

THE DALLES - WASCO COUNTY LIBRARY

East Seventh Place and Court Street

The Dalles, Oregon 97058

Telephone (541) 296-2815

A G E N D A

Library Board Meeting

July 14, 1998

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - Library Board Meeting, June 4, 1998
- III. SHARED CONCERNS OF THE BOARD
- IV. LIBRARY DIRECTOR'S REPORT (15 minutes)
- V. COMMITTEE REPORTS
 - A. Space Planning Study Committee (20 minutes)
- VI. OLD BUSINESS
 - A. Goals (60 minutes)
- VII. NEW BUSINESS
 - A. Magazine Donation Program (25 minutes)
 - B. Children's CD-ROM Station Guidelines (20 minutes)
- VIII. REPORTS
 - A. Ednet Program (25 minutes)
 - B. Financial Report (10 minutes)
 - C. Title List Of Books Processed During June (5 minutes)

- The addback proposal for restoring library hours had not been approved by the County Court.
- MCCOG was in the process of finding a replacement for the janitor at the library who had recently quit without notice. This was a Title V position shared with the Transportation Center.
- The Summer Reading Program had an enrollment of 118 with between 40 to 50 children attending weekly. There were plans to have t-shirts printed using funds donated by the Kiwanis Club.

COMMITTEE REPORTS

A. Space Planning Study Committee

Sue Foster reported that the Committee had done a walk-through of the library on July 7th. There was a model of the library with movable stacks and furniture made by George Uhden. At its next meeting the Committee would be discussing impressions from the walk-through and identifying issues and recommendations to bring to the Board.

OLD BUSINESS

A. Goals

The Board continued its review of the proposed goals starting with Goal 5.

After a discussion Dorothy Rooper moved to accept Goal 5 as amended by the Board. The amended Goal 5 read as follows:

Goal 5

The library maintains adequate services to meet the needs of the public.

A. Increase staff to meet Oregon Library Association Adequacy Standards of 1 FTE employee per 2,000 residents, including 2 MLSs.

B. Offer public service hours of at least 50 hours/week in accordance with Oregon Library Association Adequacy Standards.

C. Establish and maintain library services based on roles prioritized.

George Uhden seconded the motion to approve Goal 5 and it was approved unanimously.

Dorothy Rooper moved to accept all of the goals as amended. Sue Foster seconded the motion and it was approved unanimously. It was agreed to attach the roles as a supplement to the goals.

NEW BUSINESS

A. Magazine Donation Program

Sheila Dooley reported on the Baker County Library's "Adopt A Magazine Program" in which donations were solicited for magazine subscriptions for the library. Sheila said she would look into receiving funds designated for magazines and whether to have the checks made out to the Friends Of The Library. It was agreed to discuss the program in more detail in August. Sheila said she would prepare a list of magazines needing donors.

B. Children's CD-ROM Station Guidelines

Proposed guidelines for the children's CD-ROM station were reviewed. It was suggested that the rules be reviewed with first time users at the circulation desk. Albeana Taylor moved to adopt the guidelines for the CD-ROM station. Sue Foster seconded the motion and it was reviewed unanimously.

REPORTS

A. Ednet Program

It was agreed to postpone this item until everyone had viewed the video.

B. Financial Report

The June financial report was presented for information. Sheila Dooley reported that not all of the invoices for the 1997-1998 fiscal year had been turned in yet. A more complete report for the fiscal year would be available at a later date.

C. Title List Of Books Processed During May

The list was presented to the Board for information.

D. Library Foundation

Albeana Taylor reported on the June 30th Foundation meeting. A \$5,000 grant had been received from the PacifiCorp Foundation. A total of \$61,120 had been raised for the mezzanine project so far. Upcoming activities included a September collectibles sale and an October slideshow.

There was a discussion regarding meeting with the Fund Development Consultant after the Space Planning Study was completed, perhaps in November.

At 6:16 p.m. George Uhden made a motion to adjourn the meeting. Dorothy Rooper seconded the motion and the meeting was adjourned by Chairman Dan Spatz.