

TIME : 12:00 Noon
PLACE : Library Meeting Room

THE DALLES - WASCO COUNTY LIBRARY

East Seventh Place and Court Street

The Dalles, Oregon 97058

Telephone (541) 296-2815

A G E N D A

Library Board Meeting

May 8, 1997

- I. CALL TO ORDER
- II. MINUTES - March 13, 1997
- III. SHARED CONCERNS OF THE BOARD
- IV. DISCUSSION
 - A. Library Building Maintenance With Building Maintenance Technician Dick Johnson
- V. BUSINESS
 - A. Library Hours
- VI. REPORTS
 - A. 1997-1998 Library Budget
 - B. Library Survey Results
 - C. Library And Trustees Division Ed-Net Program
 - D. Library Foundation
 - E. OLA Conference
 - F. Quarterly Circulation Report
 - G. Title List Of Books Selected For Purchase During April

DISCUSSION

A. Library Building Maintenance With Building Maintenance Technician Dick Johnson

Sheila Dooley reported that Dick Johnson had been unable to attend the meeting due to a family emergency. She could invite him to the June meeting.

Dorothy Rooper asked if Dick had gotten the irrigation system going. Sheila said he had been working on it.

BUSINESS

A. Library Hours

Sheila Dooley reported that due to the loss of 3 part-time positions the library would be returning to a reduced schedule in July. The positions to be eliminated included the positions added in 1995-1996 to go to a 6 day per week schedule. Sheila suggested that the same schedule used in 1994-1995 be adopted. This would mean closing on Mondays and at 3:00 p.m. on Saturdays.

Gib Wiley asked about staying open until 8:30 p.m. Sheila said that when the library was open until 9 p.m., 7:30 p.m. had been the busiest time for the library. Use dropped off by 8:30 p.m. Closing at 8:00 p.m. brought complaints but not 8:30 p.m.

Dorothy Rooper suggested opening a part-day on Monday. Sheila said that would mean only having 2 people scheduled that day. Tom Coats said it would be easier to remember the hours if closed 1 day.

Albeana Taylor remembered that there were complaints at first when the library was closed on Mondays. Sheila said the change in hours could be printed on the library receipts. Albeana said they could also be printed in the newspaper's "What's Happening" column.

Gib Wiley moved to adopt the proposed hours (closed Mondays and open 10 a.m. to 3 p.m. on Saturdays starting in July). Tom Coats seconded the motion and it was approved unanimously.

Sheila Dooley reported that the Sherman County Public Library would be opening on July 13th.

REPORTS

A. 1997-1998 Library Budget

Sheila Dooley reported that the budget included the cuts in personnel and materials discussed at the January Board meeting. There was an increase in Building Maintenance from \$10,465 to \$30,000 which would enable the library building interior to be painted, cedar shingles to be replaced, sidewalk repairs made, and trees trimmed in addition to the maintenance items discussed earlier.

Sheila reported that at the County budget hearing it had been suggested that the library investigate forming a library district. Until the impact of Ballot Measure 50 was known, it was unknown whether forming a district would mean competing with the City and

County for the same tax dollars.

Dorothy Rooper questioned the impact of Ballot Measure 47 vs. Ballot Measure 50 on the library. There was the opinion that Ballot Measure 47 would be thrown out by the courts.

Dorothy asked if there were many districts in Oregon. Sheila said she would find out for the next meeting. Albeana Taylor asked Sheila to bring information on districts to the next meeting.

B. Library Survey Results

Sheila Dooley presented the results of the library survey conducted during February and March. Maintaining the book collection and operating hours were the highest priorities of those responding. The majority of suggestions pertained to increasing the hours, buying more books, and providing more public computers and Internet access. Sheila said the results would be used in updating the long range plan.

Dorothy Rooper said she would like to continue doing the survey and take it to community groups. Sheila said the surveys could also be made available at the counter again.

Tom Coats asked what the ongoing cost of adding another Internet terminal would be. Sheila said annual costs would be approximately \$288 for Internet service and \$360 for a telephone line. Tom said the Internet demand could be expected to increase and we could probably get a used computer donated to the library.

C. Library And Trustees Division Ed-Net Program

Sheila Dooley reported that the Friends And Trustees Division of the Oregon Library Association was planning a 3 session Ed-Net program on helping trustees to understand their responsibilities as Board members. The sessions would be held on October 18, 1997; and April 4 and May 16, 1998. Hosts were needed for each date. Dorothy Rooper said she was interested in the program and suggested asking the Friends Of The Library to host it.

D. Library Foundation

Sheila Dooley displayed the mezzanine rendering. Dorothy Rooper invited Albeana Taylor to come to the Friends' meeting to recruit new Foundation members. Albeana said she could come but John Thomas was the Foundation representative for the Friends.

Sheila announced the Foundation garage sale to be held on Saturday, May 17th in the library meeting room. Gib Wiley offered to donate a wagon wheel to the sale.

E. OLA Conference

Dorothy Rooper, Albeana Taylor, and Sheila Dooley reported on their experiences at the OLA Conference held in Portland. The Friends sponsored 5 library staff members who attended the Conference also.

F. Quarterly Circulation Report

The quarterly circulation report was presented for information only. The circulation showed a 4% increase when compared to last year's.

G. Title List Of Books Selected For Purchase
The list was presented for information.

At 1:03 p.m. the meeting was adjourned by Chairman Albeana Taylor.