

THE DALLES - WASCO COUNTY LIBRARY

East Seventh Place and Court Street

The Dalles, Oregon 97058

Telephone (541) 296-2815

A G E N D A

Library Board Meeting

September 11, 1997

5:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - August 14, 1997
- III. SHARED CONCERNS OF THE BOARD
- IV. DISCUSSION
 - A. Library Foundation Activities With Foundation President Del Cesar
 - B. Dan Spatz Letter Of August 3rd
- V. BUSINESS
 - A. Approval Of Oregon Public Library Statistical Report
 - B. Long Range Plan - Background Information Review
- VI. REPORTS
 - A. Friends Of The Library Booksale
 - B. Summer Reading Program
 - C. Title List Of Books Processed During August

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

Library Board Meeting
September 11, 1997

COMMISSION PRESENT: Chairman Dorothy Rooper, Dan Spatz, and
Albeana Taylor

COMMISSION ABSENT: Tom Coats and Gib Wiley

STAFF PRESENT: Library Director Sheila Dooley

GUESTS PRESENT: Del Cesar and Dick Rife

The meeting was called to order at 5:02 p.m. by Chairman Dorothy
Rooper.

DISCUSSION

A. Library Foundation Activities With Foundation President Del
Cesar

Del Cesar explained the background of the Foundation. Due to a
mistake by the architect, the estimated cost of the project was
\$309,693 instead of the earlier figure of \$289,013. It was thought
that this figure could be reduced through the use of volunteer
labor. Del reported that the Foundation was asking for donations
for memorial bookcases for the mezzanine.

Dorothy Rooper said she felt that the Library Board wasn't raising
the community's consciousness in regards to the library. Del Cesar
said that members could talk about the library's problems and
successes when out in the community. This had been effective in
the Civic Auditorium campaign.

MINUTES

Dan Spatz made a motion to approve the minutes of the August 14th
meeting. Albeana Taylor seconded the motion and it was approved
unanimously.

SHARED CONCERNS OF THE BOARD

Dorothy Rooper announced that the October 25th Ednet program for
library trustees would not be broadcast in The Dalles. It could be
seen at the PCC Sylvania campus. Dan Spatz said he might be
interested in attending and would like more information.

Sheila Dooley said the library was broken into on the night of
August 24th. Nothing was taken but one of the stained glass
windows was broken. Dorothy Rooper asked if the damage was covered
by insurance. Sheila said it wasn't as the library's policy had a

\$1,000 deductible.

Discussion

B. Dan Spatz Letter Of August 3rd

There was a discussion of Dan Spatz's letter of August 3rd in which he made several suggestions for the Library Board and library.

It was agreed that a time budget be added to the meeting agendas. This would state that maximum time for each item.

It was also agreed that monthly financial reports be made part of the meeting agendas.

Dan Spatz suggested that Sheila Dooley ask the college if there were any plans for a volume purchase of equipment that could include the library.

Dorothy Rooper expressed concern with the condition of the roof. It was her understanding that the main roof wouldn't support the weight of a person walking on it. Sheila Dooley said that as far as she knew the roof didn't have dry rot. She and Bill Barrier had discussed plans for adding a bondcote to the main roof in sections over a 4 year period. Dan Spatz asked Sheila to find out what the condition of the roof was and whether it was sound.

In regards to a Board retreat, it was agreed to ask the State Library Consultant to facilitate a meeting from 10 a.m. to 4 p.m. on either November 15th (first choice) or November 1st to develop goals and objectives. The members agreed that they would be willing to take part in a role prioritization exercise.

Dan Spatz suggested inviting key members of the community to a meeting asking them how the library was serving them as an institution and what they would like to see the library accomplish. Sheila Dooley said she had planned to review the survey results at the next Board meeting and the community meeting could be a separate meeting. Dan Spatz said he would write an editorial inviting people to fill out a library survey.

It was agreed to schedule the community forum for 7:00 p.m. on Wednesday, October 22nd, in the meeting room. Dan Spatz suggested that Sheila Dooley contact O.S.U. Cooperative Extension regarding providing a facilitator for the meeting. The Board could plan to meet and collate the results before the goal setting retreat.

Albeana Taylor left the meeting at 6:50 p.m.

Sheila Dooley said she would arrange for a more visible suggestion box.

Dan Spatz expressed concern with the 25 cent hold fee as it discouraged usage. Sheila Dooley said there had been several changes since the fee was adopted in 1994. Holds no longer required a manual search through the circulation records. In

level information showed a trend towards electronic usage.

Dan Spatz said that Bob Watkins could provide a breakdown of regional jobs by employment sector.

REPORTS

A. Friends Of The Library Booksale

Flyers were distributed for the upcoming booksale to be held on September 18th, 19th, and 20th at the Gateway Prebyterian Church.

B. Summer Reading Program

Sheila Dooley reported that 153 children signed up for the program, 54 attended the end of summer celebration, and 34 turned in reading lists.

Dan Spatz said perhaps Parks And Recreation could do some of its programs at the library. He also suggested that a program be done in conjunction with the Discovery Center. Dorothy Rooper suggested having volunteers do programs at the library. Dan Spatz said he would write an article inviting people to do a skill or tell a story at the library.

C. Title List Of Books Processed During August

The new book list was presented for information.

At 8:35 p.m. the meeting was adjourned by Chairman Dorothy Rooper.