From: HQ Help Desk
To: Comment-NPS;
Subject: Password expiring: 06/09/2013 11:20:13 For account: comment-nps
Date: Monday, June 03, 2013 1:01:12 AM

The password for account: comment-nps is set to expire in approximately seven days.

It would be in your best interest to change the password now.

To change your password:

1. On your keyboard, press CTRL+ALT+DELETE.

2. Click Change Password.

3. In Old Password, type your current network password.

4. In New Password and Confirm New Password, type your new network password, and then click OK.

If you do not change the password now, you will receive one more password expiration email when there is one day left before your password expires.

The expiration of the account password can cause problems using Outlook Web Access (OWA) and Virtual Private Network (VPN).

Once it does expire, you will be prompted to change the password the next time you login to your workstation.

Password Policy: http://deq05/intranet/working/policies/020.006-PasswordPolicy.pdf

Password Rules, Tips and Examples: http://deq05/intranet/working/policies/020.006-PasswordPolicyProcedure.pdf