

TIME: 12:00 Lunch (bring your own)
PLACE : Library Staff Room

THE DALLES-WASCO COUNTY LIBRARY

East Seventh Place and Court Street

The Dalles, Oregon 97058

Telephone (503) 296-2815

A G E N D A

Library Board Meeting

August 8, 1991

- I. CALL TO ORDER
- II. MINUTES - June 13, 1991
- III. SHARED CONCERNS OF THE BOARD
- IV. BUSINESS
 - A. Election Of Officers
- V. REPORTS
 - A. Reappointments To Library Board
 - B. Community College/Public Library LSCA Grant Project Status
 - C. Library Mezzanine Grant Application Status
 - D. Amnesty Week
 - E. Fee Enhancement
 - F. Library Development Grant Status
 - G. Quarterly Circulation Report
 - H. Title List Of Books Selected For Purchase

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

MINUTES
Library Board Meeting
August 8, 1991

COMMISSION PRESENT: Joanne Brewer, Ross Cain, Anne Duyck,
and Albeana Taylor

COMMISSION ABSENT: Chairman Burns Nugent

STAFF PRESENT: Librarian Sheila Dooley

The meeting was called to order at 12:12 p.m. by Ross Cain.

MINUTES

Ross Cain asked whether Burns Nugent had arrived late but been present at the June 13th Board meeting. Sheila Dooley recalled that Mayor Les Cochenour had been present but not Burns. Albeana Taylor made a motion to approve the minutes, Anne Duyck seconded it, and it was approved unanimously.

SHARED CONCERNS OF THE BOARD

Albeana Taylor presented information on a program that a Long Beach, California library uses to encourage patrons to make book donations in honor of another person. Sheila Dooley said that our library has a brochure which encourages patrons to make donations in memory or honor of another person. Ross asked if the Long Beach library has limitations on materials donated. Joanne Brewer said that funds and not books are donated under the program. Sheila said that our library asks that donations for materials be given to the Friends and the Friends then purchase the books as the library is unable to spend funds unless budgeted. Joanne asked if the library no longer uses a gift fund. Sheila said that was correct. Ross Cain said that the Multnomah Library has an endowment fund. Sheila said that she had gotten some information on starting one last year and it would involve getting tax exempt status and possibly the assistance of an attorney. Joanne said that as the arrangement the library has works, we might as well stay with it.

Sheila Dooley handed out brochures on the Fiesta Mexicana, an afternoon of Mexican entertainment and food to be held on

C. Library Mezzanine Grant Application Status

Sheila Dooley reported that applications for library mezzanine funds had been recently submitted to three sources: the Kresge Foundation, Martin Marietta Foundation, and the State Library. The only response so far had been from the State Library. The mezzanine project did not score enough points to receive funding and it appeared that without matching funding, it would be difficult to be competitive with the other applicants to the State Library. Ross Cain asked if a bond issue had been considered and said he would like to have people vote on whether they wanted the mezzanine or not. Sheila said that the pool bond had been a problem to get passed. Albeana said that the library was more important than the pool. Ross said that he thought we should investigate the bond. Joanne Brewer asked how legal a bond issue would be under Measure 5. Ross said it could be done for construction. Sheila said she would discuss it with the City Manager but at the time the mezzanine designs were drawn the plan was to not use public funds to pay for it. Anne Duyck asked how much had been raised in donations and said that perhaps it needed to be brought to the public's attention. Sheila said \$7065 had been raised, most of it from an individual bequest and a foundation donation from the First Interstate Bank. There was a brochure on the mezzanine project at the library.

D. Amnesty Week

Sheila Dooley said that 65 books had been returned during Amnesty Week. The most overdue was a book at least 18 years overdue followed by a book due in 1984. The other books were all due within the past 2 years. As the library received an average of \$50 a week in overdue fines, the project was considered a success.

E. Fee Enhancement

Sheila Dooley reported that the City was considering ideas for adjusting the fees charged for City services. The Board discussed a list of proposed fees. Ross Cain asked if a letter was sent to patrons with overdue books explaining that if a book was damaged, a replacement would be accepted in its place. Sheila said that this wasn't included in the letter currently being sent. She said she did have a copy of a letter that the the Hood River Library sends explaining the options available to patrons. Joanne Brewer asked about having the police deliver the second overdue notice. Sheila said she had been discussing options for dealing with overdue materials with the City Attorney and he had recommended sending it by certified mail. Ross said if Board approval was needed for the proposed fee schedule to have it on the next month's agenda.

H. Title list Of Books Selected For Purchase

Sheila Dooley presented the title list and reported that the book budget had been increased for 1991-1992 over the previous year's budget by the estimated amount of state aid to be received. Betty Dennerline, Media Specialist at Dry Hollow, had selected many of the children's books on the list as part of her field experience for a library science class.

At 1:20 p.m. Joanne Brewer made a motion to adjourn. Albeana Taylor seconded it and the meeting was adjourned by Ross Cain.