

City of Brookings

MEETING AGENDA – MODIFIED

CITY COUNCIL/URBAN RENEWAL AGENCY

Tuesday, May 28, 2019, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Appointments

1. Appointment of Lex Rau to Parks and Recreation Committee [Pg. 3]
2. Appointment of Alonzo Nalls to Parks and Recreation Committee [Pg. 7]

E. Oral Requests and Communications from the audience

(Public Comments on non-agenda items – 5 minute limit per person.*)

F. Consent Calendar

1. Approve Council minutes for May 13, 2019 [Pg. 10]
2. Accept TPAC minutes for April 11, 2019 [Pg. 13]
3. Receive monthly financial report for April 2019 [Pg. 15]

G. Staff Reports/Public Hearings/Ordinances/Resolutions

1. Curry Transfer and Recycling Rate Increase [City Manager, Pg. 21]
 - a. Rate Schedule with rate increase and franchise fee effective July 1, 2019 [Pg. 22]
2. Letter of Support for Allcare Health [City Manager, Pg. 25]
 - a. Draft letter [Pg. 26]
3. Letter of Support for SWACT [City Manager, Pg. 27]
 - a. Draft letter of support [Pg. 28]
4. Letter of Support for Senate Bill (SB) 941 [City Manager, Pg. 31]
 - a. Draft letter of support [Pg. 32]
5. Park Uses Fee waivers for Brookings Harbor Community Theater [Parks, Pg. 33]
 - a. BHCT Park Waiver Request [Pg. 34]
 - b. BHCT Park Use Application [Pg. 35]
6. Quasi-judicial public hearing on VAC-1-19, Ordinance 19-O-778, an Uncodified Ordinance Vacation a Portion of Oak and Railroad right of Way [PWDS, Pg. 39]
 - a. Ordinance 19-O-778 [Pg. 40]
 - b. Right of Way Vacation – Railroad Street Improvements – Exhibit A [Pg. 41]
7. Legislative hearing, Ordinance 19-O-779, amending Chapter 12.40, Alcohol Regulations for City Premise, of Brookings Municipal Code [Public Safety, Pg. 43]

- a. Draft Ordinance 19-O-779 [Pg. 44]
- b. Draft Edits to BMC chapter 12.40 – Exhibit A [Pg. 45]
8. Public hearing on State Revenue Sharing and Adopt Resolution [F&A, Pg. 47]
 - a. Resolution 19-R-1154, State Revenue Sharing [Pg. 48]
9. Public hearing and Approval of Appropriations for FY 2019-20 Budget [F&A, Pg. 49]
 - a. Resolution 19-R-1155, Budget [Pg. 50]
10. Approval of Water and Sewer Rates and System Replacement Fees for Fiscal Year 2019-20 [F&A, Pg. 53]
 - a. Resolution 19-R-1156 [Pg. 54]
 - b. Resolution 19-R-1157 [Pg. 56]
 - c. Resolution 19-R-1158 [Pg. 58]

H. Remarks from Mayor and Councilors

I. Adjournment

URBAN RENEWAL AGENCY

A. Call to Order

B. Roll Call

C. Consent Calendar

1. Approve Urban Renewal Agency Minutes for December 10, 2018 [Pg. 59]

D. Public Comments

E. Staff Reports

1. Public hearing and approval of Agency appropriations for FY 2019-20 Budget [F&A, Pg. 60]
 - a. Resolution 19-R-1159, Budget [Pg. 61]

F. Agency Remarks

G. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.



City of Brookings

898 Elk Drive, Brookings, OR 97415
Phone: 541-469-2163 Fax: 541-469-3650
www.brookings.or.us

APPLICATION TO SERVE ON A COMMISSION OR COMMITTEE

PART I Contact Information: (Lex)

Applicant Name: LOWELL A. RAU
Physical Address: 113 SEA CLIFF TERRACE, BROOKINGS, OR 97415
Mailing Address: 113 SEA CLIFF TERRACE, BROOKINGS, OR 97415
Email Address: LEX RAU@SBCGLOBAL.NET Phone: 831-419-1817

PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

1. Commission/Committee applying for:	Composition (i)	Term (ii)
<input checked="" type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii)	5 Electors, 2 UGB	4 years
<input type="checkbox"/> Budget Committee	5 Electors	3 years
<input checked="" type="checkbox"/> Parks and Recreation Commission	4 Residents, 1 UGB	2 years
<input type="checkbox"/> Tourism Promotion Advisory Committee (TPAC) (iii)	4 Residents, 3 Curry Co.	3 years
<input type="checkbox"/> Other (please specify): _____		

2. City residents: How long have you lived in the City of Brookings? 2 years 0 months
Planning & Budget Applicants Only: Are you a City elector (registered voter)? Yes No

3. UGB residents: How long have you lived in the UGB? _____ years _____ months

4. What is your current occupation? RETIRED PUBLIC HEALTH ADMIN.

NOTES: VECTOR BORN DISEASES SANTA CRUZ CO,

- (i) **Membership requirements:**
 - Residents must reside inside City limits; resident/UGB status determined by physical address.
 - Electors are registered voters of the City of Brookings (verified by County Elections Office).
 - UGB members must reside within the Brookings Urban Growth Boundary (contact the Planning Department at 541-469-1137 for assistance in determining UGB status).
- (ii) **Term:** Appointments to fill mid-term vacancies will be for the remainder of that term.
- (iii) **Other restrictions:**
 - Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
 - TPAC: The three (3) Curry Co. members must own property, own a business or be employed in the City.

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CITY OF BROOKINGS

PART III Background Information: (Attach additional pages if needed)

1. List your related experience and/or background to the position you are applying for:

A) ^{BICYCLE COMMITTEE} TRANSPORTATION COMMITTEE COUNTY OF SANTA CRUZ REP.
FOR CITY OF SCOTTS VALLEY CA. REF SCOTT HAMBY SCOTTS VALLEY CITY
PUBLIC WORKS DIRECTOR 831 588 3828, 831-438-5854 CREATED BIKE
TRAILS IN S.V. CITY 2011 TO 2016
B) ^{VOLUNTEER} STERLING FOUNDATION. I MANAGED FUND RAISING AND
REMODELING PROJECTS FOR ① SOQUEL ELEMENTARY SCHOOL
SANTA CRUZ CO., ② BAY VIEW ELEMENTARY SCHOOL SANTA CRUZ ③ DRAGON
SLAYERS APTUS CA. FARM, EXOTIC ANIMALS, THERAPY FOR ADULTS & CHILDREN

2. List any unrelated work history, educational background, and volunteer experience you may have:

COUNTY OF SANTA CRUZ PUBLIC HEALTH 34 YEARS
VECTURBIOLOGIST, VECTORBORNE DISEASES REHS. WORKED w/ STATE
HEALTH DEPT (DHS) ALSO PROJECTS w/ C.D. C. ATLANTA ALSO
STATE INFECTION CONTROL PROGRAM.
10 YEARS I RAN A FAMILY PROGRAM FOR FAMILY MEMBERS OF
DRUG + ALCOHOL ADDICTED PERSONS (JANUS PROGRAM) IN
SANTA CRUZ CA. I HOLD BA. ENTOMOLOGY AND
MA. PSYCHOLOGY U.S.F. CONDUCTED THERAPY COUPLES
INDIVIDUALS + GROUPS 15 YEARS CONCURRENT
w/ PUBLIC HEALTH CAREER.

3. Briefly describe your interest in this position and what you hope to accomplish:

AS YOU CAN SEE, I HAVE A BROAD BACKGROUND
OF EXPERIENCE IN MANY AREAS. I AM VERY
INTERESTED IN WHAT AREAS & PROJECTS ARE
NEEDED IN OUR BEAUTIFUL CITY OF BROOKINGS
I AM A VOLUNTEER, COAST GUARD AUX. IN BROOKINGS
I AM A MEMBER OF THE OREGON SOUTH COAST FISHING CLUB,
I HAVE WORKED WITH O.D.F.W. COLLECTING STEEL HEAD
& SALMON FOR HATCHERY RAISING SMELT & RELEASING
THEM TO CHETCO (JOHN WEBER ODFW)

MARINE BIOLOGY PRESENTATIONS

FROM 2011 TO CURRENT (SOMETIMES WHEN I AM IN SANTA CRUZ CA.)
I LEAD TOUR GROUPS AT SEAMOUR DISCOVERY CENTER, LONG MARINE LAB UNIVERSITY OF CALIFORNIA SANTA CRUZ CA. THIS ACTIVITY INCLUDED FROM 2011 TO PRESENT (LESS SINCE I LIVE IN BROOKINGS LAST 2 YEARS)

I DO LECTURES & PRESENTATIONS ABOUT MARINE BIOLOGY AND OCEANOGRAPHY, ALSO ABOUT GLOBAL CLIMATE CHANGE, TRAINING FROM UNDERGRADUATE YEARS & 2011 TO PRESENT FREQUENT TRAININGS UCSC SANTA CRUZ MARINE BIOLOGY DEPARTMENT, (ON GOING TRAININGS & UPDATES)

I NEGLECTED TO MENTION EARLIER, ~~ON~~ PART OF MY PUBLIC HEALTH CAREER, I SURVEYED AND COLLECTED IXODES PACIFICUS, TICKS. I DEVELOPED A PROGRAM THROUGH CALIF. DHS SACRAMENTO, TO HAVE MY COLLECTED TICKS ANALYSED FOR LYME BORRELIOSIS AND OTHER ZOONOTIC DISEASES THAT INFECT MAN.

THE ARMY CORP OF ENGINEERS TESTED MY COLLECTED TICKS FOR THESE DISEASES. I CHARTED THE OCCURANCE OF THESE DISEASES ^{IN TICKS} IN SANTA CRUZ CO. I MAY CONTINUE THESE ACTIVITIES IN CURRY CO.

LOWELL A. RAY
831 419 1817

Thank you for your consideration,
Lowell (Andy) R.

PART IV Volunteer Agreement: Please read and check off the following before signing:

- I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours. *UNEMPLOYED*
- I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below*)
- I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

LOWELL ALEXIS RAO

Applicant (print name)

Lowell Alexis Rao

Applicant's Signature

4/11/2019

Date

**Planning Commissioners holding office on April 1st of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at [http://www.oregon.gov/ogec/docs/sei/sei-11 form sample only for website.pdf](http://www.oregon.gov/ogec/docs/sei/sei-11_form_sample_only_for_website.pdf). Official forms provided by OGE.

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular business hours are 9 am to 4:30 pm, Monday – Friday.

