

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, April 8, 2019, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Scheduled Public Appearances

(Informational presentations to Council on non-agenda items – 10 minute limit per person.)

1. Jim Graham – 2020 Census

E. Oral Requests and Communications from the audience

(Public Comments on non-agenda items – 5 minute limit per person.*)

F. Consent Calendar

1. Approve Council minutes for March 25, 2019 [Pg. 3]
2. Accept Parks and Recreation minutes for January 24, 2019 [Pg. 6]
3. Accept Holly Beyer's resignation from Parks and Recreation Committee

G. Staff Reports/Resolutions

1. Letter of Support for Curry Health District [City Manager, Pg. 7]
 - a. Draft letter of support [Pg. 8]
2. Waiver of Fees for Elmo Williams Day Event [City Manager, Pg. 9]
 - a. Capella Use Application [Pg. 10]
3. Waive Picnic Table Use Fees for the Festival of Art in Stout Park [City Manger, Pg. 11]
 - a. PBAA Waiver Request [Pg. 12]
4. Cooperative Improvement Agreement, US 101, Parkview Drive to Lucky Lane [City Manager, Pg. 13]
 - a. Draft Cooperative Improvement Agreement [Pg. 14]

H. Informational Non-Action Items

1. March Vouchers [Pg. 24]
2. Committee Vacancies [Pg. 27]

I. Remarks from Mayor and Councilors

J. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings

CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, March 25, 2019

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM.

Roll Call

Council Present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges, Ron Hedenskog, and John McKinney; a quorum present.

Staff present: City Manager Janell Howard, City Attorney Martha Rice, Lieutenant Donny Dotson and Deputy City Recorder Rita Ritz.

Media Present: Jane Stebbins of Curry Pilot

Others Present: Approximately twenty eight audience members

Scheduled Public Appearances

Penny Nelson, Pacific Coast Trolley

Canceled by Penny Nelson.

Oral Requests and Communications from the audience

- Dean Jorgensen of 606 Easy Street addressed Council regarding the consideration for revising the Brookings Municipal Code regarding livestock within City Limits.
- Steven Pomerleau of 760 Old County Road addressed the Council regarding the Municipal Code violation at 750 Old County Road.

Consent Calendar

1. Approve Council minutes for March 11, 2019
2. Accept TPAC Committee minutes for February 14, 2019
3. Receive monthly financial report for February 2019

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to approve the Consent Calendar.

Staff Reports

Wharf and Railroad Traffic Concerns

City Manager Howard presented the staff report.

The following individuals addressed Council in support of the measure:

1. Paul Whitworth of 106 Schooner Bay Drive
2. Stan Bannon of 97023 Dodge Avenue
3. Youwanda Dreger of 112 Schooner Bay Drive
4. Jim Demalalski of 248 Wharf St

The following individuals addressed Council in opposition of the measure:

1. James M Benson of 315 Memory Lane
2. Teresa Lawson of 820 Brookhaven Drive

Councilor Hedenskog moved, Mayor Pieper seconded and Councilors Hodges, Hamilton and McKinney voted “Nay” to direct staff to solicit Request for Proposals for a Traffic Study in the area of Railroad and Wharf. Motion Failed. No action taken.

2019 Fund Exchange Agreement, Lundein Road Paving Improvements

City Manager Howard presented the staff report.

Councilor Hedenskog moved, Councilor McKinney seconded and Council voted unanimously to authorize the City Manager to execute an agreement with the State of Oregon, Department of Transportation to accept \$225,657.34 in state grant funds.

Fund Allocation for the Wild Rogue Relay Event

City Manager Howard presented the staff report.

Councilor McKinney moved, Councilor Hamilton seconded and Council voted unanimously to allocate a \$2,000 grant to the Wild Rogue Relay Event.

Fund Allocation for the 80th Azalea Festival

City Manager Howard presented the staff report.

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to allocate \$3,950 to the 80th Azalea Festival.

Charter Spectrum Media Proposal

City Manager Howard presented the staff report.

Councilor Hodges moved, Councilor Hamilton seconded and Council voted unanimously to authorize the City Manager to execute an agreement with Spectrum Reach, renewing the digital tourism advertising campaign for an

additional six-months from April to September 2019 at a cost of \$500 per month.

Remarks from Mayor and Councilors

Councilor Hamilton remarked that he recalls the Chamber of Commerce always coming through to help with the Azalea Festival and applauds their efforts. He also reminds everyone about the longevity of the Kite Festival and that it should also be an even that shouldn't be lost.

Adjournment

Councilor Hedenskog moved, Council Hamilton seconded and all Councilors in favor. Mayor Pieper adjourned the meeting at 8:21 p.m.

Respectfully submitted:

Jake Pieper, Mayor

ATTESTED:
this 8th day of April 2019:

Janell K Howard, City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
January 24, 2019

CALL TO ORDER

Chair Tom Bozack called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Patt Brown, Holly Beyer, Tom Bozack and Chair Trace Kather
Also present: Deputy PWDS Director Jay Trost

APPROVAL OF MINUTES

Motion made by Commissioner Bozack to approve the minutes of November 29, 2018; motion seconded by Commissioner Brown and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES – None

REGULAR AGENDA

- A. **Azalea Park Foundation (APF) Budget Funding Request** – Jay Trost presented PARC. He suggested the current MOU be updated and revised to include more specifics, details and clarity as to both parties responsibilities and obligations which could include a dedicated yearly stipend. APF member Teresa Lawson agreed that a new MOU was in order but was concerned about the timing of completing one and being able to obtain funding for FY2019-20. She stated APF has not received City funding for the past several years and has been spending their own funds with no reimbursement from the City. **Motion made by Commissioner Beyer to direct staff to prepare a new MOU between the City and APF; motion seconded by Commissioner Kather and Commission voted; the motion carried unanimously.**
- B. **City Funded Recreation Program Budget Funding Request** - Jay Trost presented PARC and advised he has experience with recreation programs. With the fields recently completed and to encourage their use a rec program, starting with a kickball league, could be the next step. Fees would be structured by teams paying to play for a season and a budget is needed to start up the program. **Motion made by Commissioner Brown to recommend the Budget Commission consider funding recreation programs in the 2019/20 fiscal year; motion seconded by Commissioner Bozack and Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. **Chetco Point Trail Update** – Jay advised that February 6th will be the trail dedication ceremony, three benches are being set around the trail edge and the plaque will be at the base of the trail. Future development suggestions for the park include a dog park, connecting Mill Beach and Chetco Point beaches with a trail and informational kiosks.
- B. **Parks Master Plan** – Jay Trost advised another open house, a visit to the Senior Center and capturing users of the parks are still planned to assist in the Parks Master Plan update.

COMMISSIONER REPORTS/COMMENTS

Commissioner Kather questioned how the homeless situation is progressing. Jay advised the situation has decreased and the areas have been cleared. Jay advised he is currently recruiting for the volunteer Park Ranger program in the parks to assist with park surveyance. He advised that the Mill Beach restrooms were reopened for four days before they had to be closed due to vandalism.

Commissioner Bozack announced that after four years on the commission he will be resigning his position after this meeting.

ADJOURNMENT

Next meeting scheduled for March 28, 2019. With no further business, meeting adjourned at 7:05 pm.

Respectfully submitted,



Trace Kather, Chair - Approved at March 28, 2019 meeting

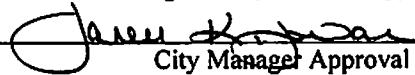
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: April 8, 2019

Originating Dept: City Manager

Signature (submitted by)

 Jim Howard

City Manager Approval

Subject:

Letter of Support for Curry Health District's effort to open an Emergency Department (ED) in Brookings.

Recommended Motion:

Motion to authorize the Mayor to sign a support letter for Curry Health District regarding the need for an Emergency Department in Brookings.

Financial Impact:

None.

Background/Discussion:

The City of Brookings worked in partnership with the Curry Health District to secure a change in the Oregon Administrative Rules to authorize stand-alone medical Emergency Departments in rural areas when certain conditions are met. The goal of this effort was to secure a functioning Emergency Department (ED) at the Curry Medical Center, which is operated by the Curry Health District in Brookings.

The Oregon Administrative Rule change was accomplished in 2016. Unfortunately, fiscal conditions impacting Curry County and the Curry Health District have delayed implementation of this important project.

The Hooskanaden slide has made the need even more evident. We need an Emergency Department (ED) as soon as possible.

Attachment(s):

Draft letter of support.



City of Brookings

898 Elk Drive, Brookings, OR 97415

(541) 469-1123 Fax (541) 469-3650

www.brookings.or.us

jhoward@brookings.or.us

April 8, 2019

Governor Kate Brown
State of Oregon
Office of Governor Brown
900 Court Street NE, Suite 254
Salem, OR 97301-4047

Dear Governor Brown:

The Brookings City Council has reviewed the letter dated March 11, 2019, to you from Curry County Commissioner Sue Gold.

The purpose of this letter is to make clear that the aforementioned letter does not represent the views of the City of Brookings, the largest city in Curry County and the community most affected by this matter.

In 2014-2015, the City of Brookings worked in partnership with the Curry Health District to secure a change in the Oregon Administrative Rules to authorize stand-alone medical Emergency Departments in rural areas when certain conditions are met. The goal of this effort was to secure a functioning Emergency Department at the Curry Medical Center, which is operated by the Curry Health District in Brookings.

The City's position in this matter has not changed. Brookings is the largest community in Oregon with no Emergency Department or hospital. An Emergency Department (ED) is needed in the City, and it is needed now!

Former Governor Kitzhaber, himself a physician, recognized the need for an ED in Brookings and directed his staff to facilitate the appropriate authorization change in the OAR. Unfortunately, fiscal conditions impacting Curry County and the Curry Health District have delayed implementation of this important project.

We urge you to continue to support this project and to expedite any permitting process within the jurisdiction of the State government to facilitate the opening of an ED in Brookings.

Respectfully,

Jake Pieper
Mayor

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: April 8, 2019

Originating Dept: Parks


Signature (submitted by)


City Manager Approval

Subject:

Waiver of Fees for Elmo Williams Day Event

Recommended Motion:

Motion to waive deposit and fees for the use of the Capella for the Elmo Williams Day event.

Financial Impact:

\$436 in Capella use fees.

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

The organizers of the 3rd Annual Elmo Williams Day event, scheduled for Sunday, April 28, 2019 are requesting a Capella Use Deposit and Fee waiver in the amount of \$436. The opening ceremony is scheduled at the Capella at noon and a member of the Elmo Williams Day organization will stay during the afternoon to greet visitors.

The Council has waived the Capella Use fees in previous years.

Attachment:

A. Capella Use Application



CITY OF BROOKINGS
898 Elk Drive,
Brookings, OR 97415
541-469-1103
Fax: 541-469-3650

CAPELLA BY THE SEA
USE APPLICATION FORM

Event Date(s): 4.28.18 To: _____ Time: Noon am pm To: 4:00 am pm

Total Hours: 4 Number Expected to Attend*: C 200 +/- Open to Public? Yes No

Event Type (please describe): Elmo Williams Day

Applicant: Carolyn Milliman Contact Person: Elmo Wms. Ceord.

Mailing Address: 1090 Parkview Phone: _____

City/State/Zip: Brookings, OR Cell: 6661-755-9640

Email Address: carolyn.milliman@yahoo.com

Return deposit to: req. deposit waiver Address: _____

* Maximum capacity is 49 people with fixed seating for 40. Events are subject to a visit by the Fire Marshal.

Will alcohol be served: Yes No Will alcohol be sold: Yes No - If yes must obtain Liquor License

Who will be serving alcohol n/a Plans for decorations submitted: Yes No

As the individual, group or organization applying for permission to use the Capella by the Sea, it is hereby understood that I/WE have read, understand and agree to comply with all Rules, Regulations and General Use Instructions for use of the Capella by the Sea, copies of which were furnished with this application.

Executed on: 4.1.19 by: lly Applicant Name (Print)

Applicant Signature: _____

Title/Organization (if applicable): _____

STANDARD USE FEES Requesting Fee Waiver

USE	FEES	Hours	Charges	Date Paid
Basic Use Fee (includes set up & cleaning)	\$109.00/hr (\$214/2 hr minimum)	x 4	<u>436</u>	
Security Deposit (refundable)**	\$214/event			\$214

NOTE: Make checks payable to the "City of Brookings."

Check #

City Receipt #

** Refund of the security deposit will be contingent upon satisfactory final inspection. Any damages will be deducted from the deposit. Refunds will take approximately 14 business days to process.

Proof of Required Insurance on file: _____ Public Works Assistant _____ Date _____

Approved Denied by: _____ Parks Supervisor _____ Date _____

Approved Copies to: Applicant _____ Custodian notified _____

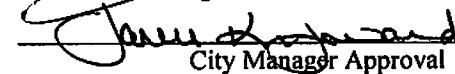
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: April 8, 2019

Originating Dept: Parks



Signature (submitted by)


City Manager Approval

Subject:

Waive Picnic Table Use Fees for the Festival of Art in Stout Park

Recommended Motion:

Motion to waive picnic table use fees for the Pelican Bay Arts Association (PBAA) sponsored Festival of Art in Stout Park.

Financial Impact: \$400 is the current fee for use of the picnic tables.

Background/Discussion:

For the past six years the PBAA has hosted the Festival of Art in Stout Park. The two day event is always held on the first weekend in August and has been a huge success, drawing many locals and visitors to the event. The festival highlights include original art, handcrafted items, activities for children, craft and food vendors, and live music. The City has waived the picnic table rental fees in the past for this event and PBAA is again requesting a fee waiver for this year's event.

Attachment:

- a. PBAA Waiver Request

April 1, 2019

Brookings City Hall Council
898 Elk Drive, Brookings, OR 97415

Subject: Festival of Art in Stout Park Use Permit Application

Dear Mayor Pieper and members of the City Council

The Pelican Bay Arts Association (PBAA) is pleased to submit our application for use of Stout Park for the 6th annual Festival of Art in Stout Park August 3-4, 2019. This event has been a very successful cooperative effort between the City and PBAA, bringing together members of our community as well as many visitors to the Brookings Harbor area. We appreciate the support we receive from the City and look forward to another successful event with you.

We respectfully request a waiver for fees charged for a dumpster, recycle bin (if available), picnic tables, and trash cans for the festival.

This year, we will be making a few changes we believe will enhance the experience. This includes relocating the information booth, the children's art area, and designating a loading zone on Oak Street for disabled access.

As in previous years, we would like to use the City's posts to mark the area for alcohol consumption. If there are recycle bins available, we would like to use these as well. As with past events, we'd like to close Pine Street to all but residents during the event. We would like to use City barricades for that purpose and to mark off the Oak Street disabled loading area. If the City can provide several disabled placards for the Oak Street area and for the parking lot, this would be very helpful. Finally, we'd like to request 12 orange cones to use throughout the venue to mark low areas etc..

