

THE DALLES - WASCO COUNTY LIBRARY

722 Court Street
The Dalles, Oregon 97058

Phone (541) 296-2815

Fax (541) 296-4179

AGENDA

Library Board Meeting

February 11, 2003

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - January 14, 2002
- III. LIBRARY DIRECTOR'S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. BUSINESS
 - A. Proposed 2003-2004 Library Budget
- VI. REPORTS
 - A. Friends Of The Library
 - B. Library Foundation
 - C. Financial Report
 - D. Title List Of Books Purchased
- VII. ADJOURNMENT

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

Library Board Meeting
February 11, 2003

COMMISSION PRESENT: Ross Cain, Chairman Corliss Marsh, Patricia Pfenning, and Vi Smith

COMMISSION ABSENT: CeeCee Anderson

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:02 p.m. by Chairman Corliss Marsh.

MINUTES

Vi Smith made a motion to approve the minutes of the January 14th meeting. Patricia Pfenning seconded the motion and the minutes were approved as presented.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- the Hood River County Library Foundation has received a \$5,000 grant towards the IPAC software for Gorge LINK and is planning to raise the rest of the funds needed. The new software will enable patrons to access the Gorge LINK catalog over the Internet and should be available when the Hood River library remodel is completed this summer.
- plans are being made to construct a new 6,500 square foot school/public library at Sherman High School.
- the Library Foundation has received a \$3,000 grant from the Juan Young Trust for the purchase of children's books. A grant request for \$10,000 for children's books has been made to the Oregon Cultural Trust.
- Maggie Foote is in Seattle this week at the Gates Foundation computer training class.
- a volunteer event is planned at the library for Friday, February 14th from 8:30 to 10:00 a.m. with coffee and bagels.
- the final program funded by the Latino Arts And Culture In Rural Libraries Grant will be a mariachi band on Wednesday, February 19th from 7:00 to 8:00 p.m. in the main part of the library.
- volunteers are needed to read to school children as part of the Read Across America event planned for Monday, March 3rd. Suzy Goolsby is coordinating the program with

Two Budget Issue Papers were reviewed: restoring library hours and adding a part-time reference librarian. Patricia Pfenning asked if these additions would increase the library staffing level to 7 FTE (the threshold level according to the Oregon Library Association). Sheila said it would bring the total staffing level to 6.8 FTE and it would have been 7 FTE with the Library Page position.

The statistics comparing our library to libraries serving a similar size of population in Oregon were presented. Patricia Pfenning pointed out that our library has the smallest staff of the 7 libraries. Corliss Marsh said we also have the shortest hours.

Corliss asked for the dates of the budget hearings. Sheila said the first County meetings will be held on March 17th and 18th with the second budget meetings to be held the week of April 21st. The City budget hearings will be held on May 5th through 9th.

Corliss Marsh said this is a maintenance level budget which is what had been asked for. It is important to have the Budget Issue Papers as they show what we would like to have for the library.

REPORTS

A. Friends Of The Library

Vi Smith reported that the Friends Of The Library spring booksale is scheduled for March 28th and 29th.

B. Library Foundation

Sheila Dooley reported that the Foundation will be receiving a \$200 donation from Martha Rice Turnbow for the Dr. Rice Mystery Book Collection. Garage sale items have been donated for a future sale. Corliss Marsh said the Foundation needs to meet to discuss the garage sale idea with the group as a whole.

C. Financial Report

Corliss Marsh said the financial report showed 56% of the budget spent as of 58% of the fiscal year. Sheila Dooley reported that expenditures for office supplies, janitorial supplies, and books are being watched closely. Vi Smith asked if the library uses a bindery. Sheila said one had been used in the past but the staff has been doing mending lately. Patricia Pfenning said the monks at Lafayette and Mt. Angel do binding and this might be worth looking into.

D. Title List Of Books Purchased

The title list was presented for information. Corliss Marsh asked if the music CDs are used much. Sheila Dooley said they are circulating well according to the staff.

ADJOURNMENT

At 4:58 p.m. the meeting was adjourned by Chairman Corliss Marsh.