Commission and Committee contact information:

- Planning Commission: 541-469-1103 - lziemer@brookings.or.us
 - Budget Committee: 541-469-1123 - jhoward@brookings.or.us
 - Parks and Recreation Commission: 541-469-1103 - lziemer@brookings.or.us
- Tourism Promotion Advisory Committee: 541-469-1103 - lziemer@brookings.or.us



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MAY 16 2019

CITY OF BROOKINGS

City of Brookings

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Phone: 541-469-2163 Fax: 541-469-3650

www.brookings.or.us

APPLICATION TO SERVE ON A COMMISSION OR COMMITTEE

PART I Contact Information:

Applicant Name: Afonzo Nalls

Physical Address: 705 3rd St Brookings, OR 97415

Mailing Address: 705 3rd St Brookings, OR 97415

Email Address: _____ Phone: 541 251-2618

PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

1. Commission/Committee applying for:	Composition (i)	Term (ii)
<input type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii)	5 Electors, 2 UGB	4 years
<input type="checkbox"/> Budget Committee	5 Electors	3 years
<input checked="" type="checkbox"/> Parks and Recreation Commission	4 Residents, 1 UGB	2 years
<input type="checkbox"/> Tourism Promotion Advisory Committee (TPAC) (iii)	4 Residents, 3 Curry Co.	3 years
<input type="checkbox"/> Other (please specify): _____		

2. City residents: How long have you lived in the City of Brookings? 3 years 11 months
Planning & Budget Applicants Only: Are you a City elector (registered voter)? Yes No

3. UGB residents: How long have you lived in the UGB? _____ years _____ months

4. What is your current occupation? Facility Administrator

NOTES:

- (i) **Membership requirements:**
 - Residents must reside inside City limits; resident/UGB status determined by physical address.
 - Electors are registered voters of the City of Brookings (verified by County Elections Office).
 - UGB members must reside within the Brookings Urban Growth Boundary (contact the Planning Department at 541-469-1137 for assistance in determining UGB status).
- (ii) **Term:** Appointments to fill mid-term vacancies will be for the remainder of that term.
- (iii) **Other restrictions:**
 - Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
 - TPAC: The three (3) Curry Co. members must own property, own a business or be employed in the City.

PART III Background Information: (Attach additional pages if needed)

1. List your related experience and/or background to the position you are applying for:

I was on the Brookings Harbor School Board

2. List any unrelated work history, educational background, and volunteer experience you may have:

I helped start the Youth Flag Football League. I will also be running that League this year with the U.S. Football Team.

3. Briefly describe your interest in this position and what you hope to accomplish:

I am interested in this position because I feel the need to create opportunities for the community to have safe places to enjoy. It is important for a community to provide these places in a way that will be cost effective as well as well planned out. I also feel that our community needs more things for our youth to utilize as safe zones and to keep them out of trouble.

PART IV Volunteer Agreement: Please read and check off the following before signing:

- I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below*)
- I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Alozo Nalls

Applicant (print name)

Alozo Nalls

Applicant's Signature

5/16/19

Date

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Tourism Promotion Advisory Committee: 541-469-1103 - lziemer@brookings.or.us

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, May 13, 2019

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM.

Roll Call

Council Present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges, Ron Hedenskog, and John McKinney; a quorum present.

Staff present: City Manager Janell Howard, City Attorney Martha Rice, Public Works and Development Services Director Tony Baron and Deputy Recorder Rita Ritz.

Media Present: Boyd Allen of Curry Pilot

Others Present: Approximately ten audience members

Modification to Agenda

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to permit Gary Milliman to speak under D3 regarding the SWACT meeting held on May 10, 2019 and to provide an update on the Hooskananden slide.

Ceremonies/Appointments

2020 Census Proclamation

Mayor Pieper read the proclamation. No one was present to accept.

Councilor Hedenskog moved, Councilor McKinney seconded and Council voted unanimously for Mayor Piper to proclaim 2020 Census and call upon the community to participate.

Appointment of Bonnie Jordan to Budget Committee

Councilor Hedenskog moved, Councilor Hamilton seconded and Council voted unanimously to appoint Bonnie Jordan to Budget Committee.

Gary Milliman provided information from SWACT meeting on May 10, 2019

Mr. Milliman presented excerpts from the slideshow that was presented during the SWACT meeting. They showed the progress Tidewater has made, current cost, potential cost of temporary repairs, and provided high level estimates for a permanent fix for the Hooskananden slide.

Oral Requests and Communications from the audience

Connie Hunter of 1310 English Court addressed Council regarding Community Development Updates.

Consent Calendar

1. Approve Council minutes for April 22, 2019
2. Accept Planning Commission minutes for March 5, 2019
3. Reschedule May 27 Council Meeting for May 28, 2019
4. Resignation of Bridgette Eszlinger from Budget Committee

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to approve the Consent Calendar.

Staff Reports

Accepting wastewater septic tank contents from Roto Rooter

Public Works and Development Services Director Baron presented the staff report.

Councilor Hedenskog moved, Councilor McKinney seconded and council voted unanimously to authorize the City Manager to execute an agreement with Roto Rooter to accept septic tank contents for a three month trial period.

Letter of Support for Advanced Health

City Manager Howard presented the staff report.

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to authorize the Mayor to sign a letter of support to the Oregon Health Authority for Advanced Health application for CCO 2.0.

Annual Yard of the Month Program

City Manager Howard presented the staff report.

Councilor McKinney moved, Councilor Hedenskog seconded and Council voted unanimously to approve the reinstatement of the annual Yard of the Month program for five months beginning May, 2019.

Remarks from Mayor and Councilors

Councilor Hamilton remarked that is Azalea Festival weekend is approaching soon and asked for everyone to be safe and to have a good time.

Adjournment

Councilor Hedenskog moved, Council Hodges seconded and all Councilors in favor.

Mayor Pieper adjourned the meeting at 7:46 p.m.

Respectfully submitted:

ATTESTED:
this 28th day of May 2019:

Jake Pieper, Mayor

Janell K Howard, City Recorder

TOURISM PROMOTION ADVISORY COMMITTEE (TPAC) MINUTES
Thursday – April 11, 2019

CALL TO ORDER

Meeting called to order at 4:04 PM

1. ROLL CALL

Present: Committee members Sonya Billington, Barbara Ciaramella, Matt Honeycutt, Tim Kennedy, Bob Pieper

Absent: Skip Watwood, Dane Tippman

Also present: Staff Committee Liaison Lauri Ziemer

2. APPROVAL OF MINUTES –

Motion made by Sonya Billington to approve the minutes of March 14, 2019; motion seconded by Matt Honeycutt. Committee voted and the motion carried unanimously.

3. Public Comment – none

4. ACTION ITEMS

- a. **4th of July Event Proposal** – Leslie Wilkinson presented event proposal requesting \$5,000 in TOT funding. Committee expressed desire to support annual event which brings many people to the area who stay over and eat in restaurants. **Motion made by Bob Pieper to grant \$5,000 in TOT funds to the event; \$2,500 to be dispersed now and \$2500 to be dispersed after July 1, 2019; motion seconded by Sonya Billington. Committee voted and the motion carried 4-0 with Barbara Ciaramella abstaining.**
- b. **Live Culture Coast Event Proposal** – Amber Peoples presented event proposal requesting \$5,000 in TOT funding for a 10 day event scheduled in October between Coos Bay and Brookings encouraging travelers to travel the 107 miles and take part in workshops and outdoor activities along the way concluding with activities in Brookings. Event model has proven successful in Wisconsin and the committee was supportive of the event. They did want to wait to find out if a larger grant being requested was awarded before making a decision to fund. **Motion made by Matt Honeycutt to table item until the next meeting for further consideration; motion seconded by Barbara Ciaramella. Committee voted and the motion carried unanimously.**
- c. **KTVL Marketing Presentation** – Kingsley Kelly of KTVL presented information on media advertising able to target audiences in several different ways including digitally, television and OTT. Committee interested in pursuing in the future. **Motion made by Sonya Billington to table item for further consideration; motion seconded by Matt Honeycutt. Committee voted and the motion carried unanimously.**
- d. **TPAC Letter to City Council to support Annual Budget Line Items** – item tabled.

5. INFORMATIONAL ITEMS

- e. **South Coast Regional Update Information** – Julie Miller presented information on the March tourism show in Santa Clara that Rita Ritz attended on behalf of the City with representatives from Gold Beach and Bandon. She thought the south coast was well represented and that there was tourism interest for the area. She explained her position with Travel Oregon and OCVA and answered questions relating to their relationship with local businesses.

f. Recent Council Actions - Lauri Ziemer advised that City Council approved the Spectrum Digital Campaign Funds Allocation of \$500 monthly for April thru September; the Wild Rogue Relay event funding in the amount of \$2,000 and the Azalea Festival event funding in the amount of \$3,950.

g. TPAC Budget – Committee reviewed the remaining budget amounts.

6. Committee Comments on Non-Agenda Items – Barbara Ciaramella suggested a TPAC workshop be conducted to discuss and review information on what TPAC responsibilities are and the direction they should be going in and where best to direct their funding. **Motion made by Tim Kennedy to discuss workshop topics and possible dates at May 9, 2019 TPAC meeting; motion seconded by Matt Honeycutt. Committee voted and the motion carried unanimously.**

7. SCHEDULE NEXT MEETING – Next meeting scheduled for May 9, 2019.

8. ADJOURNMENT – with no further business the meeting adjourned at 6:00 pm.

Respectfully submitted,



Skip Watwood, Chair
(approved at May 9, 2019 meeting)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	3,104,993.00	55,760.72	2,959,232.99	145,760.01	95.3
LICENSES AND PERMITS	117,000.00	13,371.83	112,209.08	4,790.92	95.9
INTERGOVERNMENTAL	258,000.00	7,900.36	135,509.50	122,490.50	52.5
CHARGES FOR SERVICES	172,000.00	6,855.62	375,991.75	(203,991.75)	218.6
OTHER REVENUE	223,383.00	14,481.30	185,930.12	37,452.88	83.2
TRANSFERS IN	705,572.00	.00	.00	705,572.00	.0
	<u>4,580,948.00</u>	<u>98,369.83</u>	<u>3,768,873.44</u>	<u>812,074.56</u>	<u>82.3</u>
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	27,896.00	2,557.42	21,586.26	6,309.74	77.4
MATERIAL AND SERVICES	10,850.00	919.10	7,465.30	3,384.70	68.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>38,746.00</u>	<u>3,476.52</u>	<u>29,051.56</u>	<u>9,694.44</u>	<u>75.0</u>
FINANCE AND ADMINISTRATION:					
PERSONAL SERVICES	253,613.00	10,667.01	161,665.94	91,947.06	63.8
MATERIAL AND SERVICES	114,500.00	2,878.66	67,809.89	46,690.11	59.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>368,113.00</u>	<u>13,545.67</u>	<u>229,475.83</u>	<u>138,637.17</u>	<u>62.3</u>
POLICE:					
PERSONAL SERVICES	2,219,583.00	174,143.67	1,683,619.59	535,963.41	75.9
MATERIAL AND SERVICES	187,800.00	14,258.20	142,670.33	45,129.67	76.0
CAPITAL OUTLAY	240,000.00	40,531.38	194,170.98	45,829.02	80.9
DEBT SERVICE	63,807.00	4,452.31	45,486.98	18,320.02	71.3
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>2,711,190.00</u>	<u>233,385.56</u>	<u>2,065,947.88</u>	<u>645,242.12</u>	<u>76.2</u>
FIRE:					
PERSONAL SERVICES	191,291.00	18,072.83	191,179.35	111.65	99.9
MATERIAL AND SERVICES	97,000.00	4,063.53	56,168.26	40,831.74	57.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	30,579.00	.00	30,579.01	(.01)	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>318,870.00</u>	<u>22,136.36</u>	<u>277,926.62</u>	<u>40,943.38</u>	<u>87.2</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	180,315.00	15,089.94	139,233.44	41,081.56	77.2
MATERIAL AND SERVICES	90,800.00	95.13	20,518.59	70,281.41	22.6
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>271,115.00</u>	<u>15,185.07</u>	<u>159,752.03</u>	<u>111,362.97</u>	<u>58.9</u>
PARKS & RECREATION:					
PERSONAL SERVICES	282,199.00	18,592.60	191,477.68	90,721.32	67.9
MATERIAL AND SERVICES	103,500.00	4,043.60	72,984.82	30,515.18	70.5
CAPITAL OUTLAY	.00	.00	2,060.00	(2,060.00)	.0
DEBT SERVICE	48,383.00	4,031.88	40,318.80	8,064.20	83.3
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>434,082.00</u>	<u>26,668.08</u>	<u>306,841.30</u>	<u>127,240.70</u>	<u>70.7</u>
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	226,445.00	17,906.61	171,388.17	55,056.83	75.7
MATERIAL AND SERVICES	33,700.00	1,546.36	22,643.35	11,056.65	67.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>260,145.00</u>	<u>19,452.97</u>	<u>194,031.52</u>	<u>66,113.48</u>	<u>74.6</u>
SWIMMING POOL:					
PERSONAL SERVICES	62,187.00	.00	55,849.18	6,337.82	89.8
MATERIAL AND SERVICES	39,000.00	11.89	20,580.76	18,419.24	52.8
CAPITAL OUTLAY	2,500.00	.00	.00	2,500.00	.0
	<u>103,687.00</u>	<u>11.89</u>	<u>76,429.94</u>	<u>27,257.06</u>	<u>73.7</u>
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	148,000.00	4,736.69	97,449.21	50,550.79	65.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	358,907.00	.00	.00	358,907.00	.0
CONTINGENCIES AND RESERVES	628,093.00	.00	.00	628,093.00	.0
	<u>1,135,000.00</u>	<u>4,736.69</u>	<u>97,449.21</u>	<u>1,037,550.79</u>	<u>8.6</u>
	<u>5,640,948.00</u>	<u>338,598.81</u>	<u>3,436,905.89</u>	<u>2,204,042.11</u>	<u>60.9</u>
	<u>(1,060,000.00)</u>	<u>(240,228.98)</u>	<u>331,967.55</u>	<u>(1,391,967.55)</u>	<u>31.3</u>