We expect to have beer and wine vendors. They will obtain their own permits for the event. Their carts will be in the circle at the end of Pine Street. Alcohol consumption will be restricted to the PBAA property behind the gallery and to the circle at the end of Pine Street.

Steve and Chaney Delaire are the site coordinators for the festival. Our cell phone numbers are (707) 921-9108 and (707) 695-7331 respectively. Please contact us if you have any questions. We will be travelling from early April until mid-May but should be available by phone. If you are unable to reach us, Leslie Wilkinson is the back-up contact for site issues. Her number is (530) 521-5621.

Attached please find our application, insurance certificate and a site map showing the disabled loading zone, suggested pathway to the dog park, and general event layout. We look forward to your consideration of our request.

Sincerely,



Steve Delaire
FASP Site Coordinator

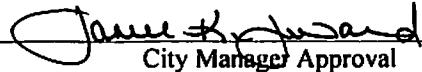
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: April 8, 2019

Originating Dept: City Manager

Signature (submitted by)



City Manager Approval

Subject:

Cooperative Improvement Agreement, US101, Parkview Drive to Lucky Lane

Recommended Motion:

Motion authorizing the City Manager to execute a Cooperative Improvement Agreement with the State of Oregon, Department of Transportation for US101, Parkview Drive to Lucky Lane.

Financial Impact:

City match of \$359,200 would come from Streets Fund and Streets SDC Fund, and/or Streets SRF Fund.

Background/Discussion:

In 2017, the State awarded the City of Brookings a grant under the Statewide Transportation Improvement Program (STIP) for the 2019-2021 grant cycle. The Oregon Transportation Commission and ODOT develop the STIP in coordination with a wide range of stakeholders and the public.

The State has the authority to enter into cooperative agreements with cities for the performance of work on certain types of improvement projects with the allocation of costs on terms and conditions mutually agreeable to the contracting parties.

We have worked with ODOT to draft the attached Cooperative Improvement Agreement for the design and construction of US101, Parkview Drive to Lucky Lane project, as well as designing and constructing other specific roadway improvements. The Project includes construction of a six foot (6') wide shoulder bike lane and six foot (6') wide sidewalks along the east side of US101 between Parkview Drive and Easy Street and replacement of deteriorated and substandard sidewalk infill and construction or replacement/repair of a shoulder, bike lane, and sidewalks between mile point 356.40 and mile point 356.69 on US101.

The total estimated project cost is \$2,807,000; of which \$2,447,800 is the estimated State portion and \$359,200 is the estimated City portion.

Attachment(s):

- a. Draft Cooperative Improvement Agreement

COOPERATIVE IMPROVEMENT AGREEMENT
US101: Parkview Dr – Lucky Ln (Brookings)

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State," and the CITY OF BROOKINGS, acting by and through its elected officials, hereinafter referred to as "Agency," both herein referred to individually or collectively as "Party" or "Parties."

RECITALS

1. Oregon Coast Highway No. 9 (US101) is a part of the state highway system under the jurisdiction and control of the Oregon Transportation Commission (OTC). Parkview Drive, Ransom Street, Heather Lane, Easy Street, Arnold Lane and Lucky Lane are parts of the city street system under the jurisdiction and control of Agency.
2. By the authority granted in Oregon Revised Statutes (ORS) [190.110](#), [366.572](#) and [366.576](#), State may enter into cooperative agreements with counties, cities and units of local governments for the performance of work on certain types of improvement projects with the allocation of costs on terms and conditions mutually agreeable to the contracting parties.
3. By the authority granted in ORS [810.080](#) State has the authority to establish marked pedestrian crosswalks on its highway facilities.
4. By the authority granted in ORS [366.425](#), State may accept deposits of money or an irrevocable letter of credit from any county, city, road district, person, firm, or corporation for the performance of work on any public highway within the State. When said money or a letter of credit is deposited, State shall proceed with the Project. Money so deposited shall be disbursed for the purpose for which it was deposited.

NOW THEREFORE, the premises being in general as stated in the foregoing Recitals, it is agreed by and between the Parties hereto as follows:

TERMS OF AGREEMENT

1. Under such authority, State and Agency agree to fund the design and construction of State's US101: Parkview Dr – Lucky Ln (Brookings) project, as well as agree to State or its contractor designing and constructing said roadway improvements, hereinafter referred to as "Project". The Project includes construction of a six foot (6') wide shoulder bike lane and six foot (6') wide sidewalks along the east side of US101 between Parkview Drive and Easy Street, hereinafter referred to as "Agency's Portion" and replacement of deteriorated and substandard sidewalk infill and construction or replacement/repair of a shoulder bike lane and sidewalks between mile point 356.40 and mile point 356.69 on US101, hereinafter referred to as "State's Portion". The location of the Project is approximately as shown on the sketch maps attached hereto, marked Exhibit A, and by this reference made a part hereof.

2. The Project will be financed at an estimated cost of \$2,807,000 in state, federal and Agency funds. The estimate of \$359,200 for Agency's Portion of the Project is subject to change. Agency shall be responsible for any costs beyond the estimate of Agency's Portion of the Project. The estimate of \$2,447,800 for State's Portion of the Project is subject to change. State shall be responsible for any nonparticipating costs and State's Portion of the Project costs beyond the estimate.
3. The term of this Agreement shall begin on the date all required signatures are obtained and shall terminate upon completion of the Project and final payment or ten (10) calendar years following the date all required signatures are obtained, whichever is sooner.

AGENCY OBLIGATIONS

1. Agency shall fund all costs for the six foot (6') wide shoulder bike lane and six foot (6') wide sidewalks along the east side of US 101 between Parkview Drive and Easy Street portion of the Project.
2. Agency shall upon receipt of a fully executed copy of this Agreement and upon a subsequent letter of request from State, forward to State an advance deposit or irrevocable letter of credit in the amount of \$359,200 for Agency's Portion of the Project, said amount being equal to the estimated total cost for the work performed by State at Agency's request under State Obligations paragraph 1. Agency agrees to make additional deposits as needed upon request from State. Depending upon the timing of portions of the Project to which the advance deposit contributes, it may be requested by State prior to Preliminary Engineering, purchase of right of way, or approximately 4-6 weeks prior to Project bid opening.
3. Upon completion of the Project and receipt from State of an itemized statement of the actual total cost of State's participation of Agency's Portion of the Project, Agency shall pay any amount which, when added to Agency's advance deposit, will equal 100 percent of actual total State costs for Agency's Portion of the Project. Any portion of said advance deposit which is in excess of the State's total costs will be refunded or released to Agency.
4. All employers, including Agency, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS [656.017](#) and provide the required Workers' Compensation coverage unless such employers are exempt under ORS [656.126](#). Employers Liability insurance with coverage limits of not less than \$500,000 must be included. Agency shall ensure that each of its contractors complies with these requirements.
5. Agency shall perform the service under this Agreement as an independent contractor and shall be exclusively responsible for all costs and expenses related to its employment of individuals to perform the work under this Agreement including, but not limited to, retirement contributions, workers' compensation, unemployment taxes, and state and federal income tax withholdings.

6. Agency, by execution of Agreement, gives its consent as required by ORS 373.030(2) and ORS 105.760 to any and all changes of grade within the Agency limits, and gives its consent as required by ORS 373.050(1) to any and all closure of streets intersecting the highway, if any there be in connection with or arising out of the Project covered by the Agreement.
7. Agency grants State and/or its contractor the right to enter onto Agency right of way for the performance of duties as set forth in this Agreement.
8. Agency certifies and represents that the individual(s) signing this Agreement has been authorized to enter into and execute this Agreement on behalf of Agency, under the direction or approval of its governing body, commission, board, officers, members or representatives, and to legally bind Agency.
9. Agency's Project Manager for this Project is Janell Howard, City Manager, 898 Elk Drive, Brookings, OR 97415, 541-469-1101, jhoward@brookings.or.us, or assigned designee upon individual's absence. Agency shall notify the other Party in writing of any contact information changes during the term of this Agreement.

STATE OBLIGATIONS

1. State shall design and construct a six foot (6') wide shoulder bike lane and six foot (6') wide sidewalks along the east side of US 101 between Parkview Drive and Easy Street, as requested by Agency.
2. State shall, upon execution of the agreement, forward to Agency a letter of request for an advance deposit or irrevocable letter of credit in the amount of \$359,200 for payment of Agency's Portion of the Project. Requests for additional deposits shall be accompanied by an itemized statement of expenditures and an estimated cost to complete Agency's Portion of the Project.
3. Upon completion of the Project, State shall either send to Agency a bill for the amount which, when added to Agency's advance deposit, will equal 100 percent of the total state costs for Agency's Portion of the Project or State will refund to Agency any portion of said advance deposit which is in excess of the total State costs for Agency's Portion of the Project.
4. State, or its consultant, shall conduct the necessary field surveys, environmental studies, traffic investigations, preliminary engineering and design work required to produce and provide final plans, specifications and cost estimates for the highway Project; identify and obtain all required permits; perform all construction engineering, including all required materials testing and quality documentation; prepare all bid and contract documents; advertise for construction bid proposals; award all contracts; pay all contractor costs, provide technical inspection, project management services and other necessary functions for sole administration of the construction contract entered into for this Project.

5. State shall cause to be relocated or reconstructed, all privately or publicly owned utility conduits, lines, poles, mains, pipes, and all other such facilities of every kind and nature where such relocation or reconstruction is made necessary by the plans of the Project in order to conform the utilities and other facilities with the plans and the ultimate requirements for the portions of the Project which are on US 101.
6. State certifies, at the time this Agreement is executed, that sufficient funds are available and authorized for expenditure to finance costs of this Agreement within State's current appropriation or limitation of the current biennial budget.
7. State's Project Manager for this Project is Stephanie Bentea, Project Leader, 3500 NW Stewart Parkway, Roseburg, OR 97415, 541-957-3542, Stephanie.l.bentea@odot.state.or.us, or assigned designee upon individual's absence. State shall notify the other Party in writing of any contact information changes during the term of this Agreement.

GENERAL PROVISIONS

1. State and Agency agree to enter into a jurisdictional agreement to exchange maintenance and operational responsibilities of sidewalks on US101 between Chetco River Bridge and Parkview Drive once the Project is completed.
2. Americans with Disabilities Act Compliance:
 - a. The Parties shall:
 - i. Utilize ODOT standards to assess and ensure Project compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 as amended (together, "ADA"), including ensuring that all sidewalks, curb ramps, and pedestrian-activated signals meet current ODOT Highway Design Manual standards;
 - ii. Follow ODOT's processes for design, modification, upgrade, or construction of sidewalks, curb ramps, and pedestrian-activated signals, including using the ODOT Highway Design Manual, ODOT Design Exception process, ODOT Standard Drawings, ODOT Construction Specifications, providing a temporary pedestrian accessible route plan and current ODOT Curb Ramp Inspection form;
 - iii. At Project completion, send a completed ODOT Curb Ramp Inspection Form 734-5020 to the address on the form as well as to State's Project Manager for each curb ramp constructed, modified, upgraded, or improved as part of the Project. The completed form is the documentation required to show that each curb ramp meets ODOT standards and is ADA compliant. ODOT's fillable Curb Ramp Inspection Form and instructions are available at the following address:
<http://www.oregon.gov/ODOT/HWY/CONSTRUCTION/Pages/HwyConstFormS1.aspx>; and

- b. State shall ensure that temporary pedestrian routes are provided through or around any Project work zone. Any such temporary pedestrian route shall include directional and informational signs, comply with ODOT standards, and include accessibility features equal to or better than the features present in the existing pedestrian facility. State shall also ensure that advance notice of any temporary pedestrian route is provided in accessible format to the public, people with disabilities, and disability organizations at least 10 days prior to the start of construction.
- c. Agency shall ensure that any portions of the Project under Agency's maintenance jurisdiction are maintained in compliance with the ADA throughout the useful life of the Project. This includes, but is not limited to, Agency ensuring that:
 - i. Pedestrian access is maintained as required by the ADA,
 - ii. Any complaints received by Agency identifying sidewalk, curb ramp, or pedestrian-activated signal safety or access issues are promptly evaluated and addressed,
 - iii. Any repairs or removal of obstructions needed to maintain Project features in compliance with the ADA requirements that were in effect at the time of Project construction are completed by Agency or abutting property owner pursuant to applicable local code provisions,
 - iv. Any future alteration work on Project or Project features during the useful life of the Project complies with the ADA requirements in effect at the time the future alteration work is performed, and
 - v. Applicable permitting and regulatory actions are consistent with ADA requirements.

3. Maintenance obligations in this section shall survive termination of this Agreement.
4. This Agreement may be terminated by mutual written consent of both Parties.
5. State may terminate this Agreement effective upon delivery of written notice to Agency, or at such later date as may be established by State, under any of the following conditions:
 - a. If Agency fails to provide services called for by this Agreement within the time specified herein or any extension thereof.
 - b. If Agency fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from State fails to correct such failures within ten (10) days or such longer period as State may authorize.

- c. If Agency fails to provide payment of its share of the cost of the Project.
- d. If State fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow State, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement.
- e. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or State is prohibited from paying for such work from the planned funding source.

6. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

7. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against State or Agency with respect to which the other Party may have liability, the notified Party must promptly notify the other Party in writing of the Third Party Claim and deliver to the other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by a Party of the notice and copies required in this paragraph and meaningful opportunity for the Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to that Party's liability with respect to the Third Party Claim.

8. With respect to a Third Party Claim for which State is jointly liable with Agency (or would be if joined in the Third Party Claim), State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Agency in such proportion as is appropriate to reflect the relative fault of State on the one hand and of Agency on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of State on the one hand and of Agency on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if State had sole liability in the proceeding.

9. With respect to a Third Party Claim for which Agency is jointly liable with State (or would be if joined in the Third Party Claim), Agency shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by State in such proportion as is appropriate to reflect the relative fault of Agency on the one hand and of State on

the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Agency on the one hand and of State on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Agency's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if it had sole liability in the proceeding.

10. The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.
11. This Agreement may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
12. This Agreement and attached exhibits constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this Agreement shall not constitute a waiver by State of that or any other provision.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

This Project is in the 2018-2021 Statewide Transportation Improvement Program, (Key #20261) that was adopted by the Oregon Transportation Commission on July 20, 2017(or subsequently approved by amendment to the STIP).

