

THE DALLES - WASCO COUNTY LIBRARY

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AGENDA

Library Board Meeting

June 12, 2001

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - May 8, 2001
- III. SHARED CONCERNS OF THE BOARD
- IV. LIBRARY DIRECTOR'S REPORT
- V. NEW BUSINESS
 - A. Election Of Officers
- VI. REPORTS
 - A. Friends Of The Library
 - B. Library Foundation
 - C. Financial Report
 - D. Title List Of Books Purchased
- VII. ADJOURNMENT

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

Library Board Meeting
June 12, 2001

COMMISSION PRESENT: Chairman Corliss Marsh, Vi Smith, and George Uhden

COMMISSION ABSENT: Ross Cain and Albeana Taylor

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:03 p.m. by Chairman Corliss Marsh.

MINUTES

Vi Smith made a motion to approve the minutes of the May 8th meeting as presented. George Uhden seconded the motion and it was approved unanimously.

SHARED CONCERNS OF THE BOARD

George Uhden asked if funds not spent during the fiscal year will be available the following year. Sheila Dooley said having unspent funds will not increase the amount to be spent the following year as the library can only spend what is budgeted.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- no one applied for the two County positions on the Library Board in response to the vacancies being advertised in the newspaper. She recently talked to CeeCee Anderson and Patricia Pfenning regarding applying.
- the Summer Reading Program starts on June 15th with Mr. Bob's Music Party. The sponsor, The Dalles Kiwanis Club, will be sending volunteers to assist Suzy Goolsby. There will be a drawing for two season swim passes.
- the County will be contributing an additional \$1,250 to the library book budget. This is half of the amount added to the proposed library budget as part of a 6 year plan to increase the collection to 3 books per capita. The City Council will adopt the budget at its June 25th meeting. It has been proposed that an amount equal to 50% of the ending balance for the electrical line item be added to the budget, depending on the actual rate increases.
- Sheila is investigating having the London Planetree declared a heritage tree. Although there would be no legal protection involved, it would be recognized during Oregon Arbor Week. In order to be designated, the tree needs to be associated with a significant

REPORTS

A. Friends Of The Library

Corliss Marsh reported that the Friends pledged \$2,000 towards the new storage building. George Uhden asked about the bid situation for the construction. Sheila Dooley said she is getting individual bids for the concrete work. Corliss pointed out that the Ford Family Foundation wants the concrete work done by October.

Sheila will do a public service announcement for books for the Friends' booksale. Corliss said the current storage space is full.

B. Library Foundation

Sheila Dooley reported that a total of \$15,591 has been raised for the storage building, including the \$2,000 pledge from the Friends. About \$18,000 is needed to do the project not including the electrical and sheetrock work. The Foundation has applied to the Union Pacific Foundation and the Mid-Columbia Health Foundation for grants to raise additional funds.

C. Financial Report

Corliss Marsh pointed out that as of 92% of the year, 86% of the library budget is either spent or encumbered. Sheila Dooley said at 99%, the electrical line item is expected to be overspent by about \$2,000 by the end of the year. The line item for buildings and grounds will be underspent as a result of the electrical costs and the new computer. Expenditures before June 30th will include sidewalk replacement totaling \$5,725 and cracksealing the parking lot at \$3,280. Janitorial supplies will be underspent as there is no need to purchase more fluorescent lights. Corliss Marsh said the book budget should come out even and Sheila agreed.

D. Title List Of Books Purchased

The title list was presented for information. Corliss Marsh asked how the library selects books. Sheila Dooley said patron requests, recommended titles, reviews, and weak subject areas are used. Vi Smith asked if the library ever purchases preselected collections for libraries. Sheila said the Junior Library Guild books are preselected for libraries.

It was announced that the Friends Of The Library fall book sale will be held on September 20th through 22nd.

There were refreshments provided by Corliss Marsh in honor of George Uhden's last day on the Board.

ADJOURNMENT

At 4:45 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting will be held on July 10th.