CITY OF BROOKINGS
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	520,000.00	26,630.04	435,636.71	84,363.29	83.8
OTHER REVENUE	14,650.00	386.40	7,177.74	7,472.26	49.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>534,650.00</u>	<u>27,016.44</u>	<u>442,814.45</u>	<u>91,835.55</u>	<u>82.8</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	205,076.00	16,604.88	162,350.48	42,725.52	79.2
MATERIAL AND SERVICES	207,000.00	4,137.20	110,845.95	96,154.05	53.6
CAPITAL OUTLAY	95,000.00	.00	8,443.24	86,556.76	8.9
DEBT SERVICE	22,238.00	1,571.78	16,880.70	5,357.30	75.9
TRANSFERS OUT	46,612.00	.00	.00	46,612.00	.0
CONTINGENCIES AND RESERVES	118,724.00	.00	.00	118,724.00	.0
	<u>694,650.00</u>	<u>22,313.86</u>	<u>298,520.37</u>	<u>396,129.63</u>	<u>43.0</u>
	<u>694,650.00</u>	<u>22,313.86</u>	<u>298,520.37</u>	<u>396,129.63</u>	<u>43.0</u>
	<u>(160,000.00)</u>	<u>4,702.58</u>	<u>144,294.08</u>	<u>(304,294.08)</u>	<u>90.2</u>

CITY OF BROOKINGS
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,661,000.00	127,614.74	1,449,676.24	211,323.76	87.3
OTHER INCOME	51,000.00	4,858.27	64,340.97	(13,340.97)	126.2
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,712,000.00</u>	<u>132,473.01</u>	<u>1,514,017.21</u>	<u>197,982.79</u>	<u>88.4</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	400,962.00	32,457.13	315,875.96	85,086.04	78.8
MATERIAL AND SERVICES	198,400.00	8,450.90	97,101.81	101,298.19	48.9
CAPITAL OUTLAY	50,000.00	1,811.99	29,187.10	20,812.90	58.4
DEBT SERVICE	8,722.00	237.67	6,047.92	2,674.08	69.3
TRANSFERS OUT	24,000.00	.00	.00	24,000.00	.0
	<u>682,084.00</u>	<u>42,957.69</u>	<u>448,212.79</u>	<u>233,871.21</u>	<u>65.7</u>
WATER TREATMENT:					
PERSONAL SERVICES	30,424.00	1,594.56	15,144.58	15,279.42	49.8
MATERIAL AND SERVICES	462,925.00	36,874.43	353,052.77	109,872.23	76.3
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	6,389.00	237.67	6,047.92	341.08	94.7
TRANSFERS OUT	687,650.00	.00	.00	687,650.00	.0
CONTINGENCIES AND RESERVES	177,528.00	.00	.00	177,528.00	.0
	<u>1,374,916.00</u>	<u>38,706.66</u>	<u>374,245.27</u>	<u>1,000,670.73</u>	<u>27.2</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,057,000.00</u>	<u>81,664.35</u>	<u>822,458.06</u>	<u>1,234,541.94</u>	<u>40.0</u>
	<u>(345,000.00)</u>	<u>50,808.66</u>	<u>691,559.15</u>	<u>(1,036,559.15)</u>	<u>200.5</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2019

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	(4,500.00)	.00	.00	(4,500.00)	.0
CHARGES FOR SERVICES	3,183,300.00	261,709.29	2,641,122.49	542,177.51	83.0
OTHER REVENUE	15,000.00	3,463.15	25,325.13	(10,325.13)	168.8
TRANSFER IN	.00	.00	.00	.00	.0
	<u>3,193,800.00</u>	<u>265,172.44</u>	<u>2,666,447.62</u>	<u>527,352.38</u>	<u>83.5</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	570,336.00	45,358.49	428,610.15	141,725.85	75.2
MATERIAL AND SERVICES	250,200.00	5,196.60	77,909.44	172,290.56	31.1
CAPITAL OUTLAY	25,000.00	.00	9,100.00	15,900.00	36.4
DEBT SERVICE	8,722.00	237.67	6,047.92	2,674.08	69.3
TRANSFERS OUT	177,359.00	.00	.00	177,359.00	.0
	<u>1,031,617.00</u>	<u>50,792.76</u>	<u>521,667.51</u>	<u>509,949.49</u>	<u>50.6</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	39,878.00	2,391.75	22,706.48	17,171.52	56.9
MATERIAL AND SERVICES	895,225.00	71,164.30	681,640.50	213,584.50	76.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	6,389.00	237.67	6,047.92	341.08	94.7
TRANSFERS OUT	1,509,923.00	.00	.00	1,509,923.00	.0
CONTINGENCIES AND RESERVES	315,268.00	.00	.00	315,268.00	.0
	<u>2,766,683.00</u>	<u>73,793.72</u>	<u>710,394.90</u>	<u>2,056,288.10</u>	<u>25.7</u>
	<u>3,798,300.00</u>	<u>124,586.48</u>	<u>1,232,062.41</u>	<u>2,566,237.59</u>	<u>32.4</u>
	<u>(604,500.00)</u>	<u>140,585.96</u>	<u>1,434,385.21</u>	<u>(2,038,885.21)</u>	<u>237.3</u>

CITY OF BROOKINGS
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

URBAN RENEWAL AGENCY FUND


	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	586,211.00	5,526.13	573,960.94	12,250.06	97.9
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	2,000.00	1,141.32	8,236.34	(6,236.34)	411.8
TRANSFERS IN	650,000.00	.00	.00	650,000.00	.0
	<u>1,238,211.00</u>	<u>6,667.45</u>	<u>582,197.28</u>	<u>656,013.72</u>	<u>47.0</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	35,000.00	.00	6,666.02	28,333.98	19.1
CAPITAL OUTLAY	842,472.00	.00	.00	842,472.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	450,739.00	.00	.00	450,739.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>1,328,211.00</u>	<u>.00</u>	<u>6,666.02</u>	<u>1,321,544.98</u>	<u>.5</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>1,328,211.00</u>	<u>.00</u>	<u>6,666.02</u>	<u>1,321,544.98</u>	<u>.5</u>
	<u>(90,000.00)</u>	<u>6,667.45</u>	<u>575,531.26</u>	<u>(665,531.26)</u>	<u>639.5</u>

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019

Originating Dept: City Manager

Signature (submitted by)


City Manager Approval

Subject:

Curry Transfer and Recycling Rate Increase

Recommended Motions:

Motion to approve a new rate schedule to be effective July 1, 2019 for refuse collection and recycling services provided by Curry Transfer and Recycling, such schedule being as proposed in Exhibit A attached to the CTR letter dated May 20, 2019.

Financial Impact:

Nominal increase in franchise fee revenue from rate increase.

Background/Discussion:

The ordinance establishing a franchise agreement with Curry Transfer and Recycling (CTR) provides that CTR may request a rate adjustment annually based upon cost of living and related factors. CTR has requested a rate increase of 2.50 percent to be effective July 1, 2019. This will result in a \$0.69 per month increase in the fee for a basic 32 gallon cart service. Last year the increase was \$0.58 per month.

CTR has an exclusive franchise with the City to provide refuse collection, disposal and recycling collection. The term of the franchise is year-to-year; the ordinance provides a 10-year termination provision.

Attachment(s):

- a. CTR letter and rate schedule, effective July 1, 2019.



17498 Carpenterville Rd, PO Box 4008, Brookings, OR 97415

(p) 800-826-9801 (f) 541-469-1048
currytransferrecycling.com

May 20, 2019

City of Brookings
Attn: Janell Howard- City Manager
898 Elk Drive
Brookings, OR 97415

RE: **2019** Rate Adjustment Request

Dear Janell Howard:

Customarily, each year we request a rate adjustment based on the prior year's US CPI average. The CPI for **2018** was **2.50%**. This will result in a **\$0.69** per month adjustment for a basic 32 gallon cart service. Please use this notice and the other information enclosed to consider a rate adjustment effective **July 1, 2018**.

We appreciate the opportunity to serve the City of Brookings.

Sincerely,

A handwritten signature in black ink, appearing to read 'Luke Pyke', written over a horizontal line.