CITY OF BROOKINGS, by and through its elected officials

By _____

Title _____

Date _____

By _____

Title _____

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By _____
Agency Counsel

Date _____

Agency Contact:

Janell Howard
City Manager
898 Elk Drive
Brookings, OR 97415
541-469-1101
jhoward@brookings.or.us

State Contact:

Stephanie Bentea
Project Leader
3500 NW Stewart Parkway
Roseburg, OR 97470
541-957-3542
Stephanie.l.bentea@odot.state.or.us

STATE OF OREGON, by and through its Department of Transportation

By _____
Highway Division Administrator

Date _____

APPROVAL RECOMMENDED

By _____
Region 3 Manager

Date _____

By _____
Ped/Bike Program Manager

Date _____

By _____
State Traffic-Roadway Engineer

Date _____

**APPROVED AS TO LEGAL
SUFFICIENCY**

By _____ Bonnie Heitsch via E-mail _____
Assistant Attorney General

Date _____ 02/22/19 _____

EXHIBIT A – Project Location Map



Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/19	03/07/2019	82729	5767	Axon Enterprise Inc	10-00-2005	998.00
03/19	03/07/2019	82730	5108	Brad Kelly, PT	10-00-2005	180.00
03/19	03/07/2019	82731	313	Brookings Vol Firefighters	10-00-2005	2,250.00
03/19	03/07/2019	82732	715	Budge McHugh Supply	20-00-2005	368.70
03/19	03/07/2019	82733	5567	CAL/OR Insurance Specialists Inc	30-00-2005	683.33
03/19	03/07/2019	82734	5822	Chaves Consulting Inc	49-00-2005	370.20
03/19	03/07/2019	82735	3834	Clean Sweep Janitorial Service	25-00-2005	1,830.00
03/19	03/07/2019	82736	5827	Coastal Investments LLC	10-00-2005	1,130.00
03/19	03/07/2019	82737	182	Coos-Curry Electric	10-00-2005	4,180.37
03/19	03/07/2019	82738	4746	Curry County Treasurer	10-00-2005	160.00
03/19	03/07/2019	82739	173	Curry Equipment	15-00-2005	279.85
03/19	03/07/2019	82740	166	Dan's Auto & Marine Electric	15-00-2005	132.85
03/19	03/07/2019	82741	284	Day Management Corp	30-00-2005	909.84
03/19	03/07/2019	82742	1	Pattee Breazeale	20-00-2005	236.44
03/19	03/07/2019	82743	1	Aleece Townsend	20-00-2005	211.16
03/19	03/07/2019	82744	1	Bruce Whetsel	20-00-2005	234.15
03/19	03/07/2019	82745	5156	Desi's Tree Trimming	51-00-2005	550.00
03/19	03/07/2019	82746	5344	Dooley Enterprises, Inc	10-00-2005	1,919.52
03/19	03/07/2019	82747	3342	Fastenal	25-00-2005	286.03
03/19	03/07/2019	82748	5432	First Community Credit Union	25-00-2005	812.99
03/19	03/07/2019	82749	5321	Forrest Technical Coatings	10-00-2005	680.00
03/19	03/07/2019	82750	4646	Frontier	10-00-2005	244.93
03/19	03/07/2019	82751	4872	G. W., Inc.	61-00-2005	8,580.00
03/19	03/07/2019	82752	5572	Globalstar USA	10-00-2005	1,032.42
03/19	03/07/2019	82753	5065	Gold Beach Lumber	10-00-2005	611.88
03/19	03/07/2019	82754	199	Richard Harper	10-00-2005	339.92
03/19	03/07/2019	82755	199	Richard Harper	10-00-2005	400.00
03/19	03/07/2019	82756	4171	In-Motion Graphics	10-00-2005	220.70
03/19	03/07/2019	82757	162	Kerr Hardware	10-00-2005	1,328.34
03/19	03/07/2019	82758	328	Les Schwab Tire Center	10-00-2005	1,831.60
03/19	03/07/2019	82759	123	Motorola Solutions Inc	10-00-2005	386.12
03/19	03/07/2019	82760	4487	Net Assets Corporation	10-00-2005	264.00
03/19	03/07/2019	82761	5886	Office Depot Inc	10-00-2005	569.13
03/19	03/07/2019	82762	3561	Oil Can Henry's	10-00-2005	46.48
03/19	03/07/2019	82763	5008	Online Information Services	10-00-2005	89.40
03/19	03/07/2019	82764	4332	Oregon Assoc Chiefs of Police	10-00-2005	232.00
03/19	03/07/2019	82765	5155	Oregon Department of Revenue	10-00-2005	543.75
03/19	03/07/2019	82766	252	Paramount Pest Control	10-00-2005	50.00
03/19	03/07/2019	82767	4	Elizabeth Hancock	10-00-2005	218.00
03/19	03/07/2019	82768	322	Postmaster	25-00-2005	850.00
03/19	03/07/2019	82769	322	Postmaster	10-00-2005	25.00
03/19	03/07/2019	82770	1840	Rogue Credit Union	15-00-2005	1,734.54
03/19	03/07/2019	82771	3093	Shelton Turnbull Printers Inc	10-00-2005	191.72
03/19	03/07/2019	82772	5638	Guy Smith	20-00-2005	100.00
03/19	03/07/2019	82773	4542	Umpqua Bank	10-00-2005	8,484.19
03/19	03/07/2019	82774	2863	Verizon Wireless	10-00-2005	497.79
03/19	03/07/2019	82775	2122	Cardmember Service	10-00-2005	3,789.56
03/19	03/07/2019	82776	169	Waste Connections Inc	10-00-2005	158.00
03/19	03/14/2019	82777	4734	Aramark Uniform Services	10-00-2005	120.00
03/19	03/14/2019	82778	4363	Black Rice & Luna LLP	10-00-2005	1,373.00
03/19	03/14/2019	82779	5048	Brookings Harbor Medical Center	10-00-2005	450.00
03/19	03/14/2019	82780	1373	Cascade Fire Equipment	10-00-2005	1,124.40
03/19	03/14/2019	82781	193	Central Equipment Co, Inc	33-00-2005	4,000.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/19	03/14/2019	82782	5858	CH2M Hill OMI	25-00-2005	107,604.13
03/19	03/14/2019	82783	3015	Charter Communications	30-00-2005	495.00
03/19	03/14/2019	82784	5822	Chaves Consulting Inc	49-00-2005	370.20
03/19	03/14/2019	82785	259	Da-Tone Rock Products	15-00-2005	2,568.73
03/19	03/14/2019	82786	317	DCBS - Fiscal Services	10-00-2005	469.91
03/19	03/14/2019	82787	5826	Ron Dean	15-00-2005	115.00
03/19	03/14/2019	82788	1	Heidi Collins	20-00-2005	90.35
03/19	03/14/2019	82789	1	John Eszlinger	20-00-2005	92.37
03/19	03/14/2019	82790	1	Rebecca Flores	20-00-2005	49.73
03/19	03/14/2019	82791	1	Jerry & Constance Law	20-00-2005	60.00
03/19	03/14/2019	82792	1	Edward & Nanci Patino	20-00-2005	169.60
03/19	03/14/2019	82793	1	River Bay LLC	20-00-2005	190.35
03/19	03/14/2019	82794	484	DMV	10-00-2005	234.00
03/19	03/14/2019	82795	2640	Dyer Partnership Inc., The	51-00-2005	5,377.50
03/19	03/14/2019	82796	153	Ferrellgas	25-00-2005	535.48
03/19	03/14/2019	82797	4646	Frontier	25-00-2005	993.29
03/19	03/14/2019	82798	4980	iSecure	10-00-2005	33.00
03/19	03/14/2019	82799	4269	Gary Milliman	10-00-2005	133.16
03/19	03/14/2019	82800	3159	NorthCoast Health Screening	10-00-2005	222.00
03/19	03/14/2019	82801	5584	Northwoods Overhead Door	50-00-2005	960.00
03/19	03/14/2019	82802	5886	Office Depot Inc	10-00-2005	116.66
03/19	03/14/2019	82803	5768	Proficient Auto Center Inc	20-00-2005	167.30
03/19	03/14/2019	82804	3	Jerry & Constance Law	20-00-2005	99.25
03/19	03/14/2019	82805	3	Brian Patton	20-00-2005	135.00
03/19	03/14/2019	82806	3	Shelton Properties	20-00-2005	204.76
03/19	03/14/2019	82807	3063	Tim Rettke	15-00-2005	94.00
03/19	03/14/2019	82808	5457	Speer Hoyt LLC	10-00-2005	78.00
03/19	03/14/2019	82809	906	Valley River Inn	15-00-2005	390.00
03/19	03/14/2019	82810	169	Waste Connections Inc	10-00-2005	1,074.66
03/19	03/14/2019	82811	4135	Jim Watson	10-00-2005	42.00
03/19	03/14/2019	82812	5900	Wells Fargo Equipment Finance	25-00-2005	1,291.67
03/19	03/14/2019	82813	151	Western Communications, Inc.	10-00-2005	285.00
03/19	03/21/2019	82814	5908	Amazon Capital Services	49-00-2005	256.16
03/19	03/21/2019	82815	5070	Canon Solutions America	10-00-2005	249.65
03/19	03/21/2019	82816	3015	Charter Communications	10-00-2005	229.96
03/19	03/21/2019	82817	4928	CIS Trust	10-00-2005	31,979.38
03/19	03/21/2019	82818	183	Colvin Oil Company	10-00-2005	1,884.17
03/19	03/21/2019	82819	1	Leonel Gallegos	20-00-2005	156.41
03/19	03/21/2019	82820	1	Zi Ling Gan	20-00-2005	300.00
03/19	03/21/2019	82821	1	Mentor Oregon	20-00-2005	86.64
03/19	03/21/2019	82822	4980	iSecure	10-00-2005	35.00
03/19	03/21/2019	82823	4981	McLennan Excavation, Inc	15-00-2005	17,039.81
03/19	03/21/2019	82824	5524	Sirennet.com	10-00-2005	56.85
03/19	03/21/2019	82825	4269	Gary Milliman	10-00-2005	232.90
03/19	03/21/2019	82826	5886	Office Depot Inc	10-00-2005	183.02
03/19	03/21/2019	82827	4559	Oregon Assoc of Clean Water Agencies	25-00-2005	740.00
03/19	03/21/2019	82828	798	Dan Palicki	61-00-2005	60.00
03/19	03/21/2019	82829	708	Pelican Bay Art Association	32-00-2005	1,000.00
03/19	03/21/2019	82830	3	Frank Neil	20-00-2005	123.76
03/19	03/21/2019	82831	5918	Sonetics	10-00-2005	280.00
03/19	03/21/2019	82832	861	Village Express Mail Center	10-00-2005	10.94
03/19	03/28/2019	82833	5908	Amazon Capital Services	10-00-2005	175.89
03/19	03/28/2019	82834	5767	Axon Enterprise Inc	10-00-2005	180.00
03/19	03/28/2019	82835	4939	BI- Mart Corporation	20-00-2005	20.04
03/19	03/28/2019	82836	5108	Brad Kelly, PT	10-00-2005	180.00
03/19	03/28/2019	82837	5048	Brookings Harbor Medical Center	10-00-2005	300.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/19	03/28/2019	82838	5070	Canon Solutions America	10-00-2005	81.85
03/19	03/28/2019	82839	4882	Coastal Heating & Air	50-00-2005	1,453.82
03/19	03/28/2019	82840	183	Colvin Oil Company	10-00-2005	2,085.10
03/19	03/28/2019	82841	182	Coos-Curry Electric	10-00-2005	4,465.64
03/19	03/28/2019	82842	1	Chris Swick	20-00-2005	174.65
03/19	03/28/2019	82843	2186	Ferguson Enterprises Inc #3011	20-00-2005	1,296.42
03/19	03/28/2019	82844	298	Freeman Rock, Inc	50-00-2005	4,120.80
03/19	03/28/2019	82845	4646	Frontier	30-00-2005	419.03
03/19	03/28/2019	82846	4872	G. W., Inc.	61-00-2005	2,272.50
03/19	03/28/2019	82847	1346	Gail's Graphics	61-00-2005	840.00
03/19	03/28/2019	82848	5004	Galls, LLC	10-00-2005	173.86
03/19	03/28/2019	82849	4953	Harbor Truss and Supply LLC	50-00-2005	682.92
03/19	03/28/2019	82850	4171	In-Motion Graphics	10-00-2005	242.00
03/19	03/28/2019	82851	4980	iSecure	10-00-2005	35.00
03/19	03/28/2019	82852	123	Motorola Solutions Inc	10-00-2005	175.20
03/19	03/28/2019	82853	283	Muffler & More	10-00-2005	122.00
03/19	03/28/2019	82854	329	New Hope Plumbing	10-00-2005	3,460.00
03/19	03/28/2019	82855	3561	Oil Can Henry's	10-00-2005	118.46
03/19	03/28/2019	82856	3	Neil Frank	20-00-2005	100.00
03/19	03/28/2019	82857	3	Mentor Oregon	20-00-2005	86.14
03/19	03/28/2019	82858	3	Cheryl Olson	20-00-2005	45.00
03/19	03/28/2019	82859	5513	South Coast Development Council Inc	50-00-2005	12,500.00
03/19	03/28/2019	82860	380	Stadelman Electric Inc	50-00-2005	16,280.00
03/19	03/28/2019	82861	956	Suiter's Paint & Body	10-00-2005	150.00
03/19	03/28/2019	82862	5919	Siena Worthey	10-00-2005	225.00

Grand Totals:

290,398.37

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1102 Fax (541) 469-3650
rritz@brookings.or.us

Committee Vacancies

Date: April 8, 2019

Re: Vacant Volunteer Positions

Following is a list of all Commission/Committee positions and terms currently vacant:

Position	Held By	Month/ Day	Year Expires	Term/ Years
Parks & Rec #5	VACANT	2/1	2022	2
Planning Commission #3	VACANT	4/1	2020	4
Planning Commission #5	VACANT	4/1	2021	4



What You Can Do To Make Sure the 2020 Census Reflects Who We Are

April 8, 2019

Jim Graham
Partnership Specialist

The 2020 Census Will Shape America For The Next Ten Years

- State representation in the U.S. Congress is apportioned based on the census.
- Voting districts at all levels of government are based on the census.
- Federal funding - **\$675 Billion every year**, is allocated based on the census:
 - Transportation
 - Housing
 - Education
 - Healthcare
 - Many other vital services delivered to the American people.

Census outcomes affect every person in the United States.

The Census count must be accurate.

Questions To Explore

- Why is the 2020 Census conducted?
- How is the 2020 Census conducted?
- What challenges do we face in getting an accurate count?
- Why are thousands and thousands of stakeholders throughout our country actively engaged right now to make sure the count reflects who we truly are as a nation?

Why Conduct The Decennial Census?

It was written into the United States Constitution in 1787



“Representatives and direct Taxes shall be apportioned among the several States which may be included within this union, according to their respective Numbers ...

