



AGENDA

CANBY CITY COUNCIL MEETING

April 17, 2019

7:00 PM

Council Chambers

222 NE 2nd Avenue, 1st Floor

Mayor Brian Hodson

Council President Tim Dale

Councilor Tracie Heidt

Councilor Traci Hensley

Councilor Greg Parker

Councilor Sarah Spoon

Councilor Shawn Varwig

CITY COUNCIL MEETING – 7:00 PM

1. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance
- C. State of the Library Presentation

Pg. 1

2. COMMUNICATIONS

3. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

(This is an opportunity for audience members to address the City Council on items not on the agenda. Each person will be given 3 minutes to speak. You are first required to fill out a testimony/comment card prior to speaking and hand it to the City Recorder. These forms are available by the sign-in podium. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. For Agenda items, please fill out a testimony/comment card and give to the City Recorder noting which item you wish to speak on.)

4. MAYOR'S BUSINESS

5. COUNCILOR COMMENTS & LIAISON REPORTS

6. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed if it is pulled from the consent agenda to New Business.)

- A. Approval of Minutes of the April 3, 2019 City Council Regular Meeting
- B. Reappointment to the City Budget Committee Pg. 21
- C. Appointment to the Canby Utility Board Pg. 22
- D. Reappointment to the Heritage and Landmark Commission Pg. 23
- E. Reappointments to the Parks and Recreation Advisory Board Pg. 24
- F. Reappointment to the Traffic Safety Commission Pg. 26

7. RESOLUTIONS & ORDINANCES

8. NEW BUSINESS

- A. Special Transportation Funds (STF) Legislative Letter Pg. 27

9. CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS

10. CITIZEN INPUT

11. ACTION REVIEW

12. EXECUTIVE SESSION: ORS 192.660(2)(h) Litigation

13. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Scheafer at 503.266.0733. A copy of this Agenda can be found on the City's web page at www.canbyoregon.gov. City Council and Planning Commission Meetings are broadcast live and can be viewed on CTV Channel 5. For a schedule of the playback times, please call 503.263.6287.

Canby Public Library

STATE OF THE LIBRARY 2019

Canby Public Library Board

Kathleen Myron, Chair (city limits)

Linda Warwick, Vice Chair (city limits)

Roger Reif, (city limits)

Carol Palmer (city limits)

Cameron Jones (city limits)

Denise Fonseca (unincorporated)

Suzy Stutes (unincorporated)

Meridian Lattig (student member)

Irene M. Green, Library Director



Why we are here:

- Update City Council on the state of the library.
- Inform the City Council on changes that are occurring within the Library District and actions of the Library District Advisory Committee (LDAC).
- Advise the Canby City Council of concerns in accordance with the duties of the Canby Public Library Board.

Canby, OR Code of Ordinances § 2.20.020 Governing body. The city's public library as established by § 2.20.010 shall be governed by the City Council. A Library Board shall be appointed to serve in an advisory role to the Council.

What is the Canby Public Library today?

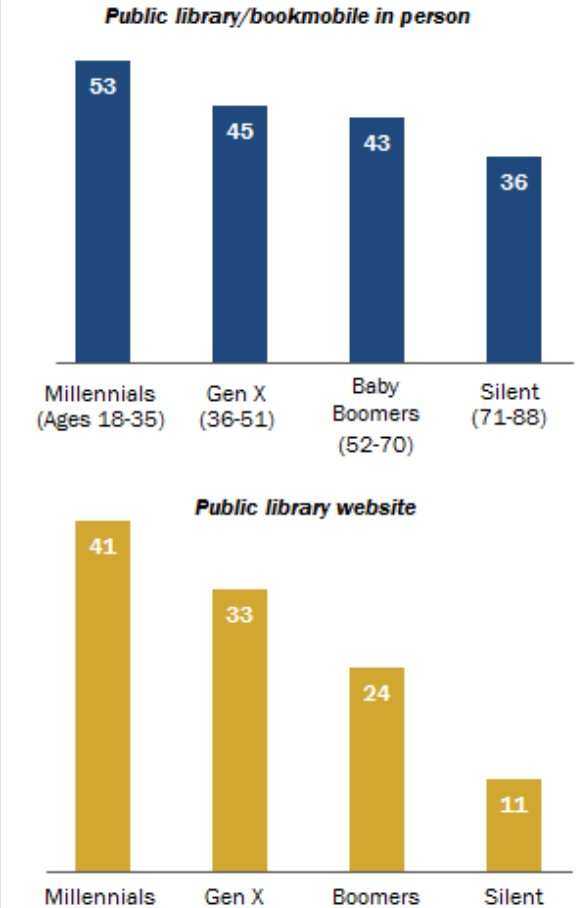
- A learning center, where knowledge is offered through books, technology and experiences. **The way we discover and access knowledge is constantly evolving.**
- Canby's living room where people can connect with each other for social interaction and/to share information.
- Canby's community center that promotes family engagement, fosters school readiness and helps connect parents with resources and services.
- A place where anyone in Canby can connect to technology, online resources and services.

2016 Pew Research Survey:

- 53% Millennials visited libraries in the past 12 months
- 45% Gen Xers
- 43% Baby Boomers
- 36% Silent Generation
- 41% Millennials used a library website in the past 12 months
- 24% Baby Boomers

About half of U.S. Millennials have visited a public library or bookmobile in the past year

% in each generation who visited a _____ in the past 12 months (2016)



Source: Survey conducted Sept. 29-Nov. 6, 2016.

PEW RESEARCH CENTER

Quick Stats: July 2018- March 2019 (10 Months)

- Service Population: 23,984
- 10,755 Borrowers (45%)
- 9.0 FTE staff
- 111,458 People walked through our doors YTD
- 14,293 Number of patrons library staff assisted at the information desk YTD
- 5,916 Number of items we added to our physical collection YTD
- 831 Children participated in our Summer Reading Program
- 135 Adults participated in our Winter Reading Program
- 9,083 people attended our 507 programs YTD
- 1,836 Number of volunteer hours YTD
- 817 people used our study rooms YTD
- 216,647 circulation YTD
 - Adult Materials: 122,617
 - Young Adult Materials: 8,240
 - Children's Materials: 66,709
 - Electronic Books: 19,081