Luke Pyke
Site Manager

Enclosures:

Exhibit A **2019** Rate Schedule
2018 CPI Adjustment- Department of Labor



City of Brookings Rate Schedule

Exhibit A

Effective July 1, 2019

			Previous Adjustment 2018	Rate Adjusment	New Rate 2019	
Residential Cart Service						
21	gallon	per month	20.94	0.75%	0.16	21.10
32	gallon	per month	27.67	2.50%	0.69	28.36
48	gallon	per month	39.61	2.50%	0.99	40.60
64	gallon	per month	51.52	2.50%	1.29	52.81
96	gallon	per month	75.37	2.50%	1.88	77.25
Commercial Cart Service						
32	gallon	per month	28.91	2.50%	0.72	29.63
48	gallon	per month	40.73	2.50%	1.02	41.75
64	gallon	per month	54.31	2.50%	1.36	55.66
96	gallon	per month	81.45	2.50%	2.03	83.48
Commercial/Container Rental Service						
Per Loose Yard Trash Service			29.29	2.50%	0.73	30.03
Per Loose Yard Brush Service			14.10	2.50%	0.35	14.45
Per Loose Yard Metal Service			14.10	2.50%	0.35	14.45
Auto Lock Charge			4.21	2.50%	0.11	4.32
Dumpster Rental			17.03	2.50%	0.43	17.45
Extra bag- on route			6.02	2.50%	0.15	6.17
Medical Waste- 1 Gallon Sharps			26.51	2.50%	0.66	27.17
Medical Waste Tub collection per gallon			3.49	2.50%	0.09	3.58
Return Trip Charge- next day			13.43	2.50%	0.34	13.77
Roll- Off Daily Rent Charge			2.40	2.50%	0.06	2.46
Special Handling Charge			1.34	2.50%	0.03	1.37
Special Trip/ Off Route Trip/Delivery Charge			20.53	2.50%	0.51	21.04
Start; Stop; Resume; Seasonal Stop			7.27	2.50%	0.18	7.45
Recycling						
Residential recycle only (no solid waste service)			17.98	2.50%	0.45	18.43
Commercial Cardboard- routed			up to 25% of commercial yard rate			
Commercial Commingle			up to 50% of commercial yard rate			
Heavy Roofing or Demolition			1.5 times yard rate			
Extra Heavy Demolition or Mechanically			2.75 times yard rate			

Bureau of Labor Statistics

Series Title	All items in U.S. city average, all urban consumers, not seasonally adjusted				
Series ID	CUUR0000SA0				
Seasonality	Not Seasonally Adjusted				
Survey Name	CPI-All Urban Consumers (Current Series)				
Measure Data					
Type	All items				
Area	U.S. city average				
Item	All items				
Year	Period	Label	Observation Value	12-Month Net Change	12-Month % Change
2018	M01	2018 Jan	247.867		2.1
2018	M02	2018 Feb	248.991		2.2
2018	M03	2018 Mar	249.554		2.4
2018	M04	2018 Apr	250.546		2.5
2018	M05	2018 May	251.588		2.8
2018	M06	2018 Jun	251.989		2.9
2018	M07	2018 Jul	252.006		2.9
2018	M08	2018 Aug	252.146		2.7
2018	M09	2018 Sep	252.439		2.3
2018	M10	2018 Oct	252.885		2.5
2018	M11	2018 Nov	252.038		2.2
2018	M12	2018 Dec	251.233		1.9
			Annual Average CPI 2018		2.5

CITY OF BROOKINGS
COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019

Originating Dept: City Manager

Signature (submitted by)



City Manager Approval

Subject:

Letter of Support for AllCare Health

Recommended Motion:

Motion to authorize the Mayor to sign a letter of support to the Oregon Health Authority for AllCare Health's application to continue as a Coordinated Care Organization (CCO).

Background/Discussion:

Oregon first established coordinated care organizations (CCO) in 2012 to transform health care delivery in the state. CCOs bring together physical, behavioral, and oral health providers to coordinate care for people on the Oregon Health Plan. They improve health and reduce costs by providing more coordinated, flexible and innovative services. CCOs are rewarded for achieving specific health outcomes and quality measures. Nearly 87 percent of Oregon's 1 million OHP members are enrolled in CCOs.

AllCare Health has applied for the 2020-2024 coordinated care organization (CCO) contract with the Oregon Health Authority (OHA) for Curry, Jackson, and Josephine Counties. As part of the application, AllCare Health is required to identify key stakeholders involved in their community engagement work and submit to OHA community letters of support from these key stakeholders to demonstrate that they are engaged with community partners.

Attachment(s):

- a. Draft letter



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1104 Fax (541) 469-3650 TTY (800) 735-1232
jpieper@brookings.or.us; www.brookings.or.us

JAKE PIEPER

Mayor

May 28, 2019

Oregon Health Authority
500 Summer ST NE
Salem, OR 97301

To Whom It May Concern,

The City of Brookings proudly supports AllCare Health's application to continue as a Coordinated Care Organization (CCO) serving residents of the City of Brookings and Curry County. We are a healthier community thanks to their presence, investment and interest in our residents. Individuals are not just physically healthier, but socially, emotionally, and all around quality of life factors are improving with and because of their investments and participation.

AllCare integrates medical and behavioral health services in our community, while incorporating innovative and thoughtful strategies to address social determinants of health and health equity. The team at AllCare Health is in tune with the complex behavioral health needs of the community and is dedicated to building and supporting a comprehensive network of providers to support clients with Substance Use and Mental Health Disorders. They are an important resource when members require wrap-around services, and have demonstrated their willingness to invest in social determinants of health.

AllCare has directly participated in City efforts to address homelessness in our community, which in many situations, has a direct relationship to physical and mental health. AllCare has also been involved with the Curry County Housing Task Force, as we look at affordable housing, as an integral part of an individual's overall health.

On behalf of the City of Brookings, we are grateful for how AllCare Health is attempting to meet the needs not only of our most vulnerable community members, but of the community at large. We fully support AllCare Health's application submission for a new five-year contract with the Oregon Health Authority and we look forward to their continued presence in Curry County.

Sincerely,

Jake Pieper
Mayor

CC: City Council

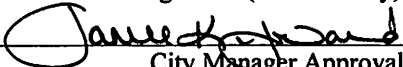
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019

Originating Dept: City Manager

Signature (submitted by)


City Manager Approval

Subject:

Letter of support for South West Area Commission on Transportation (SWACT)

Recommended Motion:

Motion to authorize the Mayor to sign a letter to the Oregon Transportation Commission (OTC) supporting SWACT decision regarding the Hooskanaden Slide.

Background/Discussion:

Gary Milliman, SWACT Chair and City of Brookings representative to SWACT, made a presentation at the May 13, 2019 Council Meeting, updating Council and citizens on the Hooskanaden slide issue. The presentation included cost estimates of various options ranging from \$300 - 440 million for long term solutions.

SWACT is urging OTC to consider not only the costs of repairs, short-term fixes and long-term options, but also the economic impact to the region each time traffic is limited on this section of Highway 101. Milliman requested that the City send a support letter to OTC. A draft is attached.

Attachment(s):

- a. Draft Letter of Support



City of Brookings

898 Elk Drive, Brookings, OR 97415
Office (541) 469-1102 Fax (541) 469-3650
jpieper@brookings.or.us

JAKE PIEPER

Mayor

May 28, 2019

Oregon Transportation Commission
Oregon Department of Transportation
355 Capitol Street NE, MW #11
Salem, OR 97301-3871

The City of Brookings is concerned with the potential economic impact of the recurring Highway 101 failure between the Cities of Brookings and Gold Beach, an area that has come to be known as the “Hooskanaden Slide.”

The purpose of this letter is to request that the Oregon Transportation Commission (OTC) and the Oregon Department of Transportation (ODOT) immediately begin the process of planning for a more permanent solution to the U.S. Highway 101 failure known as the “Hooskanaden Slide” and for short-term improvements to Carpenterville Road, which is used as an alternative route during periods when traffic along Highway 101 is disrupted in this area.

The recent failure and Highway 101 road closure adversely impacted the Brookings economy and residents in a number of ways:

- All emergency ambulance service generated in the Brookings Harbor area was redirected from Curry General Hospital in Gold Beach to Sutter Coast Hospital in California. This not only impacted those needing emergency medical care but also caused economic harm to Curry General Hospital.
- Fuel delivery to Brookings was disrupted with several gas stations reporting having run-out of fuel. Large delivery trucks were unable to use the detour and are restricted from using Highways 199/197 from Grants Pass. Service providers had to utilize smaller trucks with more frequent runs to keep up with demand.
- Commodity deliveries were also impacted as retailers in Brookings such as Fred Meyer had to make alternative delivery arrangements.
- Commuters between south and north Curry County experienced delays in getting to/from work as the detour route became congested at times.
- At least one realtor reported the loss of a home sale in Brookings because the out-of-area buyer felt that access to the community was too fragile. This could have a long-term impact on our economic development efforts.
- The tourism economy was negatively impacted as visitors hearing of the Highway closure cancelled reservations and travelled elsewhere.
- Transit service was disrupted as vehicles operated by Curry Public Transit and The Point transit service were unable to utilize Carpenterville Road for safety reasons. Transit-dependent

residents were unable to travel to/from medical appointments and travel connections were unable to do so.

At its meeting of May 13, the Brookings City Council heard a presentation on the Hooskanaden slide. Information included costs experienced over the years in maintaining Highway 101 through the slide area and rough estimates of the cost of a more permanent fix, and for improvements to Carpenterville Road.

Three long term “solutions” were discussed and high level cost estimates were presented. These included:

1. Upgrading Carpenterville Road to serve as a reliable alternative route. This work would include some widening and realignment, paving and repairing 98 existing slides on this road. The cost estimate presented was \$440 million.
2. Hooskanaden slide mitigation. Improve drainage, increase slide plane shear strength, and install large rip-rap. This would help stabilize the slope and divert rainwater, but would not stop the slide. \$300 million.
3. A bridge. Construct a two lane suspension bridge to span the slide area; 3,500 feet in length. \$350 million.

We recognize that any of these options is well beyond the capacity of any existing State highway funding program. It is not likely that any of these options...which are not mutually exclusive...would meet a cost/benefit analysis test based upon roadway maintenance costs alone as the annual historic costs for maintenance and repair was reported at \$75,000. There have been three “major events” since 1977 and the cumulative cost of repairs for these events has been \$5-7.0 million. **However, there has been no analysis of the economic impact to the region.**

We are advised that ODOT has spent over \$1.2 million to repair the current slide and keep the highway open to traffic. Further, we are advised that ODOT plans to rebuild the highway back to its original alignment by October. Plans include a substantial amount of drainage work on the adjacent hillside. The estimated cost going forward to restore the highway to its pre-closure condition is \$4.0 million

More planning work is needed. The Brookings City Council has voted unanimously to recommend that ODOT/OTC seek funding for a preliminary feasibility study. That study needs to evaluate the economic impact of a Highway failure or extended interruption as a part of the cost-benefit analysis for a future project. We believe that the three options are not mutually exclusive; that some repairs would be needed to Carpenterville Road even if there was a more permanent solution at Highway 101. There may be reduced scale repair projects on Carpenterville Road that could be developed in the short term.

We noted that in the case of Last Chance Grade...a similar condition along Highway 101 in Del Norte County, California...a local, state and federal coalition was formed some years ago and they now have a plan/schedule for a long term solution...with a construction completion date of 2039. The estimated cost of developing a Last Chance Grade alternative route is \$275 million to \$1.25 billion. Great progress has been made in securing funding commitments. We need to be doing the same for the Hooskanaden Slide.

Please support funding for a preliminary feasibility study to examine short and long term alternatives for maintaining State Highway service between the communities of Brookings and Gold Beach.

Sincerely,

Jake Pieper
Mayor

Cc: City Council and City Manager

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019

Originating Dept: City Manager

Signature (submitted by)


City Manager Approval

Subject:

Letter of Support for Senate Bill (SB) 941, appropriating grant funding for Curry Health District's expansion of emergency medical care in Brookings.

Recommended Motion:

Motion to authorize the Mayor to sign a support letter for Senate Bill (SB) 941, appropriating grant funding for Curry Health District's expansion of emergency medical care in Brookings.

Financial Impact:

None.

Background/Discussion:

The City of Brookings worked in partnership with the Curry Health District to secure a change in the Oregon Administrative Rules to authorize stand-alone medical Emergency Departments in rural areas when certain conditions are met. The goal of this effort was to secure a functioning Emergency Department (ED) at the Curry Medical Center, which is operated by the Curry Health District in Brookings.

The Oregon Administrative Rule change was accomplished in 2016. Unfortunately, fiscal conditions impacting Curry County and the Curry Health District have delayed implementation of this important project.

SB 941 is a bill that would appropriate \$1.7 million in grant funding to CHD for expansion of emergency medical services at the Curry Medical Center in Brookings.

