| Action Items for Rulemaking | Deliverables | Send Out | Due Date |
| --- | --- | --- | --- |
| Assumptions:  -Stephanie B. can spend a significant amount of time on organizing comments  -Deb and Spencer can spend time responding to comments  -Jane with permit writers on workgroup can complete variance IMD  -Koto has time to work on TMDL IMD  -Does not include time spent on responding to Congressional inquiries, etc. on the rule  -Assumes the FCR is not revised | | | |
| RULEMAKING PACKAGE | | | |
| Hearings  (Andrea, Stephanie) | Transcriptions (9) (Stephanie/Contractor)  Officer Reports (9) (Andrea)  **To Do:** Medford and Portland | Done | May 12 |
|  |  |  |  |
| Draft IMDs  (Jane, Koto, other permit writers) | Variances—Jane working with others  TMDLs—sent out to regional staff for input  -Spencer to incorporate BPA and Intake Credits into “Phase II” of the RPA IMD—i.e. after June |  | For June EQC |
|  |  |  |  |
| Process Comments  (Stephanie) | -Log in each commenter on master spreadsheet  -Electronic and 5 hard copy files of all comments received | Ongoing | April 22, 2011 |
|  |  |  |  |
| Sort Comments and Assign Responders  (Cheryl) | -Review logged in comments and copy/paste comments into relevant sections of the Response to Comments document  -Re-organize/Lump as necessary  -Strategize on how to organize and respond to form letters | Ongoing | **April 22--substantive comments**  **\*May 5--rest of minor/form letter comments**  \* To meet this deadline, RTC document might not reflect every single comment |
|  |  |  |  |
| Draft Response to Comments and Proposed Rules  (Andrea, Koto, Spencer, Deb) | -Address additional comments per Cheryl’s additions  -Simultaneously elevate issues as needed for Neil discussion  -Simultaneously revise and finalize rules if necessary (e.g. BPA) |  | \***May 3, 2011**  \*Assumes Spencer can finish drafting the BPA AND review and respond to permitting comments the week of April 25 |
|  |  |  |  |
| Draft Staff Report  (review by Wigal, Foster, Liebe, Clipper, Mullane, IRT) | -**Review Response to Comment, Revised Rules, Staff Report**  -Staff work on updating issue papers during this manager review time  -Schedule a meeting w/ IRT members around May 5  -get RTC to Michele for formatting for EMT review (probably don’t need) | May 4, 2011  May 6, but probably later | **May 9, 2011** |
|  |  |  |  |
| Draft Staff Report  (review by EMT opt-ins, Larry K., Maggie V., Stephanie Clark for Dick, Joanie, etc. ) | * EQC Staff Report – with the following attachments:   *Proposed rule revisions (strikeout/underline; Summary of Public Comments and Agency Responses; Presiding Officer’s Report; Statement of Need and Fiscal and Economic Impact (from notice package); Land Use Evaluation Statement (from notice package); Relationship to Federal Requirements Questions (from notice package); Advisory Committee Membership and Report; issue papers*   * Rule Implementation Plan Checklist and Plan * Facilitator’s Report (Donna Silverberg) May 18 due   \*Staff report and other rulemaking docs mostly complete  \*Stephanie C. will get docs into EQC format | May 13, 2011 | **May 19, 2011** |
|  |  |  |  |
| Final Staff Report  (for Dick’s sig) | See above  Everything final | May 24, 2011 | **May 26, 2011** |
|  |  |  |  |
| Final Staff Report  (to EQC) | See above, plus  Accompanying Materials:  -Memo describing MOU with ODF and MOA with ODA  -Variance and TMDL IMDs  -Facilitator’s Report  - Issue Papers |  | **May 26, 2011**  (Stephanie C. needs to send Report to EQC by May 27) |
|  |  |  |  |
| Submit Revised Standards to EPA for Approval  *(Andrea)* | AG certification of rule adoption  Rules filed with SOS  Submittal package to EPA  EPA action item |  | July 21, 2011  Oct. 20, 2011 |
|  |  |  |  |
| Final IMDs  (Jane, Koto, Deb, Andrea, Spencer, other permit writers??) | Variances  TMDLs  Antidegradation |  | *See Timeline for Follow Up Action Items Doc* |
| EQC MEETINGS | | | |
|  |  |  |  |
| EQC Information Presentation | Staff Reports and PPTs |  | March 17, 2011 |
| *(Deb and others)* | Director’s Dialogue |  | April 7, 2011 |
|  | Meeting |  | **April 21 – 22, 2011** |
|  |  |  |  |
| EQC Action Item | Staff Reports and PPTs |  | May 12, 2011 |
| *(Deb and others)* | Director’s Dialogue |  | June 2, 2011 |
|  | Meeting |  | **June 16, 2011** |