The actual Enumeration shall be made within three Years after the first Meeting of the Congress of the United States, and **within every subsequent Term of ten years**, in such Manner as they shall by Law direct.”

Article 1, Section 2 of the U.S. Constitution

An Accurate 2020 Census Is Challenging On Many Levels

In 2020, The Census will be conducted in an environment that is more challenging than ever before.

- Polarized society**
- Distrust of government**
- Presidential Primaries**
- Citizenship question**
- Fear of retribution**



Challenges Are Not New To The Census

To convince the American people to participate
has always been a challenge.

To motivate response is based on three simple and unchanged truths:

The Census is **Important**

The Census is **Easy**

The Census is **Safe**

2020 Census - Major Improvements

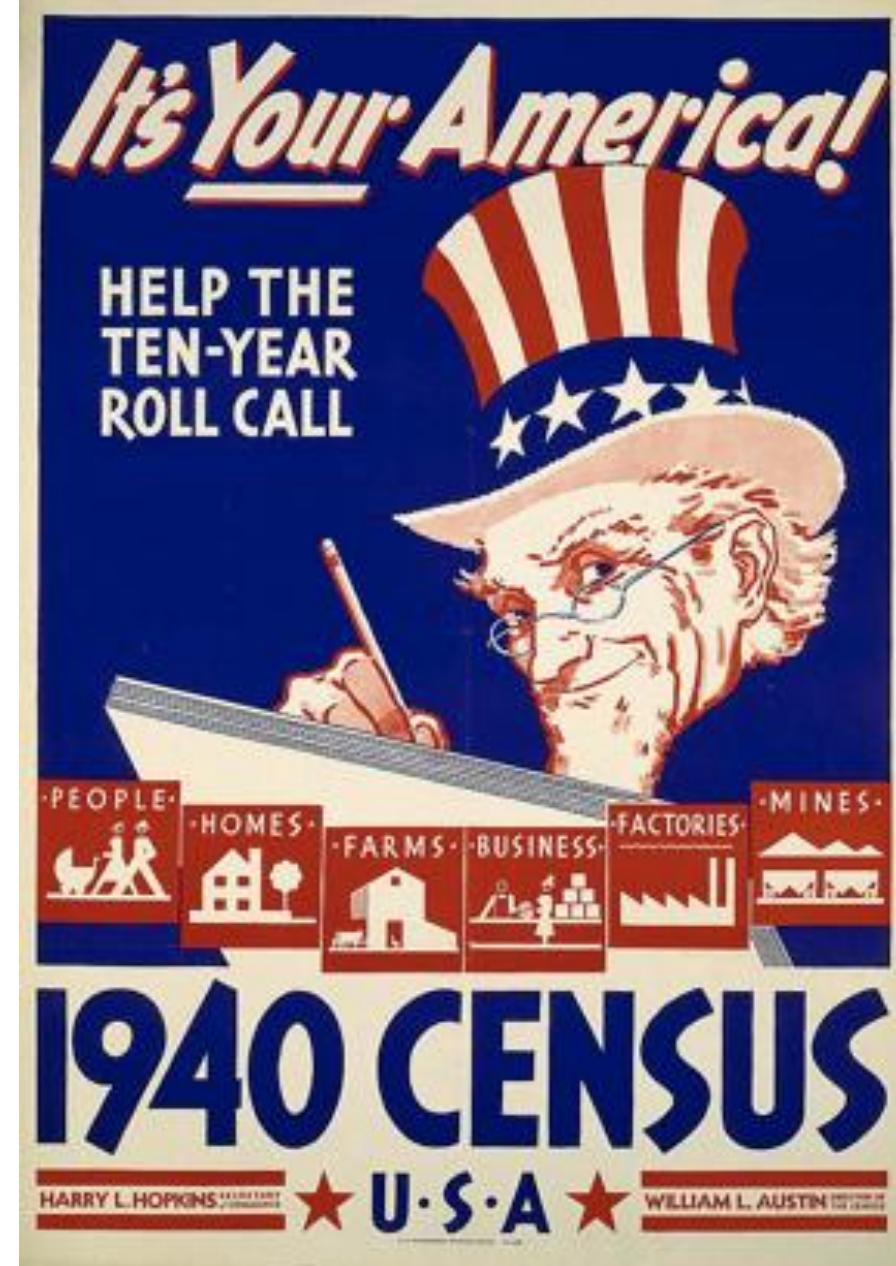
- Reengineering Address Canvassing
- Optimizing Self-Response
- Utilizing Administrative Records
- Utilizing Third-Party Data
- Reengineering Field Operations

How Do We Conduct The Census?



What Do We Ask?

1. Address
2. Phone Number
3. Count of Each Person At That Address
4. Name
5. Gender
6. Age and Date of Birth
7. Race
8. Hispanic, Latino or Spanish Origin
9. Whether Someone Lives Somewhere Else
10. Relationship
11. Citizenship *



Private and Confidential

- Data reported in aggregate only
- Prohibited by law from releasing personal information to any person or organization

(Title 13 and Title 26) *

- Lifetime oath by all Census Bureau employees
- Penalties for wrongful disclosure: up to 5 years imprisonment and/or a fine of \$250,000



National and Local Partnerships

The Census Bureau's partnership program will employ more than 1,500 professional outreach staff to engage more than 300,000 national and local partner organizations.

Educate

- **Educate people** about the 2020 Census and foster cooperation with enumerators

Encourage

- **Encourage partners** to motivate their constituents to self-respond

Engage

- **Engage grass roots organizations** to reach out to unmotivated and hard-to-count communities to respond to the national campaign



2020 Census Language Options

Internet and Phone Response Options Advertising Campaign

- English
- Español
- 中文
- Tiếng Việt
- 한국어
- Русский
- العربية
- Filipino
- Polski
- Français
- Kreyòl ayisyen
- Português
- 日本語

Field Enumeration Instrument and Forms, Paper Questionnaires and Mailing Materials

- English
- Español

Video and Print Language Guides, Glossaries, Language Identification Cards

- 59 non-English languages
- Language guides include American Sign Language, Braille, and Large Print

Census Letters And Questionnaires to Households

Dates in the table below are in-home dates.

Panel	Cohort	Mailing 1 <i>Letter (Internet First) or Letter + Questionnaire (Internet Choice)</i>	Mailing 2 <i>Letter</i>	Mailing 3* <i>Postcard</i>	Mailing 4* <i>Letter + Questionnaire</i>	Mailing 5* <i>"It's not too late" Postcard</i>
Internet First	1	March 12, 2020	March 16, 2020	March 26, 2020	April 8, 2020	April 20, 2020
	2	March 13, 2020	March 17, 2020	March 27, 2020	April 9, 2020	April 20, 2020
	3	March 19, 2020	March 23, 2020	April 2, 2020	April 15, 2020	April 27, 2020
	4	March 20, 2020	March 24, 2020	April 3, 2020	April 16, 2020	April 27, 2020
Internet Choice	N/A	March 13, 2020	March 17, 2020	March 27, 2020	April 9, 2020	April 20, 2020

We're Hiring

Supervisory
&
Non-supervisory
positions available in
Curry County, OR

\$14.50 - \$16.00 per hour

JOIN THE 2020 CENSUS TEAM

APPLY ONLINE!
2020census.gov/jobs

2020 Census jobs provide:

- ✓ Great pay
- ✓ Flexible hours
- ✓ Weekly pay
- ✓ Paid training

For more information or help applying, please call
1-855-JOB-2020 (1-855-562-2020)

Federal Relay Service:
1-800-877-8339 TTY/ASCII
www.gsa.gov/fedrelay

United States
Census
2020

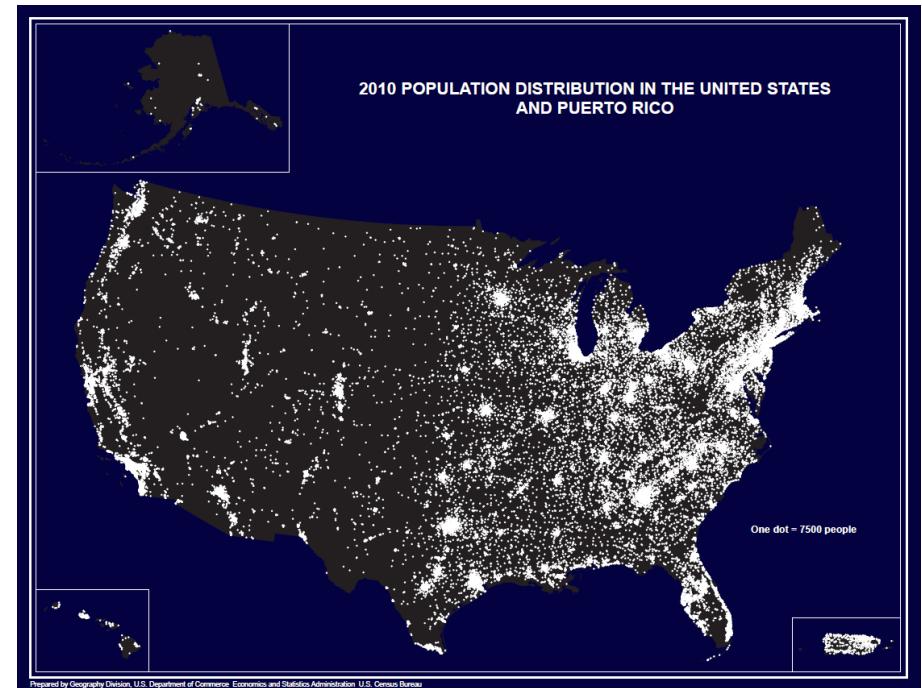


The U.S. Census Bureau is an Equal Opportunity Employer

Help Make The 2020 Census

An Accurate Count Of Our Nation's People

- Actively support an accurate 2020 Census count of all people living in the United States.
- Research the characteristics and projected self-response rates for your own neighborhood and strategically think through how you can improve the count among your family, friends, and neighbors. <https://www.census.gov/roam>
- Spread the word about more than 500,000 temporary census jobs that peak in the spring of 2020.
<https://2020census.gov/jobs>
- Urge everyone you are connected with to self-respond to the census in late March and April 2020.
- Join your local Complete Count Committee and lend your expertise to ensure all segments of your community are accurately counted in 2020. <https://2020census.gov>



How will our country look in 2020?

Connect with Us



Sign up for and manage alerts at
<https://public.govdelivery.com/accounts/USCENSUS/subscriber/new>



More information on the 2020 Census Memorandum Series:
<http://www.census.gov/programs-surveys/decennial-census/2020-census/planning-management/memo-series.html>



More information on the 2020 Census:
<http://www.census.gov/2020Census>



More information on the American Community Survey:
<http://www.census.gov/programs-surveys/acs/>



facebook.com/uscensusbureau



twitter.com/uscensusbureau



youtube.com/user/uscensusbureau



instagram.com/uscensusbureau

Thank You

James S Graham

Partnership Specialist

United States Department of Commerce
U.S. Census Bureau

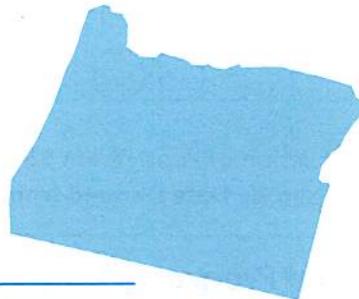
James.S.Graham@2020Census.gov

OREGON

In FY2016, Oregon received

\$13,452,034,877

through 55 federal spending programs
guided by data derived from the 2010 Census.



The Counting for Dollars 2020 Project aims to understand 1) the extent to which the federal government will rely on data from the 2020 Census to guide the distribution of federal funding to states, localities, and households across the nation and 2) the impact of the accuracy of the 2020 Census on the fair, equitable distribution of these funds.

The project has analyzed spending by state for 55 federal programs (\$883,094,826,042 in FY2016). Three types of programs are analyzed:

- **Domestic financial assistance programs** provide financial assistance – including direct payments to individuals, grants, loans, and loan guarantees – to non-federal entities within the U.S. – such as individuals and families, state and local governments, companies, and nonprofits – in order to fulfill a public purpose.
- **Tax credit programs** allow a special exclusion, exemption, or deduction from gross income or provide a special credit, a preferential rate of tax, or a deferral of tax liability.
- **Procurement programs** award a portion of Federal prime contract dollars to small businesses located in areas selected on the basis of census-derived data.

The four uses of census-derived datasets to geographically allocate funding are:

- **Define eligibility criteria** – that is, identify which organizations or individuals can receive funds.
- **Compute formulas** that geographically allocate funds to eligible recipients.
- **Rank project applications** based on priorities (e.g., smaller towns, poorer neighborhoods).
- **Set interest rates** for federal loan programs.

The two categories of census-derived datasets are:

- **Geographic classifications** – the characterization (e.g., rural), delineation (e.g., Metropolitan Areas), or designation (e.g., Opportunity Zones) of specific geographic areas.
- **Variable datasets**
 - **Annual updates** of population and housing variables collected in the Decennial Census.
 - **Household surveys** collecting new data elements (e.g., income, occupation) by using the Decennial Census to design representative samples and interpret results.