Accomplishments FY 18/19



- Full library board representing both the unincorporated and city limits
- Student liaison on the library board
- Lowered the minimum age to get a library card without a parent's signature from 18 to 14
- Ongoing collaboration with the Canby School District (Educator Cards, Canby Reads, attend their outreach events)
- Received two grants:
 - \$3,000 Refresh Your Youth Collection Grant
 - \$3,582 Ready to Read Grant
- New Makerspace (Coding Classes, Math Divas, Avionics Camp)
- Community Wide Survey
- Introduced Mobile Print
- Cultural Pass Express
- Friendlier Teen Room (laptop bar, signage, painted, computers in the teen room)
- Increased Teen Program attendance 187% from FY 17/18 (Dedicated part time teen librarian)
- Citizenship Classes (32 have become US Citizens)
- Expanded Outreach (Canby Farmer's Market, Community Outreach Van)
- Participated in citywide events (*Gave away over *650 books at the city's Halloween event that were purchased through the state's Ready to Read Grant and the Friends of the Library*)
- *Coming Soon – Chromebooks*

Children and Family Programs (July 2018-April 2019)

Early Literacy

- Baby Time (ages 0-1)
- Toddler Time (ages 1-3)
- Songs and Sillies Storytime (ages 2-6)
- Russian Storytime
- Spanish Storytime
- Friday Storytime ASL
- Homeschoolers/Storytime
- Reading Adventures/Fostering Readers

Crafts

- Crafternoon
- Pumpkin Painting
- Make a Valentine
- Domino Necklace Craft
- Halloween crafts and book giveaway
- Tuesday Craft Mommy & Me
- Legos at the Library

Summer Reading Programs

- Penny's Puppets
- Storytellers Northwest
- Knights of Veritas
- Leapin' Louie
- The Reptile Man

Family Programs

- Mindfulness for Kids
- Creature Teacherz
- Celebrating Seuss
- Fun with Nathalia
- Shadow Puppets
- Celebrate National Comic Book Day
- Meet the Author/Illustrator Michelle Nelson-Schmidt

S.T.E.A.M.

- Children's Discovery Room
- Wild Weather
- Microbes
- Mad Science

Children's Program Attendance

FY 17/18 Actual: 5,024

FY 18/19 Projected: 5,001



Teen Programming

Leadership

- Teen Advisory Club

Game and Social Activities

- Nintendo /Wii Game Night
- Game Night Unplugged
- Dungeons & Dragons Club
- Harry Potter Family Feud
- Ping pong Tourney
- Ice Cream Social
- Christmas Bingo Party

Crafts

- Maker Night
- Song writing Workshop
- PhotoVoice Exhibit
- Christmas Craft
- Art Sherpa
- PhotoVoice Class
- Bad Art Day

Fun and Entertainment

- Karaoke Night
- Anime Movie Night
- Move Snark
- Marvel Movie Monday
- YouTube Video Theatre
- Teen Halloween
- Digeridoo Downunder

S.T.E.A.M.

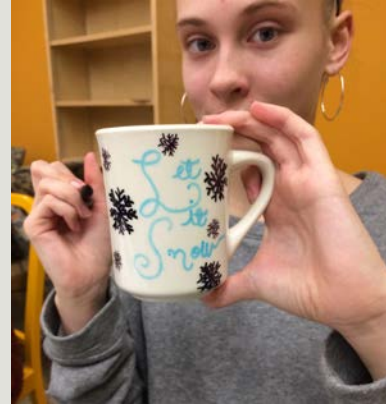
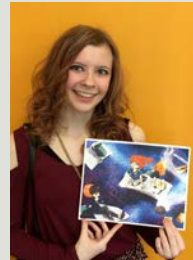
- Makerspace - XPlane
- Canby Eagles Avionics
- Makerspace Canby Eagles Camp
- Numbering Divas
- Ready Set Code
- Spring Wii Dance Party
- Escape Room

Teen Program Attendance

FY 17/18 Actual = 448

FY 18/19 Projected = 1,284

187% Increase



Adult Programming

Music in the Stacks

- Czech Holiday Music
- How Long Jug Band
- Castletown
- Terra Nova Trio
- Inka Jam
- Bad Motor Scooter 7.0



Book Clubs

- Book Clubs and Author Visits
- History Book Group
- Fiction Book Group
- Author visit Ken Baysinger
- Confessions of a Horseshoer
- A Lifetime on Mt. Adams: Darryl Lloyd

Craft Programs

- Button Flower Bouquet
- Fall banner craft
- Tuesday Craft
- Card Making
- Felted Acorns
- Ukranian Egg Decorating
- Swag Making
- Beading

Lifelong Learning

- Disaster Preparedness
- Presidential Handwriting
- Orchids 101
- Gardening with Peonies
- Holocaust Remembrance
- Repair Fair
- Estate Planning 101
- Ukulele 101
- Climate Crisis
- Portland, OR a Food Mecca
- English Soccer
- Exploring retirement options
- Federal Communications Commission
- Men of the American Revolution

Instruction Classes

- E-Reader Help
- Writing Workshop
- Knitting and Crocheting



Adult Program Attendance

FY 17/18 Actual: 6,162

FY 18/19 Projected: 5,350

Community Outreach

Library Tours

- Lee Summer School 1st graders
- Knight 4th graders
- Boy Scouts
- Girl Scouts

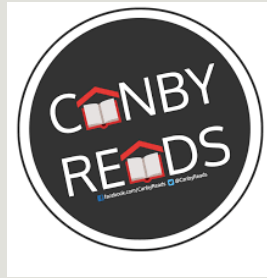
In the Community

- First Friday
- Saturday Market
- Head Start/Back to School event
- Barlow Head Start Parent Early Literature presentation
- Carus School Meet and Greet Night
- Canby School District kindergarten registration
- ESL class
- Lee School (BBOB information night)
- Storytime at Zoar Lutheran Preschool
- Mom's Club Preschool Fair
- Zoar Lutheran
- Homeschool Families



Partnerships

- Friends of the Canby Public Library
- Library Foundation
- Canby School District
 - Library cards for every student
 - Summer Food Program
 - Open houses (Registration)
 - Book talks in schools
- Kiwanis
 - Dolly Parton Imagination Library (680 children are registered)
 - Purchased \$1,500 worth of items for our Baby Time Program
 - Christmas Toy and Food Drive
- Clackamas County
 - First Family Fair
 - Office of Sustainability and Solid Waste
- Todos Juntos
 - Classes for middle schoolers
 - Digital photography
- Bridging Cultures
 - Saturday in the Park
- Canby Center
 - Canby Reads Program
- Zoar Lutheran Preschool - Outreach
- Clackamas Parenting Together
 - Incredible infants
- Travel Oregon
 - Bike Friendly Certification



Coming Soon!

