

TIME: 12:00 Lunch (bring your own) and meeting
PLACE: Library Meeting Room

THE DALLES-WASCO COUNTY LIBRARY

East Seventh Place and Court Street

The Dalles, Oregon 97058

Telephone (503) 296-2815

A G E N D A

Library Board Meeting

December 10, 1992

- I. CALL TO ORDER
- II. INTRODUCTION OF NEW LIBRARY BOARD MEMBER
- III. MINUTES - August 13, 1992
- IV. SHARED CONCERNS OF THE BOARD
- V. BUSINESS
 - A. Library Amnesty Days
- VI. REPORTS
 - A. Library Automation System Project
 - B. Friends Of The Library Activities
 - C. Library Foundation Status
 - D. Literacy Outreach Project
 - E. Title List Of Books Selected For Purchase
 - F. Quarterly Circulation Report
 - G. Monthly Expenditure Report

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

Library Board Meeting
December 10, 1992

COMMISSION PRESENT: Joanne Brewer, Chairman Ross Cain, Anne
Duyck, and Joe Tschanz.

COMMISSION ABSENT: Albeana Taylor

STAFF PRESENT: Librarian Sheila Dooley

The meeting was called to order at 12:06 p.m. by Chairman
Ross Cain.

INTRODUCTION OF NEW LIBRARY BOARD MEMBER

Sheila Dooley introduced Joe Tschanz who was appointed to
fill Burns Nugent's unexpired term. She said that Joe's
term would expire in June of 1995.

MINUTES

Joanne Brewer moved that the minutes of the August 13, 1992
Library Board meeting be approved. Anne Duyck seconded the
motion and it was approved unanimously.

SHARED CONCERNS OF THE BOARD

Ross Cain suggested that the Board members think about
possible goals for the library and its direction in the
community. The goals could then be shared at the next
meeting. Two areas that he was concerned about were
building up the library's collection and replacing the
Gaylord System with an automated system.

Anne Duyck asked about the status of the library mezzanine.
Sheila said that forming a foundation was being done to
create a source of funds with an interest income for the
mezzanine. After applying to 55 private foundations for
funds she felt that a new source of funds was needed.

BUSINESS

A. Library Amnesty Days

Sheila said that the library staff had come up with the idea of having Amnesty Days during Christmas break. Other libraries have held theirs then and asked for a can of food in lieu of a fine. The food collected could be donated to Project ELFF, which had had to cancel its door-to-door collections due to the weather. Sheila said that the amount of fines collected was usually down during the Christmas break anyway. Ross asked about the past response to the Amnesty program. Sheila said 65 long overdue books were returned the last time it was held.

Anne said it was an excellent idea. There was a consensus from the members to go ahead with the program.

REPORTS

A. Library Automation System Project

Sheila reported that the LSCA project proposals were due on December 18th. At this point, the State Library was interested in the project concept and the total amount requested. If there was an interest in the project, the actual application would be due in April. The project involved 13 school, public, and hospital libraries in Wasco, Hood River, and Sherman Counties and would fund an automated circulation, cataloging, and public access catalog system. The amount requested would be close to the \$200,000 maximum. The total cost of the project was estimated at \$262,450 and would take place over a two year period. Ongoing costs for our library would be based on size of collection and amount of use.

Anne Duyck asked about how we compared to the other libraries of our size in regards to automation. Sheila said that as of last year, five out of the seven libraries in the State serving populations of a size comparable to ours were either automated or planning to be within a year or two. The Hood River library and our library were the two exceptions.

Joanne Brewer asked if all of Wasco County was included in the proposal. Sheila said that the Dufur and Maupin libraries had been contacted but were not currently included as they had not gotten involved. The system was large enough to accomodate other libraries that might want to be added later. At the present time The Dalles High School, Wahtonka High School, Planetree, and our library were the Wasco County libraries included.

B. Friends Of The Library Activities

Sheila reported that Art Higgins had been present at the Friends Of The Library meeting the night before to help plan a logo for the group. The function of the logo and possible

G. Monthly Expenditure Report

The library expenditure report for October was presented. Sheila said that regular salaries and part-time salaries were combined in the budget but shown as separate line items in the report. Ross Cain asked why the library had been charged \$88.37 for vehicle repairs. Sheila said that she didn't know but would find out.

Joanne Brewer asked what the office equipment repair and maintenance charges were for. Sheila said that they were for maintenance agreements for the microfilm reader and typewriters.

At 12:40 p.m. the meeting was adjourned.