Reports of the Counting for Dollars 2020 Project:

- **Report #1:** Initial Analysis: 16 Large Census-guided Financial Assistance Programs (August 2017)*
- **Report #2:** Estimating Fiscal Costs of a Census Undercount to States (March 2018)*
- **Report #3:** Role of the Decennial Census in Distributing Federal Funds to Rural America (December 2018)*
- **Report #4:** Census-derived Datasets Used to Distribute Federal Funds (December 2018)
- **Report #5:** Analysis of 55 Large Census-guided Federal Spending Programs (forthcoming)*
- **Report #6:** An Inventory of 320 Census-guided Federal Spending Programs (forthcoming)

* Data available by state

+ Source for this state sheet

Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

REPORT

COUNTING FOR DOLLARS 2020: OREGON

**Allocation of Funds from 55 Large Federal Spending Programs
Guided by Data Derived from the 2010 Census (Fiscal Year 2016)**

Total Program Obligations: \$13,452,034,877

Program	Dept.	Obligations	Program	Dept.	Obligations
Financial Assistance Programs					
Medical Assistance Program (Medicaid)	HHS	\$6,686,260,000	Community Facilities Loans/Grants	USDA	\$2,262,022
Federal Direct Student Loans	ED	\$1,297,898,394	Supporting Effective Instruction State Grants	ED	\$21,691,343
Supplemental Nutrition Assistance Program	USDA	\$1,072,982,185	Crime Victim Assistance	DOJ	\$27,651,313
Medicare Suppl. Medical Insurance (Part B)	HHS	\$489,832,396	CDBG Entitlement Grants	HUD	\$19,614,587
Highway Planning and Construction	DOT	\$506,975,879	Public Housing Capital Fund	HUD	\$8,874,000
Federal Pell Grant Program	ED	\$318,600,000	Block Grants for the Prevention and Treatment of Substance Abuse	HHS	\$20,578,346
Section 8 Housing Choice Vouchers	HUD	\$245,500,000	Water and Waste Disposal Systems for Rural Communities	USDA	\$16,551,707
Temporary Assistance for Needy Families	HHS	\$184,305,610	Social Services Block Grant	HHS	\$19,617,883
Very Low to Moderate Income Housing Loans	USDA	\$376,461,086	Rural Rental Assistance Payments	USDA	\$28,022,225
Title I Grants to LEAs	ED	\$145,951,242	Business and Industry Loans	USDA	\$86,287,000
State Children's Health Insurance Program	HHS	\$211,331,000	Career and Technical Education - Basic Grants to States	ED	\$13,546,508
National School Lunch Program	USDA	\$117,760,000	Homeland Security Grant Program	DHS	\$6,799,000
Special Education Grants	ED	\$131,743,911	WIOA Dislocated Worker Grants	DOL	\$13,807,125
Section 8 Housing Assistance Payments Program	HUD	\$60,702,906	HOME	HUD	\$13,984,612
Federal Transit Formula Grants	DOT	\$113,268,000	State CDBG	HUD	\$12,055,779
Head Start	HHS	\$136,355,820	WIOA Youth Activities	DOL	\$11,441,241
WIC	USDA	\$77,785,000	WIOA Adult Activities	DOL	\$10,554,128
Title IV-E Foster Care	HHS	\$119,121,770	Employment Service/Wagner-Peyser	DOL	\$8,717,268
Health Care Centers	HHS	\$87,805,982	Community Services Block Grant	HHS	\$5,700,794
School Breakfast Program	USDA	\$39,415,000	Special Programs for the Aging, Title III, Part C, Nutrition Services	HHS	\$8,760,086
Rural Electrification Loans and Loan Guarantees	USDA	\$0	Cooperative Extension Service	USDA	\$4,795,544
Public and Indian Housing	HUD	\$18,714,000	Native Amer. Employment & Training	DOL	\$428,043
Low Income Home Energy Assistance	HHS	\$35,704,456			
Child and Adult Care Food Program	USDA	\$35,408,000	Federal Tax Expenditures		\$181,555,615
Vocational Rehabilitation Grants to the States	ED	\$51,293,087	Low Income Housing Tax Credit	Treas	\$107,970,134
Child Care Mandatory and Matching Funds	HHS	\$38,761,000	New Markets Tax Credit	Treas	\$73,585,481
Unemployment Insurance Administration	DOL	\$55,779,000			
Federal Transit - Capital Investment Grants	DOT	\$102,064,145	Federal Procurement Programs		\$68,986,542
Child Care and Development Block Grant	HHS	\$30,673,000	HUBZones Program	SBA	\$68,986,542
Adoption Assistance	HHS	\$51,299,298			

Prepared by Andrew Reamer, the George Washington Institute of Public Policy, the George Washington University. Spending data analysis provided by Sean Moulton, Open Government Program Manager, Project on Government Oversight. | January 30, 2019

Note: The sequence of the above programs is consistent with U.S. rank order by program expenditures. (See U.S. sheet in series.)

Counting for Dollars 2020 publications and spreadsheet with above data available at
<https://gwipp.gwu.edu/counting-dollars-2020-role-decenrial-census-geographic-distribution-federal-funds>

GW Institute
of Public Policy

THE GEORGE WASHINGTON UNIVERSITY

For further information:

Andrew Reamer, Research Professor
The George Washington University
areamer@gwu.edu

Supervisory
&
Non-supervisory
positions available in
Curry County, OR

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2020 Census jobs provide:

- ✓ Great pay
- ✓ Flexible hours
- ✓ Weekly pay
- ✓ Paid training

For more information or help applying, please call
1-855-JOB-2020 (1-855-562-2020)

Federal Relay Service:
1-800-877-8339 TTY/ASCII
www.gsa.gov/fedrelay



United States
Census
2020

The U.S. Census Bureau is an Equal Opportunity Employer

2020 Census Timeline

2018

- Tribal leader, governor, or highest elected local official or community leader determines Complete Count Committees (CCCs) structure.
- CCCs receive 2020 Census training.

2019

- Continue establishing CCCs.
- Open Area Census Offices.
- CCCs develop strategy and work plan.

2020

- CCCs begin community organization mobilization.
- 2020 Census advertising campaign begins in early 2020.
- CCCs support the 2020 Census.
- CCCs encourage self-response.

April 1, 2020 – CENSUS DAY

- CCCs urge households who do not respond to cooperate with census takers.

Contact Information

For additional information about the Complete Count Committees program, please contact your regional census office.

Please contact:

ATLANTA

Atlanta.rcc
.partnership
@2020census.gov

If you reside in:

Alabama, Florida,
Georgia, Louisiana,
Mississippi,
North Carolina,
and South Carolina

CHICAGO

Chicago.rcc
.partnership
@2020census.gov

Arkansas, Illinois,
Indiana, Iowa,
Michigan, Minnesota,
Missouri, and
Wisconsin

DALLAS

Dallas.rcc
.partnership
@2020census.gov

Arizona, Colorado,
Kansas, Montana,
Nebraska, New
Mexico, North
Dakota, South
Dakota, Oklahoma, Texas,
Utah, and Wyoming

LOS ANGELES

Los.Angeles.rcc
.partnership
@2020census.gov

Alaska, California,
Hawaii, Idaho,
Nevada, Oregon,
and Washington

NEW YORK

New.York.rcc
.partnership
@2020census.gov

Connecticut, Maine,
Massachusetts, New
Hampshire, New Jersey,
New York, Rhode Island,
Vermont, and Puerto Rico

PHILADELPHIA

Philadelphia.rcc
.partnership
@2020census.gov

Delaware, District of
Columbia, Kentucky,
Maryland, Ohio,
Pennsylvania, Tennessee,
Virginia, and West Virginia

Complete Count Committees



July 2018
D-1256 CCC

The 2020 Census is almost here!

The 2020 Census provides an opportunity for everyone to be counted. Tribal, state, and local governments; community-based organizations; faith-based groups; schools; businesses; the media; and others play a key role in developing partners to educate and motivate residents to participate in the 2020 Census.

When community members are informed, they are more likely to respond to the census. Through collaborative partnerships, the U.S. Census Bureau and community leaders can reach the shared goal of counting **EVERYONE** in 2020.

The Complete Count Committees (CCC) program is key to creating awareness in communities all across the country.

- CCCs utilize local knowledge, influence, and resources to educate communities and promote the census through locally based, targeted outreach efforts.
- CCCs provide a vehicle for coordinating and nurturing cooperative efforts between tribal, state, and local governments; communities; and the Census Bureau.
- CCCs help the Census Bureau get a complete count in 2020 through partnerships with local governments and community organizations.

Get Started

WHO?

Tribal, state, and local governments work together with partners to form CCCs to promote and encourage response to the 2020 Census in their communities. Community-based organizations also establish CCCs that reach out to their constituents.

WHAT?

A CCC is comprised of a broad spectrum of government and community leaders from education, business, healthcare, and other community organizations. These trusted voices develop and implement a 2020 Census awareness campaign based upon their knowledge of the local community to encourage a response.

WHEN?

The formation of CCCs is happening NOW! Leaders are identifying budget resources and establishing local work plans. In 2020, they will implement the plans and lead their communities to a successful census count.

WHY?

The primary goal of the 2020 Census is to count everyone once, only once, and in the right place.

Community influencers create localized messaging that resonates with the population in their area. They are trusted voices and are best suited to mobilize community resources in an efficient manner.

HOW?

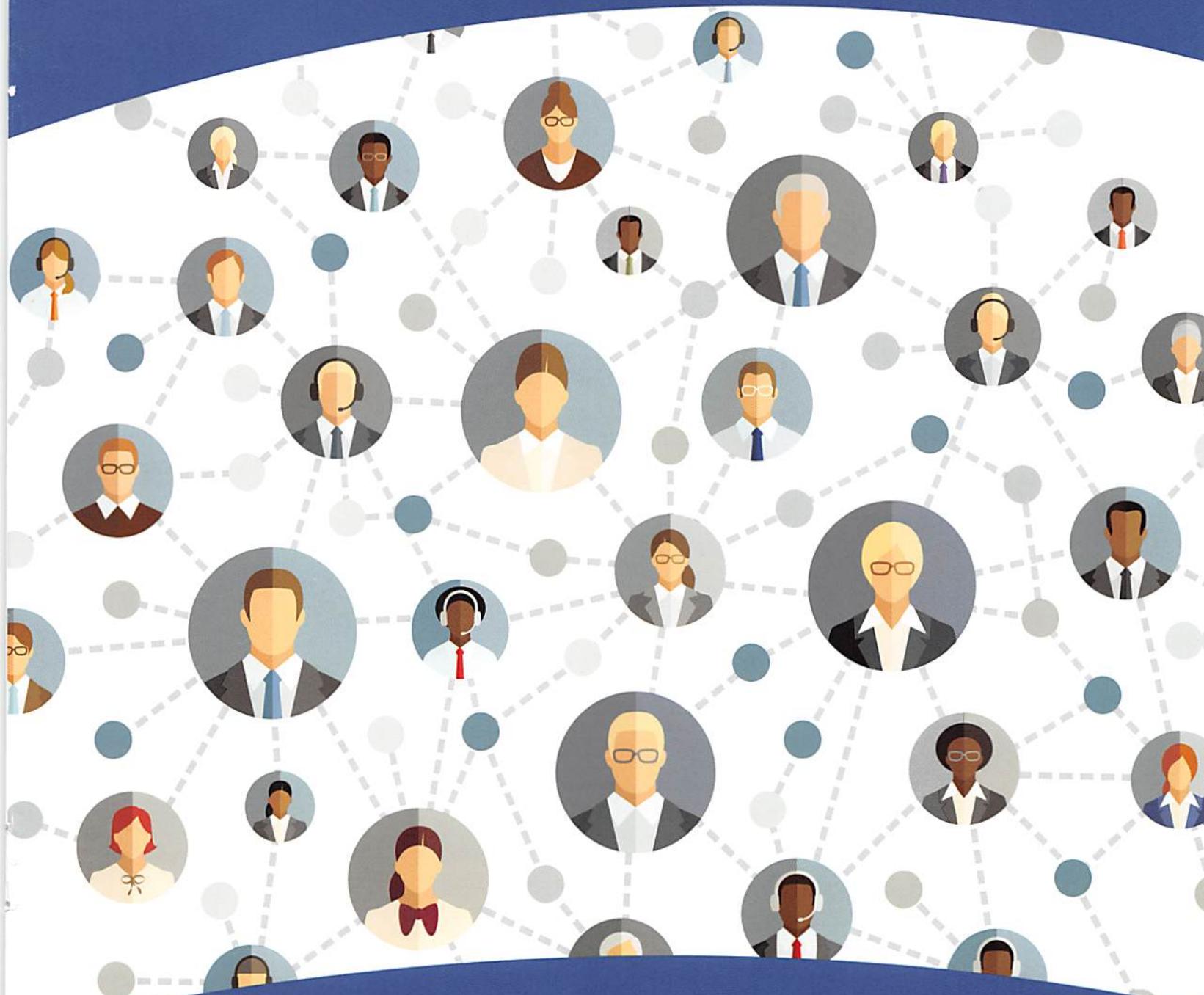
It's up to all of us! CCCs know the best way to reach the community and raise awareness. Some activities could include:

- Holding CCC kickoff meetings with media briefings.
- Participating in Census rallies or parades.
- Coordinating Census unity youth forums.
- Hosting Interfaith breakfasts and weekend events.
- Encouraging the use of Statistics in Schools classroom resources.
- Incorporating census information in newsletters, social media posts, podcasts, mailings, and websites.
- Helping recruit census workers when jobs become available.

2020 Census Complete Count Committee

Guide

D-1280





CONTACT INFORMATION

For additional information about the Complete Count Committee Program, please contact your regional census center.

If you reside in:	Please contact:
Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, and South Carolina	ATLANTA Atlanta.rcc.partnership @census.gov
Arkansas, Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, and Wisconsin	CHICAGO Chicago.rcc.partnership @census.gov
Arizona, Colorado, Kansas, Montana, Nebraska, New Mexico, North Dakota, South Dakota, Oklahoma, Texas, Utah, and Wyoming	DALLAS Dallas.rcc.partnership @census.gov
Alaska, California, Hawaii, Idaho, Nevada, Oregon, and Washington	LOS ANGELES Los.Angeles.rcc.partnership @census.gov
Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, Vermont, and Puerto Rico	NEW YORK New.York.rcc.partnership @census.gov
Delaware, District of Columbia, Kentucky, Maryland, Ohio, Pennsylvania, Tennessee, Virginia, and West Virginia	PHILADELPHIA Philadelphia.rcc.partnership @census.gov

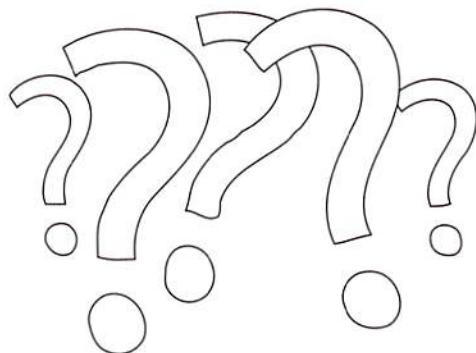
What Is A Census Solutions Workshop?

A solutions workshop is a creative, collaborative, problem-solving event that brings together diverse thinkers. A Census Solutions Workshop generates new ways of communicating the importance of census data, reaching hard-to-count populations, and encouraging participation in Census Bureau surveys and programs.



Why It Matters

A complete count ensures accurate census data that is critical for government programs, policies, and decision-making, but participation in Census Bureau surveys has declined in recent decades. We want to support your efforts to generate innovative and engaging ways to reach your communities.



How Can You Host A Workshop?

Businesses, city officials, community-based organizations, or anyone else can host a workshop. We created a toolkit to give you step-by-step guidance on how to host one.

The toolkit is available at:
www.census.gov/partners.

For more information, please contact us at:
census.partners@census.gov.



District of Columbia, Puerto Rico, the island areas, and the Census Bureau was created in 1978 to make data available locally to the public through a network of state agencies, universities, libraries, and regional, and local governments.

The SDC lead organization is appointed by the Governor of each state/commonwealth, Puerto Rico, the Island Areas (American Samoa, Guam, The Commonwealth of the Northern Mariana Islands, Virgin Islands) or the mayor of the District of Columbia.

Since its creation, the SDC network has provided access and education on Census Bureau data and products as well as other statistical resources to millions of data users.