Library of Things – June 2019

What is a Library of Things (LoT)?

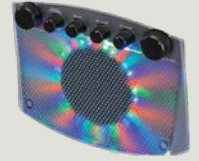
Definition: *A library of things is a collection of non-standard items such as games, toys, recreational and outdoor equipment, event/party, home & garden, and arts and crafts items patrons can check out with their Libraries in Clackamas County (LINCC) library card.*

Why a LoT?

- Supports a more sustainability community. The more people share one item, the energy and resource consumption needed to manufacture it for everyone to enjoy it decreases significantly.
- Supports the growing trend of people downsizing and decluttering their lives from stuff we tend to accumulate.
- Allows people to try before they buy.
- Our libraries are always looking for new and innovative opportunities to stimulate the imagination and promote lifelong learning, particularly where money, space or other issues may hinder a person's ability to do so otherwise.

How is it funded?

- Grant funded program in partnership with Clackamas County's Office of Sustainability and Solid Waste.
- Canby will get \$2,800 to launch the program.
- Eight libraries launching the program are Canby, Estacada, Lake Oswego, Milwaukie, Sandy & Hoodland, West Linn, and Wilsonville.



Coming Soon!

Chromebooks to use in the library!



20 new Chromebooks

- ✓ Headphones
- ✓ USB hub
- ✓ Mouse
- ✓ Print via mobile print

3 hour limit

Theft prevention software

Uses:

- Computer classes
- Patrons can use them anywhere in the library
- Now adds additional computers

The Library District Task Force

Purpose:

To identify current and future challenges facing the Clackamas County Library District.

LDAC

LDAC is reviewing this proposal before advising the Library District Board. (Clackamas County Board of County Commissioners CCBCC)

Membership and Voting:

- Twenty-five (25) members
- Each Library City shall have one vote on the Task Force
- Each city may appoint up to 2 members.
- Each city may appoint 2 members to each of the three subcommittees

Charge:

- **Library Services Subcommittee**
 - What do residents need from their libraries, both now and in the future?
 - What are the core services and service levels all District residents should receive?
 - How should service levels and service delivery be measured?
 - What services are best provided locally, and what services should be provided/supported centrally?
- **Library Funding Subcommittee**
 - What levels of funding are required to sustainably address operational and capital needs District-wide?
 - Are current funding sources and levels (District and local) sufficient to address operational and capital needs, both now and in the future?
 - How will insufficient, unsustainable, or unequitable funding levels be addressed?
 - What are permissible uses of District funds?
 - Do the current service area boundaries and distribution formula still meet the needs of the District?
- **Administration of the Library District Subcommittee**
 - Are changes to the Master Order, Master IGA, and/or Capital IGAs needed?
 - How do we ensure core services are being provided and desired outcomes are achieved District-wide?
 - How are issues of District-wide impact discussed and decisions made?

Timeline: 4 phases and last approximately 18 months

- Phase 1 (approx. 5 months) – Preparation
- Phase 2 (approx. 3 months) – Engagement and Outreach
- Phase 3 (approx. 9 months) – Library District Task Force and Subcommittee Work
- Phase 4 (approx. 3 months) – Preparation and Submission of Final Report

Priorities and Recommendations of the Library Directors of Clackamas County

Libraries in Clackamas County (LINCC) Cooperative Imperatives: Our primary goals as a cooperative	Libraries in Clackamas County (LINCC) Initiatives: What we will do to meet the imperative
ENSURE SUFFICIENT FUNDING: Obtain sustainable, sufficient funding for services, staffing, programming, and facilities.	<ul style="list-style-type: none"> Investigate solutions for already-identified need for public relations and promotion Explore and identify new opportunities for interlibrary cooperation and centralized coordination Formalize processes for decision making and implementation of LINCC-wide practices and procedures that benefit all Formalize processes for proposals and recommendations from committees
PROVIDE EQUITABLE ACCESS: Remove barriers to access for our diverse and geographically dispersed communities.	<ul style="list-style-type: none"> Implement centralized service to address already-identified need: (Homebound services, e-cards -online library cards) Develop a plan with initiatives to be implemented by all LINCC members regarding: <ul style="list-style-type: none"> Underserved populations Barriers to access (technology, financial) Community needs (explore alternative ways to meet patron needs outside of library facilities such as drop boxes, outreach, partnerships, embedded librarians)
COMMIT TO YOUTH: Champion educational, developmental, and social support for all youth (birth – teens).	<ul style="list-style-type: none"> Investigate solutions for already-identified need for a district-wide youth services coordination Develop a plan with initiatives to be implemented by all LINCC members regarding: <ul style="list-style-type: none"> Currently-provided youth services and programs throughout LINCC Gaps, overlaps, and opportunities in District-wide services Potential partners (schools, non-profits, service groups) Be the leaders in early literacy to support: school readiness, social development and lifelong learning Strengthen services and support for elementary and middle-school children Provide fun, safe, inviting programs for teens
ENHANCE USER EXPERIENCE: Retain local identity while providing a consistent user experience. Find the balance between local identity and familiarity.	<ul style="list-style-type: none"> Develop a plan with initiatives to be implemented by all LINCC members regarding: <ul style="list-style-type: none"> Currently-provided services and programs throughout LINCC Gaps, overlaps, and opportunities in District-wide services Potential partners (businesses, non-profits, service groups, government agencies) Serve as a: <ul style="list-style-type: none"> Safe and respectful place for community conversations Connecting with others in an increasingly-isolating world Family and intergenerational activities Art of discovery Help people learn new and evolving technologies
CONNECT COMMUNITIES: Provide more opportunities for cultural engagement, lifelong learning, and social activities.	<ul style="list-style-type: none"> Investigate solutions for already-identified need for public relations and promotion Explore and identify new opportunities for interlibrary cooperation and centralized coordination Formalize processes for decision making and implementation of LINCC-wide practices and procedures that benefit all Formalize processes for proposals and recommendations from committees

Looking to the Future

Needs:

- Financial Stability
- Meet as many Oregon Public Library (aspirational) standards as possible.
 - (The Canby Public Library Board is reviewing the state standards to identify areas where we are meeting “Essential” or higher standards and where we need to work to improve service to the Canby area library community and to our Library District partner libraries.)

Wants:

- Meet the growing expectations of the library and of the city.