Attachment(s):

a. Draft letter of support



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1104 Fax (541) 469-3650 TTY (800) 735-1232
jpieper@brookings.or.us; www.brookings.or.us

JAKE PIEPER

Mayor

May 28, 2019

Joint Committee on Ways and Means
Oregon State Legislature
900 Court St., NE
Salem, Oregon 97301

RE: SB-941, Curry Health District emergency department in Curry Medical Center in Brookings

Dear, Co-Chairs Senators Betsy Johnson, Elizabeth Steiner Hayward, and Representative Dan Rayfield; and members of the Joint Committee on Ways and Means,

I write on behalf of the City of Brookings' City Council in support of SB-941 to appropriate grant funding for Curry Health District's expansion of emergency medical care in the City of Brookings in order to save lives, improve availability and delivery of healthcare to an underserved region, and support economic growth and stability in the county and state.

Brookings is the largest rural city in the State of Oregon that does not have a hospital, and the Brookings-Harbor area is the region of Curry County with the largest population base. Curry County also has the most aged population in the state, a demographic that has a greater need for access to emergency medical care.

Those currently needing emergency medical care must travel 28 miles north to the sole hospital in Curry County, Curry General Hospital in Gold Beach, Oregon; or 28 miles south to Sutter Coast Hospital in California.

In many medical emergencies, prompt treatment will save lives, and receiving care by board-certified emergency physicians and experienced emergency registered nurses within minutes will greatly improve patient outcomes.

It is for these reasons that your support of SB-941 to appropriate grant funding for emergency medical care expansion is vital to the residents of our communities, our County, and our State.

Sincerely,


Jake Pieper
Mayor


Cc: City Council

CITY OF BROOKINGS
COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019

Originating Dept: Parks



Signature (submitted by)


City Manager Approval

Subject: Park Use Fee waivers for Brookings Harbor Community Theater for two summer Movie in the Park nights.

Recommended Motion: Move to waive the park use fees totaling \$252 for the Brookings Harbor Community Theater summer Movie in the Park nights.

Financial Impact: Loss of park use fees in the amount of \$252.

Background/Discussion: The Brookings Harbor Community Theater (BHCT) is requesting Park Use Fee waivers for use of the snack shack, band shell stage and lawn area in Azalea Park to hold two Movie in the Park events, one on June 22 and one on August 17, 2019, both from 6 to 11 pm.

Attachment(s):

- a. BHCT Park Waiver Request
- b. BHCT Park Use Application

We are requesting a waiver for the park use fee for the following events.
Thank you for your time.
Brookings Harbor Community Theater

Movie: The Sandlot and Spiderman: Into the Spider-Verse
Time: 6pm-11pm June 22nd and August 17th, 2019

We are Brookings Harbor Community Theater and we would like to host 2 fundraisers at Azalea park. We would like to present a family friendly, fun evening showing of The Sandlot on June 22nd and Spiderman: Into the Spider-Verse on August 17th to the Brookings community. We hope to have around 200 people in total attending.

We will not charge a cover charge for the movie. We plan to "pass the hat" for donations during the movie. We do plan to sell dinner during those two events to those who would like it. We will prepare food in a certified kitchen then use the kitchen at the park to serve foods. All who will be serving and preparing have their food handler cards. Dinner will be a choice of tri tip sandwich, potato salad and a drink for \$10 or hot dog, chips and a drink for \$5. Individual drinks will be \$2, cotton candy for \$2, and popcorn for \$2 will also be sold. No alcohol will be served.

We will need 5 garbage cans to put around the area.

In order to keep people safe we plan to put rope lights around the walkways.

We are planning to have 25 volunteers or more throughout the evening.

Timeline:

6pm- 6:30 set up

6:30-8:15 pm- Community arrives, serve dinner, get ready for the movie

8:30pm-10:30pm- Movie

10:30-11pm- Assist the community members to their cars and clean up

When the show starts we will have volunteers walking around and available for anyone who may need anything and they will act as security to ensure things are going well. We don't foresee any problems and expect families to be in attendance.

We look forward to having a fun event for our community at Azalea park.

Thank you.
Carolyn Poston
707-457-2600



RECEIVED
PARK USE APPLICATION
MAY PER 2019
R# 2.234222
CITY OF BROOKINGS

CITY USE ONLY		Rec'd Date: <u>5.15.19</u>	By: <u>W</u>	
Department:	By:	Date:	Approved	Comment
Parks			Y / N	Y / N
Public Works			Y / N	Y / N
Fire			Y / N	Y / N
Police			Y / N	Y / N
Finance Dept.			Y / N	Y / N

Please sign, date and deliver to the next Dept. Please note comments on pg. 4 under "Comments" and RETURN TO LAURI Distributed: _____

The City of Brookings programs, services, and activities are open to all persons without regard to race, age, sex, disability, religion, or national origin.

Event Date(s): 6-22-19 + 8, 17, 19 to 8, 17, 19 Time: 6 am/pm to 11 am/pm Day(s): M/T/W/R/F/Sat/Sun

No. of participants (each day): 200 Nature/Name of Event: Movie in the Park

Organization: Brookings Harbor Community Theater

Contact Person: Carolyn Poston Phone #: — Cell #: 707-457-2600

Mailing Address: 650 Old County rd # 25

email: mayposton697@gmail.com Return deposit to: BHCT / Carolyn Poston

PARK/LOCATION: (Check all that apply)

- Azalea
- Bud Cross
- Easy Manor
- Bankus
- Skate Park
- Chetco Point
- Stout
- Tennis Courts
- Oasis

AZALEA PARK AREA: (Check all that apply)

- Gazebo
- Bandshell/Stage
- Concession Stand – Bandshell
- Lawn area
- Kidtown Picnic Area
- Restrooms only – Bandshell
- Softball Field 1
- Field 2
- Multiuse Field
- Concession Stand – Softball
- Restrooms only – Softball

Check Yes or No to each of the following:

- Will you be renting picnic tables? Yes No Qty: _____ Delivery _____
- Is this event free? Yes No If no, how will funds be secured/protected? _____
- Will amplification equipment be used? Yes No If yes, noise level must be contained within the immediate area.

akers for the movie

No Will alcohol be sold? Yes* No If yes, must obtain Liquor License application

No By whom/ Describe purpose/type: _____

Yes No (Requires prior Park Supervisor approval – see page 1)

City of Brookings
 898 Elk Drive
 Brookings OR 97415 541-469-1125
 Receipt No: 2.234222 May 15, 2019

BH COMMUNITY THEATER	
Previous Balances:	.00
Miscellaneous	
Park Use Deposits 6/22/19	126.00
Miscellaneous	
Park Use Deposits 8/17/19	126.00
Total:	252.00
Check	
Check No: 1223	252.00
Total Applied:	252.00
Change Tendered:	.00

STATEMENT/AGREEMENT

ate, and local laws, regulations, and ordinances which pertain to the use of said property and It of use. I/We agree to hold the City, its officials and employees, harmless from any liability in any and all required permits and/or business licenses required by the City.

SSUMES NO RESPONSIBILITY OR LIABILITY FOR INCLEMENT WEATHER

amages occurring during the reserved period. User agrees that the deposit paid herewith will s contents during the reserved period. Any of the deposit not applied to damages will be ss refund to user. Normal wear and tear as determined by the City of Brookings shall not be at he/she has read and understands the Rules and Regulations for Brookings City Parks and LICANT: It is the applicant's responsibility to obtain required insurance, permits and/or o the City.

Poston
 Date: May 15, 2019

City Use Only: Paid: _____	Applicant Notified: _____	Parks Notified: _____
----------------------------	---------------------------	-----------------------

PARK USE FEE/REQUIREMENT WORKSHEET



THIS PAGE FOR CITY USE ONLY:

Use	# of people	City Resident	Non Profit	User Fees	Deposit Fees	Restrictions/Comments
Park	@ 200	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	\$ 22	\$ 22	
Bandshell/Stage		Y / N	Y / N	\$ 22	\$ 22	
Concession Stand w/restrooms - \$82.00				\$ 82.	\$ 82.	
Concession Restrooms ONLY - \$25.00				\$	\$	
Picnic Tables: Qty _____ @ \$20 each				\$	\$	
TOTAL				\$ 126.	\$ 126.	
				Check #		
				City Receipt #		

Other Requirements **Additional Information/Comments**

Site Plan Map On-site visit required. Date: _____ Time: _____ am/pm
 City Business License
 Liquor License - Required to sell alcoholic beverages (Must obtain license through the Oregon Liquor Control Commission)
 Proof of Insurance
 Security No. of Officers: _____ Comments: _____
 Temporary Signs Park Supervisor Approval: Yes No
 Comments: _____

Department Comments: _____

Security Deposit refund submitted on: _____ Amount: \$ _____
 Deposit not returned/reason: _____
 Event cancelled on: _____ Fee returned: in full partial Amount refunded: \$ _____

Reason for refund: _____

Proposal for security in the park during the showing of the movie

BHCT

June 22nd and August 17th 2019

We will start the event at 6:00. 2 staff will be stationed in all 3 parking lots/ entrances of the park. Staff will be making sure that kids aren't being dropped off by themselves greeting each car with a flier/verbal reminder that "this is not a drop off event."

Cars entering the lower Old County parking lot (across from St. Timothy) will be greeted with a "no drop off sign" upon entering (rather than individually greeting each car). This will maintain traffic flow in a condensed area.

During the event we will have 2 staff with flashlights walking the perimeter of the event to ensure that people who are attending are in the designated areas. Those areas will be the lawn/gazebo/concession stand/restrooms.

Advertisements will state that this is not a drop off event and families will be encouraged to attend together.

Security and supervision of this event will be from 6:00pm-11:00pm.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Farm David Allen State Farm 16333 Lower Harbor Road P.O. Box 4400 Brookings, Or. 97415	CONTACT NAME: DEBBI BREADON	
	PHONE (A/C, No, Ext): 5414698000	FAX (A/C, No): 5414127022
E-MAIL ADDRESS: help@agentdavid.net		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: State Farm Fire and Casualty Company		25143
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		97-CJ-M588-5	02/21/2019	02/22/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
CITY OF BROOKINGS 898 ELK DR BROOKINGS, OR 97415	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

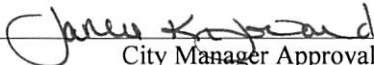
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019


Signature (submitted by)

Originating Dept: PWDS


City Manager Approval

Subject: Railroad and Oak Street Right of Way Vacation

Recommended Motion: A motion to approve the vacation of right of way at the corner of Oak Street and Railroad Street and proceed with adoption of Ordinance No. 19-O-778.

Financial Impact: None.

Background/Discussion:

During the Railroad Street improvement project it was discovered that a portion of the building owned by the Tim Lycett and Ginger Jewell at 505 Hemlock Street encroached into the street right of way at the corner of Oak and Railroad Streets. The street improvements were designed around this encroachment (see attached Exhibit A). Staff is proposing the vacation of a portion of the right or way to the property owner in order to resolve the building encroachment.

In exchange, the property owner dedicated two small portions of their property that allowed the City to extend the sidewalk along Oak Street to Hemlock Street.

The proposed vacation does not affect any of the Brookings comprehensive plan statewide planning goal policies and therefore is not required to be heard by the Planning Commission. Staff has found the City initiated vacation request to be consistent with City ordinances and policies.

