

THE DALLES - WASCO COUNTY LIBRARY

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AGENDA

Library Board Meeting

January 14, 2003

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - November 12, 2002
- III. LIBRARY DIRECTOR'S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. BUSINESS
 - A. Proposed Five Year Capital Improvement Plan
- VI. REPORTS
 - A. Friends Of The Library
 - B. Library Foundation
 - C. Financial Report
 - D. Title List Of Books Purchased
 - E. Quarterly Circulation Report
- VII. ADJOURNMENT

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

Library Board Meeting
January 14, 2003

COMMISSION PRESENT: CeeCee Anderson, Ross Cain, Chairman Corliss Marsh,
Patricia Pfenning, and Vi Smith

COMMISSION ABSENT: None

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:00 p.m. by Chairman Corliss Marsh.

MINUTES

Patricia Pfenning made a motion to approve the minutes of the November 12th meeting.
Vi Smith seconded the motion and the minutes were approved as presented.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- she had been asked by the City Manager to prepare a proposed budget that is status quo for the 2003-2004 fiscal year due to decreased property tax revenues. Wasco County is also expecting a tougher year fiscally. The County's schedule of budget hearings will be similar to last year's with preliminary budget meetings to be held on March 17th and 18th. Additional budget meetings will be held the week of April 21st. The proposed budget is due to the City by February 28th with City budget meetings scheduled for May 5th through 9th. A budget draft will be presented to the Library Board in February.

Corliss Marsh said the Board's recommendations for additions to the budget need to be kept in front and included in the process. The Board needs to present what it wishes we could have for the library.

- the Latino Arts And Culture In Rural Libraries Project will conclude in February. A program featuring a mariachi band from Hood River is tentatively scheduled for February 19th. A photography exhibit and computer class are also planned. Corliss Marsh asked if the computers are working again. Sheila Dooley said the problem involving Internet access is fixed but there has been an unrelated problem with the server affecting Gorge

Other recent Friends' activities included the purchase of a Santa Claus suit for the storyhour program and a display case for brochures. An Oregon Council For The Humanities program on Irish immigration presented by Jeni Foster is scheduled for May 17th.

B. Library Foundation

Sheila Dooley reported that the Foundation has submitted grant applications for computer chairs and children's books to several foundations. One of the requests is for \$10,000 for children's materials from the Juan Young Trust. Representatives from the Trust will be visiting the library on January 22nd.

Corliss Marsh asked if the Foundation is planning an event for Valentine's Day. Sheila Dooley said nothing is planned at this time. Corliss offered to help with a party for the library volunteers and suggested getting donations of coffee, etc.

C. Financial Report

The financial report showed 49% of the budget spent or encumbered as of 50% of the fiscal year. Sheila Dooley reported that expenditures for office supplies and books are two areas that need to be watched closely. Corliss Marsh suggested asking local investment clubs to help pay the cost of the Value Line subscription. Dick Johnson will be getting bids for the HVAC and air conditioner project.

D. Title List Of Books Purchased

The title list was presented for information.

E. Quarterly Circulation Report

The quarterly circulation was 8.2% higher than one year ago. Corliss Marsh pointed out that the audiocassette circulation equals half the total adult fiction circulation. CeeCee Anderson said that the quality of the audiocassette collection has improved over the years.

ADJOURNMENT

The next meeting was scheduled for February 11th. At 4:40 p.m. the meeting was adjourned by Chairman Corliss Marsh.