Library Board's Recommendations:

1. Canby's City Council, should meet with the CCBCC **and insist** the library boundaries be adjusted to reflect actual community service area.
2. Appoint 2 members to the Library District Task Force
3. Provide assets necessary to continue growth

Thank you for your continuing interest and financial support in the library and in its success.

Library Presentation to Council April 17, 2019

I am here today to report to the City Council in compliance with Canby's code requiring such an annual report on the state of the Canby Public Library.

We of the board and staff of the library are most grateful for the support from the Council and staff of the city. The achievements of the library in meeting the diverse library needs of the Canby area residents have benefited and continue to benefit from the teamwork we have been experiencing with the city staff, Council, and library staff. This supportive teamwork is recognized and greatly appreciated!

The contributions and support, both financial and in personnel service, of community groups, library volunteers, Library Foundation, and Friends of the Library in enriching the programs and services offered to the Canby area community through the library are also noted and much appreciated.

We thank all of you for your encouraging support!

Our intent in this report is also to share specifically some of the library's and board's accomplishments over this past year. One of which is to now have two board members who represent Canby's unincorporated service area and to have a student representative from Canby High School on the board. We are delighted to have these three individuals volunteer to serve on the library's board.

The report will note changes occurring within the Clackamas County Library District and actions of the Library District Advisory Committee (LDAC). See slides 11 and 12.

Now to the actual slides:

In your packets you will find the complete information featured on the slides. I will mention only a few highlights, but will respond to questions you may have.

SLIDE 1 Lists the library board members noting their area of residence and our library director.

SLIDE 2 Why we are here

SLIDE 3 What is the Canby Public Library today?
Reminds us of the specific purposes for the Canby Public Library to exist, reasons likely familiar to all, but which reaffirm our joint dedication to accomplishing these purposes: the library is a learning center, community living room, and a place to connect to technology resources. It also details a 2016 Pew Research Survey of library use by user age groups.

SLIDE 4 Quick Stats: July 2018 – March 2019 (10 months)
111,458 individuals came through our doors to-date, with 14,293 patrons assisted by library staff at the information desk.

SLIDE 5 Accomplishments FY 18/19

Much has been achieved. To list just a few achievements: An increase in board members from 5 to 8 with one non-voting student representative and two representatives from the unincorporated areas around Canby.

The new Makerspace now being used for coding classes, Math Divas, and Avionic Camp.

A 187% increase in teen program attendance and a dedicated part-time teen librarian enjoying the updated Teen Room with computers and laptop bar.

Also expanded community services with an outreach van, participation in citywide events, and citizenship classes.

SLIDE 6 Children and Family Programs (July 2018-April 2019)

S.T.E.A.M.'s Wild Weather, Microbes, Mad Science and the Children's Discovery Room

SLIDE 7 Teen Programming

Leadership through the Teen Advisory Club and S.T.E.A.M.'s Numbering Divas, Ready Set Code, and Canby Eagles Avionics & Camp to list a few. Participation has grown 187% challenging current staff level as additional staff is now needed to cover programming hours.

SLIDE 8 Adult Programming

Music in the Stacks continues; Lifelong Learning" Estate Planning 101, Exploring Retirement Options, Disaster Preparedness, and much more!

Note: Programming is so popular that classes are filling up and we are having to turn people away. Space and seating requirement for programs are also challenging, attendees spilling out into the foyer on occasion.

SLIDE 9 Community Outreach

Elementary schools and scouting groups tour the library while staff has travelled to Carus to "meet and greet."

SLIDE 10 Partnerships

A variety of groups enriches the experiences and resources offered at the library including the Friends, Library Foundation, Canby School District, Kiwanis along with several others.

SLIDES 11 & 12 **Coming Soon!**

The Library of Things grant-funded in partnership with Clackamas County's Office of Sustainability and Solid Waste is in the process of created to allow individuals to share

assets or try items before buying similar to offering books and other media and technology. Items will simply be checked out with a library card! And Chromebooks to use **in the library!** 20 have arrived and are being processed now!

SLIDE 13 The Library District Task Force (DTF)

The Purpose is to identify challenges facing the county library district.

The DTF offers **each library city** the opportunity to appoint 2 members with one vote.

Each city may also appoint 2 members to each of the 3 subcommittees and will have one vote on each subcommittee. The Library District Advisory Committee continues to review this proposal before sending its recommendations for revisions or approval to the Library District Board (Board of County Commissioners). The 20-month timeline is noted.

SLIDE 14 Priorities and Recommendations of the Library Directors of Clackamas County

The library directors have met and list in detail their primary goals and actions as the LINCC cooperative. Providing equitable access to libraries and championing “educational, developmental, and social support for all youth (birth – teens)” are just two of their cooperative imperatives.

The preceding slides (3-14) list or describe much more information than I have just noted. We encourage study of this pertinent information.

SLIDE 15 Looking to the Future

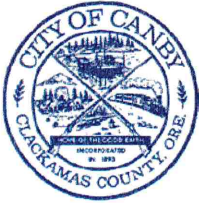
The library’s needs are financial stability which ties directly to the need to meet as many of the aspirational standards of the Oregon Public Library Standards as possible.

Meeting the growing expectations of the library and of the city is a want.

SLIDE 16 Library Board’s Recommendations

1. Canby’s City Council should meet with the CCBCC and insist that the library boundaries be adjusted to reflect the actual community service area.
2. Appoint 2 members to the Library District Task Force.
3. Provide assets necessary to continue growth.

SLIDE 17 Thank you for your continuing interest in and financial support for the library and in its success.



**CITY OF CANBY
COMMITTEE, BOARD, &
COUNCIL APPOINTMENT APPLICATION**

Date: March 11th 2019 Position Applying For: Budget Committee
Name: Edward Warnock Occupation: Information Technology - Security
Home Address: _____, Canby Oregon, 97013
Employer: Advantis Credit Union Position: Information Security Manager
Daytime Phone: _____ Evening Phone: _____
E-Mail Address: _____

What are your community interests (committees, organizations, special activities)? My interests are serving on committees to learn more about the city and the multitude of events ongoing in the city itself.

What are your major interests or concerns in the City's programs? Mainly interested in learning, however my main area of focus would be the police force, growth of the city, schools, and events.

Reason for your interest in this position: I believe serving on the budget committee would help allow me to learn how the city is ran in the background. The money always helps show how things really happen.