A utilities locate request resulted in verification that no utilities exist in this area. A notice was published in the local newspaper and notices were posted on the area to be vacated in compliance with ORS 271.110.

Attachment:

- a. Ordinance 19-O-778
- b. Right of Way Vacation – Railroad Street Improvements – Exhibit A

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

ORDINANCE 19-O-778

IN THE MATTER OF ORDINANCE 19-O-778, AN UNODIFIED ORDINANCE VACATING A PORTION OF OAK AND RAILROAD RIGHT OF WAY.

Sections:

- Section 1. Findings and Determination.
- Section 2. Vacation.
- Section 3. Certification of Ordinance

The City of Brookings ordains as follows:

Section 1. Findings and Determination. The City Council of the City of Brookings considered vacation of the following described parcel of land:

Portion of Right of Way, as described in Exhibit A.

The City of Brookings gave due notice, pursuant to Oregon Revised Statute (ORS) 271.110, of the public hearing to be held before the City Council at 7:00 PM on May 28, 2019, in City Hall Council Chambers, Brookings, Oregon 97415. Said notice provides that, prior to the hearing, any persons whomsoever having any objection or remonstrance to said vacation of Oak and Railroad Right of Way, or any part thereof, must file written objection or remonstrance with the City Recorder.

It appears to the satisfaction of the City Council that the proposed vacation is in the best interests of the City. The public interest will not be prejudiced by the vacation and that the vacation will not substantially affect the market value of abutting property.

Section 2. Vacation. The City of Brookings does hereby vacate a portion of Right of Way described in Exhibit A, attached hereto and incorporated by this reference.

Section 3. Certification of Ordinance. The City Recorder is hereby instructed to forthwith record and file certified copies of this uncodified Ordinance with the County Clerk, County Assessor and County Surveyor of Curry County, Oregon.

First Reading: _____ Passage: _____
Second Reading: _____ Effective Date: _____

Signed by me in authentication of its passage this _____, day of _____, 2019.

ATTEST:

Mayor Jake Pieper

City Recorder Janell K Howard,

EXHIBIT A

DESCRIPTION #20c

**RIGHT-OF-WAY VACATION
RAILROAD STREET IMPROVEMENTS**

A portion of public right-of-way of Railroad Street to be vacated to a parcel of land owned by Tim Lycett and Ginger Jewell as described in Instrument No. 2017-02696, Deed Records of Curry County, located in the southwest quarter of Section 5, Township 41 South, Range 13 West of the Willamette Meridian, City of Brookings, Curry County, Oregon, being more particularly described as follows:

Beginning at the southeast corner of said parcel;

Thence southwesterly 11.82 feet along the northerly right-of-way of Railroad Street being on a curve concave to the northwest having a radius of 523.14 feet, whose chord bears South 37° 41' 00" West 11.82 feet to a point marked by a PK nail with washer being the TRUE POINT OF BEGINNING;

Thence continuing southwesterly 94.96 feet along said northerly right-of-way of Railroad Street being on a curve concave to the northwest having a radius of 523.14 feet, whose chord bears South 43° 31' 51" West 94.83 feet to a point marked by a PK nail with washer;

Thence easterly 25.77 feet along a non-tangent curve concave to the south having a radius of 83.33 feet, whose chord bears North 61° 04' 12" East 25.67 feet to a point marked by a PK nail with washer;

Thence easterly 32.35 feet along a curve concave to the north having a radius of 56.67 feet, whose chord bears North 59° 34' 12" East 31.91 feet to a point marked by a PK nail with washer;

Thence North 68° 52' 33" East 2.64 feet to a point marked by a PK nail with washer;

Thence North 20° 53' 53" West 1.36 feet to a point marked by a PK nail with washer;

Thence northeasterly 41.14 feet along a non-tangent curve concave to the northwest having a radius of 56.67 feet, whose chord bears North 19° 23' 15" East 40.23 feet, more or less to the Point of Beginning, containing 815 square feet, more or less, all as specified on the attached map.

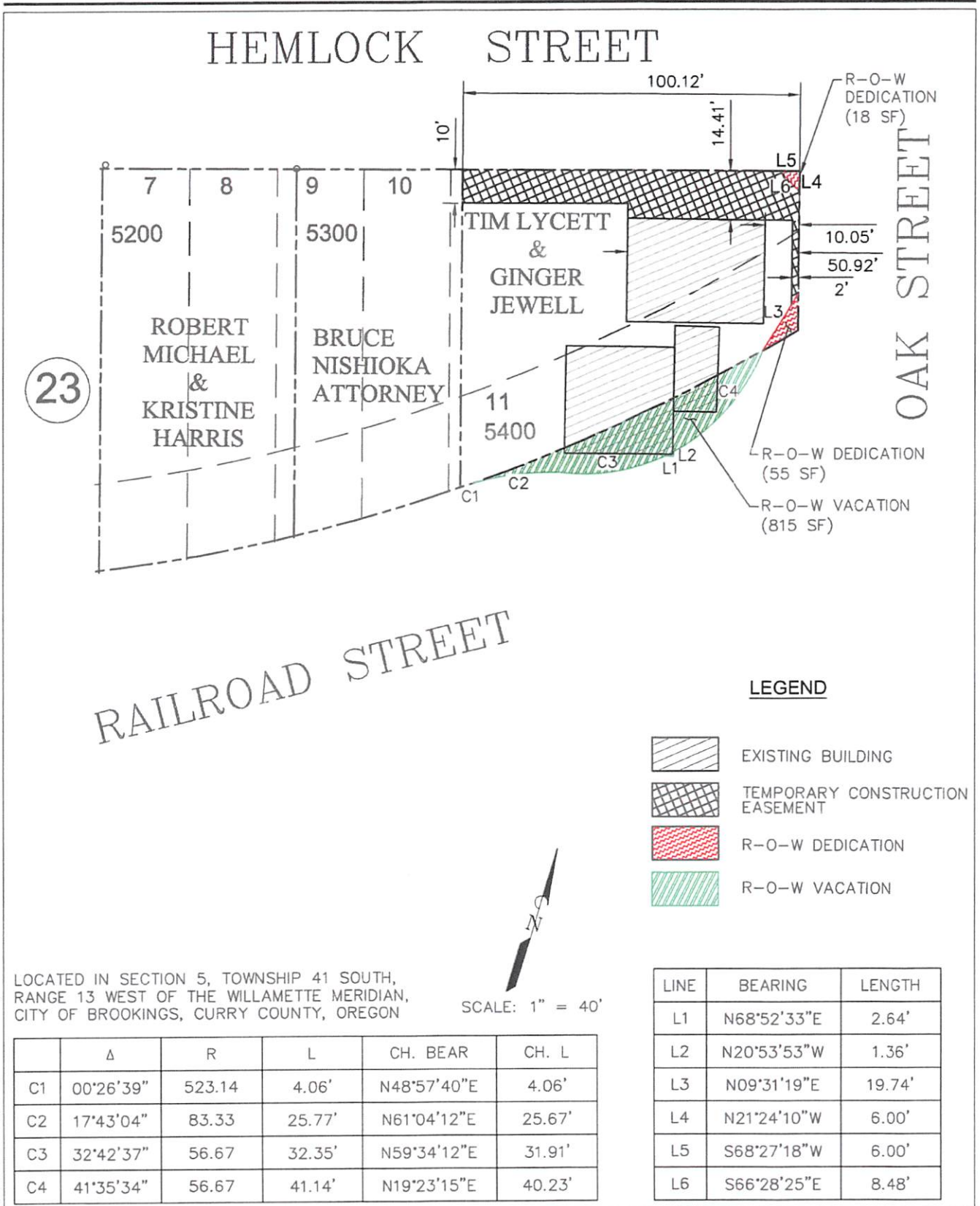
REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
JULY 26, 1988
MICHAEL W. ERICKSON
2340

EXPIRES: 12-31-19

\\Dyer\2\hdyer-part\A\Projects\145\Brookings\145.75 Railroad St Improvements\DWG\EASEMENTS 2016.dwg, 9/18/2018 11:10:10 AM PLOT DATE May 7, 2019



LOCATED IN SECTION 5, TOWNSHIP 41 SOUTH,
 RANGE 13 WEST OF THE WILLAMETTE MERIDIAN,
 CITY OF BROOKINGS, CURRY COUNTY, OREGON

SCALE: 1" = 40'

	Δ	R	L	CH. BEAR	CH. L
C1	00°26'39"	523.14	4.06'	N48°57'40"E	4.06'
C2	17°43'04"	83.33	25.77'	N61°04'12"E	25.67'
C3	32°42'37"	56.67	32.35'	N59°34'12"E	31.91'
C4	41°35'34"	56.67	41.14'	N19°23'15"E	40.23'

LEGEND

- EXISTING BUILDING
- TEMPORARY CONSTRUCTION EASEMENT
- R-O-W DEDICATION
- R-O-W VACATION

LINE	BEARING	LENGTH
L1	N68°52'33"E	2.64'
L2	N20°53'53"W	1.36'
L3	N09°31'19"E	19.74'
L4	N21°24'10"W	6.00'
L5	S68°27'18"W	6.00'
L6	S66°28'25"E	8.48'

THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC. DATE: JULY 2018 PROJECT NO.: 145.75	CITY OF BROOKINGS CURRY COUNTY, OREGON OVERALL EASEMENT & R-O-W MAP	FIGURE NO. 1
--	--	----------------------------


CITY OF BROOKINGS
COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019



Signature (submitted by)

Originating Dept: Police Department



City Manager Approval

Subject:

City ordinance amendment to BMC 12.40 Alcohol Regulations for City Premises, regarding prohibiting both the consumption of alcohol and open containers of alcoholic beverages in public places.

Recommendation:

Motion to adopt Ordinance 19-O-779, amending chapter 12.40, Alcohol Regulations for City Premises, of Brookings Municipal Code.

Background/Discussion:

Mayor Pieper had previously requested information regarding the adoption of a city ordinance which prohibits the possession and consumption of alcoholic beverages in public places, with exceptions. Brookings Municipal Code Chapter 12.40 makes it "... unlawful for any person to drink, consume, transport, carry, or possess, sell or consume any alcoholic beverage, on city premises ..." with exceptions. "City premises" is defined as "... city parks, city buildings, city parking lots, and other premises under the control of the city, but shall not include public highways". This in no way restricts persons from possessing or consuming an alcoholic beverage while on a sidewalk (a sidewalk is considered part of the highway by Oregon Revised Statute 801.485) in the City of Brookings.

On May 6, 2019, there was council consensus to amend the current BMC Chapter 12.40 to include public highways.

Attachments:

- a. Draft Ordinance 19-O-779
- b. Draft Edits to BMC chapter 12.40 - Exhibit A

IN AND FOR THE CITY OF BROOKINGS

STATE OF OREGON

ORDINANCE 19-0-779

IN THE MATTER OF ORDINANCE 19-O-779, AN ORDINANCE AMENDING CHAPTER 12.40, ALCOHOL REGULATIONS FOR CITY PREMISES, OF BROOKINGS MUNICIPAL CODE.

Sections:

Section 1. Ordinance Identified.

Section 2. Amend Chapter 12.40, Alcohol Regulations for City Premises.

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Chapter 12.40, Alcohol Regulations for City Premises, of Brookings Municipal Code.

Section 2. Amend Chapter 12.40. Chapter 12.40, Alcohol Regulations for City Premises, is hereby amended to read as presented in Exhibit A attached hereto with additions designated in bold and underlined and deletions being bold and struck out.

