| Action Items for Rulemaking | Deliverables | Send Out | Due Date |
| --- | --- | --- | --- |
| Assumptions: -Stephanie B. can spend a significant amount of time on organizing comments-Deb and Spencer can spend time responding to comments-Jane with permit writers on workgroup can complete variance IMD-Koto has time to work on TMDL IMD-Does not include time spent on responding to Congressional inquiries, etc. on the rule-Assumes the FCR is not revised |
| RULEMAKING PACKAGE |
| Hearings (Andrea, Stephanie) | Transcriptions (9) (Stephanie/Contractor)Officer Reports (9) (Andrea)**To Do:** Medford and Portland | Done | May 12 |
|  |  |  |  |
| Draft IMDs(Jane, Koto, other permit writers) | Variances—Jane working with othersTMDLs—sent out to regional staff for input-Spencer to incorporate BPA and Intake Credits into “Phase II” of the RPA IMD—i.e. after June |  | For June EQC |
|  |  |  |  |
| Process Comments (Stephanie) | -Log in each commenter on master spreadsheet-Electronic and 5 hard copy files of all comments received | Ongoing | April 22, 2011 |
|  |  |  |  |
| Sort Comments and Assign Responders(Cheryl) | -Review logged in comments and copy/paste comments into relevant sections of the Response to Comments document-Re-organize/Lump as necessary-Strategize on how to organize and respond to form letters | Ongoing | **April 22--substantive comments****\*May 5--rest of minor/form letter comments**\* To meet this deadline, RTC document might not reflect every single comment  |
|  |  |  |  |
| Draft Response to Comments and Proposed Rules(Andrea, Koto, Spencer, Deb) | -Address additional comments per Cheryl’s additions-Simultaneously elevate issues as needed for Neil discussion-Simultaneously revise and finalize rules if necessary (e.g. BPA) |  | \***May 3, 2011**\*Assumes Spencer can finish drafting the BPA AND review and respond to permitting comments the week of April 25 |
|  |  |  |  |
| Draft Staff Report(review by Wigal, Foster, Liebe, Clipper, Mullane, IRT) | -**Review Response to Comment, Revised Rules, Staff Report**-Staff work on updating issue papers during this manager review time-Schedule a meeting w/ IRT members around May 5-get RTC to Michele for formatting for EMT review (probably don’t need) | May 4, 2011May 6, but probably later | **May 9, 2011** |
|  |  |  |  |
| Draft Staff Report(review by EMT opt-ins, Larry K., Maggie V., Stephanie Clark for Dick, Joanie, etc. ) | * EQC Staff Report – with the following attachments:

*Proposed rule revisions (strikeout/underline; Summary of Public Comments and Agency Responses; Presiding Officer’s Report; Statement of Need and Fiscal and Economic Impact (from notice package); Land Use Evaluation Statement (from notice package); Relationship to Federal Requirements Questions (from notice package); Advisory Committee Membership and Report; issue papers** Rule Implementation Plan Checklist and Plan
* Facilitator’s Report (Donna Silverberg) May 18 due

\*Staff report and other rulemaking docs mostly complete\*Stephanie C. will get docs into EQC format | May 13, 2011 | **May 19, 2011** |
|  |  |  |  |
| Final Staff Report(for Dick’s sig) | See aboveEverything final | May 24, 2011 | **May 26, 2011** |
|  |  |  |  |
| Final Staff Report(to EQC) | See above, plusAccompanying Materials:-Memo describing MOU with ODF and MOA with ODA -Variance and TMDL IMDs-Facilitator’s Report- Issue Papers |  | **May 26, 2011**(Stephanie C. needs to send Report to EQC by May 27) |
|  |  |  |  |
| Submit Revised Standards to EPA for Approval*(Andrea)* | AG certification of rule adoptionRules filed with SOSSubmittal package to EPAEPA action item |  | July 21, 2011Oct. 20, 2011 |
|  |  |  |  |
| Final IMDs(Jane, Koto, Deb, Andrea, Spencer, other permit writers??) | VariancesTMDLsAntidegradation |  | *See Timeline for Follow Up Action Items Doc* |
| EQC MEETINGS |
|  |  |  |  |
| EQC Information Presentation | Staff Reports and PPTs |  | March 17, 2011 |
| *(Deb and others)* | Director’s Dialogue |  | April 7, 2011 |
|  | Meeting  |  | **April 21 – 22, 2011** |
|  |  |  |  |
| EQC Action Item | Staff Reports and PPTs |  | May 12, 2011 |
| *(Deb and others)* | Director’s Dialogue |  | June 2, 2011 |
|  | Meeting  |  | **June 16, 2011**  |