Experience and educational background: Hold IT Certifications - CISSP, SSCP, CEH Associates of Computer Information Systems - Network Administration

Attending Kennesaw State University - Bachelors of Cybersecurity, minor in Crisis Preparedness

List any other City or County positions on which you serve or have served: None

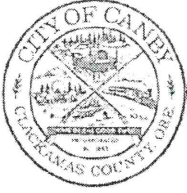
Referred by (if applicable): _____

Please return to:

*City of Canby - Attn: City Recorder
PO Box 930, 222 NE 2nd Avenue, Canby, OR 97013
Phone: 503.266.0733 Fax: 503.266.7961 Email: scheaferk@canbyoregon.gov*

Note: Information on this form may be available to anyone upon a Public Records Request and may be viewable on the City's web page. 5/2017

Date Received: 3-11-2019 Date Appointed: _____ Term Expires: 6-30-2022
Date Resigned: _____ Destruction Date: _____



**CITY OF CANBY
COMMITTEE, BOARD, &
COUNCIL APPOINTMENT APPLICATION**

Date: February 7, 2019 Position Applying For: Utility Board Member
Name: David G Horrax Occupation: Operations Manager/Forester
Home Address: _____, Canby, OR 97013
Employer: Columbia Helicopters Inc. Position: Domestic Operations Manager
Daytime Phone: _____ Evening Phone: _____
E-Mail Address: _____

What are your community interests (committees, organizations, special activities)? I live adjacent to Maple st park so i have an interest in maintaining the fine parks in town. I helped the VFW on the Huey refurbishment. I'm a frequent Library user. I'd like to see the quality of life in Canby continue.

What are your major interests or concerns in the City's programs? Fiscal responsibility and operating efficiently within budgets. Serving the Public and keeping everyone safe. Reasonable power and water costs and reliability / safety are a big issue. I'm adept at listening and planning ahead for the future.

Reason for your interest in this position: I bid and manage helicopter lifting operations on power line, construction and fish habitat projects throughout the PNW, AK and Canada. I have worked in the Heli logging, power and stream world for many years so I am up on the issues.

Experience and educational background: AAS Forestry Paul Smiths College 1974, BS Forestry Univ. of Montana 1980. 43 years as a Forester / Manager at CHI handling logging, construction, and stream enhancement projects mainly in the PNW and AK.

List any other City or County positions on which you serve or have served: None. First time applicant.

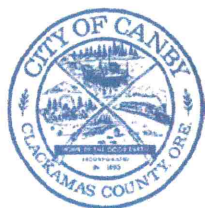
Referred by (if applicable): Bob Hill

Please return to:

*City of Canby - Attn: City Recorder
PO Box 930, 222 NE 2nd Avenue, Canby, OR 97013
Phone: 503.266.0733 Fax: 503.266.7961 Email: scheaferk@canbyoregon.gov*

Note: Information on this form may be available to anyone upon a Public Records Request and may be viewable on the City's web page. 5/2017

Date Received: 2-7-2019 Date Appointed: _____ Term Expires: 2.28.2022
Date Resigned: _____ Destruction Date: _____



**CITY OF CANBY
COMMITTEE, BOARD, &
COUNCIL APPOINTMENT APPLICATION**

Date: 18 Mar 2019 Position Applying For: HLC Commissioner

Name: Doug Birkeland Occupation: Retired

Home Address: _____, Canby OR 97013

Employer: _____ Position: _____

Daytime Phone: _____ Evening Phone: _____

E-Mail Address: _____

What are your community interests (committees, organizations, special activities)? _____

Kiwanis, Oregon Trail Pitchpipers (barbershop chorus)

Canby FFA Alumni, 4H

What are your major interests or concerns in the City's programs? _____

To keep Canby a great place to live.

Reason for your interest in this position: _____

To preserve and maintain Canby's historic treasures

Experience and educational background: _____

Oregon State University; Animal Science & Agricultural Economics

List any other City or County positions on which you serve or have served: _____

Clackamas County Junior Livestock Auction 1991-present

Clackamas County 4H Board 2011-present

Referred by (if applicable): _____

Please return to:

City of Canby - Attn: City Recorder

PO Box 930, 222 NE 2nd Avenue, Canby, OR 97013

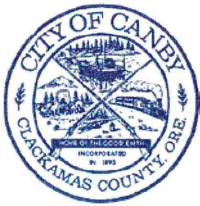
Phone: 503.266.0733 Fax: 503.266.7961 Email: scheaferk@canbyoregon.gov

Note: Information on this form may be available to anyone upon a Public Records Request and may be viewable on the City's web page.

5/2017

Date Received: 3-18-2019 Date Appointed: _____ Term Expires: 6-30-2022

Date Resigned: _____ Destruction Date: _____



**CITY OF CANBY
COMMITTEE, BOARD, &
COUNCIL APPOINTMENT APPLICATION**

Date: 03/20/2019 Position Applying For: Park & Rec Board
Name: Ryan Oliver Occupation: Business Owner
Home Address: t Canby OR
Employer: Oliver Insurance Position: Owner
Daytime Phone: _____ Evening Phone: _____
E-Mail Address: _____

What are your community interests (committees, organizations, special activities)? Canby Jr. Baseball, Wayne Oliver Foundation, CTV5

What are your major interests or concerns in the City's programs? Continue to see the Park's and Rec grow to keep up with city needs and interests

Reason for your interest in this position: P&R member since 1998. Would love to continue to see the parks in Canby flourish.

Experience and educational background: 20 year P&R Board, College Degree

List any other City or County positions on which you serve or have served: Park and Rec Board

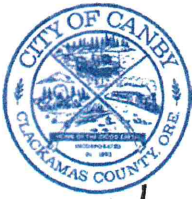
Referred by (if applicable): _____

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*City of Canby - Attn: City Recorder
PO Box 930, 222 NE 2nd Avenue, Canby, OR 97013
Phone: 503.266.0733 Fax: 503.266.7961 Email: scheaferk@canbyoregon.gov*

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Date Received: 3-20-2019 Date Appointed: _____ Term Expires: 6-30-2022
Date Resigned: _____ Destruction Date: _____



**CITY OF CANBY
COMMITTEE, BOARD, &
COUNCIL APPOINTMENT APPLICATION**

Date: MARCH 26, 2019 Position Applying For: PARKS + RECREATION ADVISORY
Name: BARRY JOHNSON Occupation: RETIRED
Home Address: _____
Employer: _____ Position: _____
Daytime Phone: _____ Evening Phone: SAME
E-Mail Address: _____

What are your community interests (committees, organizations, special activities)? PARKS + RECREATION, DOWNTOWN BUSINESS GROWTH, SCHOOL EXCELLENCE IN ACADEMICS + ATHLETICS

What are your major interests or concerns in the City's programs? GROWTH OF OUR PARKS SYSTEM. RECREATION + ACTIVITIES FOR YOUTH OF ALL AGES AS WELL AS ADULTS + SENIORS

Reason for your interest in this position: WANT TO CONTINUE WHAT WE HAVE STARTED HERE. WE HAVE BARELY SCRATCHED THE SURFACE. WE HAVE TALKED THE TALK NEED TO BACK IT UP.

