

THE DALLES - WASCO COUNTY LIBRARY

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AGENDA

Library Board Meeting

March 12, 2002

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - February 12, 2002
- III. LIBRARY DIRECTOR'S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. REPORTS
 - A. Proposed 2002-2003 Library Budget
 - B. Friends Of The Library
 - C. Library Foundation
 - D. Financial Report
 - E. Title List Of Books Purchased
- VI. ADJOURNMENT

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

Library Board Meeting
March 12, 2002

COMMISSION PRESENT: CeeCee Anderson, Ross Cain, Chairman Corliss Marsh, and Patricia Pfenning

COMMISSION ABSENT: Vi Smith

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:03 p.m. by Chairman Corliss Marsh.

MINUTES

CeeCee Anderson made a motion to approve the minutes of the February 12th meeting. Patricia Pfenning seconded the motion and the minutes were approved as presented.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- the Ready To Read Grants were reduced 4.5% by the Legislature with the reduction to be taken in one year which will mean a reduction of \$600 for our library for next year. The Net Lender Reimbursement Program was not affected as it is federally funded.
- the Oregon Heritage Tree Committee has tabled our application until July. The Committee is seeking more information on Judge Humason and other heritage trees in our community.
- Staffing changes include Marian Wadsworth taking a six month leave of absence for medical reasons. Curtis Ivey, who has been doing janitorial work for the library through the MCCOG's Title V Program, will become a regular part-time employee on April 1st.
- Reading To Jazzy will take place on March 27th from 1:00 p.m. to 4:30 p.m. Children will read to Jazzy, a German Shepherd, for 10 to 20 minutes each.
- Read Across America was held on February 28th with each classroom that wanted a reader having at least 1 reader.
- The quilt drawing will take place on April 26th. Storyhour participants decorated the quilt blocks. Proceeds from the raffle will pay for the RIF (Reading Is Fundamental) Program.
- Gorge LINK members attended a presentation by Epixtech featuring an upgrade for the automated system called Horizon. Horizon will enable patrons to access Gorge LINK using the Internet. The current system will no longer be supported within 5 years.

- the Hood River County Library will be moving into the Sprint building in June. The library building remodel is expected to take two years.
- the Gates Foundation Grant applications are being mailed March 12th with a due date of April 1st.
- the library's meeting room cabinets and counter will be replaced on March 18th.
- the Oregon Library Association Vision 2010 Committee's recommendations have been received. Sheila Dooley distributed these to the Board members.

SHARED CONCERNS OF THE BOARD

Patricia Pfenning asked about the new Gorge LINK public access PCs. Sheila Dooley said the library had purchased two and one was from the Finance Department. When the second one is received from Finance it will be used as a reference Internet station for checking email, printing tax forms, and answering reference questions.

REPORTS

A. Proposed 2002-2003 Library Budget

Corliss Marsh asked when the budget hearings will be held. Sheila Dooley said a preliminary meeting will be held at the County Courthouse on March 22nd at 9:30 a.m. The actual budget hearing will be on April 22nd at 3:00 p.m.

Corliss Marsh pointed out an error in the labeling of the 2001-2002 budget year on the budget preparation worksheet. Sheila Dooley will pass the correction on to the Finance Department. Several minor changes were made to the proposed budget since the February meeting. The roof reserve fund will be presented in a budget issue paper. Corliss Marsh asked if increasing the hours will be an addition to the budget. Sheila Dooley said it will be one of four budget issue papers: restoring the hours, establishing a roof reserve fund, increasing the library book budget, and hiring a part-time reference librarian.

There was a discussion of the statistics comparing libraries of similar size in Oregon. It was noted that the Tillamook Library is well above the other libraries in all categories. Corliss Marsh asked how the Tillamook Library is funded. Sheila Dooley said Tillamook is part of a library district. She will have more information at the next meeting.

Patricia Pfenning asked if the audiovisual category means videos. Sheila said for our library it includes just videos but it varies between libraries with some libraries including books on cassette. Corliss Marsh pointed out that our library's total expenditures on the collection are above the average.

Corliss Marsh asked when the City budget hearing will be held. Sheila said the City budget hearings will start the week after the County budget hearings in April.

B. Friends Of The Library

Corliss Marsh reported that the Friends will not be holding three small booksales this year due to the lack of used books at this time. She suggested the idea of a holding a

