

# THE DALLES-WASCO COUNTY LIBRARY

East Seventh Place and Court Street

The Dalles, Oregon 97058

Telephone (503) 296-2815

## A G E N D A

Library Board Meeting

October 12, 1989

- I. CALL TO ORDER
- II. INTRODUCTION OF NEW BOARD MEMBERS
- III. MINUTES - September 14, 1989
- IV. BUSINESS
  - A. Proposed 1990-1994 Budget Priorities
- V. REPORTS
  - A. Materials Retention Policy
  - B. MacArthur Foundation Videocassette Grant
  - C. Analysis Of Book And Service Use
  - D. Quarterly Circulation Report
  - E. English As A Second Language Grant
  - F. Friends Of The Library Booksale
  - G. Title List Of Books Selected For Purchase

MINUTES SUBJECT TO  
COMMISSION APPROVAL  
AT THEIR NEXT REGULAR  
SESSION

MINUTES  
Library Board Meeting  
October 12, 1989

COMMISSION PRESENT: Del Anderson, Ross Cain, and Albeana Taylor

COMMISSION ABSENT: Jo Kerege and Chairman Burns Nugent

STAFF PRESENT: Sheila Dooley

VISITORS PRESENT: Celeste Minnis

The meeting was called to order at 12:09 p.m.

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INTRODUCTION OF NEW BOARD MEMBERS

New Board members Ross Cain and Albeana Taylor were introduced to the group.

MINUTES

There was a discussion of the September 14, 1989 Library Board meeting. Del Anderson moved to approve the minutes but no action was taken as Del was the only member present who had been in attendance at that meeting.

SHARED CONCERNS OF THE BOARD

Celeste Minnis, President of The Friends Of The Library, answered questions regarding the group's plans to purchase a copy machine to be placed in the library. The Friends would maintain the machine, allow the library to make a set number of free copies per month and make additional copies at a reduced rate, and would use the profits for the benefit of the library. Sheila Dooley said that if the Board supported the Friends' plans, that the City Attorney would prepare an agreement that representatives from the Friends group, Library, and Library Board would take to a City Council meeting. After a discussion, Del Anderson moved to recommend that the Friends Of The Library purchase the copy machine for the library and that the proposed agreement be reviewed by the Board. Ross Cain seconded the motion and it was approved unanimously.



A. Materials Retention Policy

Sheila Dooley reported that the draft of the Materials Retention Policy had been presented to the City Council on October 2nd and would be brought to the Council on November 6th for adoption.

B. MacArthur Foundation Videocassette Grant

This was not discussed as it had been reported on during earlier discussion.

C. Analysis Of Book And Service Use

Sheila Dooley reported on the 12 output measures that the library would be using as part of its 1989-1990 budget objectives. An additional measure was the measure of student use of the library.

D. Quarterly Circulation Report

Sheila Dooley presented the circulation report. The circulation for the quarter was up over the previous 3 years.

E. English As A Second Language Grant

Sheila Dooley reported that the library was reapplying for a federal grant to establish an ESL Resource Center at the library. The library had received scores of 53 and 60 (out of a possible 100 points) for its 1987 application and scores of 78 and 80 for its 1988 application. The reviewers' comments would be used to revise the application for resubmission.

F. Friends Of The Library Booksale

Sheila Dooley reported that proceeds from the Friends' booksale totaled \$1206.81 as compared to a previous record of \$809.85. Proceeds from memberships totaled \$175 while proceeds from books sold were \$1031.81.

G. Title List Of Books Selected For Purchase

The title list was presented. There was a discussion but no action was taken.

At 1:22 p.m. the meeting was adjourned.