Experience and educational background: PARKS + RECREATION ADVISORY BOARD (1 TERM) VARIOUS POSITIONS WITHIN GENERAL MOTORS MANAGEMENT (34 YEARS) MICHIGAN STATE UNIVERSITY

List any other City or County positions on which you serve or have served: _____

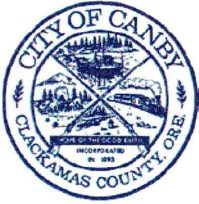
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Phone: 503.266.0733 Fax: 503.266.7961 Email: scheaferk@canbyoregon.gov*

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Date Received: 3.26.2019 Date Appointed: _____ Term Expires: 6.30.2022
Date Resigned: _____ Destruction Date: _____



**CITY OF CANBY
COMMITTEE, BOARD, &
COUNCIL APPOINTMENT APPLICATION**

Date: 9 April 2019 Position Applying For: Traffic Safety Commission
Name: Andrea Warnock Occupation: Student
Home Address: Canby, Oregon 97013
Employer: N/A Position: Student
Daytime Phone: _____ Evening Phone: _____
E-Mail Address: _____

What are your community interests (committees, organizations, special activities)? My interest is to continue serving on the Traffic Safety Commission and learning more about ongoing issues within the community.

What are your major interests or concerns in the City's programs? Community Outreach pertaining to safety within the community. City and community ran events.

Reason for your interest in this position: Currently serving. Wish to continue my role in serving the community of Canby.

Experience and educational background: One year - Traffic Safety Commission
Current Student at Johnny Matthew's Hair School.

List any other City or County positions on which you serve or have served: N/A

Referred by (if applicable): _____

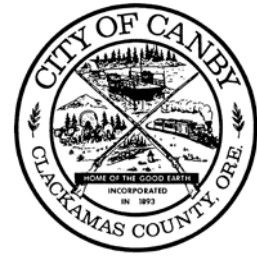
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PO Box 930, 222 NE 2nd Avenue, Canby, OR 97013
Phone: 503.266.0733 Fax: 503.266.7961 Email: scheaferk@canbyoregon.gov*

Note: Information on this form may be available to anyone upon a Public Records Request and may be viewable on the City's web page. 5/2017

Date Received: 4.10.2019 Date Appointed: _____ Term Expires: 6.30.2022
Date Resigned: _____ Destruction Date: _____

MEMORANDUM



TO: *Honorable Mayor Hodson and City Council*
FROM: *Julie Wehling, Transit Director*
DATE: *April 10, 2019*
THROUGH: *Rick Robinson*

Issue: Legislative letter from Council regarding the Special Transportation Fund (STF)

Synopsis:

Special Transportation Funds (STF) provide transportation services specifically for seniors and people with disabilities. CAT receives approximately \$120,000 in STF revenue annually. For the past several biennia the state's general fund has provided \$10 million each biennia (statewide) to supplement the STF fund which is a dwindling source of revenue from Cigarette tax and other minimal sources of revenue. When the governor's budget came out the STF funds were not included. Since then the Joint Committee on Ways and Means has restored a reduced amount of revenue for STF to the draft general fund budget.

Some speculate that the legislature has or will confuse STF funding with the new Statewide Transit Improvement Fund (STIF) from HB 2017 that was approved during the last legislative session. These funding sources differ in purpose and process. Not only are many STF recipients non-profit organizations who are not eligible for STIF funding STIF is not available for existing programs which comprise the bulk of the STF projects. Many STF recipients use their STF funds as match for their federal grants; especially the rural programs that do not have another source of funds such as our payroll tax.

The Oregon Transit Association (OTA) members who were highly involved in the passage of HB 2017 and STIF have a different perspective than the small and rural transit providers regarding loss or reduction of STF revenue. Perhaps because of their involvement in the passage of HB 2017 or the fact that it is a much less significant portion of funding for urban mass transit organizations. The rural perspective has been raised at OTA but the small and rural providers are in the minority. So far OTA's focus with the legislature seems to be driven by the large/urban transit perspective.

Recommendation:

At the C4 meeting on Thursday the small transit providers presented our concerns regarding STF. The C4 has already sent a letter to the legislature regarding the C4 priorities. The County staff raised a concern that sending a letter regarding STF from C4 would take the focus off of the other C4 priorities. So instead of a letter from C4 it was recommended that the individual cities draft their own letters or perhaps a joint letter from the Clackamas County Mayors.

Rationale:

The draft letter is intended to educate and inform the members of the Joint Committee on Ways and Means regarding the City's perspective on the STF revenue cuts and ask for the continuation of general fund support for the STF program.

Fiscal Impact:

If STF funds are omitted or reduced in the State's general fund budget, the TriMet Special Transportation Fund Advisory Committee (STFAC) will reconvene. The STF applications that were approved by the STFAC in February will be reevaluated in light of available STF revenue. No STF dollars in the State's general fund budget translates into a 40% reduction in STF revenue statewide. It is difficult to know how the STFAC will decide to prioritize the reduction. It is unlikely that that it will be a simply 40% across the board cut. CAT receives \$120,000 annually in STF revenue the full amount could be at risk depending upon the priorities set by the STFAC.

Motion:

"I move to authorize the Mayor to sign the attached correspondence to the appropriate members of the Joint Committee on Ways and Means regarding reductions in STF funding"

Attachments:

- 1) Draft Legislative Letter
- 2) STF and Clackamas County Small and Community Based Transit Providers: Impact of Reductions in Funding.