Statistics in Schools (SIS)

A national program component of the 2020 Census with an emphasis on kindergarten through eighth grade students in schools located in hard-to-count areas. The purpose of Statistics in Schools is to educate all of the nation's K-12 students about the importance of the 2020 Census.

T

Title 13 (U.S. Code)

The collection of laws under which the Census Bureau operates. This law guarantees the confidentiality of census information and establishes penalties for disclosing this information. It also provides the authorization for conducting censuses in Puerto Rico and the Island Areas.

Transitory Locations

Sites that contain movable or mobile housing that may include transitory units such as boats, motorized recreational vehicles or trailers, tents, or other types of portable housing.

Transitory locations also include hotels or motels if being occupied on a transitory basis because the occupants have no other residence.

U

Update Enumerate (UE)

The UE operation is designed to update the address and feature data and enumerate respondents in person. UE is designated to occur in areas where the initial visit requires enumerating while updating the address frame, in particular in remote geographic areas that have unique challenges associated with accessibility.

Update Leave (UL)

This operation is designed to update the address and feature data and leave a choice questionnaire package at every housing unit (HU) identified to allow the household to self-respond. UL is designed to occur in areas where the majority of HU do not either have mail delivered to the physical location of the housing unit, or the mail delivery information for the HU cannot be verified.

V

Value Added

Refers to any service or activity provided by partners that would ordinarily require payment such as room/space for training, use of staff time, and use of other business resources.

N**Nonresponse (NR)**

A housing unit for which the Census Bureau does not have a completed questionnaire and from which the Census Bureau did not receive a telephone or Internet response.

Nonresponse Followup (NRFU)

A field operation designed to obtain a completed interview from households where a self-response was not received. Enumerators will make personal visits to these households to obtain completed interviews. The enumerator will collect respondents' answers to interview questions or information about the status of the housing unit (for example, vacant or nonexistent). If all attempts to contact the individuals of a household are unsuccessful, an enumerator will obtain as much information as possible about the household from a neighbor, building manager, or another reliable source.

P**Partner**

A partner is a group or individual that commits to participate in some way with census activities.

Partnership

An agreement with tribal, state, and local governments, national organizations, and community groups (faith-based organizations, businesses, media, schools, etc.) that allows their active participation in various census activities.

Partnership Specialist

The Partnership Specialist takes a lead role in outreach and promotional efforts before and during census operations. Their main duties are increasing awareness and outreach in communities and gaining cooperation and participation from those communities.

Privacy Act

The Privacy Act of 1974 requires that each federal agency advise respondents of their rights. Specifically, every respondent must know under what law the information is being collected, how the information will be used, whether he or she must answer the questions, and the consequences of not answering the questions.

R**Regional Census Center (RCC)**

One of six temporary Census Bureau offices established to manage census field office and local census office activities and to conduct geographic programs and support operations.

Regional Office (RO)

One of six permanent Census Bureau offices that direct and advise local census offices for the 2020 Census. The Regional Office also conducts some one-time and ongoing Census Bureau surveys, such as the Current Population Survey (CPS), which is used to publish unemployment figures each month, and the American Community Survey (ACS), a nationwide survey designed to obtain information similar to long-form data and to provide communities a fresh, more current look at how they are changing.

Respondent

The person who answers the Census Bureau's questions about his or her living quarters and its occupants. The respondent is usually the member of the household who owns or rents the living quarters.

Response Outreach Area Mapper (ROAM)

A Web mapping application developed to make it easier to identify hard-to-count areas and to provide a socioeconomic and demographic characteristic profile of these areas using American Community Survey estimates available in the Census Bureau Planning Database, available at <www.census.gov/roam>.

S**Self-Response**

Self-response is where households complete and return their census questionnaire in a timely manner, directly to the Census Bureau, without requiring a census worker to visit the house to obtain their responses in person. Self-response—by internet, mail, or phone—is significantly less costly than in-person followup.

State Data Center (SDC)

The State Data Center (SDC) program is one of the Census Bureau's longest and most successful partnerships. This partnership between the 50 states, the

Commitment

An agreement or pledge to carry out a particular task or activity that will in some way help the census achieve its goals.

Complete Count Committee (CCC)

A volunteer committee established by tribal, state, and local governments, and/or community organizations to include a cross section of community leaders, including representatives from government agencies; education, business, and religious organizations; community agencies; minority organizations; and the media. The committees are charged with developing and implementing a 2020 Census outreach, promotion, recruiting, and enumeration assistance plan of action designed to target and address the needs of their communities.

Confidentiality

The guarantee made by law (Title 13, U.S. Code) to individuals who provide information to the Census Bureau, ensuring that the Census Bureau will not reveal information to others.

D

Decennial Census

The census of population and housing taken by the Census Bureau in each year ending in zero. Article I, Section 2, of the U.S. Constitution requires that a census be taken every 10 years for the purpose of apportioning the U.S. House of Representatives. The first census of population was taken in 1790.

E

Enumeration

The process of interviewing people and recording the information on census forms.

Enumerator

A Census Bureau employee who collects census information by visiting households during census field operations.

G

Group Quarters (GQ)

The Census Bureau classifies all people not living in housing units as living in group quarters. There are two types of group quarters: institutional group

quarters (for example, correctional facilities for adults, nursing homes, and hospice facilities) and noninstitutional group quarters (for example, college/university student housing, military quarters, and group homes).

H

Hard to Count (HTC)

Groups or populations who have historically been undercounted and/or traditionally have not responded well to the decennial census questionnaire, such as ethnic/minority populations, renters, and low income households.

Hard to Enumerate (HTE)

An area for which the environment or population may present difficulties for enumeration.

Highest Elected Official (HEO)

The elected or appointed person who is the chief executive official of a governmental unit and is most responsible for the governmental activities of the governmental unit such as the governor of a state, chair of a county commission, or mayor of an incorporated place, tribal leader, or chairman.

Household (HH)

A person or group of people who occupy a housing unit as their usual place of residence. The number of households equals the number of occupied housing units in a census.

Housing Unit (HU)

A house, townhouse, mobile home or trailer, apartment, group of rooms, or single room that is occupied as separate living quarters or, if vacant, is intended for occupancy as separate living quarters.

M

Master Address File (MAF)

A Census Bureau computer file of every address and physical location, including their geographic locations, that will be used to conduct the next decennial census, as well as some ongoing surveys. This address file is updated throughout the decade and is supplemented by information provided by tribal, state, and local governments.

APPENDIX B: UNDERSTANDING THE LANGUAGE OF THE 2020 CENSUS

GLOSSARY

The 2020 Census From A to Z

A

Address Canvassing

The Address Canvassing program implements methods to improve and refine the U.S. Census Bureau's address list in advance of the 2020 Census enumeration. The Census Bureau needs the address and physical location of each living quarter in the United States and Puerto Rico to conduct and tabulate the census. An accurate list ensures that residents will be invited to participate in the census and that the census counts residents in the correct location.

American Community Survey (ACS)

A monthly sample household survey conducted by the Census Bureau to obtain information similar to the long-form census questionnaire. The ACS is sent to a small percentage of the U.S. population on a rotating basis. First tested in 1995, it replaced the long form for the 2010 Census. Since 2004, ACS has provided annual data for social and economic characteristics for many geographic areas and population groups.

Area Census Office (ACO)

A temporary office established to oversee census operations in a specific area. These operations include address listing field work, local recruiting, and visiting households to conduct the 2020 Census.

C

Census Bureau

An agency within the U.S. Department of Commerce and the country's preeminent statistical collection and dissemination agency. It publishes a wide variety of statistical data about people, housing, and the economy of the nation. The Census Bureau conducts approximately 200 annual surveys, conducts the

decennial census of the U.S. population and housing, the quinquennial economic census, and the census of governments.

Census Day

The reference date for collection of information for a census. For the decennial census, this has been April 1 of the decade year (year ending with zero) since the 1930 Census. April 1, 2020, is the reference date, Census Day, for the 2020 Census.

Census Information Center (CIC)

The CIC program was established in 1988, when the Census Bureau and the National Urban League entered into a joint agreement to create a pilot project to make census data and information available to minority communities. Over the next 2 years, the Census Bureau added four additional organizations to the pilot program; the National Council of La Raza, the Asian and Pacific Islander American Health Forum, Americans for Indian Opportunity, and the Southwest Voter Research Institute (now the William C. Velasquez Institute).

In 2000, the CIC network became an official Census Bureau program. That year, the Census Bureau expanded the network to a total of 59 organizations.

Census Solutions Workshop

A Census Solutions Workshop is a creative, collaborative, problem-solving event that brings together diverse thinkers. The Census Solutions Workshop is specifically geared to generate new ways of communicating the importance of census data, reaching hard-to-count populations, and encouraging participation in Census Bureau surveys and programs.

APPENDIX A:

50 WAYS CENSUS DATA ARE USED

- Decision making at all levels of government.
- Drawing federal, state, and local legislative districts.
- Attracting new businesses to state and local areas.
- Distributing over \$675 billion annually in federal funds and even more in state funds.
- Forecasting future transportation needs for all segments of the population.
- Planning for hospitals, nursing homes, clinics, and the location of other health services.
- Forecasting future housing needs for all segments of the population.
- Directing funds for services for people in poverty.
- Designing public safety strategies.
- Development of rural areas.
- Analyzing local trends.
- Estimating the number of people displaced by natural disasters.
- Developing assistance programs for American Indians and Alaska Natives.
- Creating maps to speed emergency services to households in need of assistance.
- Delivering goods and services to local markets.
- Designing facilities for people with disabilities, the elderly, or children.
- Planning future government services.
- Planning investments and evaluating financial risk.
- Publishing economic and statistical reports about the United States and its people.
- Facilitating scientific research.
- Developing “intelligent” maps for government and business.
- Providing proof of age, relationship, or residence certificates provided by the Census Bureau.
- Distributing medical research.
- Reapportioning seats in the House of Representatives.
- Planning and researching for media as background for news stories.
- Drawing school district boundaries.
- Planning budgets for government at all levels.
- Spotting trends in the economic well-being of the nation.
- Planning for public transportation services.
- Planning health and educational services for people with disabilities.
- Establishing fair market rents and enforcing fair lending practices.
- Directing services to children and adults with limited English proficiency.
- Planning urban land use.
- Planning outreach strategies.
- Understanding labor supply.
- Assessing the potential for spread of communicable diseases.
- Making business decisions.
- Understanding consumer needs.
- Planning for faith-based organizations.
- Locating factory sites and distribution centers.
- Distributing catalogs and developing direct mail pieces.
- Setting a standard for creating both public and private sector surveys.
- Evaluating programs in different geographic areas.
- Providing genealogical research.
- Planning for school projects.
- Developing adult education programs.
- Researching historical subject areas.
- Determining areas eligible for housing assistance and rehabilitation loans.



SUMMARY: THE BENEFITS OF COMPLETE COUNT COMMITTEES

CCCs speak the language of and know the pulse of its community, therefore establishing an information highway that even the internet cannot rival—neighbor informing neighbor.

The CCCs will help ensure an accurate 2020 Census count.

The CCCs gain valuable knowledge about the census process at the local level and develop a plan to impart that knowledge to each and every household as only neighbors and fellow stakeholders can do.

The CCCs help maximize participation and response rates by increasing awareness throughout the 2020 Census.

the respective committee. Committees that invest time, resources, and energy in this project are more productive and successful.

Recruiting subcommittee—Disseminates information about census job openings for the 2020 Census. Information will include the number of jobs available and types of jobs available.

Government subcommittee—Assists in all activities between the Census Bureau and the local government, such as participation in decennial geography programs and identifying other resources for CCC activities.

Education subcommittee—Facilitates census awareness for local schools from prekindergarten through twelfth grade, as well as postsecondary education institutions in the area. May also encourage school administrators, teachers, and students to use Statistics in Schools materials.

Faith-based subcommittee—Creates and coordinates activities and materials that can be used by any local faith-based institution in the

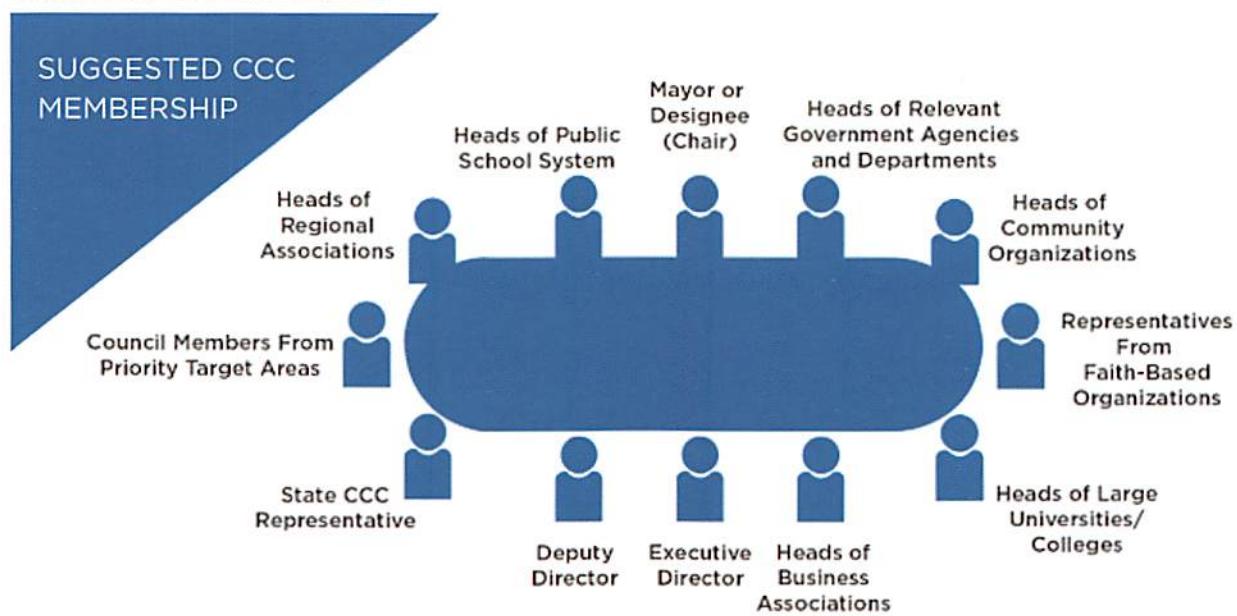
promotion of the 2020 Census awareness and participation.

Media subcommittee—Facilitates ways to get the census message to all community households, using all available sources such as local newspapers, newsletters, fliers, local festivals, billboards, social media, radio, and television.

Community-based organizations subcommittee—Collaborates with community organizations to inform individuals of the importance of participating in the 2020 Census and the benefits derived from census data.

