 cubic yards per year ☐
4. Total amount of material processed is 1,500-10,000 cubic yards per year ☐ *Provide all information in number 8 below.*

5. Fully describe how the wastewater will be treated. *(For example, will the wastewater be recirculated back to the trommel? How big are the wastewater holding ponds, and how deep? How much wastewater will be generated?)* Ponds that are 20,000 ft<sup>2</sup> or more and/or dikes that are 5 feet or more in height must obtain DEQ approval prior to construction or modification.
6. Fully describe the impact of the operation to groundwater. *(For instance, will the excavation encounter groundwater? Will there be any seepage from the wastewater holding ponds? How much? Will there be any seepage into surface water? How deep is groundwater at the facility location?)*
7. Fully describe the impact of the operation to surface water. *(For instance, what measures are taken to prevent turbid water from entering surface water? How far is the operation from surface water? Is the operation located above the ordinary high water level of the nearby surface water? If the operation is located below the ordinary high water level of the nearby surface water, the WPCF 600 coverage may be inappropriate. Operations located below the ordinary high water level may need a removal-fill permit from both the U.S. Army Corps of Engineers and Oregon Department of State Lands and DEQ's 401 water quality certification in addition to an individual discharge permit from DEQ.)*

8. Fully describe how you plan to replace riparian vegetation that is disturbed. (*For instance, describe the type of vegetation and how much of an area will be disturbed. When will disturbed vegetation be replanted?*) Revegetation activities must be conducted on an ongoing basis. A site map illustrating the location and description of the vegetation is recommended to address this requirement. If not applicable because no riparian vegetation exists or you will not be removing riparian vegetation, please respond: "Not Applicable". **This information is only required if the total amount of material processed at your facility/operation is 1,500-10,000 cubic yards per year.**

#### SECTION D. NON-MOBILE FACILITY INFORMATION

**Mobile Facilities/Operations are not required to provide the information in this section.**

Non-mobile facilities must attach a complete Land Use Compatibility Statement (LUCS) signed by the local land use authority. The application will not be processed without evidence that the proposal is approved by the local land use authority and meets statewide planning goals. A LUCS is not required if the local land use authority provides a letter to DEQ stating that their comprehensive plan requirements do not apply to small scale mining activity.

1. Physical Street Address:

City, State, Zip Code:

County:

2. Latitude: \_\_\_\_\_ degrees \_\_\_\_\_ minutes \_\_\_\_\_ seconds

Township: \_\_\_\_\_ Section: \_\_\_\_\_

Longitude: \_\_\_\_\_ degrees \_\_\_\_\_ minutes \_\_\_\_\_ seconds

Range: \_\_\_\_\_ Claim or Tax lot #: \_\_\_\_\_

3. Fully describe the location and type of operation, equipment used, and planned changes to the mining location. (*For example, will a backhoe be used and the ore processed with a trammel? How deep will the excavation be? Will holding ponds be constructed?*) **A vicinity map and a copy of a USGS quadrangle map must accompany this application, showing the location of the operation in relation to topographic features.**

## SECTION E. SIGNATURE

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Legally Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**The signature of a legally authorized representative must be provided in order to process this application.**

### Definition of Legally Authorized Representative:

Please also provide the information requested in brackets [ ]

- ◆ **Corporation** — president, secretary, treasurer, vice-president, or any person who performs principal business functions; or a manager of one or more facilities that is authorized in accordance to corporate procedure to sign such documents
- ◆ **Partnership** — General partner *[list of general partners, their addresses and telephone numbers]*
- ◆ **Sole Proprietorship** — Owner(s) *[each owner must sign the application]*
- ◆ **City, County, State, Federal, or other Public Facility** — Principal executive officer or ranking elected official
- ◆ **Limited Liability Company** — Member *[articles of organization]*
- ◆ **Trusts** — Acting trustee *[list of trustees, their addresses and telephone numbers]*