City of Canby

PO Box 930 Phone: 503.266.4021
222 NE 2nd Ave Fax: 503.266.7961
Canby, OR 97013 www.canbyoregon.gov

April 18, 2019

The Honorable Senator Betsy Johnson, Co-Chair
The Honorable Senator Elizabeth Steiner Hayward, Co-Chair
The Honorable Representative Dan Rayfield, Co-Chair
The Honorable Senator Jackie Winters, Co-Vice Chair
The Honorable Representative David Gomberg, Co-Vice Chair
The Honorable Representative Greg Smith, Co-Vice Chair
Joint Committee on Ways and Means
Legislative Fiscal Office
911 Court St. NE, Room H-178,
Salem, OR 97301

RE: Special Transportation Fund (STF) Revenue

Dear Senators and Representatives:

For many years now, the Special Transportation Fund (STF) program has been critical in supporting transportation services for seniors and people with disabilities across Oregon. Many rural and small community programs use STF funds as match for federal grants and rely heavily on STF for their core services. The City of Canby and Canby Area Transit have received STF funds for our paratransit service since 2002.

Until recently, the STF program was the only state supported transit program. STF supports lean, well-established, flexible, coordinated transportation services for seniors and people with disabilities across the state. Generally speaking, STF supports essential dial-a-ride services for paratransit customers or fixed-route services that serve vulnerable populations.

The new Statewide Transportation Improvement Fund (STIF) program created by HB 2017 is a huge step forward for Oregon transit riders and providers. It will create service expansions and improvements statewide. The City of Canby is grateful for the added revenue which will allow Canby Area Transit (CAT) to implement a limited Saturday service in September; and in future years STIF will support vehicle purchases and a local Canby circulator bus route.

Unfortunately, neither non-profit organizations nor existing programs are eligible STIF projects under the current regulation. Even if existing projects were allowed to submit STIF applications it is unlikely that they would compete well under the current STIF application criterion.

STF funds have periodically provided Canby Area Transit (CAT) with federal matching funds for vehicle purchases; and regularly supported CAT's Dial-A-Ride program which is partially funded by STF (\$120,000 annually). Canby has limited medical services so many paratransit customers use Willamette Falls Medical Center and other medical offices in Oregon City. STF funds support paratransit trips between Canby and the Oregon City city limits (with no transfer between CAT and TriMet LIFT). These are generally medical, education and employment trips (trips for social services, legal and social security appointments are also provided). The highest percentage are medical trips and include dialysis, oncology, cardiology and other medical specialist trips. Providing this transfer-less service is both more efficient and less expensive than dispatching both a CAT and TriMet LIFT bus for a single paratransit customer. Imagine forcing frail, often ill, individuals to transfer between transit services in the midst of an 8-10 mile trip to and from a medical appointment. So far this year, CAT has provided 7.6 transfer-less rides per service day. These trips are provided to the most vulnerable individuals.

We urge you to approve STF funding in the General Fund Budget at the same level as the previous biennium (\$10 million). Without the General Fund support STF programs are facing a 40 percent cut and CAT's transfer-less paratransit service is threatened. These programs already operate with limited revenue and provide lean, efficient, coordinated services. Many STF programs have nothing left to cut.

Thank you for your consideration.

Sincerely,

Brian Hodson,
Mayor

cc: Members of the Joint Committee on Ways and Means

Special Transportation Funds and Clackamas County Small and Community Based Transit Providers: Impact of Reductions in Funding

**Total Amount of Special Transportation Funds Awarded for FY20-21 Biennium
To Clackamas County Providers:**

\$2,046,934

Loss to Clackamas County programs with 40% reduction: \$818,773

Estimated reduction in number of rides for seniors and persons with disabilities: 62,849

Transportation Provider	Awarded in FY20-21 Biennium	With 40% reduction
Clackamas County	\$ 90,711	\$54,426
City of Canby/CAT	\$240,000	\$144,000
Clackamas County Transportation Consortium	\$997,075	\$598,245
City of Sandy/SAM	\$257,435	\$154,461
City of Wilsonville/SMART	\$202,144	\$121,286
South Clackamas Transportation District (Molalla)	\$259,569	\$155,741

Services Provided

Transportation Provider	Number of Individuals Served	Estimated Number of Annual Rides Provided	Estimated Rides provided with 40% funding reduction
Clackamas County	225	13,798	9,298
City of Canby/CAT	350	13,600	11,968
Clackamas County Transportation Consortium	2,200	52,000	31,800
City of Sandy/SAM	240	22,400	21,300
City of Wilsonville/SMART	394	5,544	3,327
South Clackamas Transportation District (SCTD/Molalla)	N/A	49,750 total rides (25,450 E&D rides)	29,750 total rides (12,450 E&D rides)

Special Transportation Fund (STF) awards are used by Clackamas County transportation providers to fund services that primarily benefit seniors and persons with disabilities, allowing them to stay in their homes and their communities. STF funds are generated by cigarette and lawnmower fees, as well as \$10 million in general fund that addresses recent reductions in fees collected. The loss of STF funds will be devastating to the programs that provide linkages in our communities for vulnerable individuals to maintain access to food, medical appointments and other essential services. The new HB2017 Statewide Transit Improvement Fund (STIF) is not able to be used to backfill other funding sources so there are no available revenue to cover the potential funding cuts. Oregon Transportation Commission

Consideration to Reject a Statewide Transportation Improvement Fund Plan for Formula Funding, Approved October 19, 2018...Rule Number 9 clearly states that Reason to Reject is "STIF Plan Proposes to use STIF funds to maintain existing services, rather than expand or improve services."

Impacts in Our Communities:

Clackamas County:

Clackamas County has provided essential transportation services to seniors and persons with disabilities living outside of a transit district or otherwise unable to access public transit for over 30 years. STF supports the service provided in the Mt Hood Area by providing support to the Villages Shuttle service. The Mt Hood Express and Villages shuttle provided 2,742 rides to vulnerable seniors last year and anticipates providing over 5,598 rides during the next biennium. Without STF funds, Village Shuttle runs may need to be reduced to two runs during weekdays.

Clackamas County uses STF funds to support non-medical rides to Medicare recipients as well as to provide life sustaining rides to individuals who are on dialysis and live outside of a transit service district. Without these services, frail individuals, many of who have life threatening medical conditions, will receive cuts in service. Between the two programs, Clackamas County serves 225 seniors and persons with disabilities and will provide over 8,200 rides next biennium. A 40% reduction in funding would result in at least 4,000 rides unable to be provided, a severe impact for medically frail seniors.

