


<p style="text-align: center;"><u>DEQ USE ONLY</u></p> <p>File #: _____</p> <p>Application #: _____</p> <p>LLID #: _____</p> <p>River Mile: _____</p> <p>Legal Name Confirmed: <input type="checkbox"/></p> <p>Notes: _____</p> <p>_____</p>	<p>SMALL LOT APPLICATION</p> <p>NPDES GENERAL PERMIT #1200-C</p> <p>For stormwater discharges to surface waters from construction activities disturbing less than one acre that are part of a common plan of development disturbing one or more acres. Sites that meet the automatic coverage requirements of the 1200-CN permit are not required to submit this application.</p> <div style="text-align: center;">  </div>	<p style="text-align: center;"><u>DEQ USE ONLY</u></p> <p>Date Received: _____</p> <p>Amount: \$ _____</p> <p>Check Name: _____</p> <p>Check #: _____</p> <p>Deposit #: _____</p> <p>Receipt #: _____</p> <p>Notes: _____</p>				
<p>PLEASE ANSWER ALL QUESTIONS COMPLETELY</p>						
<p>A. PROJECT INFORMATION</p>						
<p>1. Applicant (Owner, Developer, or General Contractor):</p> <p>Contact Name (if different than applicant) _____</p> <p>Address _____</p> <p>City/State /Zip _____</p> <p>Telephone _____</p> <p>Email Address _____</p>	<p>2. Name of Subdivision or Commercial/Industrial Park:</p> <p>Approximate location of center of site: * _____</p> <p>Latitude: _____</p> <p>Longitude: _____</p> <p>Total Site Acreage (acres): _____</p> <p>Total Disturbed Area (acres): _____</p> <p><i>*For assistance: Location Tool at:</i> http://deggisweb.deq.state.or.us/llid/llid.html</p>					
<p>3. Site location:</p> <p>Address or Cross Street _____</p> <p>City/ State/ Zip _____</p> <p>County _____</p>	<p>4. Nature of Construction Activity:</p> <p><input type="checkbox"/> Single Family (SIC Code 1521)</p> <p><input type="checkbox"/> Multi-Family Residential (SIC Code 1522)</p> <p><input type="checkbox"/> Commercial (SIC Code 1542)</p> <p><input type="checkbox"/> Industrial (SIC Code 1541)</p>					
<p>5. Stormwater runoff during construction will flow to:</p> <p><input type="checkbox"/> Creek/Stream (provide name): _____</p> <p><input type="checkbox"/> Ditch (provide name of receiving stream for ditch): _____</p> <p><input type="checkbox"/> Municipal storm sewer or drainage system (provide name of receiving stream for system): _____</p>						
<p>B. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE</p>						
<p>I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief. In addition, I agree to pay all permit fees required by Oregon Administrative Rules 340-045.</p>						
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"> <p>Name of Legally Authorized Representative (Type or Print)</p> </td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"> <p>Title (if applicable)</p> </td> </tr> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"> <p>Signature of Legally Authorized Representative</p> </td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"> <p>Date</p> </td> </tr> </table>			<p>Name of Legally Authorized Representative (Type or Print)</p>	<p>Title (if applicable)</p>	<p>Signature of Legally Authorized Representative</p>	<p>Date</p>
<p>Name of Legally Authorized Representative (Type or Print)</p>	<p>Title (if applicable)</p>					
<p>Signature of Legally Authorized Representative</p>	<p>Date</p>					

Application Instructions

A. PROJECT INFORMATION

1. Enter the legal name and contact information of the applicant. Permit coverage will be issued to this entity. This is the person, business, public organization, or other entity responsible for ensuring that erosion and sediment controls are in place and in working order through the life of the project.
 - This must be the **legal** Oregon name (for example, Acme Products, Inc.) or the **legal** representative of the company if it operates under an assumed business name (for example, John Smith, dba Acme Products). This will most likely be the property owner but may be a developer, general contractor, etc.
 - If the applicant is not the individual property owner then the name must be a legal, active name registered with the Oregon Department of Commerce, Corporation Division in Salem at 503-378-4752 or http://egov.sos.state.or.us/br/pkg_web_name_srch_inq.login, unless otherwise exempted by their rules. If the name of the applicant is not registered with the Corporation Division and the applicant is a partnership or doing business as a corporate entity, attach legal documents that verify the entity's existence with the application. The applicant may not use an assumed business name.
 - Permit coverage may be transferred from one party to another. For example, a developer may apply for a permit and then transfer the permit to a contractor. Transfer forms are available from DEQ or at <http://www.deq.state.or.us/wq/stormwater/constappl.htm>.
2. Provide the name of the subdivision, business park, industrial park, etc. Also, provide the latitude and longitude for the approximate center of the site (DEQ Location Tool at <http://deqgisweb.deq.state.or.us/llid/llid.html>) and the acreage involved in the project.
3. Provide the location of the site with respect to crossroads in the area, and, if available, a street address.
4. Check the box that best describes the nature of the construction activity.
5. Provide the name of the receiving waterbody.

B. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE

- ♦ Corporation – President, secretary, treasurer, vice-president, or any person who performs principal business functions; or a manager of one or more facilities that is authorized in accordance to corporate procedures to sign such documents. Proof of authorization for other than the officers may have to be provided..
- ♦ Partnership – General partner.
- ♦ Sole Proprietorship – Owner. If more than one person is the sole proprietor, each person must sign the form.
- ♦ City, County, State, Federal, or other Public Facility – Principal executive officer or ranking elected official.
- ♦ Limited Liability Company – Member.
- ♦ Trusts – Acting trustee.

APPLICATION AND FEE SUBMITTAL

The following must be completed and submitted to the appropriate DEQ regional office or DEQ agent (below).

- ☐ DEQ application form signed by the Legally Authorized Representative meeting the signature requirements in B above
- ☐ Site Sketch showing the locations of the erosion and sediment controls, surface water flow arrows, and any drainfields and wells.
- ☐ Standard Notes and applicable BMP Detail Sheets.
- ☐ The fee for a new application is \$243 payable to Oregon DEQ and must be submitted with this application. The fee is subject to change; please visit <http://www.deq.state.or.us/wq/wqpermit/stminfo.htm> for the current fee. If you are sending your application to a DEQ Agent, check with the DEQ Agent for appropriate fee and make check payable to the DEQ Agent.

DEQ Northwest Region 2020 SW 4th Avenue, Suite 400 Portland, OR 97201-4987 503-229-5438 or 1-800-452-4011	DEQ Western Region 165 East 7th Avenue, Suite 100 Eugene, OR 97401 541-687-7326 or 1-800-452-4011	DEQ Eastern Region 700 SE Emigrant Avenue, Suite 330 Pendleton, OR 97801 541-278-4605 or 1-800-304-3513
City of Hermiston 215 Gladys Avenue Hermiston, OR 97838 541-667-5025		