First Reading: _____ Passage: _____

Second Reading: _____ Effective Date: _____

Signed by me in authentication of its passage this _____, day of _____, 2019

ATTEST:

Mayor Jake Pieper

City Recorder Janell Howard

Exhibit A
Changes to BMC:

[Additions are ~~bold and underlined~~, Deleted are ~~bold and strikeout~~]

Chapter 12.40
ALCOHOL REGULATIONS FOR CITY PREMISES

Sections:

12.40.010 Alcohol prohibited on city premises.

12.40.020 Alcoholic beverage defined.

12.40.030 City premises defined.

12.40.040 Permitted uses.

12.40.050 Authority to revoke permit.

12.40.060 Penalties and fines.

12.40.010 Alcohol prohibited on city premises.

It shall be unlawful for any person to drink, consume, transport, carry, or possess, sell or consume any alcoholic beverage, on city premises except as permitted under BMC [12.40.040](#). [Ord. 13-O-716 § 2; Ord. 08-O-618 § 2.]

12.40.020 Alcoholic beverage defined.

The term "alcoholic beverage," as used in this chapter, shall be construed to mean and include any liquid intended for human consumption containing more than one-half of one percent by volume of alcohol. [Ord. 13-O-716 § 2; Ord. 08-O-618 § 3.]

12.40.030 City premises defined.

For the purpose of this chapter, "city premises" shall include city parks, city buildings, city parking lots, and other premises under the control of the city. ~~but shall not include public highways.~~ [Ord. 13-O-716 § 2; Ord. 08-O-618 § 4.]

12.40.040 Permitted uses.

A. Possession, sale or consumption of alcoholic beverages on city premises may only be authorized through the issuance of a park use permit, event permit, or Capella use permit.

1. Only malt beverages, wine or cider shall be allowed under the aforementioned permits. All such permits must be approved by the chief of police or chief's designee.

~~2. The sale of any alcoholic beverage on city premises shall also require a temporary sales license issued by the Oregon Liquor Control Commission (OLCC) and approved by the chief of police or chief's designee for drinking within a licensed area. All rules and regulations of the Oregon Liquor Control Commission shall be strictly enforced.~~

2. No person shall drink, or be in possession of an open container of alcoholic beverages in a public place or premises open to the public unless the place or premise has been licensed by the Oregon Liquor Control Commission to sell intoxicating liquor for consumption or on premises for which a permit has been issued by the City.

3. Except when authorized by the City of Brookings, no person shall drink, or be in possession of an open container of alcoholic beverages in a City of Brookings park without having first obtained a permit for such use issued by the City.

4. The possession, sale or consumption of alcoholic beverages shall be conducted only within a well defined boundary as depicted by permittee in an exhibit to be attached to the park use permit, event permit or Capella use permit.

B. No permit shall be issued authorizing the consumption, sale or possession of alcoholic beverages on any city athletic field, including spectator areas, or within 100 feet of Kidtown in Azalea Park. [Ord. 13-O-716 § 2.]


CITY OF BROOKINGS
COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019



Signature (submitted by)

Originating Dept: Finance & Admin



City Manager Approval

Subject:

Hold Public Hearing on State Revenue Sharing and Adopt Resolution.

Recommended Motion:

Adopt Resolution 19-R-1154 declaring the City's election to receive state revenues for 2019-20 fiscal year.

Financial Impact:

Estimated State Revenue Sharing for 2019-20 is \$64,000.

Background /Discussion:

The State of Oregon requires an opportunity for the public to comment on the use of State Revenue Sharing funds before the Budget Committee and City Council. The hearing before the Budget Committee was held on April 18, 2019. A second hearing is to be held at this City Council meeting.

Attachments:

- a. Resolution 19-R-1154 State Revenue Sharing

CITY OF BROOKINGS

RESOLUTION 19-R-1154

A RESOLUTION DECLARING THE CITY OF BROOKINGS' ELECTION TO RECEIVE STATE REVENUES FOR THE 2019-20 FISCAL YEAR.

WHEREAS, Pursuant to ORS 221.770, the City of Brookings hereby elects to receive state revenues for fiscal year 2019-20, and

WHEREAS, the Budget Committee of the City of Brookings held a public hearing on April 18, 2019 and the City Council of the City of Brookings held a public hearing on May 28, 2019, giving citizens an opportunity to comment on the use of State Revenue Sharing;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of Brookings, Curry County, Oregon, do hereby approve this resolution.

Adopted by Council and made effective on the 28th of May, 2019.

Dated and signed this _____ day of _____, 2019.

Attest:

Jake Pieper, Mayor

Janell K. Howard, City Recorder

I certify that a public hearing before the Budget Committee was held on April 18, 2019 and a public hearing before the City Council was held on May 28, 2019, giving citizens an opportunity to comment on the use of State Revenue Sharing.

Anella Ehlers, Deputy Finance Director

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019


Signature (submitted by)

Originating Dept: Finance & Admin


City Manager Approval

Subject:

Hold Public Hearing and Approval of Appropriations for FY 2019-20 Budget.

Recommended Motion:

Adopt Resolution 19-R-1155, adopting the City of Brookings' budget, declaring tax levied, making appropriations for the 2019-20 fiscal year, and to categorize the levy.

Financial Impact:

The total approved fiscal year 2019-20 budget, with recommended changes, for the City of Brookings is \$28,972,419. The General Fund operating expenditures total \$5,098,751 with revenues projected at \$4,611,640, with the Contingency projected to increase slightly by \$4,796.

Background /Discussion:

Oregon local budget law requires the city's governing body to enact a resolution adopting the budget for the next fiscal year, prior to June 30th. Before the City can implement the 2019-20 budget and receive tax money necessary for operations, these resolutions must be adopted by the City Council.

Budget highlights include:

- \$6.8 million in capital expenditures in water, sewer, storm drain, street, and parks improvements.
- No increase in the water utility rate and no increase in the sewer utility rate.

The only change proposed by staff to the Budget Committees' approved budget is increasing the contractual line in Finance and Administration by \$17,500, due to the Portland State University 9-1-1 Consolidation Study carrying over into next year. The carryover will increase by the same amount, therefore not changing the ending balance.

Attachments:

- a. Resolution 19-R-1155 Adopt Budget

CITY OF BROOKINGS

RESOLUTION 19-R-1155

A RESOLUTION ADOPTING THE CITY OF BROOKINGS BUDGET, DECLARING TAX LEVIED, and MAKING APPROPRIATIONS FOR THE 2019-20 FISCAL YEAR AND TO CATEGORIZE THE LEVY.

BE IT RESOLVED that the City Council of the City of Brookings hereby adopts the budget for fiscal year 2019-20 in the sum of \$28,972,419 now on file at the Finance and Administration Department.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2019, and for the purposes shown below, are hereby appropriated as follows:

GENERAL FUND		
Judicial	\$44,722	
Finance and Administration	524,816	
Police	2,424,268	
Fire	307,351	
Planning & Building	319,462	
Parks & Recreation	411,376	
Finance & Human Resources	0	
Swimming Pool	110,087	
Non-Departmental	161,600	
Special Appropriations:		
Debt Service	172,830	
Transfers	622,239	
Contingency	632,889	
TOTAL GENERAL FUND APPROPRIATION		\$5,731,640
STREET FUND		
Streets Maintenance	746,349	
Special Appropriations:		
Debt Service	22,149	
Transfers	156,747	
Contingencies	119,405	
TOTAL STREET FUND APPROPRIATION		1,044,650
WATER FUND		
Water Distribution	596,692	
Water Treatment	506,050	
Special Appropriations:		
Debt Service	12,090	
Transfers	963,649	
Contingencies	179,519	
TOTAL WATER FUND APPROPRIATION		2,258,000
WASTEWATER FUND		
Wastewater Collection	806,488	
Wastewater Treatment	967,617	
Special Appropriations:		
Debt Service	12,090	
Transfers	1,635,437	
Contingencies	318,668	
TOTAL WASTEWATER FUND APPROPRIATION		3,740,300
9-1-1 FUND		
9-1-1 Division	78,755	
Special Appropriations:		
Debt Service	23,845	
Transfers	112,100	
Contingencies	100,000	
TOTAL 9-1-1 FUND APPROPRIATION		314,700
TOURISM FUND		
Tourism Division	55,024	
Special Appropriations:		
Transfers	15,176	
TOTAL TOURISM FUND APPROPRIATION		70,200

AIRPORT FUND		
Airport Division		459,539
WATER LOAN FUND OECDD		
Debt Service		452,517
STORM LOAN FUND		
Debt Service		97,013
WASTEWATER LOAN FUND		
Debt Service		1,238,925
TECHNOLOGY RESERVE FUND		
Technology Program	49,400	
Special Appropriations:		
Transfers	48,800	
Contingencies	<u>10,000</u>	
TOTAL FUND APPROPRIATION		108,200
CAPITAL PROJECTS RESERVE FUND		
Park and Recreation Program	530,832	
Public Safety	75,000	
Special Appropriations:		
Capital Outlay	<u>1,809,155</u>	
TOTAL RESERVE FUND APPROPRIATION		2,414,987
STREET SYSTEM REPLACEMENT FUND		
Street Maintenance	573,086	
Special Appropriations:		
Transfers	4,914	
TOTAL STREET SRF FUND APPROPRIATIONS		578,000
WATER SYSTEM REPLACEMENT FUND		
Water System Maintenance	1,134,656	
Special Appropriations:		
Transfers	124,344	
TOTAL WATER SRF FUND APPROPRIATIONS		1,259,000
WASTEWATER SYSTEM REPLACEMENT FUND		
Wastewater System Maintenance	1,439,551	
Special Appropriations:	150,449	
Transfers		
TOTAL WASTEWATER SRF FUND APPROPRIATIONS		1,590,000
STORMWATER SYSTEM REPLACEMENT FUND		
Stormwater System Maintenance	540,994	
Special Appropriations:		
Transfers	55,006	
TOTAL STORMWATER SRF FUND APPROPRIATIONS		596,000
STREET SYSTEM DEVELOPMENT FUND		
Street Program		3,457,800
WATER SYSTEM DEVELOPMENT FUND		
Water System		92,000
WASTEWATER COLLECTIONS SYSTEM DEVELOPMENT FUND		
Wastewater System		989,000
PARKS & REC SYSTEM DEVELOPMENT FUND		
Parks and Recreation Program		161,200
STORMWATER SYSTEM DEVELOPMENT FUND		
Stormwater System		153,000
WASTEWATER TREATMENT SYSTEM DEVELOPMENT FUND		
Wastewater System		600,000
SPECIAL POLICE		

K-9	48,800	
Safety City	11,500	
Federal Restitution	4,166	
State Restitution	1,390	
Police Reserves	17,000	
Police VIPS	750	
Grants Program	12,000	95,606
HEALTH FAIR FUND		
Health Fair Program	2,500	
Special Appropriations:		
Contingency	<u>1,300</u>	
TOTAL HEALTH FAIR FUND		3,800
SPECIAL FIRE FUND		
Fire Program		12,600
TOTAL CITY OF BROOKINGS APPROPRIATIONS		27,518,677
RESERVED AMOUNTS		
Water Loan Fund	331,026	
Wastewater Loan Fund	<u>1,122,716</u>	
		<u>1,453,742</u>
TOTAL ADOPTED BUDGET		<u><u>\$28,972,419</u></u>

BE IT FURTHER RESOLVED that the City Council of the City of Brookings hereby imposes the taxes provided for in the adopted budget at the rate of \$3.7630 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2019-20 upon the assessed value of all taxable property within the district as follows:

	CATEGORIZING THE TAX	
	General Government	Excluded from Limitation
General Fund	\$3.7630/1000	

ADOPTED by the City Council for the City of Brookings this 28th of May, 2019.