Business subcommittee—Creates and coordinates activities that involve businesses in census awareness, such as distribution of census information and census messages on packaging (grocery bags) and the inclusion of the census logo and message on sales promotion materials.

Figure 1.
Suggested CCC Membership



*Partnership Specialist is advisor and
Census Bureau liaison to Municipal CCCs

WHAT IS THE SUBCOMMITTEE STRUCTURE OF A CCC?

The Structure

The Census Bureau partnership staff will serve as a liaison or an informational resource.

The operation of the CCC flows from the tribal leader or highest elected official or community leader to the chairperson, the committee members, and/or to the community at large.

The tribal leader or highest elected official or community leader appoints a chairperson. The chairperson is the liaison or main source of contact between the CCC and the Census Bureau.

The chairperson collaborates with the highest elected official or community leader to select subcommittee chairs.

The CCC should involve every aspect of a local community in its subcommittee structure—government, education, faith-based organizations, media, community-based organizations, business, and recruiting. **The Census Bureau does not manage Complete Count Committees.**

The following are examples of a typical subcommittee structure. Other subcommittees may be formed based on the focus of the CCC or the needs of the community. Examples of other subcommittee topics are migrant and seasonal farmworkers, children/youth services, immigrants, senior services, and the disabled community.

The subcommittee chairpersons may recruit members for their respective teams. The ideal candidates for a Complete Count Committee are those community members who have expertise, influence, and experience in the area of





WHEN SHOULD A COMPLETE COUNT COMMITTEE ORGANIZE?

Get Organized RIGHT NOW!

Although the 2020 Census may seem a ways off, the census awareness campaign should start TODAY. The 2020 Census jobs are being advertised. Households will begin to experience, by the end of 2019, some type of census operation such as address listing. These operations are necessary to verify the accuracy and location of each address in the United States.

The immediate formulation of a CCC will ensure that local households are kept abreast of the various census operations before the information is nationally circulated.

The more informed households are about the 2020 Census operations, the better their understanding of the census process becomes, thus increasing their willingness to be a part of the successful enumeration in 2020.

- Identify what the committee will focus on. Some examples include increasing the response rate in public housing communities among cultural/ethnic groups in your area or among students in colleges/universities, outreach and promotion to youth and elderly in the community, or a global approach if no other CCCs are in the area.
- Develop an action plan that includes activities and events which will support your efforts and help you meet your goals and objectives.
- Create promotional materials that appeal to your community.
- Implement special events that will generate interest and participation in the census.
- Use social media to engage your community.

Sample Activities of Community Complete Count Committees

2018-2019

- Make a list of community-based organizations in your area. Hold a meeting with leaders of the organizations and solicit their help in creating a census awareness campaign targeted to community members.
- Host a Census Solutions Workshop with other community-based organizations in your area to come up with innovative and engaging ways to reach your communities.
- Check the community calendar in your area for events. Contact organizations to see if you can have a census table to pass out census materials to increase awareness.
- Plan and solicit sponsors for a "Census Day/Night Street Festival" in late 2019. Think of creative games or activities where census information can be incorporated.
- Develop a 2019 Census Activity Calendar, ask organizations to choose a month in which they

will sponsor census activities or promote census awareness.

- Ask organizations to include a census article or message in all of their publications and social media channels from April 2019 to July 2020.

January–March 2020

- Encourage organizations to include 2020 Census on the agenda of their meetings, workshops, or conferences.
- Distribute/post on social media fliers announcing the invitation to respond to the census at busy locations in the community.
- Make public statements of support and the importance of participating in the 2020 Census.

April 2020

- Encourage households to complete the questionnaire online, by phone, or by mail.
- Plan a Census Day event to motivate the community response.
- Look online or check with your census contact person about response rates for your community. If rates are low, plan special events or activities to motivate individuals to respond.
- Remind households if they didn't respond online, by phone, or mail their questionnaire back, a census worker may come to their home. Encourage households to cooperate with census workers.

May 2020

- Continue to encourage community individuals to cooperate with census workers.
- Evaluate what worked best for your community and briefly report this information to your census contact.
- Celebrate your success and thank all those involved in making it happen.

- Place census messages on water bills, property tax bills, social media, and local speeches and other correspondence generated by the jurisdiction.
- Host a Census Solutions Workshop (see Appendix C) with others in the community.
- Develop and implement activities to involve local government employees in the 2020 Census Awareness Campaign.
- Encourage corporations to become official sponsors of your census activities.
- Have census posters, banners, and other signage placed in highly visible public locations.
- Include the 2020 Census logo and message on bus schedules, brochures, newsletters, social media sites, and your local jurisdiction Web site.
- Sponsor a census booth at county fairs, carnivals, and festivals (especially cultural or ethnic celebrations).
- Sponsor a contest to design a sticker or poster promoting the 2020 Census.
- Have census information available during voter registration drives.

January–March 2020

- Add a census message during meetings, events, and to written or digital/electronic correspondence like social media.
- Provide information on federally funded programs that have benefitted the community.
- Plan a major promotional event around the start of self-response or when households get their invitation to respond. Advise communities that they can respond to the census online.
- Saturate public access areas with easy-to-read and understandable census information customized for your community.
- Ask elected officials to encourage households to complete the census online, by phone, or return the questionnaire by mail.

- Place a census message on all municipal marquees urging households to complete the questionnaire online, by phone, or by mail.

April 2020

- Place public service announcements in local media encouraging households to respond.
- Have census rallies or parades.
- Urge households who do not respond to cooperate with census takers.

Community Complete Count Committees

Community Complete Count Committees are often formed in areas that do not have a government CCC or areas that may require a more targeted outreach approach. Community CCCs may be formed by a community group/organization or a coalition of several organizations. For example, an organization in a predominately elderly community may want to form a CCC in order to build awareness among that population and encourage them to respond when the invitations to respond are delivered. A tenants' association may form a committee to educate tenants about the census and help those needing assistance in completing their census. Community CCCs identify their own chair and committee members. They may choose individuals who are influential leaders or gatekeepers in the community to serve as members or others that will help accomplish the goals of the committee. Community CCCs are usually small to medium in size with anywhere from 5 to 25 members depending on the sponsoring organization(s) and the size of the community it represents.

Small committees may not need subcommittees, however larger committees may find this structure helps them focus and work more effectively.

Examples of Community Complete Count Committee Strategies

A number of organizations formed Community CCCs in previous censuses. Some examples of these organizations are Community Action Groups, Hispanic Service Center, Delta Sigma Theta Sorority, and Human Development Commission.

Here are some suggestions that worked for them:

- Set clear achievable goals and objectives.

There are three kinds of Complete Count Committees (other than the State Level CCC):

- Tribal.
- State and local government (regional, county, city, or town).
- Community.

A Complete Count Committee should be formed to:

- Increase the self-response rate for households responding online, by phone, or mailing back their questionnaire through a focused, structured, neighbor-to-neighbor program.
- Utilize the local knowledge, expertise, and influence of each Complete Count Committee member to design and implement a census awareness campaign targeted to the community.
- Bring together a cross section of community members whose focus is 2020 Census awareness.

Let's take a look at these and review the differences between the common types and sizes.

Tribal and Government Complete Count Committees

Complete Count Committees are usually formed by the highest elected official in that jurisdiction, such as a tribal leader, a mayor, county commissioner, or regional chairman. The highest elected official may appoint a chair of the CCC and may then appoint members of the community to serve as members of the CCC. Members appointed could be representative of a cross section of the community, be willing and able to serve until the census is over, and help implement a creative outreach campaign in areas that may pose a challenge in 2020. Members could include persons from the areas of education, media, business, religion, and community groups. Most local government CCCs are small to medium size, depending on the jurisdiction. A town may have a small committee with only 3-5 members, while a city may be medium to large size with anywhere from 10 to more than 100 members, depending the size of the city or tribe.

Since state, county, and regional CCCs cover a larger geography, they tend to be larger in size, with 20-50 members. The size and number of members depends on what works best for each jurisdiction and what will make the most effective and successful

committee. Mayors, county commissioners, and heads of regional boards understand the importance of getting a complete and accurate census count and how census data impacts their communities. In previous censuses, the most productive government CCCs had a subcommittee structure. Examples of subcommittees and what they do are covered under "What Is the Subcommittee Structure of a CCC?"

Examples of Tribal and Complete Count Committee Strategies

Nationwide, there were over 10,000 Complete Count Committees formed with the Census Bureau during the 2010 Census and the majority of them were local government committees. Here are some of the strategies that worked for them:

- Allocate/obtain funds for the CCC and assign a staff person to work with the committee.
- Set clear, achievable goals and objectives.
- Identify areas of the community that may need extra efforts, either a geographical area or a population group that might be hard to count.
- Use a "grassroots" approach working with community-based organizations and groups who have direct contact with households who may be hard to count.
- Create promotional materials and products customized for the local area.
- Implement special events such as Census Day "Be Counted" parades.
- Build awareness of the census and its benefits and motivate response through social media, newsletters, and other communications.

Sample Activities of Tribal and Government Complete Count Committees

2018-2019

- Develop a list of barriers, groups, or concerns that might impede the progress of the 2020 Census in your local area, such as recent immigrants, non-English speaking groups, high crime areas, and areas with gated communities.
- Create ways to dispel myths and alleviate fears about the privacy and confidentiality of census data.



WHAT ARE COMPLETE COUNT COMMITTEES?

Complete Count Committees

Complete Count Committees (CCC) are volunteer committees established by tribal, state, and local governments and community leaders or organizations to increase awareness and motivate residents to respond to the 2020 Census. CCCs serve as state and local “census ambassador” groups that play an integral part in ensuring a complete and accurate count of the community in the 2020 Census. Success of the census depends on community involvement at every level. The U.S. Census Bureau cannot conduct the 2020 Census alone.



ARE CENSUS DATA REALLY CONFIDENTIAL?

ABSOLUTELY!

All responses to Census Bureau surveys and censuses are confidential and protected under Title 13 of the U.S. Code. Under this law, the Census Bureau is required to keep respondent information confidential. We will never share a respondent's personal information with immigration enforcement agencies, like ICE; law enforcement agencies, like the FBI or police; or allow it to be used to determine their eligibility for government benefits. The results from any census or survey are reported in statistical format only.

Individual records from the decennial censuses are, by law (Title 44, U.S. Code), confidential for 72 years.

In addition, under Title 13, U.S. Code, all Census Bureau employees swear a lifetime oath to protect respondent data. It is a felony for any Census Bureau employee to disclose any confidential census information during or after employment, and the penalty for wrongful disclosure is up to 5 years imprisonment and/or a fine of \$250,000.



HOW ARE CENSUS DATA USED?

Census data are widely and wisely used.

Census data are used in many ways. Some examples include:

- Distribution of more than \$675 billion annually in federal funds back to tribal, state, and local governments.
- Redistricting of state legislative districts.
- Forecasting future transportation needs for all segments of the population.
- Determining areas eligible for housing assistance and rehabilitation loans.
- Assisting federal, tribal, state, and local governments in planning and implementing programs, services, and emergency response.
- Designing facilities for people with disabilities, the elderly, and children.



WHY DO WE TAKE THE CENSUS?

The U.S. Constitution (Article I, Section 2) mandates a headcount every 10 years of everyone residing in the 50 states, Puerto Rico, and the Island Areas of the United States. This includes people of all ages, races, ethnic groups, citizens, and noncitizens. The first census was conducted in 1790 and one has been conducted every 10 years since then.

The population totals from the census determine the number of seats each state has in the House of Representatives. States also use the totals to redraw their legislative and school districts. The next census occurs in 2020.

The U.S. Census Bureau must submit state population totals to the President of the United States by December 31, 2020.

The population totals also affect funding in your community, and data collected in the census help decision makers know how your community is changing. Approximately \$675 billion in federal funding is distributed to communities each year.

Will the 2020 Census be the same as 2010?

There are some important changes in 2020:

- We are building a more accurate address list and automating our field operations—all while keeping your information confidential and safe.
- For the first time, you will be able to respond online, by phone, or by mail.
- We will use data that the public has already provided to cut down on in-person follow up visits to nonresponding households.

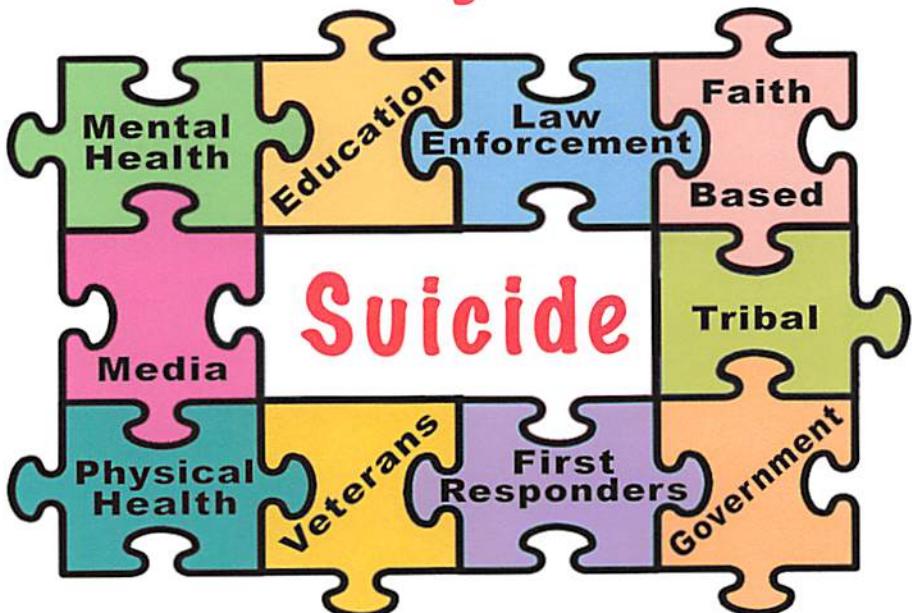
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Suicide is at
an all-time high
throughout the U.S.,
Oregon, and Curry County

Finding Hope

Suicide is the 2nd
leading cause of death
for 10 to 34 year olds



Suicide is preventable, and prevention is a shared responsibility..

It "takes a village" to reduce suicides and suicide attempts.
That includes businesses, organizations, government entities,
non-profits, clubs, and individuals like **YOU**.

WE ALL HAVE A ROLE.

