

THE DALLES - WASCO COUNTY LIBRARY

East Seventh Place and Court Street

The Dalles, Oregon 97058

Telephone (541) 296-2815

A G E N D A

Library Board Meeting

May 14, 1998

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - Library Board Meeting, April 9, 1998
- III. SHARED CONCERNS OF THE BOARD
- IV. LIBRARY DIRECTOR'S REPORT
- V. OLD BUSINESS
 - A. Space Planning Study Committee (20 minutes)
 - B. Goals (60 minutes)
 - C. Survey Comments (30 minutes)
- VIII. REPORTS
 - A. Ednet Program (25 minutes)
 - B. Quarterly Circulation Report (5 minutes)
 - C. Financial Report (10 minutes)
 - D. Title List Of Books Processed During April (5 minutes)

the study and questioned whether it should be a staff and administrative task as opposed to a committee task. Albeana Taylor said the staff members were the obvious ones to do the study. Dan Spatz stated that a committee could give opinions and ideas that would add strength to the process. Sheila Dooley said much of the work such as measuring the space required for each service and part of the collection would not be a committee task.

Sue Foster suggested that the committee meet a few times to express their ideas, suggestions, and vision, and that Sheila then do the staffwork involved and bring a plan to the Board.

There was a consensus to form a space planning committee consisting of Sue Foster, Sheila Dooley, Michele Spatz, and Rosemary Ross which would meet on Wednesday, June 3rd at noon.

B. Goals

There was a discussion of Goal 3 (The citizens of Wasco County know about public library services and exhibit pride and active support of the library.)

Dan Spatz suggested contacting Sandy Sargent as a source of additional volunteers to extend library hours. Sue Foster said developing a team of volunteers would be time consuming as opposed to training one or two people.

Sheila Dooley said she was concerned with the amount of staff time that would be involved in training and supervising these volunteers who could then decide to quit or not show up, as well as security issues. Sue Foster suggested strategizing about using volunteers as a long term goal.

Dan Spatz volunteered to write a library column for the newspaper after each Board meeting.

In regards to Goal 3, Item A, 2 (Investigate outreach potential with Pioneer Potlatch) Dan Spatz suggested inviting Grady Evans of Pioneer Potlatch to a meeting in the next 6 to 8 months.

Sue Foster moved to adopt Goal 3 with the following changes:

- Goal 3, Item A amended to read: Develop a promotional and service outreach strategy for the library.
- Remove Goal 3, Item A, 6: Consider staffing request.
- Goal 3, Item C amended to read: Strengthen volunteer program for the library.
- Remove Goal 3, Item C, 1: Seek "volunteer" volunteer coordinator Green Thumb? VISTA? Americorps?"

The addback of the 6th day per week schedule was discussed but no action was taken.

REPORTS

A. Ednet Program

The second Ednet program for trustees was scheduled for May 16th from 9 a.m. to noon at the college in building 1, room 262. Dorothy Rooper said she would contact people regarding attending. The program topic was library planning.

B. Quarterly Circulation Report

The quarterly circulation showed a decrease of 8.8% as compared to the same quarter last year. Sheila Dooley said this was most likely due to the decrease in book purchases and hours open. As only 41 phonograph records had circulated in the past year, there were plans to eliminate them from the collection.

C. Financial Report

The report was presented for information. There was a discussion regarding redoing the electrical wiring when the carpet was replaced.

At 6:10 p.m. the meeting was adjourned by Chairman Dorothy Rooper.