

TIME: 12:00 Lunch (bring your own) and meeting
PLACE: Library Staff Room

THE DALLES-WASCO COUNTY LIBRARY

East Seventh Place and Court Street

The Dalles, Oregon 97058

Telephone (503) 296-2815

A G E N D A

Library Board Meeting

June 10, 1987

- I. CALL TO ORDER
- II. MINUTES - May 13, 1987
- III. SHARED CONCERNS OF THE BOARD
- IV. BUSINESS
 - A. Election of new Chairperson*
 - B. Mezzanine design recommendation**
 - C. Recommendation regarding reciprocal borrowing agreement with Fort Vancouver Regional Library and Sherman County
- V. REPORTS
 - A. Resignation of Martin Magid
 - B. Dialog database
 - C. Planning for automation
 - D. Monthly budget report

*Del Anderson plans to remain on the Board but does not wish to be reelected as Chairman.

**It is recommended that the Board members come to the Library and preview the complete proposals prior to the Board meeting if possible.

would be needed. After a discussion, Del Anderson suggested tabling the issue until next month. Sheila Dooley said that the per capita state aid funds would go into the general fund if this were done. Del Anderson suggested spending the per capita state aid on something else. Sheila Dooley suggested purchasing a microfilm reader-printer. Margaret Amara reported that this would cost \$3,000 to \$3,300 including a maintenance agreement following a 90 day guarantee. Bill Bell moved to resubmit to the bidders a revised specifications sheet and spread the payment out over two fiscal years' budgets, have the Library Board review the proposals, and accept the lowest priced proposal that meets City specifications. Sheila Dooley asked how the payments could be spread over two years without a supplemental budget hearing. Dewanda Clark said that a supplemental budget hearing could be held at any time. After a discussion Del Anderson made a motion to authorize the Chairman to ask the staff to construct an appropriate statement to submit to the City Council asking to reserve \$2948 (the per capita state aid funds) for the anticipated cost of the mezzanine design. If the request were approved, it was recommended that the new request for bids include an interview with the Library Board, staff, Bob Johnson, and other qualified people as well as electrical, mechanical, and structural specifications. Proposals would include \$2900 down and the balance when the material was accepted. Sheila Dooley asked if a supplemental budget hearing would be necessary to transfer the funds within the budget. Bill Bell asked Sheila Dooley to ask Del Cesar to call the Library Board Chairman to explain the situation if the transfer were not possible.

SHARED CONCERNS OF THE BOARD

Jo Kerege expressed concern about the loose ceiling tile in the women's restroom. Bob Johnson said that he would take care of it. Del Anderson said he was concerned about the steps to the upper parking lot. Bob Johnson said that he would take care of them also. Sheila Dooley mentioned that she would be sending a thank you letter to the Weedbeaters for all the yardwork done by the group at the Library. Sheila Dooley also reminded the Board of the Read-A-Thon which Margaret Amara and a group of volunteers had organized.

BUSINESS

B. Election Of New Chairperson

Bill Bell moved to elect Dennis Illingworth as President and Jo Kerege as Vice President. Bill Bell's motion was approved unanimously.

Jo Kerege asked if a new Board member had been selected.

Del Anderson suggested that the new member be someone from the media field. Several names were suggested. Bill Bell said that the person did not necessarily need to be a media person. Margaret Amara agreed and said that other interests should be represented. After a discussion Bill Bell moved to direct the staff to notify the City that the Library Board would like the City to advertise the Library Board opening and the criteria for selection. Dennis Illingworth seconded the motion and it was approved unanimously.

C. Recommendation Regarding Reciprocal Borrowing Agreement With Fort Vancouver Regional Library System And Sherman County

Sheila Dooley reported that the Library staff and the Oregon State Library Development Consultant had recommended trying a reciprocal agreement for a one year trial period. Jo Kerege made a motion to accept the proposal, Dennis Illingworth seconded it and the motion passed unanimously. Dennis Illingworth said that the reciprocal agreement would not encourage Sherman County to establish its own library. There was a discussion but no further action was taken.

REPORTS

A. Resignation Of Martin Magid

There was a discussion of the LSCA Grant project. Dewanda Clark said she would like a report to the City Council on the grant project and whether it should continue to be funded. Sheila Dooley suggested including it in the annual report. Bill Bell said that Martin Magid could write part of it before he left. Del Anderson said that there should be a state of the library open house. He also suggested that Sheila Dooley conduct an exit interview with Martin Magid to get his ideas as to what direction the project should be headed and any changes needed.

B. Planning For Automation

Margaret Amara reported on the different options for library automation that were available. Automated functions included acquisitions, administrative functions, bibliographic service center, bibliographic utility, BRS (Bibliographic Retrieval Services), CD-ROMs, circulation, community resource files, Dialog, and personal community use. Sheila Dooley stated that a bibliographic utility and circulation system were already part of the library's long range plan. Del Anderson suggested that online searching be factored into the Treaty Oak relationship as a way to justify it earlier.

Bill Bell moved to discuss Margaret Amara's recommendation on videocassettes. Jo Kerege seconded it and it was

approved unanimously. Bill Bell suggested as another recommendation that when the library has the funds, it should purchase a videocassette on copyright law which he had seen.

Bill Bell moved that a plaque be presented to Del Anderson and paid for by the Library Board, recognizing him for his outstanding service to the Library Board and the community at large. Bill Bell also suggested that a plaque be given to Carol Rogers. Jo Kerege seconded it and it was approved unanimously.