Jake Pieper, Mayor

ATTEST by:

Janell K. Howard, City Recorder


CITY OF BROOKINGS
COUNCIL AGENDA REPORT

Meeting Date: May 28, 2019



Signature (submitted by)

Originating Dept: Finance & Admin



City Manager Approval

Subject:

Approve Water and Sewer Rates, and System Replacement Fees for 2019-20

Recommended Motion:

1. Adopt Resolution 19-R-1156, adopting Water rates for 2019-20.
2. Adopt Resolution 19-R-1157, adopting Sewer rates for 2019-20.
3. Adopt Resolution 19-R-1158, adopting System Replacement Fees for 2019-20.

Financial Impact:

The above rates are necessary to balance the budget as approved by the Budget Committee.

Background /Discussion:

The rate increases included in the attached resolutions are as approved by the Budget Committee.

There is no rate increase proposed for water, therefore a rate increase of 0.0% for water was approved by the budget committee.

There is no rate increase proposed for sewer, therefore a rate increase of 0.0% for sewer was approved by the budget committee.

System Replacement Fees (SRF) are adjusted by the CPI-U, which increased 1.9%. As a reminder, there is currently no Streets SRF, as it was eliminated due to voters approving a local fuel tax, effective July 1, 2015. The local fuel tax was renewed by voters in 2018.

Attachment(s):

- Resolution 19-R-1156 Water Rates
- Resolution 19-R-1157 Sewer Rates
- Resolution 19-R-1158 System Replacement Fees

CITY OF BROOKINGS

RESOLUTION 19-R-1156

IN THE MATTER OF A RESOLUTION ADOPTING RATES, FEES AND CHARGES TO THE USERS OF THE CITY OF BROOKINGS WATER SUPPLY SERVICES AND REPEALING RESOLUTION 18-R-1134.

WHEREAS, Ordinance No 88-O-432 provides for adoption of rates, fees and charges to the users of the City of Brookings water supply services; *and*

WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the water system and water service;

WHEREAS, the City Council desires to have the monthly user charges for City of Brookings water supply services increased or decreased annually at July 1, in accordance with the Consumer Price Index for all urban consumers (CPI-U), March to March;

WHEREAS, the City Council and Budget Committee understand that no increase is necessary to balance resources and requirements for 2019-20;

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that effective July 1, 2019, the following rates, fees and charges are hereby adopted which remains the same as the 2018-19 rates:

Account setup/Administrative reconnect fee:	\$20.00 Nonrefundable
Monthly User Charges	Inside City Limits \$12.76 Base Fee \$2.76 per 100 cu ft of usage
	Outside City Limits \$25.52 Base Fee \$5.52 per 100 cu ft of usage
Service Deposit	
High risk	\$ 300.00
Medium risk	\$ 200.00
Low Risk	\$ 0.00
Temporary Construction Service	\$ 90.00
<i>(Up to six month service. Service terminates upon receipt of certificate of occupancy or the end of the six month term, whichever occurs first. May apply for additional six months for additional \$90)</i>	
Non-occupant water usage	\$ 40.00

(14 calendar day maximum)

Vacation Turn – On	\$	35.00
-Outside City Limits	\$	45.00
Vacation Turn – Off	\$	35.00
-Outside City Limits	\$	45.00
Late Fee	\$	15.00
Shut off Fee	\$	35.00
After Hours Call Out Fee	\$	130.00
Meter Test	\$	52.00

BE IT FURTHER RESOLVED that Resolution 18-R-1134 is repealed in its entirety.

Passed by the City Council May 28, 2019, and made effective July 1, 2019.

Attest:

Jake Pieper, Mayor

Janell K. Howard, City Recorder

CITY OF BROOKINGS

RESOLUTION 19-R-1157

IN THE MATTER OF A RESOLUTION ADOPTING RATES, FEES AND CHARGES TO THE USERS OF THE CITY OF BROOKINGS SEWER SERVICES AND REPEALING RESOLUTION 18-R-1135.

WHEREAS, Ordinance No. 91-O-477 provides for adoption of rates, fees and charges to the users of the City of Brookings sewer services;

WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the sewer system and sewer service;

WHEREAS, the City Council desires to have the monthly user charges for City of Brookings Sewer Services increased or decreased annually at July 1, in accordance with the Consumer Price Index for all urban consumers (CPI-U), March to March;

WHEREAS, the City Council and Budget Committee agree that no increase is necessary to balance resources and requirements for 2019-20;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Brookings, Oregon, a municipal corporation, that the following rates, fees and charges are hereby adopted, which remains the same as the 2018-19 rates:

Account setup/Administrative reconnect fee:	Included with water fee
Service deposit	Included with water deposit
Monthly user charges for:	
Single family residential:	\$61.86
Multi-family residential:	\$61.86
Commercial	\$3.48 monthly service charge plus \$6.78/ccf of water use
Restaurants:	\$3.48 monthly service charge plus \$7.69/ccf of water use
Schools:	\$3.48 monthly service charge plus \$4.03/ccf of water use

Churches	\$3.48 monthly service charge plus \$3.91/ccf of water use
Industrial:	\$3.48 monthly service charge plus \$12.02/ccf of water use
Harbor Sanitary District:	As established by agreement

BE IT FURTHER RESOLVED that Resolution 18-R-1135 is repealed in its entirety.

Passed by the City Council May 28, 2019, and made effective July 1, 2019.

Attest:

Jake Pieper, Mayor

Janell K. Howard, City Recorder

CITY OF BROOKINGS

RESOLUTION 19-R-1158

A RESOLUTION ADOPTING FEES AND CHARGES FOR SYSTEM REPLACEMENT FOR THE WATER SYSTEM, WASTEWATER SYSTEM, AND STORM WATER SYSTEM, AND ESTABLISHING AN ANNUAL INFLATIONARY ADJUSTMENT FOR REPLACEMENT CHARGES, REPEALING RESOLUTION 18-R-1136.

WHEREAS, Ordinance 87-O-419 provides for adoption of System Replacement Charges and Ordinance 06-O-574 provides for all future revisions to System Replacement Charges to be adopted by resolution of the City Council; and

WHEREAS, the collection of reasonable charges are necessary to finance capital replacement, non-capacity increasing extension, and non-capacity increasing expansion of municipal utility facilities, including the acquisition of land or rights-of-way thereto; and

WHEREAS, the City Council desires to have the monthly user charges for City of Brookings Utilities System Replacement be increased or decreased annually at July 1, in accordance with the Consumer Price Index for all urban consumers (CPI-U), March to March; and

WHEREAS, the CPI-U increased 1.9% from March 2018 to March 2019;

NOW, THEREFORE, BE IT RESOLVED: by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that effective July 1, 2019, the following Utilities System Replacement Charges are replacing the current Utilities System Replacement Charges:

<u>CHARGE</u>	<u>RATE</u>
Street System Replacement	\$0.00
Water System Replacement	\$3.17
Wastewater System Replacement	\$4.06
Stormwater System Replacement	\$4.43

BE IT FURTHER RESOLVED that Resolution 18-R-1136 is repealed in its entirety.

PASSED by the City Council May 28, 2019.

Attest:

Jake Pieper, Mayor

Janell K. Howard, City Recorder

City of Brookings Urban Renewal Agency Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, December 10, 2018

Call to Order

Chair Pieper called the meeting to order at 7:22 PM, immediately following the City Council meeting.

Roll Call

Agency present: Chair Jake Pieper, Directors Bill Hamilton, Brent Hodges, Ron Hedenskog and Dennis Triglia; a quorum present.

Staff present: City Manager Janell Howard, City Attorney Martha Rice, Deputy Public Works and Development Services Director Jay Trost and Administrative Aide Rita Ritz.

Agency minutes

Director Triglia moved, Director Hodges seconded and Council voted unanimously to approve the June 25, 2018 Agency minutes as written.

Staff Reports

Accept Audit

City Manager Janell Howard provided the staff report.

Director Triglia moved, Director Hedenskog seconded and Council voted unanimously to accept the Brookings Urban Renewal Agency's Audit for the fiscal year ended June 30, 2018.

Agency Comments

There were no agency comments.

Adjourn

Director Hedenskog moved, Director Hodges seconded and Council voted unanimously by voice to adjourn at 7:26 PM.

Respectfully submitted:

ATTESTED:
this 28th day of May 2019:

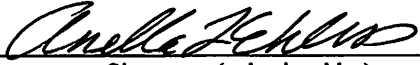
Jake Pieper, Chair

Janell K Howard, City Recorder


BROOKINGS URBAN RENEWAL AGENCY

AGENDA REPORT

Meeting Date: May 28, 2019


Signature (submitted by)

Originating Dept: Finance & Admin


City Manager Approval

Subject:

Hold Public Hearing and Approval of Appropriations for FY 2019-20 Budget.

Recommended Motion:

Adopt Resolution 19-R-1159, adopting the Brookings' Urban Renewal Agency's budget, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2019-20 fiscal year.

Financial Impact:

The fiscal year 2019-20 approved and proposed adopted budget of the Brookings Urban Renewal Agency is in the amount of \$1,546,534.

Background /Discussion:

Oregon local budget law requires the Agency's governing body to enact a resolution adopting the budget for the next fiscal year, prior to June 30th. Before the Urban Renewal Agency can implement the 2019-20 budget and receive tax money necessary for operations, these resolutions must be adopted by the Board of Directors.

No changes are proposed by staff from the Budget Committees' approved budget.

Attachment:

Resolution 19-R-1159 Adopt Budget

URBAN RENEWAL AGENCY OF THE CITY OF BROOKINGS

RESOLUTION 19-R-1159

A RESOLUTION ADOPTING THE BUDGET FOR THE URBAN RENEWAL AGENCY OF THE CITY OF BROOKINGS, DECLARING TAX INCREMENT FUNDING AS PROVIDED UNDER SECTION 1C, Article IX OF THE OREGON CONSTITUTION AND ORS CHAPTER 457, AND MAKING APPROPRIATIONS FOR THE 2019-20 FISCAL YEAR.

BE IT RESOLVED that the Board of Directors of the Urban Renewal Agency of the City of Brookings hereby adopts the budget for 2019-20 in the sum of \$1,546,534 now on file in the Office of the City Finance and Administration Department.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2019, and for the purposes shown below, are hereby appropriated as follows:

GENERAL FUND		
Urban Renewal Program	345,056	
Special Appropriations:		
Transfers	450,739	
TOTAL GENERAL FUND APPROPRIATIONS		\$795,795
DEBT SERVICE FUND		
Special Appropriations:		
Debt Service	450,739	
TOTAL DEBT SERVICE FUND APPROPRIATIONS		450,739
TOTAL RESERVE AMOUNTS		300,000
		<hr/>
TOTAL ADOPTED BUDGET		<u>\$1,546,534</u>

BE IT FURTHER RESOLVED that the Board of Directors of the Brookings Urban Renewal Agency hereby resolves to certify to the county assessor a request for the Downtown Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

ADOPTED by Urban Renewal Agency for the City of Brookings this 28th day of May, 2019.

Jake Pieper, Chair

ATTEST by:

Janell K. Howard, City Recorder