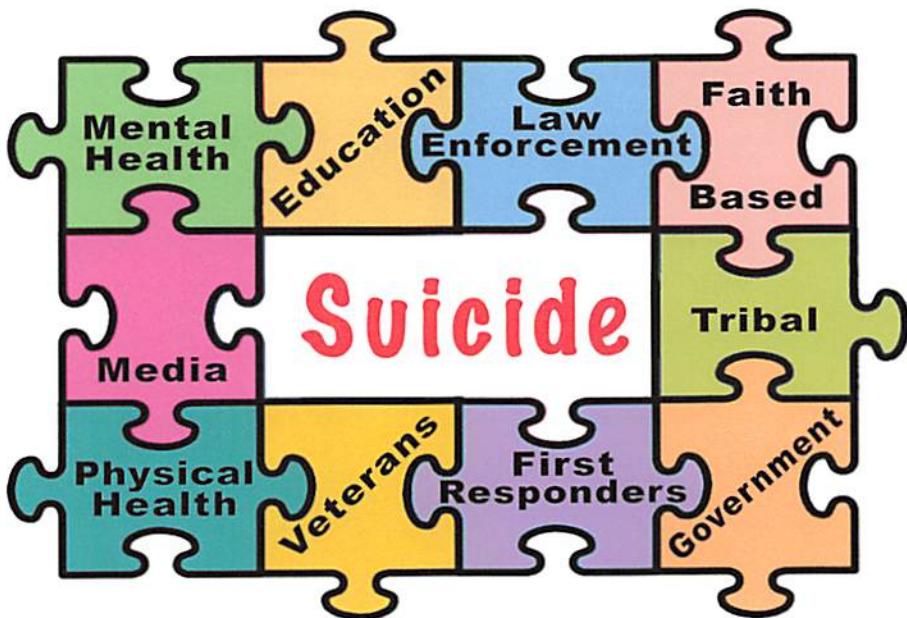
YOUR DONATION OF \$50 WILL:

- **Support production of "Suicide Awareness and Prevention: Finding Hope" a 16-page, four-color magazine.**
- * **Support distribution in local newspapers reaching over 40% of all households in Coos, Curry and Del Norte counties.**
- **Get your name or the name of your group on the back cover.**
- **Show the world how much you care about your fellow citizens and how important it is to break the silence around mental health issues.**
- **Working together we'll break the silence and save lives.**

Go to www.ZeroAttempts.org/finding-hope.html

to

CONTRIBUTE \$50 TODAY



Finding Hope

Suicide is preventable and prevention is a shared responsibility.
It "takes a village" to reduce suicides and suicide attempts.
That includes businesses, organizations, government entities,
non-profits, clubs, and individuals like **YOU**.
We all have a role, and working together we
have the potential to make a difference and save lives.

We're asking you to kick in 50 bucks
towards the production and distribution of a 16-page, four-color
magazine called "Suicide Awareness and Prevention: Finding Hope"
to be inserted in local newspapers reaching over 40% of all house-
holds in Coos, Curry and Del Norte counties.

Do this and you get your name or the name of your group on the back cover.
Show how much you care about your fellow citizens and how important it is
to break the silence around mental health issues.

CONTRIBUTE \$50 TODAY

Go to www.ZeroAttempts.org/finding-hope.html for more information.

Finding Hope Donation

Donor's Name _____

Donor's Organization (if applicable) _____ 501(c)(3): Yes No

Mailing Address _____

City _____ State _____ Zip _____

Pledge Amount: Minimum \$50 _____ Other \$ _____

Acknowledgement Use: My name _____ My organization's name _____ Remain Anonymous

Donor's Signature _____ Date _____

Make check payable to United Way of Southwestern Oregon with "Finding Hope" in the memo field.

Mail to UWSWO, Attn: Finding Hope, PO Box 1288, Coos Bay, OR 97420

United Way of Southwestern Oregon is registered as a non-profit organization under section 501(c)(3) of the IRS code. Our Federal Identification Number is 93-0503188.

No goods or services were received in exchange for this donation.



United Way
of Southwestern Oregon

Brookings City Council, April 8th, 2019.

Public Comment by Teresa Lawson regarding the Brookings Satellite ER.

I want an ER, my husband had a heart attack 15 years ago and has a stint. He is quite healthy now, but he has an increased heart attack risk. We plan to live and die here I know everyone says that, but I am speaking tonight so that we can live here forever. I have several important questions about the current ER plans.

The biggest concern, and the most complex issue is....

Do you know if a patient in the Brookings ER, will have a real choice of transport to Curry General or Sutter Coast?

Dan Brattain doesn't know. Small towns, you run into everyone everywhere. Yesterday I was at the Chili Cook Off for the High School Knowledge Bowl team. Dan Brattain was one of the Chili Cooks . I asked him this question. He had not thought about this scenario however knowing the medical treatment and transfer laws he also was concerned. He stated that patients should always have a choice. He also said that he had not talked with CHN about how an ER in Brookings will affect transports, he does have a meeting with them this Wednesday. He is committed to patients choice, and wants this question answered.

It seems simple the patient should be able to choose why wouldn't they, we don't have socialized medicine yet.

This is the most complicated aspect of a Satellite ER. If you are admitted to the Brookings ER, you are a patient of Curry General because it is a Satellite ER of Curry General. If it is determined that you need be admitted to a hospital, and you want to go to Sutter, the current laws are to be released from Curry General a patient would sign an "Against Medical Advice," release. Your options then drive south if you can. If you can not drive, there is a question whether CalOR could legally transport you if you were released AMA" . Ginny Razo did say if a patient wanted to go to Sutter, they would sign an "AMA" release, last Wednesday at the BOC meeting when asked about it. She would not address the transport to Sutter by CalOR. She said "I can't speak for CalOr," yet CalOR operates based on the medical laws and she should know the medical laws. Her refusal to answer this was highly concerning to me.

Under current law, because Curry General could treat the patient, the transfer would require patients to sign an "AMA" release. This issue must be clarified in writing to this council and our community. This is the first of it's kind ER in Oregon, we are the test case.

Ginny Razo would not address this question, Dan Brattain could not answer this question, Please protect the rights of all citizens to be able to choose which hospital they are admitted to.

My other big concern is the loss of Urgent Care which is used by many patients. Main reason for using Urgent Care is that doctors are not available for same day appointments when patients are sick. Shortage of doctors, patients end up in Urgent Care, including our VA patients.

Why wasn't the closing of Urgent Care addressed just over a month ago when Ginny Razo, came before this council and informed you of CHN's plans to open an ER in Brookings ASAP? Transparency? The first time that CHN publicly stated that Urgent Care would close was last Wednesday at the BOC Meeting. Only after the public became aware of the fact through social media and a letter to the editor in The Pilot

How many patients are using and losing Urgent Care?

Many from Brookings and Gold Beach because they only have ER. We will drive 25 miles south, they will drive at least 50 miles.

What about the cost of an ER visit when over 93% of visits could have been handled by Urgent Care? This will raise cost to patients and insurers. Many people do not realize how much an ER cost until they receive the bill. ER use over Urgent care drastically increases healthcare cost. An urgent care that was replaced with an ER in Texas, average cost per patient jumped from \$148 to \$2,153. Annual revenues jumped from \$600K as an urgent care to \$8.5 million, as an ER. 14 times higher.

How will Veteran's healthcare be affected by the loss of Urgent Care? The VA clinic here does not have the doctors to see every Veteran when they need same-day appointments for illnesses. They will try to work them in, but the primary option is for the Veteran to go to Roseburg, or find other treatment options like Urgent Care if they can afford the co-pays and have medicare or other insurance. My husband is a veteran and when we moved here the first place we went was the VA clinic. We were surprised that for same day appointments they would try to see him, but they often do not have the capacity at the Brookings VA clinic. He has gone to the Urgent Care because the only VA option would have been driving to Roseburg. I have also attended multiple VA townhalls over the last three years and every time many veterans ask about access to same day appointments. The VA has expressed that they recognize this need and that they have limited resources and will offer such services if they can. They still don't.

Are you confident that CHN will be able to serve patients that would have gone to Urgent Care, with their "aim to offer same day appointments?" Same day appointments have not been offered in GB, many residents of GB have been driving to Brookings to access Urgent Care.

Are you sure that CHN's plan to open a satellite ER, the first in Oregon, has been carefully planned and will provide better health care to our community? A satellite ER model has never been done in Oregon, we are the test case.

After considering the comments made this evening, are you sure that an ER and losing Urgent Care is a true step forward in improving healthcare availability cost and choice for our community? I want an ER in Brookings, but the loss of Urgent Care which is used by so many residents. And the big question I first raised, will we have a choice between Curry General and Sutter Coast. One step forward two steps backwards. .

All of these questions should be answered by Curry Health Network, and explained to the public and this council "In Writing" before a "Letter of Support" is approved by this council. I am asking you to please work with CHN to clarify all issues associated with an ER in Brookings

to join our district, form one of their own or have a bake sale. In Port Orford, they don't like supporting a district they don't use that much when Brookings has one that is used, but they don't pay into the tax base."

The group said they realize educating the public is going to be key in the months leading to the ballot.

"We could lose," said board member Deb Wilson, via conference call. "But it puts the word out to people; it educates people. We're going to upset people no matter where we're at, what we do."

Yet the board seemed to think their measure might stand a better chance than others the voters will face in November.

"We're trying to revitalize the whole community," Landau said. "Throughout the country, health care and jobs trump everything. That's what we're offering."

Article courtesy of the Curry Coastal Pilot

July 27, 2013

Building A Hospital, ER Possible In Brookings

Brookings could soon be home to an emergency room and hospital, due to a loophole found in Oregon law prohibiting two hospitals from being within 30 miles of one another.

This announcement was made to the news media and Mayor Ron Hedenskog announced the news to county commissioners during their work session Tuesday. It comes after discussions he had with Curry Health Network executive director Andrew Bair, who has been working on health care access concerns of residents in the south end of the county.

"I said years ago we need a hospital in Brookings, and I got chided by the city leaders when I brought this up," Hedenskog said. "I said I'd never bring it up again. Well, those leaders are gone, so I'm bringing it up again."

State law says two hospitals cannot operate within a 30-mile radius of each other. But the sentence continues to read, "or 15 miles in mountainous regions."

Hospital officials believe Curry Health Network just might meet that criteria.

Brookings is halfway - about 25 miles - between Curry General Hospital in Gold Beach to the north and Sutter Coast Hospital in Crescent City to the south.

And if that doesn't pass muster, health district officials have learned that Curry General Hospital can divide its 24-bed hospital and ER into two campuses under the terms of its state certification.

were assured

Hedenskog assured county commissioners that the needs of residents at the northern end of the county would not be abandoned just because Brookings has the largest population base in the county. Also, the proposed \$10 million general obligation bond Curry Health Network officials is pursuing will only go toward construction of a new hospital in Gold Beach, he said.

"Andrew Bair said Curry Health Network is ready to (elevate the status of) this facility (Curry Medical Center) to an emergency room and some hospital beds," Hedenskog said. "He said the state will allow splitting the facility, making two campuses out of it. That's good news for us."

Incentives

Monday, the Brookings City Council voted to reduce the percentage rate - from 9 percent to 6 percent - on a loan the health district has with the city when it built the Fifth Street urgent care facility. The health district owes about \$500,000 in System Development Charges, fees charged for sewer and water infrastructure to new development.

"Hospitals don't discharge ordinary household waste," Hedenskog said, adding that SDC numbers are calculated using national standards. "We don't just pluck these numbers out of the air."

The original percentage rate was so high because city officials try to discourage developers from borrowing from the city, and instead urge them to pursue loans from the private sector, which offers lower borrowing rates.

Former CEO Bill McMillan asked the Brookings City Council years ago for a break in those interest rates and was flatly denied.

The decreased loan rate, Hedenskog said, is a "goodwill gesture," and hopefully will encourage hospital officials to continue with their plans for Brookings.

*Direct Quot from Ron
Hedenskog 7/27/13
available on CHN website*

Another incentive city councilors might consider is using Urban Renewal Agency funds to pay for future SCDs if hospital officials pursue the idea by, say, obtaining a building permit for an emergency room.

Additionally, the city could work with the county to extend the Brookings Airport runway to accommodate Medivac planes. New commercial development there could not only help out the health district's bottom line, but help pay for the runway extension.

"The city and county need to come to an agreement about the management of the airport," Hedenskog said later this week. "We need to secure a cooperative agreement to make improvements to the airport."

Commissioner David Itzen said Cal-Ore Life Flight owner Dan Brattain can fly his medical airplane out of Brookings Airport 66 percent of the time. But a longer runway - Brookings' is 2,880 feet long and needs to be at least 3,000 feet long - could accommodate larger planes in adverse weather.

That improved situation would also make the county - the airport's owner - eligible for Federal Aviation Administration grants for further improvements.

Patients aren't flying anywhere, however, without either a hospital or emergency room, as they can only be transported to a larger medical facility after a doctor ensures they are stable enough to fly and then releases them to the care of the aircraft's medical personnel.

Controversy

The idea doesn't come without a few complications, however.

"What about (Brookings) being in the (health) district," Commissioner Susan Brown queried.

"We have not been invited," Hedenskog replied. "It probably wouldn't happen without an invitation - and it probably wouldn't happen without controversy."

Brookings is not in the Curry Health Network district, which extends from the north end of the county to just south of Pistol River. Brookings was never included.

"Gold Beach was a big city back then," Hedenskog said. "Brookings was a one-dog town. And Harbor didn't even exist."

Animosities still simmer, he added.

"There were probably some reasons why Curry Health Network doesn't want us in, and there are probably some reasons why the south end wouldn't want to be in," Hedenskog said.

Commissioner David Brock Smith pointed out that north county residents sometimes resent that Brookings residents don't pay taxes toward the district, yet benefit from having the clinic in town.

Hedenskog said that Brookings' leaders have no intention of "taking away" health facility access from Gold Beach area, and any contract negotiated to build an ER and hospital campus in Brookings would reflect that.

As it is, Curry Health Network receives the bulk of its revenue from Brookings residents - and a good portion of those also travel to Crescent City for health care. A hospital in town could give the district and city an added economic boost.

Hedenskog joked that he is encouraged, however, because he asked his wife if she'd be willing to pay, say 35 cents per \$1,000 assessed valuation to be included in the health district and she replied in the affirmative. "There's my sounding board right there," he said.

Actual tax costs are currently 74 cents per \$1,000 valuation, but it's possible that with a larger population in the pool, that rate could be decreased.

The timing couldn't be better, either, Itzen noted.

Sutter Coast Hospital is in the midst of contentious reorganization plans and could end up reducing its scope to comprise 24 hospital beds and limited emergency room hours as a critical care facility - a designation usually reserved for smaller hospitals in rural areas. That hospital is required to maintain six hospital beds for Pelican Bay Prison inmates and two for obstetrics.

Doctors and hospital officials are aggressively fighting the reorganization and redesignation.

"That's a tremendous decrease for that area," Hedenskog said. "If you're in Brookings or Harbor and in dire need of a hospital at 2, 3 in the morning, good luck. It's 30 miles to the north, 30 miles to the south. There's nothing in Brookings."