City of Canby/CAT

Canby Area Transit's Dial-A-Ride program is partially funded by STF funding. The STF funds have historically supported the trips between Canby and the Oregon City city limits that do not transfer to the TriMet LIFT program. These are generally medical, education and employment trips (social services, legal and social security trips are also provided). The trips include dialysis and other medical trips. Canby has very limited medical services so many paratransit customers use Willamette Falls Medical Center and other medical offices in Oregon City. These trips are not required by ADA regulation which requires CAT and TriMet to designate a transfer point for paratransit customers. This transfer point is the Oregon City Transit Center.

As a part of the CAT/TriMet IGA when the City of Canby withdrew from the TriMet district CAT provides paratransit service between destinations within the Oregon City city limits and Canby's Urban Growth Boundary. These riders are all eligible paratransit customers and the trips average approximately 8.5 miles one-way. An average of 12.5% of CAT's Dial-A-Ride trips are provided as a transfer-less trip to/from locations inside the TriMet district. Should the STF funding be reduced the City would seriously consider negotiating with TriMet for an amendment to the IGA which would eliminate CAT trips to destinations within the TriMet district other than to the paratransit transfer point at the Oregon City Transit Center.

Providing this transfer-less service is both more efficient and less expensive than dispatching both a CAT and TriMet LIFT bus for paratransit customers. So far this year, CAT has provided 7.6 transfer-less rides per service day. These trips are provided to the most vulnerable residents of Canby and Oregon City.

With the full allotment of STF funds CAT will continue to provide the transfer-less service between Oregon City and Canby. A reduction in the STF funds threatens this service.

Clackamas County Transportation Consortium

The Clackamas County Transportation Consortium is partnership between eight agencies to provide a network of transportation services to seniors and persons with disabilities. Partners include Canby Adult Center, Estacada Community Center, Hoodland Senior Center, Milwaukie Senior Center, Molalla Adult Community Center, Pioneer Community Center (Oregon City), Sandy Senior and Community Center, and Clackamas County's Transportation Reaching People program. Each senior and community center provides rides to residents in its service area to meal services, shopping and medical rides while Transportation Reaching People provides rides for individuals not in a service area, requiring specialized services and also coordinates volunteer recruitment and training. Between these eight agencies, Clackamas County has an integrated safety net of transportation services that allows seniors and persons with disabilities to remain in their own homes and communities.

With STF funds, the Consortium will serve over 2,200 individuals and provide 52,000 rides. A reduction in STF funds would result in reductions to service of at least 20,000 rides and will have a severe impact for vulnerable individuals, especially those who are otherwise homebound or live outside of a transit district that can provide them with services.

City of Sandy/SAM

Sandy Transit Area Rides, known as STAR, is a demand response service operated by the City of Sandy. The STAR program was identified in the Sandy Master Plan during the inception of Sandy Transit in 2000. The service is designed to meet the needs of residents, particularly those who could not walk or ride to a stop or utilize public transit. The service is a scheduled ride, some rides are shared for cost efficiencies. STAR dial-a-ride provides a destination-to-destination service that is especially accommodating for those with mobility issues who need assistance in the form of close parking to their home, ability to take their time boarding and ability to meet their scheduled appointments.

STAR is available to the general public and operates as the complementary paratransit for those who cannot access the fixed route due to a disability. This is a high demand program which operates from 5:30 am to 9:00 pm weekdays and 10:15 am to 4:30 pm Saturdays. Capacity and scheduling constraints precipitated the introduction of the Sandy Shopper Shuttle in late 2016 to augment ride demand at peak hours. After the introduction of the Shopper Shuttle, which provided over 5,000 rides last year, STAR ridership has remained steady. STAR easily provides 13,000 rides per year, averaging approximately 3 rides per hour and covering 35,000 miles. Currently, 77% of STAR riders are persons who are elderly or have a disability.

Approximately 46% of the STAR program is funded using STF funds. A 40% reduction to the STF funds would reduce the STAR program by approximately 1,600 hours of service resulting in 4,800 lost rides. These 4,800 rides are often a life line of independence for Sandy residents who depend on STAR as their only mobility option.

City of Wilsonville/SMART

Since 1991, South Metro Area Regional Transit (SMART), owned and operated by the City of Wilsonville, has provided robust transportation service for seniors, people who have a disability, and members of the public through the demand-response system known as Dial-a-Ride (DAR). SMART provides the most affordable and convenient transportation options for seniors and disabled Wilsonville residents to access medical facilities in the Portland metro area. Demand for this service continues to increase and in recent years, specific programs within the DAR service have reached capacity. According to DHS demographic trends, by 2040 the senior population will be 20% of Oregon's population, as compared to only 8% of the total population in 2010.

While House Bill 2017, Keep Oregon Moving, established a dedicated source of funding for expanding public transportation service in Oregon, it cannot support existing out-of-town medical demand response service currently supported by the Special Transportation Fund (STF). SMART can only continue the current level of DAR services with ongoing STF support. The STF supports 40% of SMART's out-of-town medical program which aids 2,465 seniors and 1,339 people with a disability reach medical facilities in the Portland metro area annually. A reduction in the STF would result in 1,521 individuals having no consistent and/or reliable means to make their medical appointments. This reduction will also block SMART's ability to meet the growing demands of future seniors and people who have a disability.

South Clackamas Transportation District (Molalla)

The South Clackamas Transportation District (SCTD) provides safe and reliable transit services connecting the communities of Molalla, Mulino, Canby, Carus, Lone Elder, and Oregon City. SCTD provides a vital link for seniors and persons with disabilities to access other regional transit services, such as TriMet, Canby Area Transit (CAT), and Clackamas Community College (CCC) Xpress buses, supporting mobility through the entire region.

Special Transportation Funds (STF) support SCTD's deviated fixed-route service (Molalla City Bus), operating in the community since 1989. City Bus service includes major trip destinations within Molalla, including three assisted living centers, the Adult Community Center, library, and City Hall. It also serves banking, shopping, health services and many neighborhoods in Molalla, providing a transportation alternative for those that have no other option. In addition to providing a regular fixed-route, upon request, the City Bus will deviate off the scheduled route to pick up a rider that may have difficulty accessing the bus at a designated stop. The service is available to all riders, and provides an essential accessibility option for senior citizens and persons with a disability. With the help of STF funds, SCTD is able to provide nearly 24,000 rides a year on the City Bus, over 50% (12,135) of which are taken by seniors and persons with a disability. With a 40% reduction in STF funds, SCTD would no longer have the capacity to provide an estimated 10,000 total rides every year, about 6,000 of which are currently available for our senior riders and individuals with a disability.